



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0
PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – MAY 20, 2026 AT 5:30 P.M.

1. CALL TO ORDER
2. AGENDA
 - A) Items added or deleted
 - B) Adoption of the Agenda
3. MINUTES
 - A) Approval of Minutes
4. DELEGATIONS
 - A) Public Hearing for Lane Closure Bylaw 654-26
 - B) Public Hearing for Land Use Bylaw Amendment Bylaw 655-26

Village of Warner is inviting you to a scheduled Zoom meeting.

Topic: May 20 Council meeting and Public Hearing

Time: May 20, 2026 05:30 PM Edmonton

Join Zoom Meeting

<https://us04web.zoom.us/j/79988168718?pwd=hfgAy1XaQygnUcT8tReMYAbdaFAEI3.1>

Meeting ID: 799 8816 8718

Passcode: f196Mn

5. ITEMS ARISING FROM THE MINUTES
 - A) Airport Event Research
6. FINANCIAL REPORT
 - A) Financial Report (quarterly)
7. ADMINISTRATIVE REPORTS
 - A) Municipal Enforcement Report
 - B) Chief Administrative Officer Report
 - C) Solar Report (quarterly)
8. COUNCIL COMMITTEE REPORTS
9. CORRESPONDENCE
 - A) Correspondence
10. BYLAW/AGREEMENT/POLICY REVIEW

- A) 2026 Tax Rate Bylaw 658-26
- B) Urban Beekeeping Bylaw 660-26
- C) Fire Services Bylaw 661-26
- D) Borrowing Bylaw 662-26 – Line of Credit
- E) Borrowing Bylaw 663-26 – Credit Card

11. NEW BUSINESS

- A) Warner Community Agriculture Program Community Grant
- B) 2026 Capital Plan Adjustment
- C) Chief Administrative Officer Performance Evaluation
- D) Seniors Week Proclamation
- E) Strategic Plan

12. CLOSED SESSION

- A) ATIA Section 19: Disclosure harmful to business interests of a third party (Business Proposal)

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday – June 17, 2026, at 5:30 p.m.

14. ADJOURNMENT



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the April 15, 2026 regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 648-25 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: April 15, 2026 regular council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, April 15, 2026, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Ian Glendinning, Deputy Mayor Derek Baron, Councillor Stephen Fewer, and Councillor Dan Court

Absent – Elected Officials

Present – Administration

Kelly Lloyd, Chief Administrative Officer
Kim Owen, Finance Clerk

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. AGENDA

- A) Items added or deleted
- B) Adoption of the Agenda
Remove item 12A).

Moved by Councillor Glendinning, "that the April 15, 2026, regular council meeting agenda be accepted as amended."

Motion Carried 2026-80

3. MINUTES

- A) Approval of Minutes

Moved by Deputy Mayor Baron, "that the minutes for the March 18, 2026, regular council meeting be accepted as presented."

Motion Carried 2026-81

4. DELEGATIONS

- A) MWG Chartered Professional Accountants

Mr. Hayden Wilde and Mr. Clark Holt were in attendance and spoke to the 2025 draft audited financial statement in the agenda package.

Moved by Councillor Court, "that the 2025 Financial Statements be approved as presented."

Motion Carried 2026-82

5. ITEMS ARISING FROM THE MINUTES

A) Urban Beekeeping Research

Moved by Deputy Mayor Baron, "that Council direct Administration to create an urban beekeeping bylaw with the following provisions: the applicant is to be 18 year of age or older; carry \$1 Million in liability insurance; 2 hives to be allowed placed at the rear of the property at 2 metres height with opening directed away with a 3 metre setback from property lines; hive dimension; proof of course certification and provincial registration (with premise ID number), disease and swarm control plan, site plan and proof of neighbour approval of 51%."

Motion Carried 2026-83 - Councillor Fewer opposed

Moved by Deputy Mayor Baron, "that Council extend the beekeeping permit for 504-5th Avenue to June 17, 2026 in which the permit holder is required to be compliant to when the bylaw comes into effect."

Motion Carried 2026-84 - Councillor Fewer opposed

B) Dangerous and Unsightly Definition

Moved by Deputy Mayor Baron, "that Council direct administration to revise the Dangerous and Unsightly Bylaw as discussed."

Motion Carried 2026-85

C) 2026 Operating Budget

Moved by Councillor Fewer, "that the 2026 operating budget be approved in the amount of \$1,479,736.00."

Motion Carried 2026-86

6. FINANCIAL REPORT

A) Financial Report (quarterly)

Moved by Deputy Mayor Baron, "that Council accept the financial report as information."

Motion Carried 2026-87

7. ADMINISTRATIVE REPORTS

A) Municipal Enforcement Report

Moved by Councillor Court, "that the Municipal Enforcement report for the period ending March 31, 2026, be accepted as information."

Motion Carried 2026-88

B) Chief Administrative Officer Report

CAO Lloyd provided a verbal report in addition to the CAO report as contained in the agenda package.

Moved by Councillor Court, "that the Chief Administrative Officer report for the period ending March 31, 2026, be accepted as information."

Motion Carried 2026-89

C) Solar Report (quarterly)

Moved by Councillor Glendinning, "that the March 31, 2026 solar report be accepted as information."

Motion Carried 2026-90

8. COUNCIL COMMITTEE REPORTS

Councillor Court spoke to the Revitalization Committee and Warner Days, Ridge Country Housing, and the Heritage Handi-Bus Society.

Councillor Glendinning attended a Family and Community Support Services meeting, attended the AB Municipalities Municipal Leaders Caucus, and a Warner Library meeting.

Mayor Lindsay did not have a report.

Councillor Fewer attended a Municipal Planning Commission meeting.

Deputy Mayor Baron spoke to Chinook Arch Regional Library System, Veterans Memorial Highway Committee, and the Milk River Health Professionals Attraction and Retention Committee.

Moved by Councillor Court, "that the Council committee reports for the period ending April 15, 2026, be accepted as information."

Motion Carried 2026-91

9. CORRESPONDENCE

A) Correspondence

Moved by Deputy Mayor Baron, "that the correspondence for the period ending April 15, 2026, be accepted as information."

Motion Carried 2026-92

Moved by Councillor Court, "that Council direct administration to make a \$200,000 payment from savings to the long-term water loan."

Motion Carried 2026-93

10. BYLAW/AGREEMENT/POLICY REVIEW

A) 657-26 Borrowing Bylaw – Long Term Loan (Water Line)

Moved by Deputy Mayor Baron, "that first reading be given to Bylaw 657-26, being the Term Loan Borrowing Bylaw."

Motion Carried 2026-94

Moved by Councillor Fewer, "that second reading be given to Bylaw 657-26, being the Term Loan Borrowing Bylaw."

Motion Carried 2026-95

Moved by Councillor Court, "that unanimous consent be given to Bylaw 657-26, being the Term Loan Borrowing Bylaw, for consideration of third reading."

Motion Carried 2026-96

Moved by Councillor Glendinning, "that the third and final reading be given to Bylaw 657-26, being the Term Loan Borrowing Bylaw."

Motion Carried 2026-97

B) 656-26 Borrowing Bylaw – Line of Credit

Moved by Deputy Mayor Baron, "that first reading be given to Bylaw 656-26, being the Line of Credit Borrowing Bylaw."

Motion Carried 2026-98

Moved by Councillor Fewer, "that second reading be given to Bylaw 656-26, being the Line of Credit Borrowing Bylaw."

Motion Carried 2026-99

Moved by Councillor Court, "that unanimous consent be given to Bylaw 656-26, being the Line of Credit Borrowing Bylaw, for consideration of third reading."

Motion Carried 2026-100

Moved by Mayor Lindsay, "that the third and final reading be given to Bylaw 656-26, being the Line of Credit Borrowing Bylaw."

Motion Carried 2026-101

C) 658-26 2026 Tax Rate Bylaw

Moved by Deputy Mayor Baron, "that Council give first reading to the 2026 Tax Rate Bylaw 658-26."

Motion Carried 2026-102

D) Joint Use Planning Agreement

Moved by Deputy Mayor Baron, "that Council approve the Joint Use Planning Agreement and authorize the signing thereof."

Motion Carried 2026-103

11. NEW BUSINESS

A) Natural Lawn

Moved by Councillor Fewer, "that Council accept the discussion item of a natural lawn as information."

Motion Carried 2026-104

Moved by Mayor Lindsay, "that Council host a public forum in July."

Motion Carried 2026-105

B) Municipal Accountability Program Report

Moved by Councillor Court, "that the Municipal Accountability Program Action Plan be approved as presented."

Motion Carried 2026-106

C) Property Tax Penalty Waiver Request

Councillor Fewer declared a conflict of interest, recused themselves and left the gallery.

Moved by Deputy Mayor Baron, "that Council approve the property tax waiver request for roll number 10100 in the amount of \$1,309.69 only if the taxes are paid up to date by May 1, 2026, as a onetime only request."

Motion Carried 2026-107

Councillor Fewer rejoined the meeting at 7:39 p.m.

D) Village of Warner Library Appointments

Moved by Councillor Court, "that Council appoint Michele Hutchinson and Amy Omelusik to the Village of Warner Library Board for a three-year term, from May 16, 2026 to May 16, 2029."

Motion Carried 2026-108

E) Public Auction – Set Reserve Bid and Auction Date

Moved by Mayor Lindsay, "that Council set June 17, 2026, at 5:30 p.m. as the public auction date with the reserve bid and conditions set as follows for the following property:

Title	Lot(s)	Block	Plan	Reserve Bid
0019627173	19-20	3	4068N	\$66,000

- Bids will be accepted in a sealed envelope, with a public opening to occur upon closing of bid acceptance at the Village office;
- Property is sold as is, where is;
- The Village makes no representation and provides no warranties whatsoever;
- 10% non-refundable deposit is due on the date of the sale and cash, bank draft or certified cheque for the remaining amount is due within 30 days of the auction, including GST;
- No conditions of sale from the prospective purchaser will be accepted; and
- Demolition or renovation plans to be completed within six (6) months of the auction, and any build to be completed within two years."

Motion Carried 2026-109

12. CLOSED SESSION

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday – May 20, 2026, at 5:30 p.m.

14. ADJOURNMENT

Moved by Councillor Fewer, "that the regular council meeting for April 15, 2026, adjourn at 7:45 p.m."

Motion Carried 2026-110

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XX day of XXXX 2026.



Request for Decision Road Closure Bylaw 654-26

RECOMMENDATION

That a public hearing be held for Bylaw 654-26.

That Council direct administration to forward to the Minister of Transportation and Economic Corridors Bylaw 654-26 with accompany documents for consideration and approval.

LEGISLATIVE AUTHORITY

Municipal Government Act
Division 9 Passing a Bylaw

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

The laneway between 4th and 5th Avenue behind the curling rink requires a road closure as the curling rink was built many years ago across the laneway.

This Bylaw is coming to Council to close a portion of the laneway to public travel for the purposes of creating title to described roadways, subject to rights of access granted by other legislation.

RISKS/CONSEQUENCES

1. Council may provide further direction on the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Road Closure Bylaw 654-26
2. Schedule A

**VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 654-26**

A Bylaw of the Village of Warner in the Province of Alberta for the purpose of closing to public travel portions of roadway to create title in the name of the municipality for subsequent disposal of the land through consolidation with adjacent land in accordance with Section 22 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

WHEREAS the lands hereafter described, and as illustrated in attached Schedule 'A' are no longer required for public travel; and

WHEREAS application has been made to Council to have portions of the roadway closed, and

WHEREAS the Council of the Village of Warner deems it expedient to provide for a bylaw for the purposes of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore creating title to same; and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of Village of Warner in the Province of Alberta does hereby close to public travel for the purposes of creating title to the following described roadways, subject to rights of access granted by other legislation:

CLOSED LANE (BLOCK 15 PLAN 4068N)

SHOWN AS 'AREA A' ON PLAN _____,

AS SURVEYED BY RANDALL C. SMITH, ALS
(SURVEYOR'S FILE NO. 25234VOW_LEG)
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this 18th day of March, 2026

_____,
Chief Elected Official
<seal>

_____,
Chief Administrative Official

APPROVED this __ day of _____, 2026

Minister of Transportation and Economic Corridors
<seal>

Received second reading this ____ day of _____, 2026.

Received third reading this ____ day of _____, 2026.

Chief Elected Official
<seal>

Chief Administrative Officer

LAND TITLES OFFICE
PLAN No. _____
 ENTERED AND REGISTERED
 ON _____
 INSTRUMENT No. _____

A.D. REGISTRAR

Schedule 'A'
 Plan of Survey
 Showing Area Required for
Lane Closure

Affecting
 Lane, Block 15, Plan 4068N
 Within
 NE 1/4 Sec 10 - Twp 4 - Rge 17 - W 4M
 Village of Warner - Alberta

SURVEYOR
 Randall C. Smith, ALS
 Surveyed between the dates of September 22, 2025 &
 November 7, 2025
 In accordance with the provisions of the Surveys Act.

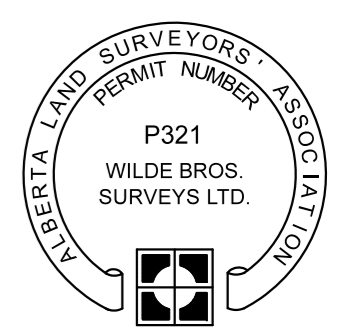
REQUESTED BY
 The Village of Warner

NOTES
 Plan distances are ground, in metres and decimals thereof and have been derived using a combined scale factor of 0.999529
 Plan bearings are grid, UTM NAD83 CSRS - Epoch 2010, Reference Meridian 11° W, and have been derived using GNSS observations.
 Area to be registered by this plan contains 0.009 ha

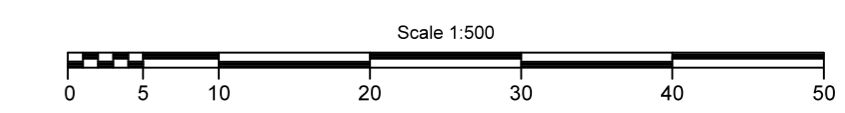
Geo-referenced points shown thus: RP1 Northing = 5 459 720.48
 Easting = 412 201.64
 RP2 Northing = 5 459 717.79
 Easting = 412 368.99
 Derived by NRCAN-PPP

ABBREVIATIONS / LEGEND

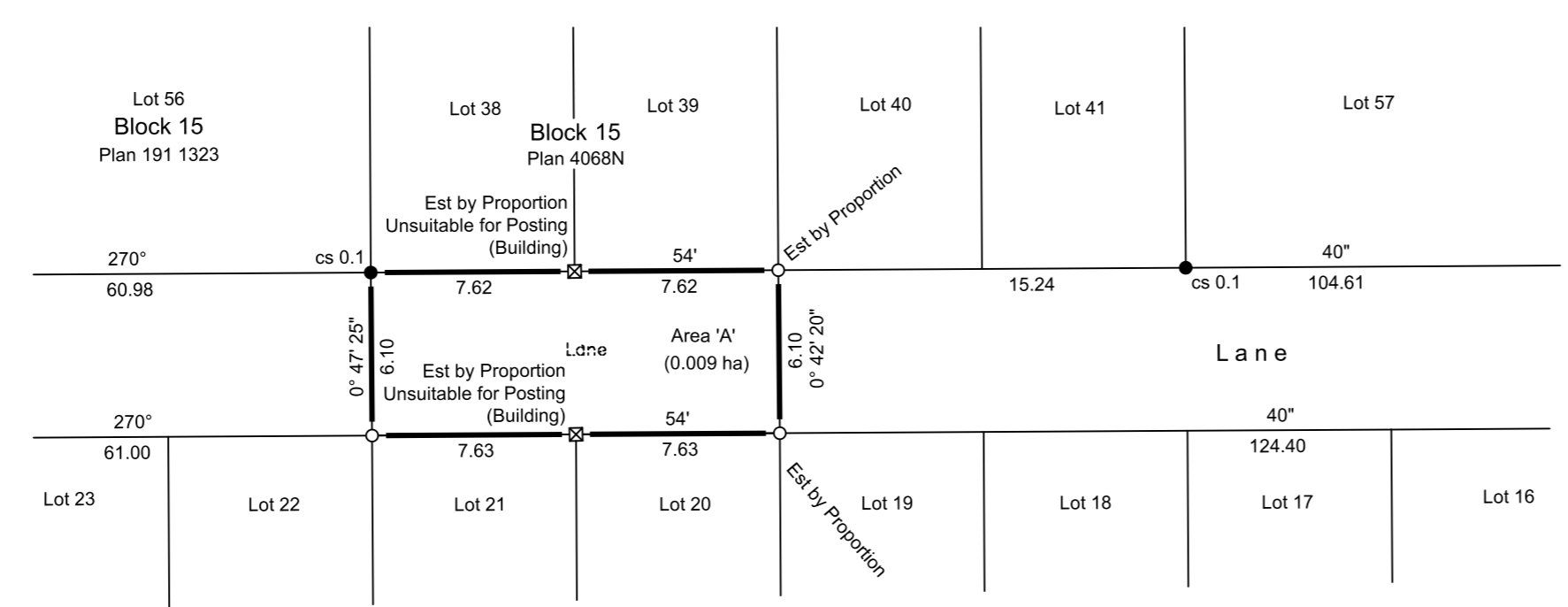
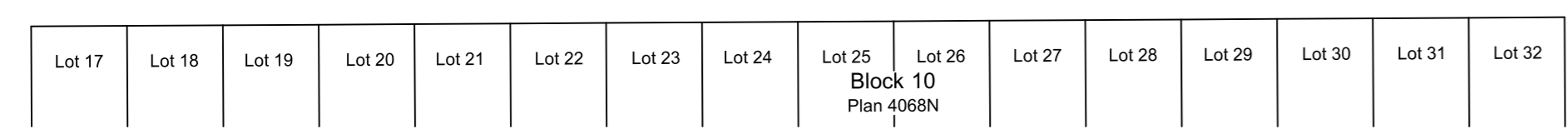
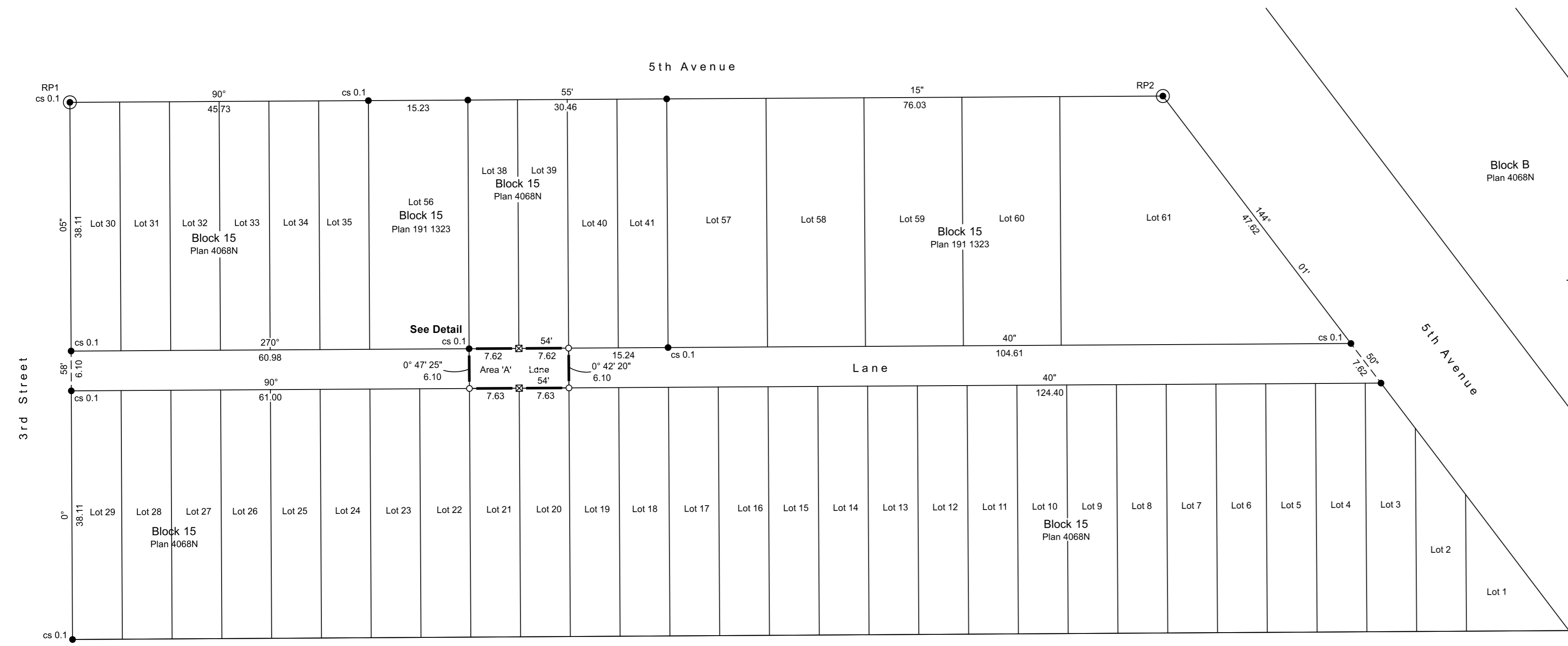
Statutory iron post	Found	Placed
Calculated Positions	●	○
Iron posts placed marked	⊗	
Area to be registered is bound thus	P321



ALS	Alberta Land Surveyor	GNSS	Global Navigation Satellite Systems	R/W	Right of Way
cs	Countersunk	ha	Hectare	S	South
CSRS	Canadian Spatial Reference System	M	Mound or Meridian	Sec	Section
E	East	Mk	Mark	Twp	Township
Est	Established	N	North	UTM	Universal Transverse Mercator
Fd	Found	NAD83	North American Datum 1983	W	West
			Rge	Range			



Drawing:
 25234Vow_LEG.dwg
WILDE BROS SURVEYS LTD.
 WBES.ca - 403.752.0180
 43 N. Broadway, Box 150, Raymond, AB T0K 2S0
 File No.:
 25234Vow



Detail
 Scale 1:250



Request for Decision Land Use Bylaw Amendment 655-26

RECOMMENDATION

That a public hearing be held for Bylaw 655-26.

That Council give second reading to the Land Use Bylaw Amendment 655-26, as presented.

That Council give third and final reading to the Land Use Bylaw Amendment 655-26, as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act
Division 9 Passing a Bylaw

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

Some portions of lots east of the campground require some correcting. These portions are as follows:

1. Portions of Lot 1, Block 41 and Lot 35PUL, Block 16, Plan 1911323 and Portion of Lot 36, Block 16, Plan 1911323 - From "No Land Use" to "Public and Institutional - PI".
2. Portions of Lots 32-34, Block 16, Plan 1911323 - From "No Land Use" to "Residential - R".
3. Portions of Lots 32-34, Block 16, Plan 1911323 - From "Public and Institutional - PI" to "Residential - R".
4. Portions of Lots 58-61, Block 15, Plan 1911323 - From "Public and Institutional - PI" to "Residential Manufactured Home - RMH".
5. Portions of Lots 58-60, Block 15, Plan 1911323 - From "No Land Use" to "Residential Manufactured Home - RMH".

RISKS/CONSEQUENCES

1. Council may provide further direction on the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Land Use Bylaw Amendment 655-26
2. Schedule A

**VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA
BYLAW NO. 655-26**

BEING a bylaw of the Village of Warner in the Province of Alberta, to amend Bylaw No. 538-12 being the municipal Land Use Bylaw.

WHEREAS the Village of Warner Council wishes to designate lands legally described as:

**Portions of Lot 1, Block 41 and Lot 35PUL, Block 16, Plan 1911323 and
Portion of Lot 36, Block 16, Plan 1911323
Totalling Approximately 0.818 ha (2.02 ac)**

From “No Land Use” to “Public and Institutional - PI” as shown on the map in Schedule ‘A’ attached hereto, and the lands described as:

**Portions of Lots 32-34, Block 16, Plan 1911323
Totalling Approximately 0.06 ha (0.15 ac)**

From “No Land Use” to “Residential – R” as shown on the map in Schedule ‘A’ attached hereto, and redesignate the lands described as:

**Portions of Lots 32-34, Block 16, Plan 1911323
Totalling Approximately 0.11 ha (0.26 ac)**

From “Public and Institutional - PI” to “Residential – R” as shown on the map in Schedule ‘A’ attached hereto, and redesignate the lands described as:

**Portions of Lots 58-61, Block 15, Plan 1911323
Totalling Approximately 0.18 ha (0.45 ac)**

From “Public and Institutional - PI” to “Residential Manufactured Home – RMH” as shown on the map in Schedule ‘A’ attached hereto, and designate the lands described as:

**Portions of Lots 58-60, Block 15, Plan 1911323
Totalling Approximately 0.03 ha (0.072 ac)**

From “No Land Use” to “Residential Manufactured Home – RMH” as shown on the map in Schedule ‘A’ attached hereto.

