



**COUNCIL POLICY 104
Warner Community Agriculture
Project Grant**

References: Municipal Government Act Warner Community Agriculture Project Bylaw Records Management Bylaw	Effective Date: Council Resolution No:	March 18, 2026 2026-73
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POLICY STATEMENT

Made possible through the Warner Community Agriculture Project (WCAP), the Village of Warner shall offer the Warner Community Agriculture Grant Program to provide financial assistance towards projects/events/activities that enhance and enrich the community. The Village will also provide a scholarship to a student.

PURPOSE

To provide a source of funds for students and eligible Groups and events through the establishment of specific criteria for the provision of funds distributed in an efficient and transparent manner.

The Village of Warner recognizes community and volunteer efforts contribute to the success of the Village and shall provide guidelines for consideration of external requests for the distribution of the Warner Community Agriculture Program Grant funding.

DEFINITIONS

“Community” means the geographic area established as the recreation boundary surrounding Warner (the lands described within the boundaries of the County of Warner No. 5 – Map found in Appendix A))

“Groups” means not-for-profit, local Groups, newly formed youth and student Groups.

RESPONSIBILITIES

The Chief Administrative Officer (or designate) is responsible to administer this policy within the terms and conditions established.

STANDARDS

1. Funding Distribution Authority

1.1. The WCAP Committee (WCAPC) is advisory in nature and will make funding recommendations to Council.

- 1.2. Village of Warner Council is the final decision maker by way of motion to Council at a regular council meeting.
- 1.3. Warner Community Agriculture Grant disbursement funds are calculated at 60% of the net proceeds minus the \$1,500.00 scholarship funds from the previous years' crop.
- 1.4. The Scholarship Grant is the priority and is the first grant disbursement in any given year, followed by the disbursement of the WCAP Grant that will vary from year to year, based on the agricultural proceeds.
- 1.5. Unallocated funds shall be allotted to Reserves dedicated for sustaining future Warner Community Agriculture Grant programs.

2. Application

- 2.1. The deadline for scholarship applications is June 30th annually. Awarding of the scholarship is the fall.
- 2.2. Warner Community Agriculture Project applications open annually on February 1. Applications shall be submitted the Village no later than April 30th. Awarding decision will be the end of May.
- 2.3. Only organizations or groups based in Warner or with an active Warner chapter may apply.
 - 2.3.1. Political or religious organizations are not eligible to apply.
 - 2.3.2. A newly formed organization or youth/student groups without official registration may be considered for a one time start up grant allocation.
- 2.4. Retroactive funding requests are not eligible.
- 2.5. Council or the WCAPC has the right to refuse any application in whole or in part and/or reduce requested amounts.
- 2.6. Applicants shall agree to recognize the Village of Warners contribution to the project in all related public information, printed material and media coverage.
- 2.7. If an eligible program/event is cancelled or is not completed within 12 months of the approval of the grant funding or within an extended period as approved by the CAO, any unexpended funds shall be returned to the Village.

3. Funding Criteria General Principles

- 3.1. Funds will be used to support programs and services in the Community that:
 - 3.1.1. adds value to the quality of life not being fulfilled by other initiatives, providing

an impact for the organization and the community in a positive manner;

- 3.1.2. promotes collaboration and to reduce duplication of programs or improve effectiveness of services; and/or,
 - 3.1.3. leverages financial and in-kind support.
- 3.2. Projects must occur within the Village of Warner or the Warner Recreation Area of the County of Warner.
 - 3.3. Grant funding applications will be accompanied by an event/project/activity budget.
 - 3.4. Grant funding must be used for the project or event that the application was submitted for. Grant recipients will be required to submit a financial report at the end of the project and/or event.
 - 3.5. Applicant's membership and beneficiaries of its projects/events/activities must be predominantly residents of the Village of Warner Community.
 - 3.6. Projects/events/activities or applicants that are primarily for profit and/or commercial in nature are not eligible for funding.
 - 3.5 Funding shall take into consideration potential duplication with other known programs/projects/services/events.
 - 3.6 Projects that can be completed within 12-months are preferred.
 - 3.7 Donation and Sponsorship requests are not considered for the Warner Community Agriculture Grant.

Appendix A: Recreation Boundary