AND WHEREAS THE PURPOSE of proposed Bylaw No. 655-26 is to redesignate the lands to accommodate existing land use, and to assign an appropriate land use district to lands that have not previously been assigned a land use designation, as a result of road closures and a plan of reconfiguration affecting portions of Block 15, 16 and 20, Plan 4068N, registered in 2019, thereby providing a designation to an appropriate land use district to allow development to be undertaken in accordance with the requirements of the Land Use Bylaw.

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Village of Warner in the Province of Alberta duly assembled does hereby enact the following:

1. Land described as portions of Lot 1, Block 41, and Lot 35PUL, Block 16, Plan 1911323 and portion of Lot 36, Block 16, Plan 1911323, totalling approximately 0.818 ha (2.02 ac), as illustrated on the attached Schedule 'A', is designated "Public and Institutional – PI."
2. Land described as portions of Lots 32-34, Block 16, Plan 1911323, totalling approximately 0.06 ha (0.15 ac) as illustrated on the attached Schedule 'A', is designated "Residential – R."
3. Land described as portions of Lots 32-34, Block 16, Plan 1911323, totalling approximately 0.11 ha (0.26 ac) as illustrated on the attached Schedule 'A', is designated "Residential – R."
4. Land described as portions of Lots 58-61, Block 15, Plan 1911323, totalling approximately 0.18 ha (0.45 ac), as illustrated on the attached Schedule 'A', is designated "Residential Manufactured Home – RMH."
5. Land described as portions of Lots 58-60, Block 15, Plan 1911323, totalling approximately 0.03 ha (0.072 ac), as illustrated on the attached Schedule 'A', is designated "Residential Manufactured Home – RMH."
6. The Land Use Districts Map is amended to reflect this designation.
7. Bylaw No. 538-12, being the Village of Warner Land Use Bylaw, is hereby amended.
8. Bylaw No. 538-12, being the Village of Warner Land Use Bylaw shall be consolidated to reflect this amendment.
9. This bylaw comes into effect upon third and final reading hereof.

Read a first time this 18th day of March 2026.

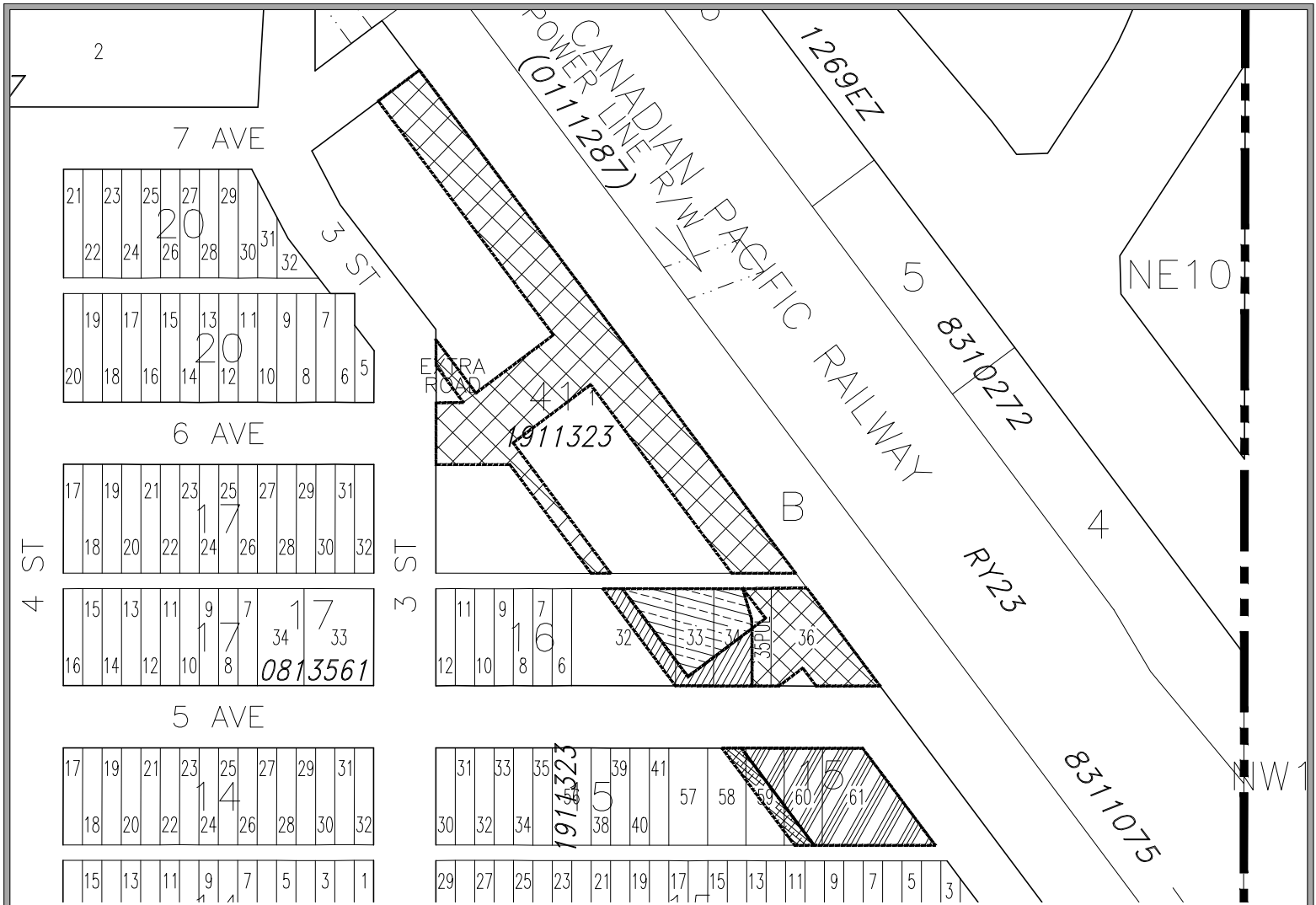
Read a second time this XX day of XXXX 2026.

Read a third time and passed this XX day of XXXX 2026.

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2026



**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**

Bylaw #: 655-26



**FROM: NO LAND USE
TO: PUBLIC AND INSTITUTIONAL – PI**
*PORTIONS OF LOT 1, BLOCK 41 AND LOT 35PUL, BLOCK 16, PLAN 1911323 AND
PORTION OF LOT 36, BLOCK 16, PLAN 1911323*



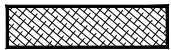
**FROM: NO LAND USE
TO: RESIDENTIAL – R**
PORTIONS OF LOTS 32-34, BLOCK 16, PLAN 1911323



**FROM: PUBLIC AND INSTITUTIONAL – PI
TO: RESIDENTIAL – R**
PORTIONS OF LOTS 32-34, BLOCK 16, PLAN 1911323



**FROM: PUBLIC AND INSTITUTIONAL – PI
TO: RESIDENTIAL MANUFACTURED HOME – RMH**
PORTIONS OF LOTS 58-61, BLOCK 15 PLAN 1911323



**FROM: NO LAND USE
TO: RESIDENTIAL MANUFACTURED HOME – RMH**
PORTIONS OF LOTS 58-60, BLOCK 15 PLAN 1911323

**ALL WITHIN NE 1/4 SEC 10, TWP 4, RGE 17, W 4 M
MUNICIPALITY: VILLAGE OF WARNER
DATE: MARCH 2, 2026**

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"





Request for Decision Village of Warner Airport

RECOMMENDATION

That Council make a determination on the use of the airport for events.

LEGISLATIVE AUTHORITY

BACKGROUND

At the February Council meeting, the following motion was made:

Moved by Deputy Mayor Baron, "that Council direct Administration to research other community airport event rates, approve the event requests for the Street Wheelers and the Lethbridge Sports Car Club for 2026 and further, to direct inspections of the airport after the event and enforce the user agreement for any repairs needed."
Motion Carried 2026-45

Administration has completed research as requested and has found the following:

Fort McLeod	No events (when there were rentals: \$400 per weekday and \$500 per weekend day plus GST)
Taber/Vauxhall Airport	No events
Brooks Airport	No charge or fee
Foremost Airport	Only allow drones
Cardston Airport	\$650 airstrip only
MD of Pincher Creek	No rates – Free for all

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

Current rates bylaw states \$100.00 per day

ATTACHMENTS

None



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending April 30, 2026, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act
Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Municipal Enforcement Report

Cases by Offence



RRCPO

Date Range 04-01-26 00:00:00 - 04-30-26 23:59:59

Print Date 05-04-26 08:16:05 TZ Canada/Mountain

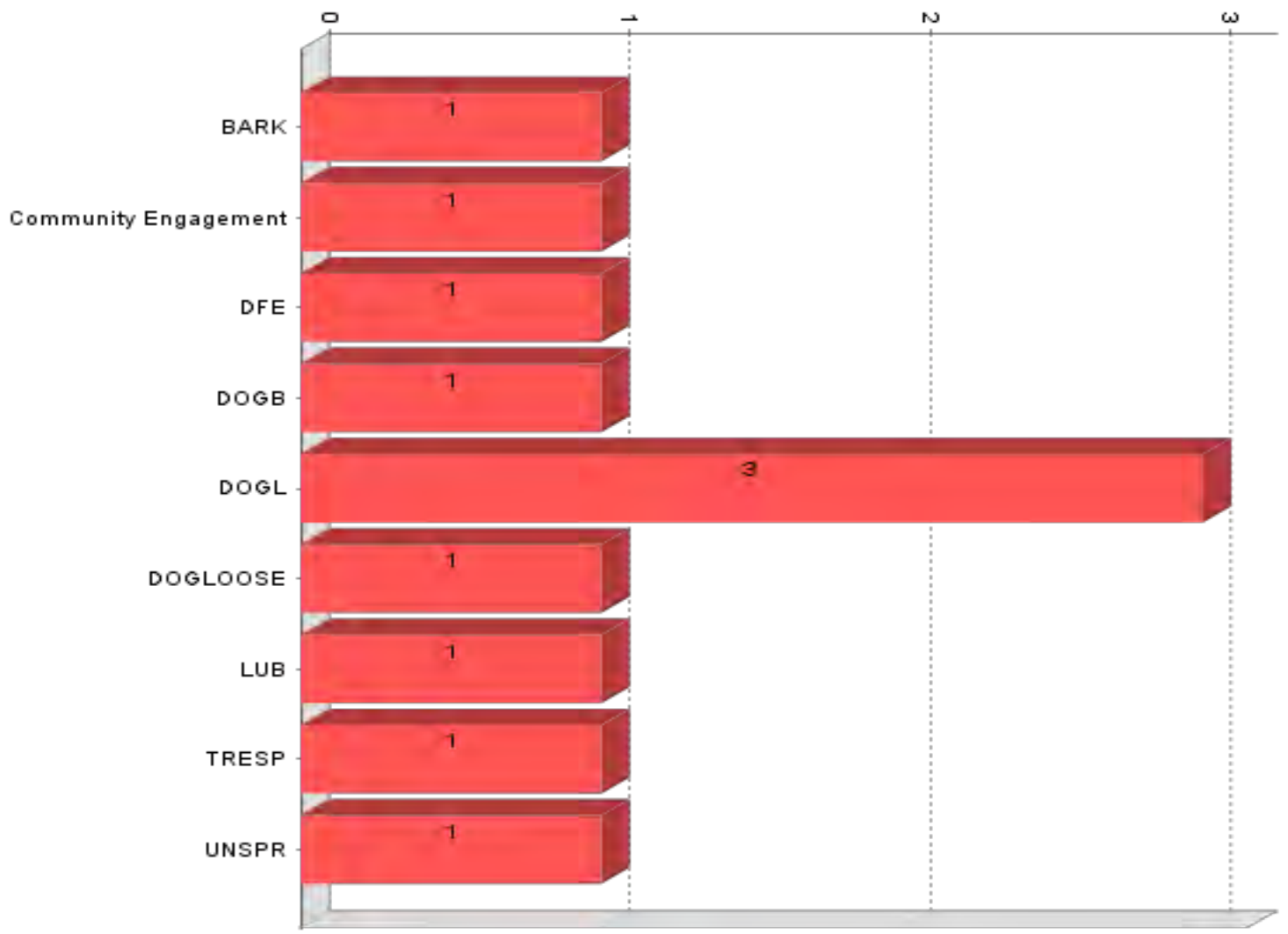
RRCPO / WARNER

Offence ID	Offence Description	Reporting District	Total
BARK	DOG BARKING	RRPSS	1
COMMUNITY	COM ENG	RRPSS	1
DFE	DOG FECES	RRPSS	1
DOGB	DOG BITE	RRPSS	1
DOGL	DOG AT LARGE	RRPSS	3
DOGLOOSE	DOG (LOOSE)	RRPSS	1
LUB	LAND USE BYLAW	RRPSS	1
TRESP	TRESPASS ONTO PROPERTY	RRPSS	1
UNSPR	UNSIGHTLY PREMISES	RRPSS	1
Total			11

Cases by Offence Audit

Case #	Incident Dispo	Location
RR-26-0099	Closed	Redacted
RR-26-0101	WARNING	Redacted
RR-26-0106	Closed	Redacted
RR-26-0110	VIOLATION TICKET	Redacted
RR-26-0122	WARNING	Redacted
RR-26-0125	VIOLATION TICKET	Redacted
RR-26-0130	Under Investigation	Redacted
RR-26-0131	WARNING	Redacted
RR-26-0141	WARNING	Redacted
RR-26-0146	WARNING	Redacted

RRCPO / WARNER





Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending April 30, 2026, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. CAO Report



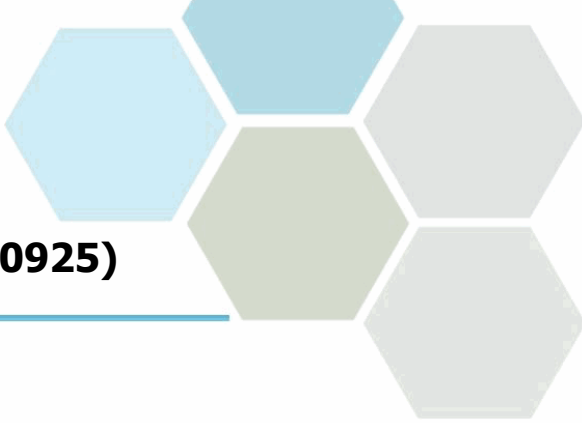
Chief Administrative Officer Report April 2026

- Council meeting preparation
- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store.
- MPC meeting preparation
- MPC meeting attendance
- Meetings/communication (walk in, email and phone)
- Bi-Weekly staff meetings
- Bylaw work
- Policy work
- Development inquiries/meetings
- Follow up correspondence regarding development permits
- **Updates from CPO's (when applicable)**
- Development Permit processing – 8 permits
- Records Management – Destruction
- Work on fixing discrepancies between GIS/Muniware addressing and google
- Council queries
- Resident queries
- Attend Seniors Coffee
- Discussions with property owners regarding property tax arrears
- Required advertising for public auction
- Work with ORRSC on rezoning west of campground/civic centre laneway/curling rink laneway
- File migration from individual computers to a shared server file
- Water shut offs
- Strategic planning preparation and attendance
- Urban beekeeping research
- Dangerous and unsightly definition research
- Advertisement preparation for upcoming public hearings
- Technical meeting regarding livestreaming at civic centre
- Obtain various quotes for 2026 work
- Emergency Alert Training
- Work with technician to get the red (electronic) sign up and running
- Process agreements
- Civic Centre Plant Committee Terms of Reference and initial meeting with Warner & District Minor Hockey
- Reporting on Municipal Accountability Program – have completed
- Initial meeting with engineer for the asset management pilot program
- Discussions with ATB regarding term loan, line of credit and borrowing bylaws
- Complete website survey for redesign
- Bank reconciliation
- Quarterly meeting with Alberta Health Services
- Attend Alberta Municipalities Villages meeting
- Work on 2026 capital adjustment
- Request extension for viability reporting – approved
- Attend meeting with County and AltaLink regarding emergency de-energizing
- Grant applications submitted to MCCAC – light retrofits

<u>Motion Carried 2023-261</u>	Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."	WIP
<u>Motion Carried 2025-198</u>	Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council approve a maximum amount of \$6,000.00, plus the asphalt patching repair (to be completed in the next patching rotation) towards a sewer service line repair work for roll 6700."	On hold
<u>Motion Carried 2025-215</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to research the feasibility of above ground treated water storage."	WIP
<u>Motion Carried 2025-253</u>	Moved by Deputy Mayor Baron, seconded by Mayor Lindsay, "that Council directs administration to investigate the costs of both 4' and 8' LED lights and quote to change them out with parts for the library, council chambers and dressing rooms 1 and 2 at the civic centre."	WIP
<u>Motion Carried 2025-254</u>	Moved by Councillor Glendinning, seconded by Deputy Mayor Baron, "that Council approve the Village to pay for the trench rental for the irrigation install and that the Village pay for the install of bollards around the RV sewer dump station."	WIP
<u>Motion Carried 2025-257</u>	Moved by Mayor Lindsay, seconded by Deputy Mayor Baron, "that Council direct administration to develop an action plan for all staff, with priority on the civic centre staff."	WIP
<u>Motion Carried 2025-258</u>	Moved by Mayor Lindsay, seconded by Councillor Fewer, "that Council allocate up to \$10,000 from accumulated surplus to provide additional cameras with video and sound for the civic centre."	WIP
<u>Motion Carried 2025-283</u>	Moved by Mayor Lindsay, "that Council directs administration to consolidate Bylaws 529-11, 211, and 232 into one traffic bylaw."	WIP
<u>Motion Carried 2026-11</u>	Moved by Councillor Fewer, "that Council direct Administration to amend the Boulevard Trees and Shrubs Bylaw."	WIP
<u>Motion Carried 2026-12</u>	Moved by Mayor Lindsay, "that Council direct Administration to research cat licensing from the community comparables and communities in southern Alberta and consolidate bylaws 616-23 and 619-23 into one bylaw."	WIP

<u>Motion Carried 2026-14</u>	Moved by Councillor Fewer, "that Council direct administration to research information on vicious dogs and bring back to a future council meeting."	WIP
<u>Motion Carried 2026-15</u>	Moved by Mayor Lindsay, "that Council direct administration to research amongst community comparables and communities in southern Alberta regarding sewer connections and responsibilities and bring back to a future council meeting."	WIP
<u>Motion Carried 2026-22</u>	Moved by Councillor Court, "that Council allocate \$1,000 to develop a community white board calendar for community events that locals can populate."	one quote obtained
<u>Motion Carried 2026-45</u>	Moved by Deputy Mayor Baron, "that Council direct Administration to research other community airport event rates, approve the event requests for the Street Wheelers and the Lethbridge Sports Car Club for 2026 and further, to direct inspections of the airport after the event and enforce the user agreement for any repairs needed."	Complete
<u>Motion Carried 2026-47</u>	Moved by Deputy Mayor Baron, "that Council direct administration to research which Alberta communities allow urban beekeeping, prepare a report and bring back to a future Council meeting."	Complete
<u>Motion Carried 2026-49</u>	Moved by Mayor Lindsay, "that Council approve the Beaver Cup Alumni's request to pay for and install a new clock in the Civic Centre (to the Village of Warner's standards and expectations), for the benefit of all users."	Complete
<u>Motion Carried 2026-51</u>	Moved by Deputy Mayor Baron, "that Council accept the request as information, thereby denying the request until the property owner can provide proof that it is a Village issue showing that it is the Village's infrastructure at fault."	Resident Advised
<u>Motion Carried 2026-54</u>	Moved by Mayor Lindsay, "that Council accept the offer to purchase Block 15, Lot 56, Plan 1911323 as information. Council further directs Administration to discuss the decision with the offeror noting the proper advertising requirements and process for land disposal through the Municipal Government Act and to list the property for sale as per the Municipal Government Act."	Offeror Advised
<u>Motion Carried 2026-66</u>	Moved by Councillor Court, "that a public hearing be set for Bylaw 655-26 for May 20, 2026, at 5:30 p.m. in Council Chambers."	Complete
<u>Motion Carried 2026-68</u>	Moved by Mayor Lindsay, "that a public hearing be set for Bylaw 654-26 for May 20, 2026, at 5:30 p.m. in Council Chambers."	Complete

<u>Motion Carried 2026-77</u>	Moved by Mayor Lindsay, "that Council directs administration to enter into negotiations with the land owner at Block 23, Lots 1 and 2, Plan 2565U,"	WIP
<u>Motion Carried 2026-78</u>	Moved by Deputy Mayor Baron, "that the Closed Session be tabled to the April 2026 Council meeting."	Complete
<u>Motion Carried 2026-83</u> - Councillor Fewer opposed	Moved by Deputy Mayor Baron, "that Council direct Administration to create an urban beekeeping bylaw with the following provisions: the applicant is to be 18 year of age or older; carry \$1 Million in liability insurance; 2 hives to be allowed placed at the rear of the property at 2 metres height with opening directed away with a 3 metre setback from property lines; hive dimension; proof of course certification and provincial registration (with premise ID number), disease and swarm control plan, site plan and proof of neighbour approval of 51%."	May 20 agenda
<u>Motion Carried 2026-84</u> - Councillor Fewer opposed	Moved by Deputy Mayor Baron, "that Council extend the beekeeping permit for 504-5 th Avenue to June 17, 2026 in which the permit holder is required to be compliant to when the bylaw comes into effect."	Permit holder notified
<u>Motion Carried 2026-93</u>	Moved by Councillor Court, "that Council direct administration to make a \$200,000 payment from savings to the long-term water loan."	Complete
<u>Motion Carried 2026-103</u>	Moved by Deputy Mayor Baron, "that Council approve the Joint Use Planning Agreement and authorize the signing thereof."	Complete
<u>Motion Carried 2026-105</u>	Moved by Mayor Lindsay, "that Council host a public forum in July."	
<u>Motion Carried 2026-107</u>	Moved by Deputy Mayor Baron, "that Council approve the property tax waiver request for roll number 10100 in the amount of \$1,309.69 only if the taxes are paid up to date by May 1, 2026, as a onetime only request."	Complete
<u>Motion Carried 2026-109</u>	Moved by Mayor Lindsay, "that Council set June 17, 2026, at 5:30 p.m. as the public auction date with the reserve bid and conditions set as follows for the following property: Lot 19-20, Block 3, Plan 4068N, title 0019627173, Reserve Bid \$66,000	Advertisement Complete



LOGIN NOTICE CONFIRMATION (Work Order 26D0925)

THIS IS NOT A REPORT

Need help reading your Login Notice? Check out this handy article:

<https://www.caro.ca/quick-guide-to-your-login-notice-how-to-review-your-sample-submission/>

CLIENT	Warner, Village of (Alberta)	QUOTATION ID	Warner, Village of - Master bid
PO NUMBER		SUBMITTED BY	
PROJECT	Warner - THM/HAA/Lead	COC NO.	eCOC#00033338
PROJECT INFO	Warner - THM/HAA		

By engaging our services, you are agreeing to CARO's Standard Terms and Conditions outlined here: <https://www.caro.ca/terms-conditions>

Receipt Details:

RECEIVED	2026-04-09 9:00:00 A	SAMPLES LOGGED IN	1
LOCATION	Edmonton Lab	LOGGED IN	2026-04-09 11:15:00
DISPOSAL DATE	2026-05-09	ACCOUNT MGR	Hanane El Hannaoui

Sample Condition Summary:

Quantity of Transport Vessels Received: 1

Receipt Temperature = 13.2°C						
Broken Container(s)	No	Sampling Date(s) Missing	No	Incorrect Cont./Pres.	No	Custody Seals Intact
Cooling Initiated	Yes	Sample(s) Frozen	No	Missing/Extra Samples	No	Documentation Issue
Environmental	No	Microbiological	No			
Sample(s) >10°C		Sample(s) >8°C				No

Note: Sample transport temperatures of less than 8°C for microbiological parameters and less than or equal to 10°C for environmental parameters is recommended. Samples that exceed these values will still be processed. However, please note that the analytical results may be affected, especially for samples collected prior to the day of receipt.

REPORT TO Rick Lowry
Warner, Village of (Alberta)

Warner, AB T0K 2L0
Tel: (403) 642-3877

INCLUDE QC Yes
INCLUDE COC No
EXTRAS Guidelines

INVOICE TO Kim Owen
Warner, Village of (Alberta)

Warner, AB T0K 2L0
Tel: (403) 642-3877

FREQUENCY With Report
GST EXEMPT No
PAYMENT TERMS Net30
MIN AMOUNT N/A

Delivery Plan:

REPORT DUE 2026-04-20 17:00 (7 TAT)

Contact Name	Email / Fax / Cellular	Login Notice	Report	Invoice	EDD	EDD Format	CC to	Fax	Text	Mail
Rick Lowry	ricklowry@rwsc.ca	✓	✓		✓	CARO Excel	derekhacke@rwsc.ca publicworks@warner.ca admin@warner.ca kipp@rwsc.ca blake@rwsc.ca kippboehme@rwsc.ca			
Kim Owen	admin@warner.ca				✓					

Analysis Schedule:

Analysis / Version	Due	Expires ¹	Status ²	Comments
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LOGIN NOTICE CONFIRMATION (Work Order 26D0925)

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<https://www.caro.ca/quick-guide-to-your-login-notice-how-to-review-your-sample-submission/>

Analysis Schedule, Continued:

Analysis / Version	Due	Expires ¹	Status ²	Comments
Warner THM/HAA (26D0925-01) Matrix: Water Sampled: 2026-04-08 10:30:00 				
Container(s) Submitted: A = C15_40 mL Vial (THM) B = C15_40 mL Vial (THM) C = C17_40 mL Vial (HAA) D = C17_40 mL Vial (HAA)				
Haloacetic Acids (HAA5) Package	2026-04-20	2026-04-22	Available	
Trihalomethanes + Total Pkg	2026-04-16	2026-04-22	Available	

- Red font indicates that the analysis has already or is about to expire. Note that all pH in water / Chlorine / Temperature / Dissolved Oxygen results will be automatically be qualified as they should be analyzed in the field for greatest accuracy.*
- Subcontracted samples will be sent to a CARO-approved subcontract laboratory for testing, in accordance with our Terms and Conditions. For further information, please contact your account manager or teamcaro@caro.ca*

Packages and their respective Analyses included in this Work Order:	
<i>Haloacetic Acids (HAA5) Package</i>	
Haloacetic Acids	Total Haloacetic Acids (HAA5) (Calc)
<i>Trihalomethanes + Total Pkg</i>	
Total Trihalomethanes (Calc)	Trihalomethanes

Each Analysis includes the following Analytes and their respective Reporting Limits [RLs]:			
<i>Haloacetic Acids in Water</i>		<i>Reference Method: EPA 552.3*</i>	
<i>Units: mg/L</i>			
Monochloroacetic Acid [0.002]	Monobromoacetic Acid [0.002]	Dichloroacetic Acid [0.002]	Trichloroacetic Acid [0.002]
Dibromoacetic Acid [0.002]			
<i>Trihalomethanes in Water</i>		<i>Reference Method: EPA 5030B / EPA 8260D</i>	
<i>Units: mg/L</i>			
Bromodichloromethane [0.001]	Bromoform [0.001]	Chloroform [0.001]	Dibromochloromethane [0.001]
<i>Note: RLS on Final Report may be higher than expected due to: 1) limited sample volume, 2) high moisture, 3) analytical interferences</i>			

Please verify that all of the information included in this Login Notice is correct. If there are any errors, omissions, or concerns, please contact us at 1-888-311-8846.

You can expect to receive the analytical report via email on or after the due date shown above.

Thank you for using CARO!



CERTIFICATE OF ANALYSIS

REPORTED TO	Warner, Village of (Alberta)		
	Warner, AB T0K 2L0		
ATTENTION	Rick Lowry	WORK ORDER	26D0925
PO NUMBER		RECEIVED / TEMP REPORTED	2026-04-09 09:00 / 13.2°C
PROJECT	Warner - THM/HAA/Lead	REPORTED	2026-04-20 13:58
PROJECT INFO	Warner - THM/HAA	COC NUMBER	eCOC#00033338

Introduction:

CARO Analytical Services is a testing laboratory full of smart, engaged scientists driven to make the world a safer and healthier place. Through our clients' projects we become an essential element for a better world. We employ methods conducted in accordance with recognized professional standards using accepted testing methodologies and quality control efforts. CARO is accredited by the Canadian Association for Laboratories Accreditation (CALA) to ISO/IEC 17025:2017 for specific tests listed in the scope of accreditation approved by CALA.

Big Picture Sidekicks



You know that the sample you collected after snowshoeing to site, digging 5 meters, and racing to get it on a plane so you can submit it to the lab for time sensitive results needed to make important and expensive decisions (whew) is VERY important. We know that too.

We've Got Chemistry



It's simple. We figure the more you enjoy working with our fun and engaged team members; the more likely you are to give us continued opportunities to support you.

Ahead of the Curve



Through research, regulation knowledge, and instrumentation, we are your analytical centre for the technical knowledge you need, BEFORE you need it, so you can stay up to date and in the know.

By engaging our services, you are agreeing to CARO Analytical Service's Standard Terms and Conditions outlined here: <https://www.caro.ca/terms-conditions>

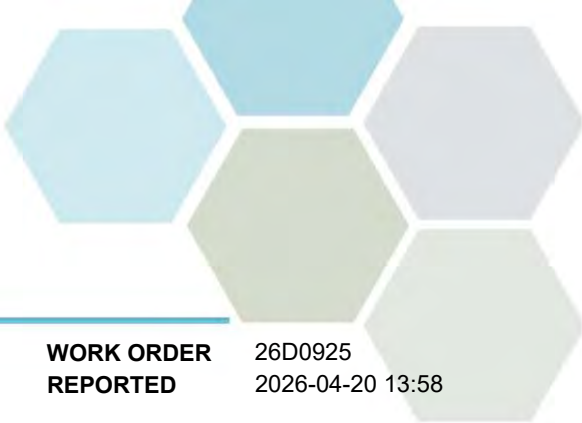
If you have any questions or concerns, please contact me at hhannaoui@caro.ca

Authorized By:

Hanane El Hannaoui
Junior Account Manager

1-888-311-8846 | www.caro.ca

#110 4011 Viking Way Richmond, BC V6V 2K9 | #102 3677 Highway 97N Kelowna, BC V1X 5C3 | 17225 109 Avenue Edmonton, AB T5S 1H7 | #108 4475 Wayburne Drive Burnaby, BC V5G 4X4



TEST RESULTS

REPORTED TO PROJECT Warner, Village of (Alberta)
Warner - THM/HAA/Lead

WORK ORDER REPORTED 26D0925
2026-04-20 13:58

Analyte	Result	Guideline	RL	Units	Analyzed	Qualifier
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Warner THM/HAA (26D0925-01) | Matrix: Water | Sampled: 2026-04-08 10:30

Calculated Parameters

Total Trihalomethanes	0.0407	MAC = 0.1	0.00400	mg/L		N/A
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Haloacetic Acids

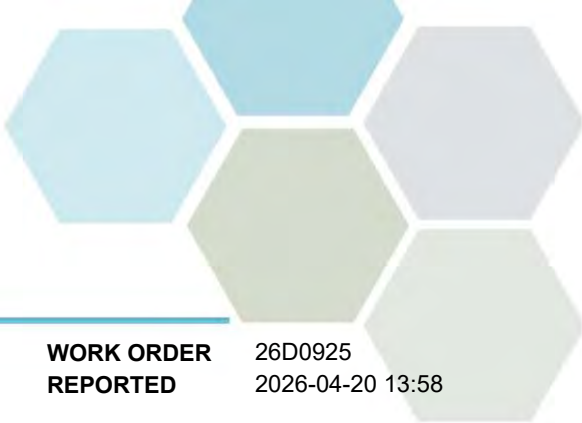
Monochloroacetic Acid	< 0.0040	N/A	0.0020	mg/L	2026-04-14	RA3
Monobromoacetic Acid	< 0.0020	N/A	0.0020	mg/L	2026-04-14	
Dichloroacetic Acid	0.0209	N/A	0.0020	mg/L	2026-04-14	
Trichloroacetic Acid	0.0172	N/A	0.0020	mg/L	2026-04-14	
Dibromoacetic Acid	< 0.0020	N/A	0.0020	mg/L	2026-04-14	
Total Haloacetic Acids (HAA5)	0.0381	MAC = 0.08	0.00400	mg/L		N/A
Surrogate: 2-Bromopropionic Acid	107		70-130	%	2026-04-14	

Volatile Organic Compounds (VOC)

Bromodichloromethane	0.0034	N/A	0.0010	mg/L	2026-04-10	
Bromoform	< 0.0010	N/A	0.0010	mg/L	2026-04-10	
Chloroform	0.0373	N/A	0.0010	mg/L	2026-04-10	
Dibromochloromethane	< 0.0010	N/A	0.0010	mg/L	2026-04-10	
Surrogate: Toluene-d8	104		70-130	%	2026-04-10	
Surrogate: 4-Bromofluorobenzene	97		70-130	%	2026-04-10	

Sample Qualifiers:

RA3 The Reporting Limit has been raised due to comparable level detected in the blank(s).



APPENDIX 1: SUPPORTING INFORMATION

REPORTED TO PROJECT Warner, Village of (Alberta)
Warner - THM/HAA/Lead

WORK ORDER REPORTED 26D0925
2026-04-20 13:58

Analysis Description	Method Ref.	Technique	Accredited	Location
Haloacetic Acids in Water	EPA 552.3*	Liquid-Liquid Microextraction, Derivatization and GC-ECD	✓	Richmond
Trihalomethanes in Water	EPA 5030B / EPA 8260D	Purge&Trap / GC-MSD (SIM)	✓	Edmonton

Note: An asterisk in the Method Reference indicates that the method has been modified from the reference method

Glossary of Terms:

RL	Reporting Limit (default)
<	Less than the specified Reporting Limit (RL) - the actual RL may be higher than the default RL due to various factors
MAC	Maximum Acceptable Concentration (health based)
mg/L	Milligrams per litre
EPA	United States Environmental Protection Agency Test Methods

Guidelines Referenced in this Report:

[Guidelines for Canadian Drinking Water Quality \(Health Canada\)](#)

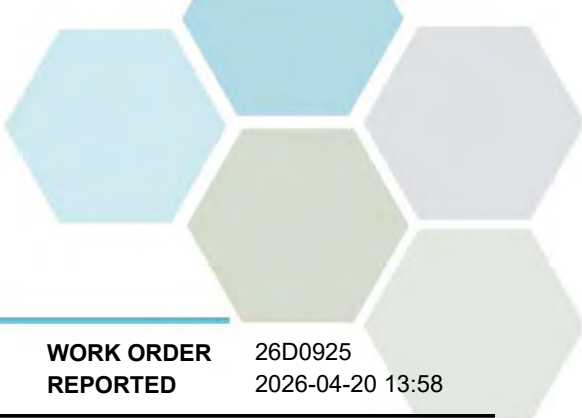
Note: In some cases, the values displayed on the report represent the lowest guideline and are to be verified by the end user

General Comments:

The results in this report apply to samples received by CARO and analyzed in accordance with the Chain of Custody document. This analytical report must be reproduced in its entirety and must not be modified. CARO is not responsible for losses or damages resulting directly or indirectly from errors or omissions in the conduct of the testing. Any liability is limited to the cost of analysis. CARO will dispose of all samples within 30 days of sample receipt, unless otherwise agreed.

Results in **Bold** indicate values that are above CARO's method reporting limits. Results in **red** indicate values above the regulatory limits where these have been included. Any Bold and/or highlighted results do not take into account method uncertainty. If you would like method uncertainty or regulatory limits to be included on your report, please contact your Account Manager: hhannaoui@caro.ca

Regulatory limits are added to test reports on request and are as a convenience only. While CARO makes every effort to ensure accuracy of regulatory limits, CARO assumes no liability for the use of this information. It remains the client's responsibility to ensure that regulatory limits are correct for their circumstances.



APPENDIX 2: QUALITY CONTROL RESULTS

REPORTED TO PROJECT Warner, Village of (Alberta)
Warner - THM/HAA/Lead

WORK ORDER REPORTED 26D0925
2026-04-20 13:58

The following section displays the quality control (QC) data that is associated with your sample data. Groups of samples are prepared in "batches" and analyzed in conjunction with QC samples that ensure your data is of the highest quality. Common QC types include:

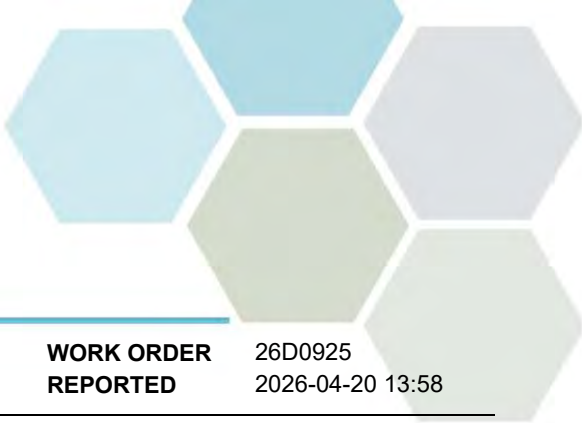
- **Method Blank (Blk):** A blank sample that undergoes sample processing identical to that carried out for the test samples. Method blank results are used to assess contamination from the laboratory environment and reagents.
- **Duplicate (Dup):** An additional or second portion of a randomly selected sample in the analytical run carried through the entire analytical process. Duplicates provide a measure of the analytical method's precision (reproducibility).
- **Blank Spike (BS):** A sample of known concentration which undergoes processing identical to that carried out for test samples, also referred to as a laboratory control sample (LCS). Blank spikes provide a measure of the analytical method's accuracy.
- **Matrix Spike (MS):** A second aliquot of sample is fortified with a known concentration of target analytes and carried through the entire analytical process. Matrix spikes evaluate potential matrix effects that may affect the analyte recovery.
- **Reference Material (SRM):** A homogenous material of similar matrix to the samples, certified for the parameter(s) listed. Reference Materials ensure that the analytical process is adequate to achieve acceptable recoveries of the parameter(s) tested.

Each QC type is analyzed at a 5-10% frequency, i.e. one blank/duplicate/spike for every 10-20 samples. For all types of QC, the specified recovery (% Rec) and relative percent difference (RPD) limits are derived from long-term method performance averages and/or prescribed by the reference method.

Analyte	Result	RL Units	Spike Level	Source Result	% REC	REC Limit	% RPD	RPD Limit	Qualifier
Haloacetic Acids, Batch B6D2762									
Blank (B6D2762-BLK1)			Prepared: 2026-04-13, Analyzed: 2026-04-14						
Monochloroacetic Acid	0.0029	0.0020 mg/L							BLK
Monobromoacetic Acid	< 0.0020	0.0020 mg/L							
Dichloroacetic Acid	< 0.0020	0.0020 mg/L							
Trichloroacetic Acid	< 0.0020	0.0020 mg/L							
Dibromoacetic Acid	< 0.0020	0.0020 mg/L							
Surrogate: 2-Bromopropionic Acid	0.0113	mg/L	0.0116		97	70-130			
LCS (B6D2762-BS1)			Prepared: 2026-04-13, Analyzed: 2026-04-14						
Monochloroacetic Acid	0.0549	0.0020 mg/L	0.0558		98	75-117			
Monobromoacetic Acid	0.0335	0.0020 mg/L	0.0375		89	83-113			
Dichloroacetic Acid	0.0548	0.0020 mg/L	0.0559		98	78-112			
Trichloroacetic Acid	0.0180	0.0020 mg/L	0.0186		97	81-110			
Dibromoacetic Acid	0.0196	0.0020 mg/L	0.0186		105	89-112			
Surrogate: 2-Bromopropionic Acid	0.0106	mg/L	0.0116		92	70-130			
LCS Dup (B6D2762-BSD1)			Prepared: 2026-04-13, Analyzed: 2026-04-14						
Monochloroacetic Acid	0.0576	0.0020 mg/L	0.0558		103	75-117	5	30	
Monobromoacetic Acid	0.0360	0.0020 mg/L	0.0375		96	83-113	7	30	
Dichloroacetic Acid	0.0574	0.0020 mg/L	0.0559		103	78-112	4	30	
Trichloroacetic Acid	0.0194	0.0020 mg/L	0.0186		104	81-110	8	30	
Dibromoacetic Acid	0.0215	0.0020 mg/L	0.0186		115	89-112	9	30	SPK
Surrogate: 2-Bromopropionic Acid	0.0126	mg/L	0.0116		108	70-130			

Volatile Organic Compounds (VOC), Batch B6D2543

Blank (B6D2543-BLK1)			Prepared: 2026-04-10, Analyzed: 2026-04-10						
Bromodichloromethane	< 0.0010	0.0010 mg/L							
Bromoform	< 0.0010	0.0010 mg/L							
Chloroform	< 0.0010	0.0010 mg/L							
Dibromochloromethane	< 0.0010	0.0010 mg/L							
Surrogate: Toluene-d8	0.0199	mg/L	0.0188		106	70-130			
Surrogate: 4-Bromofluorobenzene	0.0198	mg/L	0.0199		99	70-130			
LCS (B6D2543-BS1)			Prepared: 2026-04-10, Analyzed: 2026-04-10						
Bromodichloromethane	0.0183	0.0010 mg/L	0.0201		91	70-130			
Bromoform	0.0204	0.0010 mg/L	0.0201		101	70-130			



APPENDIX 2: QUALITY CONTROL RESULTS

REPORTED TO PROJECT Warner, Village of (Alberta)
Warner - THM/HAA/Lead

WORK ORDER REPORTED 26D0925
2026-04-20 13:58

Analyte	Result	RL Units	Spike Level	Source Result	% REC	REC Limit	% RPD	RPD Limit	Qualifier
Volatile Organic Compounds (VOC), Batch B6D2543, Continued									
LCS (B6D2543-BS1), Continued					Prepared: 2026-04-10, Analyzed: 2026-04-10				
Chloroform	0.0176	0.0010 mg/L	0.0201		88	70-130			
Dibromochloromethane	0.0187	0.0010 mg/L	0.0201		93	70-130			
Surrogate: Toluene-d8	0.0172	mg/L	0.0188		91	70-130			
Surrogate: 4-Bromofluorobenzene	0.0190	mg/L	0.0199		95	70-130			

QC Qualifiers:

- BLK Analyte concentration in the Method Blank is above the Reporting Limit (RL).
- SPK The recovery of this analyte was outside of established control limits.



Request for Decision Council Committee Reports

RECOMMENDATION

That the committee reports for the period ending May 20, 2026, be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Quad Council
2. Mayors and Reeves: SouthGrow Report
3. Warner Revitalization Society
4. Family and Community Support Services
5. Milk River Health Professionals Attraction and Retention Committee
6. Chinook Arch Regional Library System



BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 4, 2025 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Kevyn Stevenson (In Person)Village of Arrowwood
 Jane Jensen (In Person) Village of Barnwell
 Kyle Prince (In Person)..... Village of Barons
 Sydney Miller (Absent) Town of Bassano
 Jackie Johnson (Virtual) City of Brooks
 Randy Bullock (In Person)..... Cardston County
 Kent Wynder (In Person) Town of Cardston
 Sue Brown (In Person) Village of Carmangay
 Judy Perkin (Absent)..... Village of Champion
 Brad Schlossberger (In Person)..... Town of Claresholm
 Colin Slingsby (In Person) Town of Coalhurst
 Tanya Smith (In Person)..... Village of Coutts
 Katerina Bunyan (In Person) Village of Cowley
 Doreen Johnson (In Person) Mun. Crowsnest Pass
 Dean Ward (In Person) Mun. Crowsnest Pass
 Stephen Dortch (In Person) Village of Duchess
 Shawn Patience (In Person)..... Town of Fort Macleod
 Diane Connor (Virtual) County of Forty Mile
 Mark Peterson (In Person)..... Village of Glenwood
 Suzanne French (Absent)..... Village of Hill Spring
 Mark Sayers (In Person)Lethbridge County

Brad Koch (Absent) Village of Lomond
 Tavis Tidmarsh (In Person)..... Town of Magrath
 Don Cody (In Person) Town of Milk River
 Rory Lahd (Virtual) Village of Milo
 Shauna Strong (In Person) Town of Nanton
 Bill Oudshoorn (In Person)..... Town of Nobleford
 Henry De Kok (In Person)..... Town of Picture Butte
 Jim Welsch (In Person)..... M.D. of Pincher Creek
 Gordon McMullen (In Person) ... Town Pincher Creek
 Ronald Davis (Absent)..... M.D. of Ranchland
 Neil Sieben (In Person)..... Town of Raymond
 Don Norby (In Person) Town of Stavely
 Scott Barton (In Person)..... Village of Stirling
 David Torrie (In Person) MD of Taber
 Russell Norris (In Person)..... Town of Vauxhall
 Christopher Northcott (In Person)..... Vulcan County
 Richard DeBolt (In Person) Town of Vulcan
 David Cody (In Person)..... County of Warner
 Ian Glendinning (In Person) Village of Warner
 Evan Berger (In Person) M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner
 Mason Burtnik Assistant Planner
 Ryan Dyck Senior Planner
 Carlin GrovesCAD/GIS Technologist
 Steve Harty Senior Planner
 Harsimran Kaur..... Assistant Planner
 Raeanne Keer Executive Assistant
 Maxwell Kelly Planner

Lenze Kuiper Chief Administrative Officer
 Skylar Nikkel Assistant Planner
 Stephanie Sayer..... Accounting Clerk
 Kattie Schlamp..... Planner
 Rachel Schortinghuis Assistant Planner
 Gavin Scott Senior Planner
 Kevin Theriault Assistant Planner
 Jaime ThomasGIS Analyst

GUEST:

Roger Houghton (In Person) Alternate for Cardston County
 Tracy Thomas (In Person) Future CAO of ORRSC
 Gillian Williamson (Virtual)..... CAO for the Village of Milo

Chair Christopher Northcott called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Tanya Smith, Village of Coutts

THAT the Board adopts the Agenda for December 4, 2025, as presented.

CARRIED

2. APPROVAL OF MINUTES

Moved by: Richard DeBolt, Town of Vulcan

THAT the Board approves the meeting minutes of September 4, 2025, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. PRESENTATIONS

a. Staff Introductions & Service Awards

Lenze Kuiper introduced the staff members in attendance and presented the 20-Year Service Award to Jaime Thomas and the 10-Year Service Award to Jennifer Maxwell.

Chair Northcott presented the 20-Year Service Award to Lenze Kuiper.

b. CAO Retirement Recognition

Chair Northcott presented a retirement gift to Lenze Kuiper for his 20 years of service to the Commission and wished him the best in his retirement.

L. Kuiper thanked the Board for his time with the Commission.

c. Statement of Appreciation – Neil Sieben, Town of Raymond

Neil Sieben, Town of Raymond, shared details of a recent situation in his municipality involving the development of a new commercial area that generated significant public concern. He acknowledged and commended the professionalism demonstrated by Senior Planner Bonnie Brunner and ORRSC throughout the review of the municipality's statutory plans.

5. BUDGET

a. Budget Presentation – Chair Northcott

Chair Northcott presented the 2026 Budget Presentation to the Board.

L. Kuiper highlighted some of the operating expenses the Commission has experienced such as insurance, software, and telephone costs.

b. Proposed 2026 Operating Budget

Chair Northcott presented 2026 Operating Budget to the Board.

Moved by: Colin Slingsby, Town of Coalhurst

THAT the Board approves the 2026 Operating Budget, as presented.

CARRIED

c. Proposed 5-Year Capital Plan (2026-2030) and 2026 Capital Budget

Chair Northcott presented 2026 Operating Budget to the Board.

Moved by: Brad Schlossberger, Town of Claresholm

THAT the Board approves the 2026 Capital Budget, as presented.

CARRIED

d. 2026 Planning Services Membership Fees

Chair Northcott presented 2026 Planning Services Membership Fees to the Board.

6. Election

a. Election & Voting Process

R. Keer presented the Executive Committee Election process to the Board and stated that a list of nominations received during the nomination period was included in the Agenda Package.

b. Election for Chair

R. Keer stated that Administration received 1 nomination for Chair, Christopher Northcott of Vulcan County.

C. Northcott was given an opportunity to introduce himself to the Board.

R. Keer inquired if there were any nominations from the floor for the position of Chair, and there were none.

R. Keer asked a second and third time if there were any nominations from the floor for the position of Chair, and there were none.

Christopher Northcott of Vulcan County was acclaimed Chair of the Oldman River Regional Services Commission Board of Directors.

c. Election for Vice Chair

R. Keer stated that Administration received 2 nominations for Vice Chair, Randy Bullock of Cardston County and Neil Sieben of the Town of Raymond.

R. Keer announced that prior to tonight's meeting, R. Bullock had withdrawn his name from the election for Vice Chair.

N. Sieben was given an opportunity to introduce himself to the Board.

R. Keer inquired if there were any nominations from the floor for the position of Vice Chair, and there were none.

R. Keer asked a second and third time if there were any nominations from the floor for the position of Vice Chair, and there were none.

Neil Sieben of the Town of Raymond was acclaimed Vice Chair of the Oldman River Regional Services Commission Board of Directors.

d. Election for Executive Committee Members

R. Keer stated that Administration received 7 nominations for the Executive Committee, Evan Berger of the MD of Willow Creek, Katerina Bunyan of the Village of Cowley, David Cody of the County of Warner, Shawn Patience of the Town of Fort MacLeod, Brad Schlossberger of the Town of Claresholm, Neil Sieben of the Town of Raymond, and Dean Ward of the Municipality of Crowsnest Pass.

R. Keer noted that being as Neil has won the position of Vice Chair has had his name removed from the Ballot for the Executive Committee.

All nominees were given an opportunity to introduce themselves to the Board.

R. Keer inquired if there were any nominations from the floor for the position of Executive Committee.

Neil Sieben, Town of Raymond, nominated Randy Bullock of Cardston County to the Executive Committee.

Randy Bullock accepted the nomination.

R. Keer asked a second and third time if there were any nominations from the floor for the position of Executive Committee, and there were none.

Neil Sieben of the Town of Raymond was acclaimed Vice Chair of the Oldman River Regional Services Commission Board of Directors.

Ballots were distributed and collected by the Returning Officers, and short recess was taken while the ballots were counted.

Evan Berger of the Municipal District of Willow Creek, Randy Bullock of Cardston County, David Cody of the County of Warner, Brad Schlossberger of the Town of Claresholm, and Dean Ward of the Municipality of Crowsnest Pass were elected as members of the Executive Committee for the Oldman River Regional Services Commission Board of Directors.

Moved by: Richard DeBolt, Town of Vulcan

THAT the Board directs the Returning Officer to destroy the ballots from the Annual Organizational Meeting.

CARRIED

7. REPORTS

a. Executive Committee Report

Chair Northcott presented the Executive Committee Report as of September to November 2025.

b. ORRSC Membership Contracts - Update

Chair Northcott and L. Kuiper provided an update on the ORRSC Membership Contracts.

8. BUSINESS

a. ORRSC Periodical

R. Dyck presented the most recent ORRSC Periodical on Private Sewage Systems and highlighted the Periodical's history.

b. Subdivision Activity – As of October 31, 2025

Chair Northcott presented the Subdivision Activity, as of October 31, 2025 to the Board.

c. Regional Assessment Review Board Activity

Chair Northcott presented the 2025 Regional Assessment Review Board Activity statistics to the Board.

d. Subdivision and Development Appeal Board Activity

Chair Northcott presented the Subdivision and Development Appeal Board Activity, as of November 27, 2025, to the Board.

7. ACCOUNTS

**a. Balance Sheet and Comparative Income Statement
- As of October 31, 2025**

Chair Northcott presented the Balance Sheet and Comparative Income Statements as of October 31, 2025.

Moved by: Randy Bullock, Cardston County

THAT the Board approves Balance Sheet and Comparative Income State, as of October 31, 2025, as presented.

CARRIED

8. NEW BUSINESS

There was no new business.

9. NEXT MEETING – Thursday, March 4, 2025

10. ADJOURNMENT


Moved by: Neil Sieben, Town of Raymond

THAT the Board hereby closes the meeting.

CARRIED AT 9:10 PM



CHAIR


CHIEF ADMINISTRATIVE OFFICER

WARNER REVITALIZATION SOCIETY
GENERAL MEETING
MARCH 10, 2026
WARNER SENIORS CENTER

PRESENT: Beth Punga, Val Lagler, Marj Cronkhite, Amy Omelusik, Amy Son, Carol Cronkhite, Paula Doenz, Dan Court, Vicki L'heureux

REGRETS: Diane McKenzie, Rodger Shewkenek, Jen Hall, Chris and Cyndal Taylor

Meeting called to order by Vice President, Paula Doenz, at 6:30 pm.

Meeting Agenda was presented. Amy O requested and amendment to add Memorial Library to New Business.

Motion by Marj to accept the agenda as amended. Carried.

Minutes from the January 13, 2026 general meeting were presented.

Motion by Amy to accept the minutes as presented. Carried.

Treasurers Report: Attached

Balance: \$11,27.59

Warner Day donation balance: \$3277.50 (included in the above total)

Question of Warner Day designation: (Val)

Where did the money, for Warner Day come from?

Answer: (Marj)

Donations were received the first year that Warner Day was reintroduced. General consensus of the Revitalization Society is that the money should be kept and put towards subsequent Warned Days.

Motion by Marj to accept her report as presented. Second: Amy O Carried

Business Arising from Minutes:

- a. Casino Account: Marj reported that the person she talked to was very calm except when he was talking about the previous executive's application. From his information, it was understood that when the previous Warner Revitalization Society applied, the money was to be used for the 50/50 and Raffle. What they were going to use the money for was dinners for the Seniors and that was supposed to come from the 50/50, Raffle money and also the Community Garden. It was the understanding that the vegetables grown in the garden were to go to the people in need but this did not happen. The meal program did not last very long, Amy O commented that she has been here a little over 4 years and it ended just a couple of months after she arrived. Val commented that Covid also was a factor. Marj's impression was that if those things aren't happening and given the list of AGLC items that qualify the finances from a Casino account, this group isn't doing anything from that list. Marj questioned whether or not we will even qualify for the

50/50 and Raffle, at this point. Discussion was held on things that we could do to qualify. Marj commented that at the end of the email that two members of the executive have to withdraw the application and then we wait twelve months to reapply. We can use the time to investigate the qualifying list and come up things that we can do, to qualify. General feeling is that maybe having not qualified could be a blessing in disguise in that it will give us time to compile a list of what we could qualify for. There has been a suggestion from Diane McKenzie that we approach Christine Doenz about helping us with the Casino Application and suggestions of what we can do to qualify. Amy O thinks that we should back off of the idea of applying, talk to Christine in order for us to figure out what we can do.

Motion by Amy O, that we approach Christine Doenz about helping us with the Casino application and qualifying for it. Carried.

b. Electronic Sign/Village Sign: Dan

Electronic sign isn't worth fixing. A large white board has been suggested, for the time being. Discussion was held on where the sign would go but it should go in a place where people will see it. Dan noted that our Kelly Lloyd has been looking into it. Chris Koehn was able to get the sign up and running but it was an obsolete sign and he did find a program that it would work with. Carol suggested that maybe there should be an announcement in the Village newsletter that a new electronic sign is important and needed and allow community members to donate towards the sign. Dan will take our suggestions back to the Village Council.

c. Wood Chipper: Rodger (absent):

Carol has looked through all the records that she has to try and find a Bill of Sale and there is none to be found. She noted that she looked through a past ledger but there are no entries for the purchase of a Wood Chipper. Carol called Sharla Nelson and she said it was purchased when they started the community garden to mulch old trees to put on the garden. Amy noted that it was bought summer of 2022, just after she arrived in Warner. Sharla noted that they bought the chipper through Ritchie Brothers for a cost \$1200-\$1800. Marj was wondering if there might be some paperwork in the shed? Carol will phone Ritchie Bros. and see if there is a bill of sale.

d. Meeting dates in Village Newsletter:

Carol would like to know if we want actual dates in the newsletter or just have it put as the 2nd Tuesday of the month. Was decided that we should just note it as the 2nd Tuesday of the month, unless otherwise announced. There will be no meetings in July and August, unless something comes up that we need to address, in which case we can call a special meeting. Carol will also make sure that Warner Day is advertised.

New Business:

Report on February 18th Village Council Meeting: Diane(absent)

Report is attached.

Main points from the report:

-Seasonal decorations on the big tree, west of Darren Reid's. Village is ok with us doing that. Kelly Lloyd is doing some follow up and will stay in touch with Diane.

-Trees on the boulevard. Kelly Lloyd is looking into it, it will be a collaborative effort with the Revitalization Society and the Village of Warner

-Diane approached the Village about a Hello Neighbour project, possibly building on what Amy and Marj are already doing with the Welcome to Warner packets. Possible idea is including pictures of Newcomers, both business and personal, if they so choose. Often times, we have the luxury of knowing who the newcomers are but not vice versa. This way, the newcomers could put faces to names. Diane noted that this project would be included in the Village Newsletter.

-TriCommunity Childcare Society. They are wanting to do another Beer Garden at Warner Day, possibly a Battle of the Bands type of event and cooking hamburgers, again. They will, most likely, be looking to the Revitalization Society for a donation for the event.

- a. Honoring Colette: Diane had suggested that we do something to honor her. One suggestion was to possibly add her name to the street in front of her house.
Eg. Colette Drive, Colette Ave, etc. Was suggested that we all think about this and bring possible ideas to the next meeting.

- b. Library Silent Auction: Amy O suggested that the Revitalization Society make some kind of donation to the Silent Auction. Marj suggested that there are some new/gently used gardening items or other items, in our shed. Amy O and Amy S, will check the shed to see what is available and in good enough condition to donate.
Motion by Marj that the Revitalization Society donate any new/gently used items from the shed, to the Warner Memorial Library Silent Auction.
Second: Vicki Carried

Other Business:

- a. Warner Day Planning:

Carol passed around a mock up of a poster for Warner Day (attached).

Discussion was held on attaching a name to Warner Day. In the past we have had Whooperee Day, Dino Daze, eg. Dan noted that branding is

important to giving an event an identity, so that when you hear the name, you automatically equate it with the town or area. SouthGro is working on

revitalization and promoting the towns, along Highway 4 and will report back

to the Village. Once they come up with a proposal, they will approach the towns and see what ideas they can come up with to get to this going.

-Other ideas were to get more parade entries, getting our local celebrities (Mayor, MLA, MP) riding in classic cars from the car show, getting more businesses to enter floats, School, etc. and to get more entertainment throughout the day. Should we send letters out, requesting participation in the parade or should each of us contact business/people who we know? Marj thought that face to face is the best approach so we will, as individuals, withing this group, try to approach people in this regard.

Riding Arena group will be expanding their entertainment but finances are a problem. Carol suggested that maybe this Society could put forth a donation.

-Amy S, through the Memorial Library, has applied for a Community Challenge Grant, worth \$1000.00, to run a program in June, this could be used for some kind of children's activities. Even if the grant falls through she was planning to have the library participate and has asked for this group's support, participation and donation, wise. She and Amy O could run a program introduction to the kid's games, either separately or together and they could compliment each other's programs. One good thing about doing it together is that there are two people to help each other. Amy S has the support of the Library Board to possibly offer free Library memberships as prizes.

-Amy S noted that the library has all kinds of free games that Amy O could borrow, a list of available resources was passed around. Both Amy O and Amy S, have access to all these things through Chinook Arch.

Amy O has requested financial support to buy prizes and new totes to store games and inventory in, since her totes have gone missing.

Motion by Carol to give Amy O permission to purchase prizes for Warner Day and totes, for storage. Second: Marj Carried.

Amy will present bills at the April meeting. Note: Amy O will also contact Penny Pittman with FCSS, to participate in the children's activities.

-Portable Toilets: Carol will arrange booking for these. Need to decide where they will go, thinking 2 (with washing stations), do we need another set of horseshoes? 2 horseshoe pits?

-Food: Warner Food Store

Ken Sutton?: does he still have his food truck. Amy O will talk to him.

New Lease holders at the Curling Rink Restaurant? Not sure if they will be open by June 27th but if they are, hopefully they will be open for that day.

-Horseshoes: Jen Hall had offered to take this on

-Rodeo arena events.

-Cornhole?

Next Meeting: Monday, April 13 at 6:30 pm.

Adjournment: **Motion to adjourn at 7:45. Beth Carried**

Chair: _____

Secretary: _____

Date: _____

**WARNER REVITALIZATION SOCIETY
GENERAL MEETING MINUTES
APRIL 13, 2026
WARNER SENIORS CENTER**

PRESENT: Beth Punga, Rodger Shewkenek, Vicki L'heureux, Amy Omelusik, Jen Hall, Carol Cronkhite, Dan Court, Amy Son, Diane McKenzie.

REGRETS: Paula Doenz, Val Lagler.

Meeting called to order by chair, Diane McKenzie at 6:37

Agenda was presented.

Additions to the Agenda:

- Amy Son and Amy Omelusik: Library/Storage Shed.

Motion by Carol: to accept the agenda as amended. Second: Amy O Carried.

Minutes from April 13, 2026 meeting were presented.

Motion by Carol: to adopt the minutes as presented. Second: Beth Carried.

Treasurer's Report: Marj
(Attached)

Marj noted that we have \$3,277.50, in donations toward Warner Day, that are still in the general account. Her thoughts were that money that is donated to Warner Day should stay with Warner Day, the group agreed.

Motion by Beth: that funds that have been donated to the Warner Revitalization Society, be kept for the purpose they were donated for. Second: Amy O Carried.

Motion by Marj: to accept the Treasurer's report as presented. Second: Rodger Carried.

BUSINESS ARISING FROM THE MINUTES

a. Electronic sign: Dan.

Village Council decided that the existing sign was not worth fixing. Kelly Lloyd is looking into a new sign and costs. The question was raised on whether or not people liked having the sign and is it worth having? The answer was yes. Dan mentioned that the Village Council is having a closed meeting on Wednesday, April 15 and will be discussing this. Carol suggested that we open up the idea of letting the community donate to the purchase of the sign, if they so choose. Jen commented that she has been doing up a calendar of Warner Community events and posting it at the Warner Hotel, to help keep people up on what is going on.

b. Wood Chipper: Rodger

Discussion was held on value of the Wood Chipper. Rodger has been researching prices and has found one for sale, that is identical to ours, for \$1300.00. Since the

chipper is not included, individually, in our inventory, Carol suggested that the buyer make the purchase as a donation, the group agreed. It was also mentioned that Rodger cleaned out and organized the storage shed. Thank you, to him, for taking the time to do that and for all the research on the Wood Chipper.

Motion by Rodger: that we list the Wood Chipper, for sale, for a price of \$1300.00 or best offer but not to go lower than \$800.00. Second: Carol Carried.

- c. Village Meeting report: Diane.
 1. Further discussion was held on putting seasonal decorations on the big tree, east of Warner Foods. Kelly Lloyd has contacted an arborist about cost and logistics. Power to the lights is an issue but is being looked into. Diane will contact the owner of the property, adjacent to the site of the tree, to see if any of this will be a problem.
 2. With the high volume of new people moving into the community, Diane put forth the idea of building on the Welcome to Warner packets that Marj and Amy are doing. It would be a "Howdy Neighbor" concept which would be published in the Village newsletter. It may possibly include a photo with a bio, done by the newcomer, introducing themselves to the community, referencing their business (if applicable) or indicating what brought them to Warner. It would put a face to the names and help locals to get to know them better. Suggestion was that we would start with new business owners. Permission and releases would be needed from participants. Amy O indicated that she and Marj would not be interested in taking this on. Diane will pursue this further.
- d. Honoring Colette: Dan
Dan talked to the Village Council about the street naming. Was noted that this could open up a can of worms and may prove to be an impossible task. Council will have more discussion on this topic at their closed meeting on April 15. Diane noted that the Tri-Community Day Care, in conjunction with the Lions Club, will be hanging a plaque and dedication one of it's rooms to Colette, in memory of her.
- e. Approaching Christine Doenz about helping with our Casino application:
Diane and Carol have approached her. It was noted by Marj that 2 executive members have to officially withdraw our first application. Carol and Diane will send an email to Ravinderjit Singh from AGLC, to do so. The Society will work towards possible re-application, in a year. Diane will print out the qualification list and bring it to the May meeting. If anyone wishes, they can download the list from AGLC to look at, before hand. A brief discussion was held on what the previous board had done that might have qualified. We will keep track of our own 12 month history, now, to give ourselves a record.
- f. Storage Shed contents/Library Auction: Amy O and Amy S
Contents of the shed were looked over. Garden tools and anything else that is in good condition, will go into the Memorial Library online auction. Items that don't go to the auction will be included in the Community Garage Sale. Amy O also noted that there were some Easter and Valentines decorations, in the shed, that hadn't been used for a very long time. She made the decision to donate them to the library

for their use. Marj suggested that we offer storage space, in the shed, to the Library. The society group, agreed with Amy and Marj's decision/suggestion. Amy O also asked the Society group, if we would consider making a cash donation to the library. Not only would it help the library but it would further our aim of supporting the community.

Motion by Amy Omelusik: that we make a \$500.00 donation to the Warner Memorial Library. Discussion: to check if this donation would be included on the qualification list for the Casino application. Second: Jen. Carried.

New Business:

a. Auditor:

Marj has approached Norma Zobell about doing the audit of the year end financial statement, again and she has indicated that she would.

Motion by Carol: that we have Norma Zobell do our year end audit.

Second: Amy O. Carried.

b. Garage Sale Highlights:

-Warner School Trip Club: sale table and lunch, they will be across the street from the Warner Food Store.

-Amy S will set up a sale table at the store and will also be selling Library books and DVDs. The store will also offer lunch items.

-Tyrone Cheeseman will have coffee available

-Rod Punga has offered to put up signs, on the highway and main points, the day of the sale.

-Maps are being handed out at Jax and Byrdz and Warner Foods.

ATM will be available at the Hotel. There is an ATM at the Civic Center but it may not be open, that day. Diane will contact Blake Doenz to make sure that the Hotel ATM is filled, for sale day.

Marj has emailed neighboring communities about the sale. Amy O has put up a poster at the Raymond Mercantile and will be taking more there, when she goes back next week.

Other Business:

a. Warner Day Planning

Diane sent a poster to the Village, to be put in the next Newsletter but it didn't make it in. She suggested that we put a generic information poster up, for now and then a more detailed schedule up, closer to Warner Day. She will bring a draft of that poster, to our May meeting.

Event details:

-Lions Breakfast and Farmers Market: 8am-11am

-Market Vendors at the park: they will need to bring tables and set up, at will.

-Car Show: Tyson Beckman and Wade Lutz are coordinating. They are doing posters for the Car show, only. This will be set up near the Lions park.

-Parade: Fire Department/Kim Owen are coordinating. Discussion was held on how to get more floats entered. If anyone has any ideas or knows of someone

who may be interested in entering a float, they can contact them, personally. Diane will contact the school about putting a float in but it was noted that school will be done for the summer so we may not get interest, there.

-Ken Sutton food truck?: Last year, he set up in two camping spots to use power instead of his generator. He did ask permission to set up closer to where the main crowd was going to be, however, he did not get permission to set up in the camp ground. Dan will contact him about setting, with the understanding that he cannot use the camping spots, again.

-A1 Pizza: It is doubtful that they will be open by the end of June.

-Beer Garden: Tri Community Daycare Society will be doing a beer garden and burgers fundraiser, again, this year. Christine has been working on getting qualifying grants for events like these. They are hoping to do a Battle of the Bands format so there is music for more of the day and to draw more people into town. Depending on successful grant application, there may only be one band. Location will be in the parking lot, just east of the Hotel. They will also be putting a float in the parade and will be offering tours of the daycare, for part of the day.

-Warner Hotel has talked about bringing in a Micro Brewer for some sort of tasting event, TBA.

-Horseshoe Tournament: This will be in lieu of the Cornhole Tournament. Jen Hall has offered to organize this. There are two horseshoe pits but they need to be fixed up. Lions would like some help in doing this. They have two sets of horseshoes and the Srs. Group also has some. Jen asked about prizes for the event, she will bring an outline of what she envisions, to the May meeting. Was noted that the entrance fee usually goes toward cash prizes.

-Penny Pittman will have the FCSS trailer in the parade and set up for kids' games. It need to be booked in advance, including a deposit and someone needs to pick up and return the trailer as FCSS no longer does it. Rodger has offered to do the pick up and return.

-Kids' games: Amy O and Amy S will be working together on this. Location will change to the lot by Warner Foods. Amy S has received a \$1000.00 grant, to put toward prizes, supplies, etc. There will be games that have been purchased with the grant money as well as some supplied by Chinook Arch. They will bring the list of games to the May meeting. Amy O still needs to purchase bins to store supplies in.

-Marj has extended an invitation to attend but he is unable to make it.

-Marj will email an invitation to Grant Hunter. Dan noted that the Hunter family will be in attendance, selling their Caramel Popcorn.

Portable Bathrooms: Carol has contacted Westech Sanitation about this. Cost for two units with bathrooms and sinks will be approximately \$400.00.

Discussion was held on where to put them. Suggestions were near the rodeo arena, just outside the beer garden and near where the kids' games are. Carol will phone the Village and talk to them about locations.

-Car show cars in the parade: Entrants don't care to do this, as a rule.

-Media coverage: Amy S suggested possible media coverage in the form of photographs being taken of the day. We would have to check on privacy issues and how this would be done. Signs may need to be posted, making people aware that photos may be taken, for publication such as on Facebook. Was noted that photos of children and at the beer garden or in the bar, are prohibited. We could suggest that people take their own photos and publish them on their Facebook pages, to raise awareness and advertise the day.

-Does the Revitalization Society wish to enter a float in the parade? We decided hosting the day, would be enough.

Next Meeting: May 12 at 6:30, Warner Seniors Center

Chair, Diane McKenzie adjourned the meeting at 8:07 pmA

**Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, April 1, 2026
Coaldale Hub (2107-13th Street)**

Attendance

In-person

Degenstein, Dave – Town of Milk River, Board Chair
Chapman, Bill – Town of Coaldale, Vice-Chair
Feist, Teresa – Town of Picture Butte
Firth, Carly – Town of Taber
Foster, Missy – Village of Barnwell
Glendinning, Ian – Village of Warner
Heggie, Jack – County of Warner
Norris, Nikole – Village of Stirling
Sayers, Mark – Lethbridge County
Stewart, Pam – Town of Raymond
Harasem, Lori – Town of Coalhurst
Torrie, David – M.D. of Taber

Staff:

Morrison, Zakk – Executive Director
DeBow, Petra – Manager
Florence-Greene, Evelyn – Finance and HR Coordinator

Online

Payne, Megan – Village of Coutts
Jensen, Melissa – Town of Nobleford

Absent

Deleeuw, Shelley – Town of Vauxhall
Prince, Kyle – Village of Barons

Call to Order

D. Degenstein called the meeting to order at 4:34 p.m.

The Board watched the live launch of NASA's Artemis II rocket.

1. Approval of Agenda

J. Heggie moved the Board to approve the agenda as presented.

Carried

2. Delegation

a) Auditor, Daniel Bosters, KPMG

Daniel Bosters, KPMG presented the Year End Audited Financial Statement for 2025.

The Board discussed the draft 2025 Audited Financial Statement.

D. Bosters asked if there are any updates to previous responses from management and/or the Board of any subsequent events, commitments or contingencies, legal matters (litigation or claims) that would affect the year end as the KPMG audit opinion goes until the date that the audit is signed.

Management and the Board confirmed that there were no such updates.

The Board thanked D. Bosters for the Audit presentation.

P. Stewart moved the Board to approve the audited financial statements of Barons-Eureka-Warner FCSS for the year ended December 31, 2025, as presented.

Carried

Daniel Bosters left the meeting at 5:56 p.m.

3. Minutes

T. Feist moved the minutes of March 4, 2026, FCSS Board meeting be approved as presented.

Carried

4. Correspondence

a) Correspondence Received

The following correspondence was presented for information:

- February 27, 2026 – FCSSAA Budget 2026/27 Response (email and media release).
- March 16, 2026 – Colleen Burton Ochocki - Thank You and Best Wishes (email).
- March 2026 – FCSSAA News.
- March 19, 2026 – FCSSAA Draft Bylaws – Member Review & Upcoming Webinars (email and Bylaws).

B. Chapman noted Board terms were of interest. He would like to see Chairperson, amended to Chair.

M. Sayers moved the Board to receive the correspondence as presented for information.

Carried

5. Reports

a) Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

Funding Update

- Renewal application for Family Resource Network (FRN) funding was completed and submitted.



L. Harasem moved the Board to approve the Executive Director's Report as presented.

Carried

b) Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

B. Chapman moved the Board to approve the March 2026 Financial Report including:

- Financial statement – February 1-28, 2026;
- Monthly accounts – February 1-28, 2026;
- ATB Financial Mastercard February 12, 2026, to March 11, 2026.

Carried

6. New Business

a) Executive Director

Modification of definition of Contract Employee under a written employment agreement.

B. Chapman moved the Board to approve the proposed changes to the Human Resource Policies as per the memo to the Board dated April 1, 2026, to be effective April 1, 2026.

7. Round Table

The Board shared municipal updates.

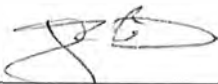
8. Date of Next Meeting

The date of the next regular Board meeting will be May 6, 2026, at the Coaldale HUB (2107 – 13th St.) in person and online (via Teams) starting at 4:30 p.m.

9. Adjournment

M. Sayers moved the meeting to adjourn at 5:56 p.m.

Carried



Chairperson

Date

6 May 26



Executive Director

Date

May 5/2026

**Milk River Health Professionals Attraction Retention Committee
Financial Statement
As At April 30, 2026**

Chequing Account Balance As At March 31, 2026			\$ 8,689.43
Income in April			0.00
Expenses in April			0.00
Chequing Account Balance As At April 30, 2026			\$ 8,689.43
Bank Balance As At April 30, 2026			\$ 8,689.43
GIC's As At April 30, 2026	Maturity Date	Int Rate	Balance
20586516610 Redeemable	24-Jul-26	2.50%	\$ 5,000.00
22460844510 Redeemable	09-Mar-27	2.35%	\$ 5,335.84
Total GIC's			\$ 10,335.84
Total Funds As At April 30, 2026			\$ 19,025.27

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 2, 2026



Clean Audit Opinion for 2025 Financials

The Board's 2025 Financial Statements have received a clean audit opinion from Insight LLP. The Board reviewed and approved the Audited Financial Statements as presented. Chinook Arch continues to face financial challenges due to revenue pressures, and some funds had to be transferred from the Board's reserves at the end of 2025 to make up a budget shortfall.

Annual Reports Approved

The Board approved the annual reports of the Chinook Arch Library Board and the Sylvia Hirsche Memorial Library (Wrentham). Key metrics show a growing demand for Chinook Arch services. The number of items shared between libraries increased in 2025, as did online resource usage and online catalogue visits.



Board Members Present

Corry Walk – Village of Arrowwood
Jane Johnson – Village of Barnwell
Belinda Rempel – Village of Barons
Tim Court – Town of Cardston
LeGrande Bevans – Cardston County
Brad Schlossberger – Town of Claresholm
Lori Harasem – Town of Coalhurst
Stephen A. Pain – Village of Coutts
Doreen Glavin – Municipality of Crowsnest Pass
Jim Monteith – Town of Fort Macleod
Suzanne French – Village of Hillspring
Al Beeber – City of Lethbridge
Kevin Slomp – County of Lethbridge
Marie Logan (Vice Chair) – Village of Lomond
Darryl Christensen (Chair) – Town of Magrath
Dorothy Fraser – Town of Milk River
JoAnne LeBlanc – Village of Milo
Melissa Jensen – Town of Nobleford
Mark Barber – Town of Pincher Creek
Tony Bruder – Pincher Creek MD
Kate Kindt – Town of Raymond
Stacey Maynes – Village of Stirling
Tamara Miyanaga – Taber MD
Marilyn Forchuk – Town of Vauxhall
Lorraine Kirk – Town of Vulcan
Doug Logan – Vulcan County
Derek Baron – Village of Warner
David Nilsson – Warner County
Barbara Clay – ID of Waterton
Maryanne Sandberg – Willow Creek M.D.
Allan Quinton – LPL Resource Centre

Regrets

Blanche Anderson – Village of Carmangay
Judy Perkin – Village of Champion
Jason Beekman – Town of Coaldale
John Doney – Village of Glenwood
Amanda Bustard – Town of Nanton
Chelsey Hurt – Town of Stavely
Naomi Wiebe – Town of Taber

2027 Chinook Arch Member Levy Request

The Board has passed a motion to request an increase to the 2027 per capita municipal levy. The levy, which was reduced to \$7.76 per capita in the early days of the COVID-19 pandemic, would be restored to the pre-pandemic level of \$8.17. For the change to take effect, it must be approved by two thirds of member councils representing two thirds of the total service population. A memo explaining the request will be sent to all member municipalities in May 2026.

Policies Approved

The board reviewed and approved the following policies. All board policies are reviewed once every three years, or as necessary. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Access to Information
- By-laws
- Confidentiality of Patron Records
- Library Outlets
- LAPP Policy
- Personal Vehicle for Business Use
- Personnel
- Protection of Privacy
- Working Remotely

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



[facebook.com/
chinook.arch7](https://facebook.com/chinook.arch7)



[@chinooklibs](https://instagram.com/chinooklibs)



Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending May 20, 2026 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

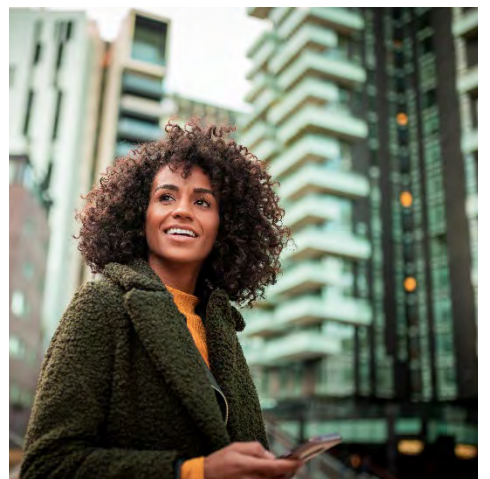
FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Alberta Municipalities: Analysis of Bill 28
2. Town of Bow Island: Summer Games Grand Opening Invitation
3. 2026 Warner Grad Class: Thank You
4. Municipal Affairs: Municipal Accountability Program Report
5. Milk River RCMP Detachment: Q4 Report

Preliminary Analysis of Bill 28: Municipal Affairs & Housing Statutes Amendment Act, 2026



Draft for member feedback – April 10, 2026

DRAFT

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Note: What follows is a draft distributed for member feedback and has not yet been reviewed or approved by ABmunis Executive Committee or Board of Directors.

Background

On April 2, 2026, the Government of Alberta released Bill 28, the [Municipal Affairs and Housing Statutes Amendment Act](#), which proposes amendments to the *Municipal Government Act* (MGA), the *Alberta Housing Act*, and the *Libraries Act*. What follows is a draft distributed for member feedback and has not yet been reviewed or approved by ABmunis Executive Committee or Board of Directors.

ABmunis' Perspective

Some of the proposed legislative changes reflect ongoing advocacy on items first presented in Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. ABmunis submitted recommendations and [analysis](#) on Bill 50 to Municipal Affairs related to:

- The elimination of codes of conduct
- Use of natural persons powers
- Standard meeting procedures
- Councillor information requests

We appreciate that Municipal Affairs acknowledged concerns raised by municipalities, ABmunis, and the Rural Municipalities of Alberta (RMA). The Ministry has since introduced amendments through Bill 28 to mitigate those concerns.

ABmunis also supports the proposed introduction of a Councillor Accountability Framework, as well as the inclusion of third parties to investigate complaints under this framework. ABmunis, along with RMA and municipalities across Alberta, have expressed concerns with the elimination of codes of conduct since their repeal in Bill 50. In addition, under the previous code-of-conduct bylaws, ABmunis and RMA had advocated for an independent third-party integrity commissioner to investigate complaints. Although an independent office has not been established, we are pleased to see that Bill 50 introduces a third party to investigate complaints, ensuring a consistent and accountable investigation process.

Bill 28 does continue to raise concerns related to municipal autonomy and increasing cost pressures for municipalities across Alberta. ABmunis will continue to highlight mounting cost pressures and the cumulative impact that those pressures have on municipalities across Alberta through our [Property Taxes Reimagined](#) project.

The following analysis includes areas where ABmunis has identified risk to municipal autonomy, potential for increased financial strain, and areas where additional feedback from members is required to support future advocacy efforts.

Next Steps and Change Management

ABmunis remains committed to raising our questions and concerns with Municipal Affairs so the Ministry is fully informed about what these proposed changes would mean for municipalities. If passed, Bill 28 will require significant work by ABmunis, other municipal associations, the Government of Alberta, and Alberta municipalities to develop the regulations enabled through the proposed legislation. Regulations are proposed for:

- The Councillor Accountability Framework
- Automatic Yes for development permits
- Non-statutory studies related to development
- Community Design Codes
- Assessment of Designated Industrial Property
- Governance of Utilities

Regulations will be extensive and ABmunis remains committed to working collaboratively with Municipal Affairs and other municipal associations on the development of all future regulations. These regulations will further clarify the requirements that have been introduced in Bill 28 and may have additional impacts on municipalities.

Changes to the Municipal Government Act

Unless otherwise noted, the proposed changes to the *Municipal Government Act* will come into force upon Royal Assent.

Accountability – Councillor Accountability Framework

Proposed Change	ABmunis Analysis
<p>Councillor Accountability Framework Allows for the Minister to, by regulation, establish a universal councillor accountability framework for all municipalities across Alberta. (Division 1.01, s. 146.011)</p>	<p>Support in Principle Bill 50, the <i>Municipal Affairs Statutes Amendment Act, 2025</i>, repealed provisions relating to municipal codes of conduct (s. 145(10)), as well as prohibiting any future bylaw or resolution in relation to the behaviour or conduct of councillors or council committees (s. 145(9)).</p> <p>Since the repeal of codes of conduct, ABmunis, along with other municipal associations and municipalities, has advocated for these codes to be reinstated to strengthen ethical, respectful, and accountable conduct for elected officials.</p> <p>Bill 28 outlines that any future accountability framework may include:</p> <ul style="list-style-type: none"> • Rules respecting pecuniary interest (subject to s. 170, 172, 173, and 174(1)(g) to (i)) • Rules respecting the use of municipal assets and services • Rules respecting the confidentiality of information • Rules respecting egregious behaviour, threatening behaviour, or improper use of influence • Rules respecting the conduct and terms of investigators or appeals commissioners • Rules respecting processes for a complaint, an investigation, a preliminary review, a decision to apply sanctions, and appeals • An investigator’s power • Rules respecting the publication of information • Rules respecting the contents of a pecuniary interest report • Custody and retention of records related to preliminary reviews, investigations, reports and appeals • Permitted sanctions • Timelines for making a complaint, appeals, making an order and releasing findings, and reasons provided by an appeals commissioner or Minister • Setting fees for complaints and appeals <p>ABmunis understands that significant details related to the framework will need to be drafted as part of the regulation. We look forward to the opportunity to fully collaborate with the Ministry on regulations. We recognise that member engagement will be crucial to this process.</p>

Proposed Change	ABmunis Analysis
	<p>Gap in Accountability for Public Members on Council Committees We note that Bill 28 does not apply to council committees, which we see as a significant gap. Changes in Bill 50 prohibited councils from passing bylaws or resolutions pertaining to the behaviour of councillors or other members of council committees who are not councillors. While council may govern and establish basic requirements for council committees, they still lack a mechanism to hold non-elected committee members accountable for their behaviour.</p> <p>Costs to Municipalities ABmunis continues to be concerned about the cumulative impact of costs on municipalities. We understand that under the framework, municipalities will be required to cover costs related to preliminary reviews and investigations while the Minister covers costs associated with appeals or Minister-initiated investigations. Regulations related to costs, including establishing fees for complaints, and standard fee structures for preliminary reviews and investigations, will be critical to ensure that the framework is not only accessible to municipalities, but also reduces unintended financial strain. For example, consideration could be given to establishing fees to file a complaint that could be reimbursed if the complaint is found to merit investigation but would be put towards covering costs if the preliminary review finds the complaint to be frivolous or vexatious. This is discussed in further detail in the section on “Preliminary Review” Ongoing engagement with members will be required.</p>
<p>Complaints and Investigations If an accountability framework is established, the Minister must designate investigators for the purposes of investigating complaints received under the framework. (s. 146.02)</p> <p>A councillor is permitted to make a complaint against another councillor if they have reasonable grounds to believe there has been a contravention of the accountability framework. (s. 146.021)</p> <p>Upon receiving a complaint, a council will be required to appoint an investigator to conduct an investigation. (s. 146.03)</p>	<p>Support in Principle and Further Details Required Investigators ABmunis has advocated for an independent third-party ethics/integrity commissioner since the introduction of codes of conduct. Although Bill 28 does not formally establish an independent office, ABmunis supports the requirement for investigations to be completed by an independent third-party.</p> <p>ABmunis understands that the Minister must designate the individuals that the Minister considers qualified, “subject to any terms and conditions the Minister considers necessary.” Consequently, ABmunis looks forward to working with Municipal Affairs to establish the criteria related to investigator qualifications and finalize a roster of investigators available to municipalities.</p> <p>We understand some municipalities already have independent offices of integrity commissioners and in principle, those commissioners would be eligible to apply to be appointed as investigators of complaints.</p> <p>Complaints Bill 28 allows for a councillor to file a complaint if they have reasonable grounds to believe that another councillor on the same council has contravened the framework. Councillors can file a complaint on</p>

Proposed Change	ABmunis Analysis
	<p>behalf of the public or administration. Bill 28 requires that a councillor filing a complaint does so in a form acceptable by council.</p> <p>ABmunis recommends that considerations be made in the regulations for a mechanism where complaints emerge as part of intermunicipal collaboration discussions.</p> <p>Although we understand that the framework provides the authority for council to create a “form” for receiving complaints, ABmunis recommends establishing a form in the regulation to provide consistency across the province, rather than every municipality creating their own format via council policy.</p> <p>Further, the legislation doesn’t specify if a group of councillors could jointly file a complaint against another councillor to prevent multiple complaints on the same violation. Additional clarification is required and consideration should be given to the potential for a joint complaint.</p> <p>ABmunis has noted that there appears to be a gap between how complaints are received and how investigation reports are shared with council. Bill 28 is unclear on whether complaints are submitted in closed session to protect confidentiality. It also does not clearly state whether a councillor named in a complaint can see it before it is formally submitted or reviewed by council.</p> <p>Investigations</p> <p>Upon receiving a complaint, councils must appoint an investigator to investigate the complaint, and the municipality is responsible for the costs of the investigation. The legislation is unclear as to whether accepting a complaint and passing a resolution to appoint an investigator must be done at the same meeting or within a time period specified in the regulation.</p> <p>ABmunis understands that the province intends to establish regulations respecting fees associated with filing a complaint. We support development of a fee structure that balances attraction of qualified investigators with the need to control costs for municipalities.</p> <p>An investigator has the power to:</p> <ul style="list-style-type: none"> • Make inquiries of any person they believe has or may have information relevant to the investigation • Demand the production of records or documents • Make copies of any documents or records • Access any municipal land or facilities • Do anything permitted in the accountability framework

Proposed Change	ABmunis Analysis
	<p>However, the legislation does not set out the responsibilities of the municipality, its employees, the complainant, or the person subject to the complaint.</p> <p>Prior to an investigative report being submitted, if either the person who made the complaint or the person subject to the complaint is no longer a member of council, the investigation must end immediately. The investigator must inform the council and the Minister that the investigation has ended and the reasons for the conclusion. ABmunis believes that unintended consequences may result if an investigation ends because the complainant is no longer on council, but the councillor subject to the complaint remains. There are many reasons why a complainant may resign, and their resignation does not mean that the contravention was fully investigated with a resolution being identified, nor will it guarantee that a similar complaint will not arise in the future given the inability to formally conclude the investigation. There are also risks that a councillor subject to a complaint could resign to end an investigation and then run again for council at a later point. In addition, concluding an investigation without disclosure of findings does not provide transparency to the public or the remainder of council. At the same time, concluding an investigation with resignations does save the municipality from spending additional time and money on an investigation.</p> <p>The legislation also permits the Minister to appoint an investigator if they are of the opinion that a councillor may have contravened the accountability framework.</p> <p><i>Outstanding Questions</i></p> <ul style="list-style-type: none"> • Are municipalities required to establish a policy for the purposes of outlining the form in which a complaint is considered “acceptable by council”? If so, what is the timeline for councils to establish their policies after the implementation of any regulation? • Are municipalities permitted to establish a process for receiving complaints from the public that could then inform whether a councillor may wish to proceed with a complaint under the framework? • If a councillor resigns to end an investigation and then chooses to run in the by-election, is there a mechanism to ensure the investigation can continue or is a new complaint required if the person is re-elected to council? • Will the regulations include a mechanism to manage multiple complaints on the same issue or allow for multiple councillors to be named as complainants on the complaint? • Does council formally accept a complaint, if in the acceptable format, by resolution or is it submitted in closed session? Investigator reports are first submitted in closed session, but similar processes are unclear related to complaints. • Is there an intention to ensure a different mechanism for public or employee complaints that ensure accountability of elected officials? • Section 146.03 requires that council must appoint an investigator if it receives a complaint. What is the timeline for council to appoint an investigator after receiving the complaint?

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>Preliminary Review An investigator is required to conduct a preliminary review prior to completing an investigation. (s. 146.05)</p>	<p>Support Prior to proceeding to an investigation, Bill 28 outlines that an investigator must complete a preliminary investigation to determine if a complaint is frivolous, vexatious, or outside of the scope of the accountability framework.</p> <p>ABmunis supports the concept of a preliminary review since municipalities will be responsible for the costs associated with an investigation. If it is determined a complaint is frivolous or vexatious or falls outside of the scope of the framework, municipalities will only be responsible for the costs of the preliminary review rather than the full investigation.</p> <p>We also support requiring the investigator to file a report of the findings with council, as it ensures transparency.</p> <p>ABmunis recommends that related regulations establish a clear definition of “frivolous” and “vexatious” to ensure that the same standard is applied by all investigators. This also ensures clarity for all elected officials who may use the accountability framework in the future.</p> <p>As mentioned in a previous section, ABmunis also recommends establishing a fee payable to the municipality for filing a complaint. The municipality would hold the fee until the preliminary review has concluded. If the review finds that the complaint was frivolous or vexatious or falls outside of the scope of the accountability framework, the municipality would retain the fee. If the review determines the complaint falls within the framework, the fee is refunded to the complainant. The intention is not to deter complaints but rather to recognize the costs that municipalities will be responsible for when a complaint is received and ensuring there is accountability for the person filing the complaint. To reflect differences among municipalities in Alberta, a minimum and maximum fee could be set, while allowing each municipality to choose a fee that fits its needs, as long as it does not exceed the maximum.</p>
<p>Decisions and Sanctions An investigator must prepare a report for council that summarizes the investigation, recommendations, and reasons for the recommendations. (s. 146.07)</p> <p>After receiving an investigation report, council must determine if the councillor has contravened the framework. (s. 146.08)</p>	<p>Support in Principle and Further Details Required An investigator must submit an investigation report that includes:</p> <ul style="list-style-type: none"> • A summary of the investigation • Recommendations on whether council should find that the councillor has contravened the framework • Reasons for the recommendations • Recommended sanctions, if any <p>This report ensures transparency and accountability of the framework and the investigative process. The report must be submitted to council via closed session and be made publicly available in accordance with the framework.</p>

Proposed Change	ABmunis Analysis
	<p>After receiving a report, council must pass a resolution determining if the councillor has contravened the framework. If council determines that a contravention has occurred, the council must apply the sanctions recommended in the report, apply one or more different sanctions, or apply no sanctions. A councillor who is the subject of a complaint is not permitted to participate in discussions related to the report nor any resolution. They cannot vote on any resolution related to the report and must leave the room until the discussion and voting has finished.</p> <p>Sanctions will be determined through regulation, and it remains unclear what type of sanctions will be available to investigators and councils. ABmunis looks forward to future engagement during the development of the regulations.</p> <p>There continues to be a gap in relation to Occupational Health and Safety (OHS), specifically complaints filed against a councillor by reason of unsafe work environments. Although a complaint may be filed by administration due to action or behaviour of a councillor under OHS, the councillor cannot be individually sanctioned at the conclusion of an investigation. The municipality is responsible for any necessary remedies or sanctions. This approach continues to lack the necessary accountability when complaints related to OHS have been filed against elected officials.</p> <p>Outstanding Questions</p> <ul style="list-style-type: none"> • The investigation report must be submitted in a closed session and made publicly available in accordance with the regulations. However, council is required to make a resolution after receiving the report. Is the intention that the investigation report and council resolution be dealt with at separate meetings to ensure the report is publicly available to support transparency? • Further, requiring the councillor subject to the complaint to leave the meeting room implies that they cannot be present in closed session where the investigation report is submitted. Does this mean that the councillor subject to the complaint will not have access to the report until it has been made public? • Although there is a requirement for the councillor subject to the complaint to leave the room when discussion regarding the report or a resolution takes place, the same requirement doesn't exist for the person who has filed a complaint. Is the intention that the complainant is still permitted to participate in discussion even though a bias may exist, but the person subject to complaint must leave the room due to perceived bias? ABmunis supports requiring the councillor subject to the complaint to abstain from discussion and voting, but in the spirit of transparency, any person who is the subject of a complaint should be afforded the ability to hear discussion related to the complaint.
Pecuniary Interest Report	Support in Principle and Further Details Required

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>Requires an investigator to immediately stop an investigation and report to council if there are reasonable grounds to believe a councillor may be disqualified due to a pecuniary interest. (s. 146.06)</p>	<p>ABmunis understands that the intention of including pecuniary interest in the accountability framework is to enable an independent investigator to verify whether or not pecuniary interest rules have been violated prior to filing a court application. This initial check-and-balance is helpful to council and ensures as much information is gathered and provided to council prior to incurring the costs of a court application.</p> <p>If a pecuniary interest has been found by the investigator, council will be required to file a court application for disqualification if the councillor chooses not to resign. In all other instances of disqualification, council may still choose to file an application with the courts. Filing court applications for disqualification can have serious financial implications for municipalities.</p> <p>Outstanding Questions</p> <ul style="list-style-type: none"> • Section 174 of the <i>Municipal Government Act</i> includes several additional violations outside of pecuniary interest that are subject to disqualification: most notably, instances where a councillor may have been ineligible or has ceased to be eligible for council under the <i>Local Authorities Election Act</i>. Why are investigations related to pecuniary interest the only instances of disqualification included in the accountability framework? We believe there would be cost savings for municipalities for all instances of potential disqualification to be investigated given the financial impact of court applications. • Given council will be compelled to file a court application if a councillor chooses not to resign, will the regulation outline a timeframe for council to act?
<p>Appeals If an accountability framework is established, the Minister must designate commissioners for the purpose of hearing appeals. (s. 146.09)</p>	<p>Support and Further Details Required</p> <p>This amendment supports independent investigations and principles of procedural fairness by ensuring that a person who has made a complaint, or the person subject to a complaint, may appeal the council's determination that there was or was not a violation of the accountability framework and/or the council's decision to apply or not to apply a sanction. We expect the associated regulation to specify the timelines for appeals and the fees for filing an appeal.</p> <p>ABmunis understands that this appeal process does not prevent a complainant or person subject to a complaint from filing a further appeal to the Court of King's Bench.</p> <p>Although ABmunis supports the appeal process, the drafted process requires the commissioner to recommend to the Minister whether to accept, reject, or vary the council's determination and the sanctions (or lack thereof). The Minister must then determine if there has been a contravention and may choose to apply one or more sanctions. ABmunis appreciates that this provision may have been included in legislation given Municipal Affairs' experience with select dysfunctional councils. At the same time, it limits municipal autonomy.</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
	ABmunis recommends that the Appeals Commissioner be required to file their report with both the Minister and the council for transparency.
<p>Standard Meeting Procedures Intention to create standard meeting procedures through regulation that municipalities will be required to follow at minimum (not included in Bill 28).</p>	<p>Further Details Required Based on authority granted in Bill 50 (2025), ABmunis understands that the Minister of Municipal Affairs still intends to create a regulation or ministerial order outlining meeting procedures that set a minimum standard for all municipalities. We further understand that municipalities will be able to pass procedural bylaws that build on the standard procedures set by regulation. We also understand that the procedures are not expected to significantly impact municipalities.</p> <p>We will continue to engage with the Ministry on these procedures and look forward to future engagement on the regulation as it is developed.</p>

Governance of Viability Reviews

Proposed Change	ABmunis Analysis
<p>Public Vote on Viability The public vote from a viability review will be non-binding and the Minister will have discretion on what recommendation to make to Cabinet when considering whether a municipality should dissolve. (s. 130.1(2) and 130.1(3))</p>	<p>Member Feedback Required Currently, when a viability review is complete and residents vote on whether the municipality should be dissolved, the Minister is bound by the results of the vote. For example, if residents vote to dissolve, the Minister must recommend to Cabinet that the municipality be dissolved.</p> <p>The proposed amendment will make the public vote non-binding, giving the Minister discretion on what recommendation to make to Cabinet.</p> <p>ABmunis' members have raised questions about whether the current viability review process adequately informs residents prior to a vote on viability. There are examples of communities that have gone through viability review processes and voted to remain, only to run into challenges soon thereafter that results in a review that ends in dissolution. One of our strategic initiatives for the year is to develop recommendations to enhance Municipal Measurement Indicators and the Viability Review process to better inform councils and residents of the factors impacting the municipalities finance and governance. We will engage members as we develop these recommendations. Currently, ABmunis does not have direction from members on whether the public vote should remain binding or if there is support for the Minister to have more authority based on their access to broader information.</p> <p>Outstanding Questions:</p> <ul style="list-style-type: none"> • Under what circumstances would the Minister consider recommending Cabinet disregard the results of vote.

Municipal Transparency

Proposed Change	ABmunis Analysis
<p>Public Disclosure of Municipal Official Salaries Beginning in 2027, municipalities will be required to disclose the total compensation and severance for each employee who exceeds the threshold outlined in the <i>Public Sector Compensation Transparency Act</i>. (Part 6.1, s. 215.1-215.7)</p>	<p>Further details and - Member Feedback Required</p> <p>This proposed change was expected, as the Premier’s 2025 mandate letter directed the Minister of Municipal Affairs to “conduct a review of compensation and benefits for municipal officials to ensure taxpayer dollars are being respected and compensation levels are commensurate with time commitment and responsibility, including through the establishment of a salary disclosure”.</p> <p>The proposed changes align with public disclosure in the Alberta public service, including the threshold established in the <i>Public Sector Compensation Transparency Act</i>. As of 2025, the threshold is \$133,813.</p> <p>Bill 23, the <i>Justice Statutes Amendment Act</i>, is currently being considered by the legislative assembly and proposes a base salary and severance threshold of \$130,000 for employees of the Government of Alberta, as well as employees of a public sector body, education body, or municipal authority. The bill has not yet been passed by the assembly.</p> <p>While municipalities already report the compensation of the Chief Administrative Officer through the annual financial statements, this amendment proposes to require municipalities to publish a listing on the municipality’s website of all employees whose compensation exceeds the specified threshold. If no employee exceeds the threshold, the municipality must still publish that information and notify the Minister.</p> <p>The Minister has the authority to issue an order requiring an internal audit to ensure compliance, as well as requiring the results of the audit to be made public. If the Minister has ordered an audit, the municipality will be responsible for the costs that the Minister has incurred for the audit and publishing the results.</p> <p>ABmunis is uncertain of the problem the proposed amendment is trying to solve, as well as it’s overall purpose. Some members have highlighted that the proposed amendment increases public transparency in relation to municipal finances and increases accountability. Salaries in the municipal sector vary based on the size and location of communities, responsibilities of the position, and many other factors. There may be unintended consequences as it can lead to increased compensation due to being used as a bargaining tool for candidates. Unlike other orders of government, municipalities are already required to set their budgets, which include administration costs, in public. We will continue to gather feedback from members to inform our advocacy efforts on this topic.</p>
<p>Transparency of Policing Costs</p>	<p>Support</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>Allows municipalities to show the portion of the tax rates that are required to raise revenue to pay amounts owing under the <i>Police Act</i>. (s. 334(4)).</p>	<p>ABmunis supports this change to enable municipalities to proactively show the costs of policing under the <i>Police Act</i> on the tax notice. Municipalities are already empowered to show the total requisition required to be paid into the Alberta School Foundation Fund (education property taxes) under the <i>Education Act</i>.</p> <p>This change enhances transparency and clarity for the taxpayers in municipalities who are facing increased policing costs under the <i>Police Act</i>. Addressing policing costs will continue to be a priority for ABmunis for the foreseeable future.</p>
<p>Clarification of Reporting the Use of Natural Persons Powers Clarifies when notice must be provided to council as it relates the use of municipality's natural person powers. (s. 208)</p>	<p>Support in Principle Bill 50, the <i>Municipal Affairs Statutes Amendment Act, 2025</i>, introduced the requirement for the CAO to notify council in writing when exercising the use of natural persons powers. ABmunis noted at the time that this provision would add significant burden to municipal administrations.</p> <p>Bill 28 clarifies that reporting is not required when the use of natural persons powers is related to:</p> <ul style="list-style-type: none"> • A matter that has been approved by bylaw or resolution of council • A personnel matter • A routine operational matter • An emergency response • Seeking a legal opinion on behalf of the municipality. <p>Although the CAO will still be required to report the use of natural persons powers within 14 days of their use, the additional clarity of when reporting is not required will significantly reduce reporting and the strain on administration.</p> <p>While we are pleased that Bill 28 brings greater clarity to provisions introduced in Bill 50, we still question the need for this provision in the first place.</p>
<p>Clarification of Councillor Access to Information Clarifies when the CAO must fulfill information requests and enables municipalities to pass a bylaw defining “substantial information.” (s. 208.1)</p>	<p>Support in Principle ABmunis is pleased to see that Bill 28 includes clarification related to councillor information requests, given the concerns we raised following the introduction of Bill 50.</p> <p>The proposed amendment clarifies that when information has been provided to a councillor in response to an information request, and the information is publicly available, the CAO may provide the information to all other councillors but is not required to. Further, a council may pass a bylaw outlining “substantial information requests” and may identify when a resolution is required before the CAO complies with the request, as well as any reporting requirements in the case of substantial information requests by the CAO.</p> <p>The provisions in Bill 28 recognize that requests for substantial information can mean different things for different municipalities based on their size and administrative capacity. Enabling bylaw-making authority</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
	recognizes municipal autonomy and ensures that the decision relating to information requests rests with individual municipalities, rather than a one-size-fits-all approach.
Modernizing Business Improvement Area (BIA) Governance Creates greater flexibility related to BIA governance. (s. 53)	Support ABmunis participated in consultations on this topic throughout 2025. Consensus was not reached during the engagement on significant changes to BIAs. The proposed changes are minor and consistent with ABmunis' recommendations to the province.

Enabling Growth and Housing

Proposed Change	ABmunis Analysis
Automatic Yes and Automated Technology Clarifies that a municipality may authorize the use of an automated system for making decisions on applications for development permits and issuing development permits. (s.640.2(c.1) and s.694)	Support and Further details required Use of automated technology for the purpose of making decisions on applications for development permits is consistent with current practices in some large municipalities. ABmunis understands that the province intends to establish regulations outlining requirements for automatic approvals of certain development permits. Initial conversations indicate the intention is to focus on low-risk permits, such as fences and decks. If this is what emerges from the regulatory development process, it will be consistent with feedback heard during the Enabling Growth and Housing Affordability Consultations held in 2025.
Development Permit Statistics Municipalities greater than 15,000 will be required to publicly report development permit activity and timelines. (s 683.2)	Further Details Required ABmunis broadly supports efforts to enhance transparency and notes that many municipalities are already proactively reporting some of the newly required statistics. Municipalities greater than 15,000 will be required to report no later than March 31 of every year: <ul style="list-style-type: none"> • The total number of applications for development permits that were received • The total number of development permits issued • The average and median number of days from when the application for a development permit was received to when the application is complete or refused • The average and median number of days from when an application was complete to when the development permit was issued or refused • A comparison between the averages to the required timelines in the MGA While transparency is important, this legal requirement is a new layer of red tape which will add to the total of cost increases imposed upon municipalities.

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>Off-Site Levies (OSLs) Clarifies costs that may be included in off-site levy charges and expands exemptions for charter and independent schools. (s. 648(a) 1.2 and s. 648(b) 2.11)</p>	<p>Oppose and Member Feedback Required</p> <p>Presently, the MGA itemizes what an OSL may be used for. The amendments seek to also itemize items that are explicitly exempt from OSLs, including:</p> <ul style="list-style-type: none"> • Operational costs • Capital costs relating to commercial retail facilities included in the design of a facility referred to in s. 648(2) and (2.1) that are not related to the delivery of core services • Anything not permanently affixed to a facility (such as vehicles and furniture) • Capital costs incurred to build to a standard higher than the standard required under building codes <p>The proposed changes limit municipal autonomy and the ability for municipalities to cover certain costs through OSLs under the principle of “growth paying for growth”. Any limits to the ability of municipalities to raise revenue to cover costs is concerning, especially during a time of increasing pressure on the property tax base. For example, as outlined in our Property Taxes Reimagined project, the cost of purchasing a new fire truck to reach newly developed areas has increased by about 70 per cent over the last five years. We also note that, “core services” is not clearly defined.</p> <p>In addition, the provision excluding OSLs from covering capital costs beyond building codes limits the ability of municipalities to respond to local circumstances. For example, ensuring infrastructure is resilient to extreme weather risks.</p> <p>Bill 28 also expands exemptions from schools owned by or leased to a school board to now include Charter and Independent schools. ABmunis will need to engage members on whether they support the proposed expansion of exemptions related to Charter and Independent schools.</p>
<p>Non-Statutory Studies Intention to create future regulations to streamline development approvals (not included in Bill 28).</p>	<p>Concerns - Further Details Required</p> <p>The legislation related to non-statutory studies is vague and lacks clarity, limiting ABmunis analysis. The Bill 28 Information Guide released by Municipal Affairs commits to a future regulation that will build on the amendments proposed for offsite levies by examining the role of non-statutory studies in the development process to further streamline approvals. More details are required to understand how the province intends to limit the use of non-statutory studies. ABmunis will remain engaged with Municipal Affairs to better understand the intention of a future regulation. We expect to participate in future engagements on this topic.</p>
<p>Reserve Land for Charter Schools Charter schools accredited by the Ministry of Education and Childcare would be allowed to</p>	<p>Member Feedback Required</p> <p>Bill 28 proposes to amend the MGA to expand the types of schools that can access reserve land. ABmunis understands that while this change makes reserve lands available to Charter and Independent schools, it</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>access municipal and school reserve land. (s.616 (a) and 648(a) 1.2)</p>	<p>does not change the land allocation process. We understand the intention is to treat Charter and Independent schools the same as public schools. Members have also identified challenges with the process and costs associated with siting and servicing of new schools in addition to school site ownership. We invite members to share their feedback on how this proposed change may impact municipalities and raise any related questions.</p>
<p>Community Design Codes Intends to establish Minister’s authority to create design codes via regulation. (s.640.3)</p>	<p>Concerns - Further Details Required The proposed introduction of provincially established Community Design Codes represents a significant shift of land use planning authority from municipalities to the province. While ABmunis appreciates the province’s desire to help communities remain attractive, competitive, and reflective of a unique sense of place, the ability of this code to override municipal statutory plans and land use bylaws, along with Ministerial authority to require municipalities to adopt design codes, raises concerns about municipal autonomy, local context, and community-driven planning outcomes. Many communities already struggle to attract development, and adding another provincial layer of requirements could further deter investment or slow projects in areas that can least afford additional barriers. Further details are required on how the design codes would be developed, applied, and tailored to reflect diverse municipal needs before the impacts on local planning authority, economic development, and governance can be fully assessed.</p> <p>ABmunis understands there are no current plans for the Minister to impose a community design code on municipalities, but note an inconsistency between the stated intention and what has been drafted in Bill 28. Clarity is required to fully understand the future of the regulation, including any voluntary acceptance by municipalities. ABmunis is committed to remaining fully engaged with the Municipal Affairs during the future development of the design code regulation.</p>

Assessment & Property Taxation

Proposed Change	ABmunis Analysis
<p>Vacancy Property Tax If a council creates a residential assessment sub-class for property that is not a primary residence, that sub-class may not be assigned to a residential property that is wholly or partially owned by one or more individuals that reside in Alberta. (s. 297(2.01))</p>	<p>Opposed This proposed change was expected as the Premier’s 2025 mandate letter directed the Minister of Municipal Affairs to “protect Albertans from specialized municipal taxes directed at homes that are not a primary residence”. The amendment only applies to situations where municipalities create a sub-class(es) under the Class 1 Residential assessment class. Therefore, if your municipality does not have sub-classes for residential property, there is no impact on your municipality.</p> <p>Application for Personally Owned Residences The amendment still enables a municipality to charge a different property tax rate on vacation or rental homes, but it may only be applied to properties that are wholly owned by persons who live outside Alberta.</p>

	<p>If there are multiple owners of a property and at least one of the owners resides in Alberta, then the municipality is prohibited from assigning it a residential sub-class that is specific to not being a primary residence.</p> <p>Application for Residential Property Owned by a Corporation The amendment only applies to properties owned by individuals. Therefore, if a corporation owns a vacation or rental home, the municipality is permitted to assign it a separate assessment class and levy a different tax rate.</p> <p>This amendment, if passed, is deemed to have come into force on January 1, 2026.</p> <p>Call to Action if Using Residential Sub-Classes Municipalities who currently use assessment sub-classes for different types of residential property should ensure that their tax rate bylaw clearly defines what types of property are subject to that sub-class(es). Without sufficient definitions in your tax rate bylaw, your municipality may unintentionally be subject to the new requirements of section 297(2.01) related to residential property that is not a primary residence. Common examples may be where municipalities have sub-classes for vacant residential land or multi-family residential property.</p> <p>If your municipality has an assessment sub-class that triggers the proposed section 297(2.01), you will have 45 days after Bill 28 comes into force to either amend your bylaw or correct the assessment roll and reissue assessment notices for those properties for the 2026 taxation year. This is detailed in the proposed section 297.1 in Bill 28.</p> <p>ABmunis opposes limits to municipal autonomy to develop solutions tailored to local contexts. Municipalities across Alberta have unique challenges, including with affordable housing, that require flexible solutions. Given constraints on both municipal and provincial finances, we have questions as to how the province will work with municipalities to ensure much needed affordable housing will be built.</p>
<p>Equity in Assessment of Industrial Property New clause clarifies that the assessment of a designated industrial property or machinery and equipment property is deemed equitable if the assessor has applied the standards and procedures set out in the regulations. (s. 293(1.1))</p>	<p>Support in Principle Some industrial property owners have appealed their assessments on the basis that one property's valuation differs from industrial properties that they consider comparable. The proposed clause is intended to clarify that comparable properties do not have to have similar assessment valuations as long as the regulations have been followed consistently. The differentiation in valuations of comparable industrial properties is a product of Alberta's regulated assessment approach for industrial property, which is different from the market value approach used for residential and commercial property.</p> <p>ABmunis supports the amendment to increase clarity in Alberta's assessment system and ideally reduce assessment appeal costs for municipalities.</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

<p>Regulations for Designated Industrial Property New provisions added to enable the Minister to make regulations related to designated industrial property and machinery and equipment. (s. 322(1))</p>	<p>Support in Principle and Concerns - Further Details Required This amendment relates to Municipal Affairs' current multi-year review of how industrial property is assessed. Historically, the Minister published a Construction Cost Reporting Guide that defines how some Designated Industrial Property and machinery and equipment are assessed. These amendments will enable the Minister to set these rules through standard regulations instead of a guide.</p> <p>ABmunis' supports the province's intent to bring clarity to the assessment system through new regulations, as the existing system has not been updated since 2005. The current lack of clarity has led to significant legal costs for municipalities when managing costly appeals related to the assessment of Designated Industrial Property and machinery and equipment.</p> <p>However, ABmunis has concerns with some of the broader policy changes that will be formalized through these new regulations. The policy changes were announced by the Minister of Municipal Affairs via letter to municipalities on April 1, 2026. ABmunis concerns will be shared with members through our The Weekly newsletter.</p>
<p>Penalty for Non-Reporting Enables the Minister to charge a penalty if a property owner does not provide the information requested by the provincial assessor within 60 days of the request. (s. 295(1.1))</p>	<p>Support Under the regulated assessment system for designated industrial property, the provincial assessor requires annual reporting of information by property owners, but some property owners fail to report or do not report on time, which prevents assessors from developing accurate assessments. The regulations are expected to prescribe penalties of up to \$10,000 for non-reporting. ABmunis supports the amendment to increase accountability in the regulated assessment system.</p>
<p>Dismissal of Complaint Due to Non-Reporting Adds a requirement for the Land and Property Rights Tribunal to dismiss an assessment complaint if the property owner did not provide the information requested by the assessor within 60 days of the request. (s. 499(2) and 295(4))</p>	<p>Support This amendment is intended to strengthen accountability by property owners to report information to the assessor when requested so that assessors have increased clarity when determining an assessment. The Land and Property Rights Tribunal hears all assessment complaints on Designated Industrial Property, which often require annual reporting by the property owner. This amendment will therefore incentivise owners to report on time so that they maintain the option to lodge an appeal.</p>

Public Institutions & Utilities

Proposed Change	ABmunis Analysis
<p>Governance of Utilities Enable Cabinet to transfer ownership of a municipal public utility to a public utility entity (e.g. a controlled corporation or regional</p>	<p>Concerns - Further Details Required The intent of this amendment is not clear, but ABmunis assumes that the province wants legal authority to take action to change the governance of a public utility (water and wastewater services) in situations where</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
<p>commission). Details will be subject to the development of regulations. (s. 44.1).</p>	<p>a municipality is not managing the utility to what the province deems a reasonable standard. Our preliminary concern is the potential override of local autonomy.</p> <p>Outstanding Questions</p> <ul style="list-style-type: none"> • What situations will necessitate the province exercising this authority? • Will the regulations define a framework of criteria that must be triggered before the province transfers ownership of a public utility?

Aggregate Pits (Environment and Protected Areas)

Proposed Change	ABmunis Analysis
<p>Aggregate Pits Clarifies how municipal land-use decisions interact with provincially approved aggregate pit registrations under the <i>Environmental Protection and Enhancement Act</i> and requires municipalities to approve a development permit where the registration has been approved by the province. (s. 619.1)</p>	<p>Concerns - Further Details Required</p> <p>The proposed changes will give aggregate pit registrations under the <i>Environmental Protection and Enhancement Act</i> precedence over municipal statutory plans, land use bylaws, subdivision decisions, and development approvals. Municipalities will be obligated to approve a pit application when it aligns with the registration filed under the <i>Environment Protection and Enhancement Act</i> within prescribed timelines, with limited ability to impose local conditions or hold hearings.</p> <p>While ABmunis understands the intent to provide regulatory clarity and certainty for aggregate resource development, these changes raise concerns about the erosion of municipal land use authority, reduced local decision making, and restricted opportunities for community input. Additional details are needed to understand how municipal planning objectives, infrastructure impacts, and community considerations will be incorporated into the provincial registration process.</p> <p>Proposed amendments would come into effect upon Proclamation.</p>

Changes to the Alberta Housing Act

The proposed changes to the *Alberta Housing Act* will come into force on January 1, 2027.

Seniors Lodge Program (Assisted Living & Social Services)

Proposed Change	ABmunis Analysis
<p>Seniors Lodge Program The <i>Alberta Housing Act</i> will be amended to address the long-term sustainability of seniors' lodge housing. These changes would establish requirements for capital maintenance reserve funds for lodge assets; allow capital reserve contributions to be requisitioned from municipalities where appropriate; and strengthen governance practices for Housing Management Body boards. (<i>Alberta Housing Act</i> s. 1, 4, 5, 7, 8, 33, and 34; Schedule 1)</p>	<p>Support in Principle Requisitioning for Capital Reserves This amendment clarifies that housing management bodies may requisition funds for capital reserve funds for new or replacement lodge accommodations, with the agreement of member municipalities. ABmunis understands that some municipalities already allow this through local agreements.</p> <p>Keeping this authority voluntary allows municipalities to assess, case by case, whether this approach fits their local circumstances. Further, the legislation appears to respect municipalities' ability to pay by outlining that requisitions be shared based upon equalized assessment. This appears to resolve any conflicts about requisition amounts amongst member municipalities, as well as smaller municipalities who might have limited funds to contribute.</p> <p>Mandatory Capital Maintenance Reserve Funds The requirement for mandatory capital maintenance reserve funds reflects a recommendation of the Seniors Lodge Review Panel, which included municipal representation. However, concerns remain about the financial impact on municipalities. Housing management bodies can already requisition municipalities to cover operating deficits and to establish or maintain reserve funds. Making reserve funds mandatory could increase and accelerate financial pressure on municipal budgets. While this change supports better maintenance of lodge assets, it adds to the cumulative strain on the property tax base, particularly given the Panel's related recommendation that the province retain responsibility for major capital projects and new lodge development unless otherwise agreed. ABmunis will seek further details from the department as to the potential impact on municipalities where there are no existing or low reserves funds.</p> <p>Ongoing changes to housing management body governance through ministerial order, have limited the number of council appointed members of the management body, effectively limiting municipal voice while these mandatory reserve fund changes are increasing financial demands on the property tax base. Bill 28 does not reflect the broader recommendation of the Seniors Lodge Review panel report to revisit the funding model between the province and municipalities.</p> <p>Ministerial Authority over Reserve Fund Types</p>

Proposed Change	ABmunis Analysis
	<p>Clarifying the types of reserve funds the Minister may regulate appears to formalize the reserve fund categories that already exist in practice. However, additional information is needed on the intent and scope of these amendments. ABmunis will engage with the province as the regulations are developed.</p> <p>Lodge Rate Regulation Moving the lodge rate from legislation to regulation does not, on its own, raise concerns. However, understanding the intent behind this change will be essential to advising municipalities on potential impacts to municipal finances and to vulnerable residents.</p>

Changes to the Libraries Act

The proposed changes to the *Libraries Act* will come into force upon Royal Assent.

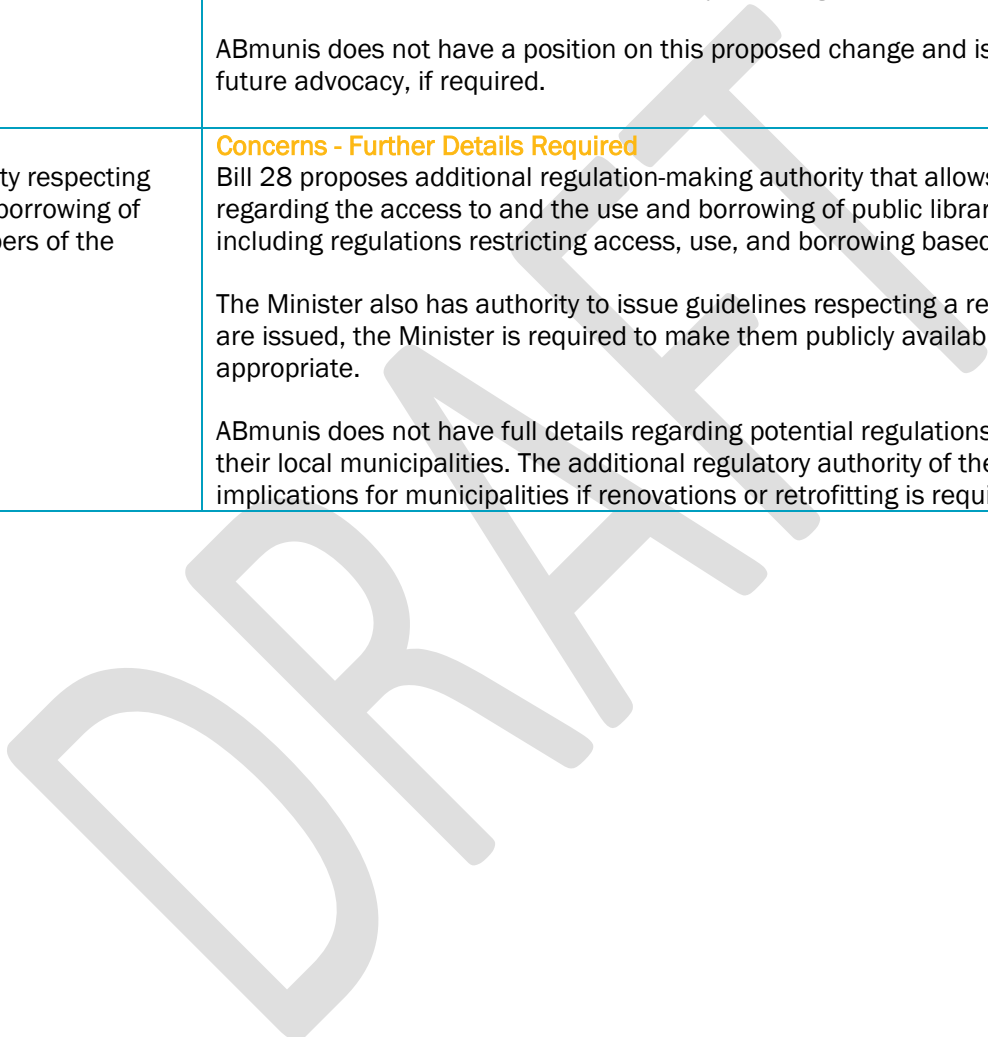
ABmunis is aware that the Coalition of Alberta Public Libraries (CAP Libraries) issued a [statement](#) on April 9, 2026, related to the proposed changes in Bill 28. The CAP Libraries represent all 324 public library service points across Alberta, serving 99 per cent of Albertans. The CAP Libraries has outlined the following broad themes of concern with Bill 28:

- Privacy and access
- Local decision-making
- Costs and practicality
- Scope and proportionality

Proposed Change	ABmunis Analysis
<p>Inspections Enables the Minister to appoint inspectors to conduct inspections for any matter relating to the management, administration, or operation of the public library, and to determine if a board is complying with the Act and Regulations. (s. 39)</p>	<p>Concerns – Member Feedback Required The proposed change expands provisions related to inspections to include the ability to conduct an inspection into any matter relating to the management, administration, or operation of a public library, as well as to determine if a board is complying with the <i>Libraries Act</i> and its regulations.</p> <p>Inspectors are permitted to:</p> <ul style="list-style-type: none"> • Inspect the public library property • Inspect the provisions of the services • Examine and make copies of records • Require an employee of the library board to reply to a question or provide any information requested by the inspector <p>Following an inspection, the inspector is required to make a report to the Minister and provide a copy of the report to the board. The Minister is provided with the flexibility to make any order they consider</p>

Preliminary Analysis of Bill 28: Municipal Affairs and Housing Statutes Amendment Act, 2026

Proposed Change	ABmunis Analysis
	<p>appropriate upon receiving the inspectors' report. Inspections are already permitted under the <i>Libraries Act</i>. However, the amendments expand the authority of inspections and provide further detail on the process, as well as the Minister's authority following an inspection.</p> <p>ABmunis does not have a position on this proposed change and is seeking member feedback to inform future advocacy, if required.</p>
<p>Regulations Adds regulation-making authority respecting the access to and the use and borrowing of public library property by members of the public. (s. 40)</p>	<p>Concerns - Further Details Required Bill 28 proposes additional regulation-making authority that allows the Minister to make regulations regarding the access to and the use and borrowing of public library property by members of the public, including regulations restricting access, use, and borrowing based on age.</p> <p>The Minister also has authority to issue guidelines respecting a regulation as noted above. If guidelines are issued, the Minister is required to make them publicly available in a manner they consider appropriate.</p> <p>ABmunis does not have full details regarding potential regulations. However, many libraries are funded by their local municipalities. The additional regulatory authority of the Minister may lead to further financial implications for municipalities if renovations or retrofitting is required to align with the regulations.</p>





Alberta Municipalities Strength In Members

Connect

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Edmonton, AB T6E 6E6
780.433.4431 ■ 310.MUNI

abmunis.ca



From: Abigail Wozniak <summergames@bowisland.com>
Sent: April 16, 2026 11:52 AM
Subject: Summer Games Grand Opening Ceremonies Invite!

Dear Mayor or council staff,

I hope this message finds you well.

On behalf of the organization committee, I am pleased to invite you to attend the Southern Alberta Summer Games, a celebration of athleticism, community spirit, and friendly competition. This year's event will bring together participants of all ages from across 13 different regions to take part in a wide range of sports and activities.

The Games will be held on July 8th - July 11th . The opening ceremonies will be on Wednesday July 8th at Centennial Park (1211 center street Bow Island) , arrive at 5:15 PM, ceremony starts at 5:30pm. Please note that parking at the venue is limited, so we encourage early arrival or alternative transportation if possible.

We would be honored to have you join us for the opening ceremonies. Your presence would help highlight the importance of community involvement and support for local events that promote health, teamwork, and regional pride.

Kindly let us know by June 15 if your schedule allows you to attend. We would be happy to provide any additional information you may need.

Thank you for your continued support of community initiatives. We hope to welcome you to this exciting event.

Sincerely,

Abi Wozniak

Town Of Bow Island

Assistant Summer Games Coordinator

summergames@bowisland.com

(403)-545-2522

thank
you
very
much.

Elissab

Annaya

MacKenzie

Jaylan C



Colin N

Kadeh

Willage of warner,
Thank you for your donation for our
silent auction, we appreciate it.

Warner Grad Class

2020

AR117996

April 20, 2026

Ms. Kelly Lloyd
Chief Administrative Officer
Village of Warner
PO Box 88
Warner, AB T0K 2L0

Dear Ms. Lloyd:

Thank you for your email of April 16, 2026, regarding the completion of all items identified in the 2024 Municipal Accountability Program (MAP) report for the Village of Warner.

I commend the village for moving forward and addressing these items, and I am pleased to advise that the Village of Warner's 2024 MAP review has been completed to the satisfaction of the ministry.

On behalf of Municipal Affairs, I wish the village all the best for the future.

Yours truly,



Sarah Ranson
Director
Municipal Sustainability and Accountability

cc: Ruth McCuaig, Municipal Accountability Advisor, Municipal Affairs



2026 Apr 30

Sgt. Liam Shiels
Detachment Commander
Milk River, AB

Dear Mayor and Councils of the Town of Milk River, Village of Coutts, Village of Warner, and County of Warner,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Milk River RCMP, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sgt. Liam Shiels
Detachment Commander
Milk River, AB



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Milk River

Detachment Commander

Sgt. Liam Shiels

Report Date

April 30, 2026

Fiscal Year

2025-26

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Traffic Safety

Updates and Comments:

Members of the detachment conduct regular patrols of the various areas and address traffic safety issues as they are detected.





Community Consultations

Consultation #1

Date	Meeting Type
March 9, 2026	Meeting with Elected Officials
Topics Discussed	
Quarterly Report and Community concerns	
Notes/Comments:	
Met with Town Council of Milk River	

Consultation #2

Date	Meeting Type
February 18, 2026	Meeting with Elected Officials
Topics Discussed	
Quarterly Report, Community Concerns	
Notes/Comments:	
Met with Village Council of Warner	





Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	4	4	0	0
Detachment Support	2	2	0	0

Notes:

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, four officers are currently working. There are no temporary absences or hard vacancies.

Detachment Support: Of the two established positions, two resources are currently working. There are no temporary absences or hard vacancies.





Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	0	0	-100%	N/A	-0.2
Other Sexual Offences		0	0	0	1	0	N/A	-100%	0.1
Assault		5	3	0	9	4	-20%	-56%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		2	2	0	0	2	0%	N/A	-0.2
Uttering Threats		2	2	1	1	2	0%	100%	-0.1
TOTAL PERSONS		10	7	1	11	9	-10%	-18%	0.2
Break & Enter		1	0	1	2	1	0%	-50%	0.2
Theft of Motor Vehicle		0	0	1	1	1	N/A	0%	0.3
Theft Over \$5,000		0	0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		3	0	2	1	2	-33%	100%	-0.1
Possn Stn Goods		0	0	0	0	3	N/A	N/A	0.6
Fraud		3	3	2	0	1	-67%	N/A	-0.7
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	1	2	2	N/A	0%	0.6
Mischief - Other		1	0	2	2	0	-100%	-100%	0.0
TOTAL PROPERTY		8	3	9	8	10	25%	25%	0.9
Offensive Weapons		0	0	2	0	0	N/A	N/A	0.0
Disturbing the peace		5	0	0	1	0	-100%	-100%	-0.9
Fail to Comply & Breaches		1	1	2	0	2	100%	N/A	0.1
OTHER CRIMINAL CODE		3	0	0	0	1	-67%	N/A	-0.4
TOTAL OTHER CRIMINAL CODE		9	1	4	1	3	-67%	200%	-1.2
TOTAL CRIMINAL CODE		27	11	14	20	22	-19%	10%	-0.1



Milk River Provincial Detachment Crime Statistics (Actual) January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	1	0	N/A	-100%	0.1
Total Drugs		0	0	0	1	0	N/A	-100%	0.1
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		7	10	2	3	1	-86%	-67%	-1.9
TOTAL FEDERAL		7	10	2	4	1	-86%	-75%	-1.8
Liquor Act		0	0	0	0	0	N/A	N/A	0.0
Cannabis Act		4	0	0	0	0	-100%	N/A	-0.8
Mental Health Act		5	3	3	8	4	-20%	-50%	0.3
Other Provincial Stats		11	6	3	3	9	-18%	200%	-0.7
Total Provincial Stats		20	9	6	11	13	-35%	18%	-1.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	0	0	3	0	N/A	-100%	0.3
Total Municipal		0	0	0	3	0	N/A	-100%	0.3
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	2	0	N/A	-100%	0.2
Property Damage MVC (Reportable)		12	5	11	8	4	-67%	-50%	-1.3
Property Damage MVC (Non Reportable)		0	2	6	3	2	N/A	-33%	0.5
TOTAL MVC		12	7	17	13	6	-50%	-54%	-0.6
Roadside Suspension - Alcohol (Prov)		2	1	0	1	0	-100%	-100%	-0.4
Roadside Suspension - Drugs (Prov)		2	0	0	0	0	-100%	N/A	-0.4
Total Provincial Traffic		244	215	155	13	23	-91%	77%	-64.4
Other Traffic		0	0	1	0	0	N/A	N/A	0.0
Criminal Code Traffic		3	1	1	0	1	-67%	N/A	-0.5
Common Police Activities									
False Alarms		1	0	2	5	4	300%	-20%	1.1
False/Abandoned 911 Call and 911 Act		4	1	0	6	2	-50%	-67%	0.1
Suspicious Person/Vehicle/Property		7	2	14	12	8	14%	-33%	1.2
Persons Reported Missing		2	0	1	0	0	-100%	N/A	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		1	2	2	6	5	400%	-17%	1.2
Form 10 (MHA) (Reported)		0	2	0	0	0	N/A	N/A	-0.2



Request for Decision Tax Rate Bylaw 658-26

RECOMMENDATION

That Council give second reading to the 2026 Tax Rate Bylaw 658-26.

That Council give third and final reading to the 2026 Tax Rate Bylaw 658-26.

LEGISLATIVE AUTHORITY

MGA Section 353 – Each council must pass a property tax bylaw annually. The property tax bylaw authorizes council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of a) the expenditures and transfers set out in the budget of the municipality, and b) the requisitions.

MGA Section 369 – If in any year a council passes a bylaw authorizing supplementary assessments to be prepared in respect of property, the council must, in the same year; pass a bylaw authorizing it to impose supplementary tax in respect of that property.

BACKGROUND

The assessed value of a residential property is a calculation based upon the market value of a property and reflects a combination of any changes/improvements made to the property and the current real estate market conditions for residential properties. For non-residential properties the assessed value could reflect one or more of the estimated business values based on profit estimates, the estimated value of the investment in the business or the estimated cost of replacement of the business or components of the business. The valuation date for property assessment is July 1 of the previous year. Meaning the assessment values used for 2026 property taxes reflects the value of the property as of July 1, 2025. The second date used for valuation is the 'characteristics and physical condition' date. This is the date on which the condition of the property is recorded. In Alberta this date is December 31 of the previous year.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

ATTACHMENTS

1. Tax Rate Bylaw 658-26

**VILLAGE OF WARNER
BYLAW NO. 658-26**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF WARNER FOR THE 2026 TAXATION YEAR.

WHEREAS, the Village of Warner has prepared and adopted detailed estimates of the municipal revenue and expenditures as required for 2026, at the council meeting held on April 15, 2026; and

WHEREAS, the estimated municipal expenditures and transfers set out in budget for the Village of Warner for the 2026 Budget total \$1,479,736; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$917,783 and the balance of \$561,953 is to be raised by municipal taxation and frontage charges; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential/Farmland	\$92,522
Non-residential	\$21,638
Senior Foundation	\$ 9,555
Designated Industrial Properties	\$ 37
Police Funding	\$19,681

WHEREAS, the Council of the Village of Warner is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipality of the Village of Warner as shown on the assessment roll is:

	<u>Assessment</u>
Residential & Farmland	\$35,724,780
Non-residential	\$4,918,370
Linear	\$541,650
Machinery & Equipment	\$777,470
	<hr/>
	\$41,962,270

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Village of Warner, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Warner:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential & Farmland	\$446,559.75	\$35,724,780	12.50
Non-residential	\$115,393.57	\$6,237,490	18.50
Municipal Totals	\$561,953.32	\$41,962,270	
Alberta School Foundation Fund (ASFF)			
Residential & Farmland	\$92,522.01	\$35,724,780	2.58986
Non-residential	\$21,638.36	\$5,460,020	3.96306
ASFF Totals	\$114,160.37	\$41,184,800	
Senior Foundation	\$9,555.36	\$41,962,270	0.22771
Designated Industrial Property	\$37	\$541,650	0.0701
Policing	\$19,681.00	\$41,962,270	0.46902

- 2. The minimum amount payable for all properties as property tax for general municipal purposes shall be \$300.00.
- 3. If, as of closing time of the Village Office on the 31st day of August, 2026, any taxes which remain unpaid shall receive a 12% penalty on the 1st day of September, 2026.
- 4. A 12% penalty will be imposed on the unpaid balance on the 1st day of January, 2027.
- 5. That this bylaw shall take effect on the date of the third and final reading.

Read a first time this 15th day of April 2026.

Read a second time this XX day of XXXX 2026.

Read a third time and passed this XX day of XXXX 2026.

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2026



Request for Decision Urban Beekeeping Bylaw 660-26

RECOMMENDATION

That Council give first reading to the Urban Beekeeping Bylaw 660-26.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

In 2024, Council approved a special permit to a property owner to keep urban bees.

The permit expiry date was December 2025, to which Council granted a couple of extensions to allow for public engagement (survey) on urban beekeeping and directed administration to complete research on Alberta Municipalities that allowed for the keeping of bees.

Following the review of the aforementioned, Council directed administration to prepare an urban beekeeping bylaw for discussion at the May Council meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

ATTACHMENTS

1. Urban Beekeeping Bylaw 660-26

**VILLAGE OF WARNER
BYLAW 660-26**

**A BYLAW OF THE VILLAGE OF WARNER IN THE PROVINCE OF ALBERTA,
TO REGULATE URBAN BEEKEEPING**

PURSUANT Section 7(a) of the *Municipal Government Act, RSA 2000, c M-26* a Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

WHEREAS pursuant to Section 7(h) of the *Municipal Government Act*, a Council may pass bylaws for municipal purposes respecting wild and domestic animals and activities in relation to them;

WHEREAS, pursuant to section 7(i) of the *Municipal Government Act*, a Council may pass bylaws for the municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all of the matters listed therein; and

WHEREAS pursuant to Section 8 of the *Municipal Government Act*, a Council may by Bylaw regulate or prohibit; and provide for a system of licenses, permits or approvals;

NOW THEREFORE pursuant to the authority of the *Municipal Government Act, RSA 2000, c M-26*, as amended, the Council of the Village of Warner duly assembled, enacts as follows:

1. TITLE

1.1. This Bylaw shall be cited as the "Urban Beekeeping Bylaw".

2. DEFINITIONS

2.1. In this Bylaw, unless the content otherwise requires:

"Adjoining Neighbour" means an owner or occupant of a property that is contiguous to a Subject Property along a common property line and that is adjacent across a rear lane, but not across a street. If the subject site is located on a corner, an adjoining site includes a site that is adjacent across a rear lane, but not across a street.

"Animal Health Act" means *Animal Health Act, SA 2007, C A-40.2*, as amended, including the associated regulations.

"Bee" means the insect *Apis mellifera* L., also known as honey bees.

"Bee Act" means the *Bee Act, RSA 2000, cB-2*, and any amending or succeeding legislation, and associated regulations.

"Bee Disease" means any disease, pest or parasite designated in the regulations as a bee disease.

"Beekeeper" means a person who owns and possesses bees or beekeeping equipment or both.

"Beekeeping Equipment" means hives, parts of hives and bee containers, that are capable of

transmitting bee diseases.

"Beekeeping License" means a license issued under this bylaw that authorizes the keeping of Bees in the Village.

"CAO" means the person holding the office of the Chief Administrative Officer of the Village of Warner.

"Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"Hive" means beehive equipment inhabited by live Bees.

"Municipal Violation Tag" means a notice that alleges a bylaw offence and provides a person with the opportunity to pay an amount to the Village in lieu of prosecution for the offence.

"Premises Identification Number" means a nine-character combination of numbers and letters issued by the Province of Alberta pursuant to the provisions of the *Animal Health Act* to owners of livestock.

"Provincial Apiculturist" means the individual designated as the Provincial Apiculturist in accordance with the *Bee Act*.

"Subject Property" means a lot or parcel of land in respect of which a Bee Licence is sought or has been issued.

"Super" means a Bee Hive box which holds frames used for brood rearing or storing honey.

"Village" means the Village of Warner.

"Violation Ticket" has the same meaning as in the *Provincial Offence Procedure Act*.

3. PURPOSE

3.1. The purpose of this Bylaw is to establish a licensing program to permit, regulate and control the keeping of Urban Bees within the Village on properties as per the Village of Warner Land Use Bylaw namely Residential, Residential Manufactured Home and Transitional Agriculture Districts.

4. URBAN BEEKEEPING GENERAL REGULATIONS

4.1. An Urban Beekeeping Licence is required in the Village of Warner.

4.2. Beekeeping in public parks operated by the Village is not permitted.

4.3. Urban beekeeping for the purposes of this Bylaw is for personal use only.

4.4. In the Village, no Person shall:

4.4.1 own or keep Bees unless properly licensed in accordance with this Bylaw.

- 4.4.2 allow or permit any person to keep Bees until the person has obtained a licence in accordance with this Bylaw.
- 4.4.3 keep Bees where a previous Beekeeping Licence issued pursuant to this Bylaw has expired until such licence has been renewed.

5. URBAN BEEKEEPING LICENCE

- 5.1 An Urban Beekeeping Licence will only be issued to an individual of eighteen (18) years of age and older.
- 5.2 The licence shall be valid for one (1) year following the calendar year January to December.
- 5.3 Licences are non-transferable from one person to another or from one property to another.
- 5.4 The Village shall have the authority in its sole discretion to determine the number of Bee Licenses to issue annually, and may issue a limited number of licenses to applicants.
- 5.5 A licensee having held a Beekeeping Licence in the previous year may, at the discretion of the Designated Officer, apply to renew their licence by paying the fee as described in the Rates Bylaw.
- 5.5 The Designated Officer may refuse to issue an Urban Beekeeping Licence or may revoke an Urban Beekeeping Licence, if in their opinion there are just and reasonable to do so, this includes but not limited to the following reasons:
 - 5.5.1 an applicant for, or holder of, a Beekeeping Licence does not meet or has ceased to meet the requirements of this Bylaw;
 - 5.5.2 an applicant has submitted false information;
 - 5.5.3 an applicant for, or holder of, a Beekeeping Licence has outstanding unpaid fines this Bylaw;
 - 5.5.4 an applicant for, or holder of, a Beekeeping Licence has received complaints and/or concerns from any person including but not limited to their adjoining neighbours which the Village determines to be valid and substantive concerns that has not been resolved;
 - 5.5.5 in the opinion of the Village, it is in the public interest to refuse to issue, renew, or revoke a Beekeeping Licence.
- 5.6 The Designated Officer may refuse to issue an Urban Beekeeping Licence or may revoke an Urban Beekeeping Licence by providing written notice to the applicant or licensee.
- 5.7 Should a Designated Officer find a site, hive or beekeeper to be unsuitable at any time, the permission may be revoked and the site owner shall work with the Designated Officer to relocate the hive and bees to a location outside the Village of Warner. All costs and associated expenditures related to the removal are the sole responsibility of the site or property owner.

- 5.8 This Bylaw does not exempt a person from complying with the Federal or Provincial laws or regulations, other Village Bylaws, or any lawful permit, order, or license.

6. URBAN BEEKEEPING APPLICATION

- 6.1. A Licence shall be granted upon receipt of the following, to the satisfaction of the Designated Officer:
- 6.1.1. proof that the applicant is a natural person aged 18 years or older;
 - 6.1.2. a completed Urban Beekeeping Licence application form, found in Schedule A;
 - 6.1.3. the appropriate licence fee prescribed in the Rates Bylaw;
 - 6.1.4. written permission from the registered property owner to install Hives on the property, where the Beekeeper is not the registered property owner;
 - 6.1.5. proof of success (certificate) in urban beekeeping training from an accepted organization or association;
 - 6.1.6. proof of support and assistance from a qualified mentor for the first year of beekeeping;
 - 6.1.7. a copy of a disease and swarm control plan;
 - 6.1.8. a site plan or drawing that shows the Hive location on the property, and associated setbacks;
 - 6.1.9. proof of registration with the Provincial Apiculturist every year by June 30;
 - 6.1.10. a copy of the Premises Identification Number (Pill) pursuant to the *Animal Health Act*;
 - 6.1.11. proof of liability insurance of not less than one million Canadian Dollars (\$1,000,000).
 - 6.1.12. submission of written approval from fifty-one (51%) of adjoining neighbours to install hives on the property.
 - 6.1.13. any other additional information required by the Designated Officer, including, but not limited to:
 - 6.1.13.1. the name, address, and contact information of the Beekeeper;
 - 6.1.13.2. a copy of a Certificate of Title for the Subject Property issued by the Land Title Office no more than two weeks prior to the date of application.

7. RESPONSIBILITY OF THE URBAN BEEKEEPER

- 7.1. Beekeepers must comply with the *Bee Act* and the *Animal Health Act*.

- 7.2. Beekeepers must ensure:
- 7.2.1. good husbandry practices and maintenance to prevent swarming, aggressive behaviour, and disease;
 - 7.2.2. that adequate water is provided at all times for the Bees to deter the Bees from seeking water from alternate source;
 - 7.2.3. that the Village is notified of any unusual bee behaviours such as swarming, signs of disease or any unusual situation; and
 - 7.2.4. that the area around the beehive is kept free of hive scraping or other debris to minimize the likelihood of attracting other bees, wasps or other unwanted visitors.
- 7.3 Beekeepers must carry liability insurance (valued at not less than \$1,000,000 Canadian dollars) to cover accidents related to bees and their beekeeping activities.
- 7.4 Bees must be obtained from reliable source.
- 7.5 Beekeepers must designate someone to monitor the beehive if they will be away for more than one week. It is recommended that a designated person visit and monitor the beehive and the property at least once a week.

8. BEEHIVE REQUIREMENTS

- 8.1. A Bee Licence may authorize a person to keep maximum of two (2) beehives subject to the following conditions:
- 8.1.1 The beehive must have a bottom board and a hive top cover. The Hive must not measure more 127 cm (50") x 51 cm (20 ") x 51 cm (20").
 - 8.1.2 Beehives are restricted to the rear yard of a property.
 - 8.1.3 Beehive must be placed at least three (3) metres away from all adjoining property lines unless neighbouring properties are separated by a solid fence or hedge at least two (2) metres high.
 - 8.1.4 Beehives must be a minimum of three (3) metres from all public rights-of-way (lanes, pedestrian pathways, sidewalks, etc.) or private roads and within a rear yard enclosed by a solid fence or hedge a minimum of 1.8 metres (6 feet) in height.
 - 8.1.5 Beehives must be located at least twenty-five (25) metres away from public places including schools, playgrounds, and sports fields.
 - 8.1.6 Beehive entrances shall be directed away from adjoining properties and the Beehive must be situated at 2 metres in height to encourage bees to fly upward as soon as they exit the hive.

9. ENFORCEMENT

- 9.1. A person who contravenes any provision of the Bylaw is guilty of offence.
- 9.2. A person who is guilty of an offence under any section of this Bylaw is liable to the penalty specified in the Rates Bylaw.
- 9.3. At any time, the Designated Officer or a Designated Officer may enter upon any Subject Property to inspect for compliance with this bylaw.
- 9.4. Should the Bee site and hives, or Beekeeper be found to be non-compliant with this Bylaw at any time, enforcement action may be taken including but not limited to:
 - 9.4.1. issuing a Municipal Violation Tag or Violation Ticket;
 - 9.4.2. revocation of a Beekeeping Licence; or
 - 9.4.3. issuance of a Stop Order under Section 645 of the *Municipal Government Act*;

10. EFFECTIVE DATE

- 10.1. This bylaw shall come into full force and effect immediately upon the date of its final passing thereof.

Read a first time this XX day of XXXX 2026

Read a second time this XX day of XXXX 2026

Read for a third and final time this XX day of XXXX 2026

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX 2026

Schedule A: Urban Beekeeping Licence Application Form

An Urban Beekeeping License is required for Beekeeping in the Village of Warner. Please complete the following form and submit the application with the supporting documentation. The Urban Beekeeping License is valid for the calendar year following the date of issuance.

1. Applicant Contact Information

Name: _____

Civic Address: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

As the applicant, I affirm that:

- I am 18 years of age or older.
- I am the registered property owner.
- I have permission from the registered property owner to apply to keep bees on the property (*attach written consent from the property owner*).

2. Site Information

Location/Address of the Hive(s): _____ Number of Hives: _____

Please provide a drawing that shows the Hive(s) location on the property, and associated setbacks if there is no fence and/or the property is adjacent to a pedestrian walkway.

- a. Do you have a fence surrounding the rear property?
- b. Are the hive(s) located 3 metres away from all property lines?
If answered "no" to 2b, the application will be refused.
- c. Is your property located adjacent to a pedestrian walkway?

3. Disease and Swarm Control Plan

- I have a disease and swarm control plan. (*attach copy of plan*).

4. Provincial Registration

- I have registered the bees with the Provincial Apiculturist (*attach proof of registration*).
- I have a Premises Identification Number (Pill) pursuant to the *Animal Health Act*. (*attach proof of Premises Identification Number*).

5. Training Requirements

- I, the applicant, have successfully completed urban beekeeping training.
(attach a copy of the course certificate)

6. Mentor Requirements

- I, the applicant, have proof of support and assistance from a qualified mentor for the first year of beekeeping.
(attach a copy of the mentor support information)

7. Insurance Requirements

- I, the applicant, have liability insurance of not less than one million Canadian Dollars (\$1,000,000).
(attach a copy of the insurance policy)

8. Neighbour Consent

- I, the applicant, have successfully received consent from 51% of neighbouring properties.
(attach a copy of the completed consent forms)

9. Licence Fee

The Urban Beekeeping Licence fee is \$XXXXXX, as per the Village of Warner's Rates Bylaw. The fee is required to be paid at the time of application.

Signature of Applicant

Date

Signature of Designated Officer

Date

Schedule B: Urban Beekeeping Neighbour Consent Form

Neighbour Consent Form

Your neighbour at _____ would like to apply to participate in Urban Beekeeping in the Village of Warner. The applicant must receive consent from 51% of their adjacent neighbours to continue with the application process.

The program places significant requirements on Urban Beekeeping applicants to ensure the wellbeing of the bees. In addition to your consent, there are number of requirements on my licence and are as follows:

- Two (2) beehives are allowed.
- Beehives must be placed at least three (3) metres away from all adjoining property lines unless neighbouring properties are separated by a solid fence or hedge at least two (2) metres high.
- Hives must include a bottom board and hive cover.
- Beehives are restricted to the rear yard of a property.
- Beehive entrances shall be directed away from adjoining properties and the Beehive must be situated at 2 metres in height to encourage bees to fly upward as soon as they exit the hive.
- Each site owner must complete an Urban Beekeeping training course from an accepted or recognized organization.

Do not sign this form if you are NOT giving consent to the issuance of an Urban Beekeeping Licence. By signing this form, you are providing written consent for the issuance of the licence.

I verify that I am the adjacent property owner or am authorized to give this consent on behalf of the adjacent property owner. I hereby give my permission for Urban Bees to be kept at this property.

Printed name: _____

My Street and Mailing Address: _____

My phone number(s): (daytime) _____ **(Other)** _____

My Email Address: _____

Signature

Date



Request for Decision Fire Services Bylaw 661-26

RECOMMENDATION

That Council give first reading to the Fire Services Bylaw 661-26.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The current Fire Bylaw was passed in 1984 and is in need of a significant update. The new fire services bylaw has been reviewed by the fire department.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

ATTACHMENTS

1. Fire Services Bylaw 661-26
2. Fire Bylaw 389-84

**VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA
FIRE SERVICES BYLAW 661-26**

A BYLAW OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING FOR THE ESTABLISHMENT AND OPERATION OF FIRE PROTECTION SERVICES.

WHEREAS the *Municipal Government Act* R.S.A. 2000 Chapter M-26, as amended, provides that a Council of a Municipality may pass bylaws for the safety, health and welfare of people and the protection of people and property, and for services provided by or on behalf of the municipality;

AND WHEREAS the Council for the Village of Warner has entered into a Regional Emergency Management Agreement with the Village of Coutts, the Village of Stirling, the Town of Milk River, the Town of Raymond and the County of Warner pursuant to the *Emergency Management Act*, R.S.A. 2000 c. E-6.8 as amended;

AND WHEREAS the Council for the Village of Warner wishes to regulate the use and setting of Fires within the Village;

AND WHEREAS the Council for the Village of Warner wishes to establish and provide for the efficient operation of Fire Protection Services;

NOW THEREFORE, the Council of The Village of Warner, in the Province of Alberta, duly assembled, enacts as follows:

1. SHORT TITLE

This Bylaw may be cited as the “Fire Services Bylaw”.

2. DEFINITIONS

In this Bylaw:

- 2.1 “Apparatus” means any vehicle suitable for land, air, or water use which is provided with machinery, devices, equipment, materials or personnel for Firefighting, rescue, or other emergency response, as well as vehicles used to transport Fire Fighters or supplies.
- 2.2 “CAO” (Chief Administrative Officer) means that person appointed to the position and title by Council.
- 2.3 “Council” means the Village of Warner Council.
- 2.4 “Designated Officer” means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.
- 2.5 “Equipment” means any tools, contrivances, devices and materials used by the Fire Department, to combat an Incident or other Emergency.

- 2.6 “False Alarm” means any notification to the Fire Department or any Member thereof respecting the existence of a condition, circumstance or event containing an imminent serious danger to persons or Property, wherein such a condition, circumstance or event is in fact not in existence.
- 2.7 “Fire” means the burning of any flammable or combustible material or any combustible material in a state of combustion.
- 2.8 “Fire Chief” means the Member of a Fire Department who is appointed as the head of the Fire Department.
- 2.9 “Fire Department” means any Fire department established by Council pursuant to this Bylaw or any Fire department referred to in the Regional Emergency Management Agreement and includes any person duly appointed to the Fire Department by the Fire Chief from time to time.
- 2.10 “Fire Department Property” means all property owned or controlled by, and designated for use by, the Fire Department, regardless of the source of the property.
- 2.11 “Fire Hazard” means any condition, circumstance, or event that increases the possibility and/or probability of Fire occurrence.
- 2.12 “Fire Pit” includes a permanently affixed outdoor Fire receptacle or a Portable Fire Receptacle.
- 2.13 “Fire Place” means an enclosed and permanently affixed outdoor Fire receptacle which incorporates a permanently affixed chimney or flue, and is constructed of brick, rock or other masonry.
- 2.15 “Fire Protection Charge” means the charges and fees payable pursuant to the Rates Bylaw, amended from time to time.
- 2.16 “Fire Protection Services” means all aspects of Fire safety including but not limited to, Fire prevention, Fire suppression, Firefighting, rescue, pre-Fire planning, Fire inspection, Fire investigation, public education and information, training or other staff development, advising, and responding to a request for Fire protection, including legitimate emergencies and False Alarms.
- 2.17 “Incident” means a Fire or a situation where a Fire or an explosion is imminent or any other situation where there is a Fire, a danger or a possible danger to life or property.
- 2.18 “Incident Commander” means the Member of the Fire Department who is responsible for the coordination and execution of overall strategy and Fire protection tactics involved in combating an Incident.
- 2.19 “Member” means any person who is a duly appointed member of the Fire Department, including a part-time member, volunteer, or Officer.
- 2.20 “Officer” means a Member appointed as to a supervisory position within the Fire Department.

- 2.21 “Order” means an official directive or notice served by local council or Fire authorities when a building and or property is deemed to have inadequate Fire safety measures or is in breach of Fire safety regulations.
- 2.22 “Person” includes a corporation; other legal entities and an individual having charge or control of a property.
- 2.23 “Practice” means a gathering of the Members scheduled by the Fire Chief or designated Officer, and at which training in Fire Protection Services is conducted.
- 2.24 “Portable Fire Receptacle” means an outdoor Fire receptacle which is not permanently affixed.
- 2.25 “Property” means any real or personal property, which, without limiting the generality of the foregoing, includes land, equipment, products, vehicles and structures.
- 2.26 “Recreational Fire” means a Fire confined within a non-combustible structure or container, which is lit for the purpose of cooking, obtaining warmth, or viewing for pleasure and is fueled solely by dry wood, charcoal, natural gas, or propane.
- 2.27 “Running Fire” means a Fire burning without being under proper or any control of any person.
- 2.28 “Structure Fire” means a Fire confined to and within any building, structure, machine or vehicle which will or is likely to cause the destruction of or damage to such building, structure, machine or vehicle.
- 2.29 “Village” means the Village of Warner and the area within its boundaries.

3. FIRE DEPARTMENT

- 3.1 Council hereby establishes the Village of Warner Fire Department for the purpose of:
 - 3.1.1 Providing Fire Protection Services;
 - 3.1.2 Preventing, combating and extinguishing Fires and Incidents;
 - 3.1.3 Investigating the cause and origin of Fires and Incidents;
 - 3.1.4 Preserving life and Property and protecting persons and Property from injury or destruction by Fire or Incident;
 - 3.1.5 Operating Apparatus and Equipment for the purpose of extinguishing Fires or Incidents;
 - 3.1.6 Fulfilling obligations under approved Regional Emergency Management Bylaw;
 - 3.1.7 Providing public education about Fire safety;
 - 3.1.8 Pre-Fire and emergency planning and Practice;
 - 3.1.9 Providing initial first response to medical incidents; and
 - 3.1.10 Providing rescue services.

And each shall be performed by the Village of Warner Fire Department to the level of service adopted by Council in the Warner Fire Department Operating Procedures, which shall not be inconsistent with the legislation and regulation of the Province of Alberta.

4. FIRE CHIEF APPOINTMENT AND DUTIES

- 4.1 The Fire Chief shall be appointed by Council, is responsible to the CAO and shall report directly to the CAO on all operational and administrative matters and may be required to present updates to Council on a quarterly basis.
- 4.2 The Fire Chief shall report all Fires and Incidents immediately after completing response to said Fires and Incidents to the CAO, with sufficient details to enable the invoicing process to properly occur and to meet the requirements of the *Safety Codes Act*, R.S.A. 2000, Chapter S-1, as amended repealed or replaced from time to time.
- 4.3 The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of the CAO, to which they shall be responsible. In particular, the Fire Chief may direct the Fire Department and its Members to carry out all Fire Protection Service activities and such other activities as the CAO directs, including but not limited to:
 - 4.3.1 Pre-Fire planning;
 - 4.3.2 Fire suppression activities;
 - 4.3.3 Emergency medical first response services, excepting ambulance services;
 - 4.3.4 Rescue operations;
 - 4.3.5 Disaster relief; and
 - 4.3.6 Practice and Member training.

5. OFFICER APPOINTMENT AND DUTIES

- 5.1 Officers shall be appointed at the discretion of the Fire Chief or Designate.
- 5.2 An Officer shall:
 - 5.2.1 Function as an Incident Commander, as required or upon request by the Fire Chief;
 - 5.2.2 Assist the Fire Chief in ensuring that all Fire reports, Incident and accident reports, and any and all other reports required by this Bylaw and the legislation and regulations of the Province of Alberta are completed and submitted in a clear, concise, and timely manner;
 - 5.2.3 Assist the Fire Chief in establishing rules, requirements, policies, and procedures for the efficient and safe operation of the Fire Department;
 - 5.2.4 Assist the Fire Chief in maintaining a liaison with federal and provincial governments and Council on matters relating to the Fire Department;
 - 5.2.5 Organize and assume responsibility for Fire Protection Services resources, Apparatus, and Equipment, as required;
 - 5.2.6 Provide leadership to Members and develop and implement long-range plans and programs.

6. MEMBER APPOINTMENT

- 6.1 An individual interested in becoming a Member of the Fire Department within the Village shall be eligible for consideration if they:
 - 6.1.1 have met the requirements set out in the Fire Department's Standard Operational Guidelines, and any provincial Occupational Health and Safety program or training;

- 6.1.2 have been recommended by the Fire Chief of the Fire Department, or by an Officer of that Fire Department, and has received the approval of the majority of the Fire Department's Members following a probationary period; and
 - 6.1.3 have demonstrated that they are in a reasonable physical condition to perform the duties required of the Member by the Fire Department.
- 6.2 An individual interested in applying to become a Member of a Fire Department shall supply the Fire Chief of the Fire Department with the following:
- 6.2.1 a criminal record check report performed by the Royal Canadian Mounted Police Service;
 - 6.2.2 a photocopy of a valid Alberta driver's license;
 - 6.2.3 a valid Social Insurance Number;
 - 6.2.4 proof of Canadian citizenship or residency;
 - 6.2.5 a Driver's Abstract generated by the Province of Alberta within the past thirty (30) days; and
 - 6.2.6 any other information deemed necessary by the Fire Chief to establish compliance with the requirements established by the Province and the Municipality.
- 6.3 Individuals under the age of eighteen (18) may assist in specific non-emergency functions with written parental consent to do so, and as approved by the Fire Chief.
- 6.4 If a Member's driver's license has a change in status for any reason, the Member shall immediately inform the Fire Chief of the Fire Department.

7. POWERS OF FIRE CHIEF

- 7.1 The Fire Chief may establish rules, regulations, policies and committees necessary for the proper organization and administration of the Fire Department including, but not limited to:
- 7.1.1 use, care and protection of Fire Department Property;
 - 7.1.2 conduct and discipline of Officers and Members of the Fire Department;
 - 7.1.3 efficient operations of the Fire Department;
 - 7.1.4 training of Officers and Members of the Fire Department;
- such rules, regulations and policies shall not be inconsistent with the legislation and regulations of the Province of Alberta.
- 7.2 The Fire Chief may obtain assistance from other Village officials as they deem necessary in order to discharge their duties and responsibilities under this Bylaw.

8. POWERS OF INCIDENT COMMANDERS

- 8.1 The Incident Commander shall have control, direction and management of any Fire Department Apparatus, Equipment or manpower, assigned to an Incident and they shall continue to act until relieved by an Officer authorized to do so.
- 8.2 The Incident Commander may at their discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by them.

- 8.3 The Incident Commander may request Enforcement Officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 8.2.
- 8.4 The Incident Commander is empowered to enter to take all steps they deem necessary in order to directly or indirectly combat, control or deal with an Incident, including:
 - 8.4.1 Commandeer and authorize payment for the possession or use of any equipment for the purposes of fighting a Fire;
 - 8.4.2 Passing through or over buildings or Property adjacent to an Incident and to causing Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the building or Property;
 - 8.4.3 Ordering the evacuation of any building or area which is directly or indirectly involved in an Incident; and
 - 8.4.4 Upon extinguishment of a Fire or resolution of an Incident, access, enter, pass through, or over buildings or property adjacent to a Fire or Incident, and cause a building, structure or thing to be pulled down, demolished or otherwise removed in accordance with the *Safety Codes Act*, R.S.A. 2000, Chapter S-1, as amended, and any regulations thereto.

9. POWERS OF MEMBERS

- 9.1 All Fire Members are designated officers within the meaning of the *Municipal Government Act* R.S.A. 2000 Chapter M-26, as amended, for the purposes of providing Fire Protection Services to the Village.
- 9.2 Each Member shall have the authority and power to:
 - 9.2.1 Require any able-bodied adult person to assist in extinguishing Fires and to assist in the prevention or spread thereof;
 - 9.2.3 Obtain from every person found on public land or leaving or entering public land that person's name, address and an account of their activities and the route of the activities they propose to carry out and the route they intend to follow on the public land;
 - 9.2.4 Without a warrant, enter on or into any Property except a private dwelling house, for the purpose of discharging their duties under this Bylaw;
 - 9.2.5 Without warrant, enter any private dwelling house which is on Fire and proceed to extinguish the Fire or to prevent the spread thereof;
 - 9.2.6 Direct the operations of extinguishing or controlling the Fire or the operations to preserve life and Property;
 - 9.2.7 Perform work relating to the extinguishing or controlling the Fire or the operations to preserve life and Property and enter onto any Property for the purpose of extinguishing or controlling the Fire; and
 - 9.2.8 Prevent the interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of the Fire.

10. CONTROLS OF FIRE HAZARDS

- 10.1 If, on privately owned land or occupied public land, conditions that, in a Designated Officer's opinion, constitute a Fire Hazard, they may order the owner or the person in control of the Land on which the Fire Hazard exists to reduce or remove the Fire Hazard within a fixed time and in a manner prescribed by the Village.

- 10.2 A Designated Officer may enter onto the land with any equipment and any person they consider necessary and may perform the work required to eliminate or reduce the Fire Hazard.

11. FIRE PROTECTION CHARGES

- 11.1 Upon the Village issuing an Order or taking steps under Sections 10.1 or 10.2, or upon the Fire Department providing Fire Protection Services to Property within or outside the Village boundaries, resulting in the Village incurring fees or charges, the Village may in its sole and absolute discretion charge any or all of the following persons, namely:

11.1.1 The person causing or contributing to the Fire; or

11.1.2 The owner or occupant of the Property which is the subject of the Order, steps or Fire Protection Services;

a Fire Protection Charge, and all individuals charged are jointly and severally responsible for payment of the Fire Protection Charge to the Village.

- 11.2 The schedule of fees for Fire Protection Charges are set out in the Village of Warner's Rates Bylaw.

- 11.3 Without limiting the foregoing, a Fire Protection Charge may be imposed in the event of a False Alarm.

- 11.4 A Fire Protection Charge shall be paid within thirty (30) days of being levied.

- 11.5 Collection of unpaid Fire Protection Charges may be undertaken by civil action in a court of competent jurisdiction, and any civil action does not invalidate any lien which the Village is entitled to place on the Property in respect of which the indebtedness is incurred.

- 11.6 The owner of a parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Village may add to the tax roll of a parcel of land all unpaid Fire Protection Charges and interest charges accrued one hundred and twenty (120) days after the Fire Protection Charge has been levied.

12. PERMITTED AND PROHIBITED FIRES

- 12.1 No person shall light or cause to be lit any Fire or permit any Fire to be lit upon land that the person owns, occupies, or controls, unless the person holds a valid and subsisting Fire Permit, or the Fire is exempt from the requirement for a Fire Permit under this Bylaw.

- 12.2 A Fire Permit is not required under this Bylaw for a Recreational Fire, provided that:

12.2.1 the receptacle containing the Fire is a minimum of three (3) meters from all buildings, structures, (including wooden decks and porches) property lines, combustible materials and is not located directly under any tree or overhanging branches.

- 12.2.2 the receptacle is set upon or built into the bare ground and is constructed of non-combustible material such as brick or stone; Does not have walls which exceed 0.75 metres in height measured from the floor of the Fire Pit to the top of the wall of the Fire Pit excluding any chimney;
 - 12.2.3 Only clean, dry and untreated wood or charcoal is burned and, without limiting the generality of the foregoing, no refuse or waste is burned;
 - 12.2.4 the Fire does not emit smoke or sparks onto neighbouring Property, or otherwise create a nuisance or hazard to neighbouring Property;
 - 12.2.5 the Fire is supervised, at all times, until the Fire is fully extinguished, leaving only cold ashes, prior to leaving the Fire.
- 12.3 Every person who builds, ignites, or allows a Recreational Fire on a property must ensure that the Fire must ensure that:
- 13.1 a means of extinguishing the Fire is kept on hand at all times while the Fire is burning;
 - 13.2 has an open flame area that does not exceed 3 feet at its widest point or 1 foot in height at any time.
- 12.4 A Fire Permit is not required under this Bylaw for a Fire confined to an incinerator that is regulated by the Environmental Protection or Enhancement Act, or the regulations thereunder.
- 12.5 This Bylaw does not apply to a Fire being lit for the purpose of training Members.

13. FIRE PERMIT

- 13.1 A Fire Permit must be obtained from the Village Fire Chief.
- 13.2 A person who applies for a Fire Permit shall pay any applicable fee set out in the Rates Bylaw.
- 13.3 A Fire Permit may include any terms and conditions that that the Fire Chief deems advisable for the safe conduct of the Fire, including the following:
 - 13.3.1 The permit holder must inform dispatch one (1) hour prior to commencing burning by calling 403-329-1225;
 - 13.3.2 All materials to be burned originate from the property for which the permit is issued;
 - 13.3.3 Open burning is only permitted between 9:00 a.m. and 11:00 p.m.;
 - 13.3.4 No person shall ignite or allow a Fire to burn on a property between one o'clock a.m. (1:00 a.m.) and eight o'clock a.m. (8:00 a.m.);
 - 13.3.5 No person shall ignite or allow open burning of any Fire if wind conditions exceed thirty (30) km per hour;

13.3.6 Conduct any activity that involves the use of a Fire, where smoke from the Fire may impede visibility of the vehicular traffic on any Highway as defined in the *Traffic Safety Act*, R.S.A. 2000 Chapter T-6, as amended.

13.4 A Fire Permit is not transferrable from one person to another or from one location to another.

13.5 The Fire Chief may suspend or revoke a Fire Permit if, in the opinion of the Fire Chief, acting reasonably:

13.5.1 the holder of the Fire Permit has contravened this Bylaw, the Alberta Fire Code, applicable legislation or the terms and conditions of the Fire Permit; or

13.5.2 the suspension or revocation of the Fire Permit is necessary or desirable for the protection of persons or Property.

13.6 Upon receiving notification of the suspension or cancellation of a Fire Permit, the holder of the Fire Permit shall immediately extinguish any Fire set pursuant to the Fire Permit.

14. FIRE BANS

14.1 The Fire Chief or CAO may, from time to time, prohibit all Fires within the Village including Recreational Fires when, in the discretion of the Fire Chief or CAO, the prevailing environmental conditions give rise to an increased risk of a Fire becoming a Running Fire.

14.2 A Fire ban imposed by the Fire Chief or CAO shall be in force either until the date established by the Fire Chief or CAO in the notice provided to the public, or until such time as the Fire Chief or CAO gives notice to the public that the ban has been lifted.

14.3 The Fire Chief or CAO shall give notice of the Fire ban in effect using all methods available, including the Village website, Facebook, the Electronic Sign and mass notification system. Such notification shall indicate that the Fire ban is in place, the date if any that the ban shall be lifted, and the penalty for failing to comply with the Fire ban.

14.4 When a Fire is set in contravention during a Fire ban, the owner or occupier of the land, or the person having control of the land upon which the Fire is lit shall:

14.1.1 Extinguish the Fire immediately; or

14.1.2 If unable to extinguish the Fire immediately, report the Fire to the Fire Department as soon as possible.

15. PROPERTY IDENTIFICATION

15.1 The civic address of any Property, including buildings and structures, shall be prominently displayed on the front of the Property, including buildings and structures, so as to be clearly visible from the street and rear laneway.

16 PROHIBITIONS

16.1 No person shall:

- 16.1.1 set, or cause to be set, any Fire within the boundaries of the Village except as otherwise provided for under this Bylaw.
- 16.1.2 conduct any activity that might reasonably be expected to cause a Fire, without exercising reasonable care to prevent the Fire;
- 16.1.3 light a Fire without first taking sufficient precautions to ensure that the Fire can be kept under control at all times;
- 16.1.4 either directly, or indirectly, personally or through an agent, servant or employee kindle a Fire or fail to take reasonable steps to control a Fire for the purposes of preventing it from become a Running Fire on any land not their own property or allow a Running Fire to pass from their own property to that of another;
- 16.1.5 light a Fire when the weather conditions are conducive to creating a Running Fire;
- 16.1.6 deposit, discard, or leave any burning matter or substance in a location where it may reasonably be expected to ignite other material and cause a Fire;
- 16.1.7 burn, or cause to be burned, any refuse, waste, junk, garbage, structures, debris or other noxious substance; material that will result in the production of dense black smoke; including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, or other materials or creosoted wood; or Herbicides, pesticides or other toxic materials or substances;
- 16.1.8 impede, obstruct, or hinder a member, or any person assisting or acting under the direction of a Member, who is carrying out any function or activity related to the provision of Fire Protection;
- 16.1.9 damage, destroy or interfere with the operation of any Apparatus, Equipment or Fire Department Property including access roads or streets or other approaches to any Fire alarm, Fire hydrant, cistern or body of water designated or intended to be used for Fire Protection or any connections provided to a Fire main, pipe, stand pipe, sprinkler system, cistern, or other body of water designated or intended to be used for Fire Protection;
- 16.1.10 falsely represent oneself as a member, or other person employed by or affiliated with the Fire Department, including by, without limiting the generality of the foregoing, wearing, or displaying any insignia or materials of the Fire Department, without authorization from the Fire Chief;
- 16.1.11 fail to comply with an order given pursuant to this Bylaw to vacate a building; or cross any perimeter established, pursuant to this Bylaw, at the scene of an Incident.

16.2 A person who has damaged or destroyed any Apparatus, Equipment or Fire Department Property shall, in addition to any penalty imposed pursuant to this Bylaw, be liable for, and pay upon demand, all costs incurred by the Town to repair or replace the Apparatus, Equipment or Fire Department Property in question.

17. PENALTIES

17.1 Any person who:

17.1.1 Violates any provision of this Bylaw;

17.1.2 Suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw;

17.1.3 Neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or

17.1.4 Does any act or thing or omits any act or thing, thus violating any provision of this Bylaw;

is guilty of an offence under of this Bylaw, and upon a conviction, is liable to a fine as set out in the Village of Warner's Rates Bylaw.

18. ENFORCEMENT

18.1 Where Property does not comply with this Bylaw or a person contravenes this Bylaw, the Village may pursue its enforcement alternatives in accordance with any Act, or common law right, including but not limited to the issuance of an order to remedy the contravention by the Village, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 as amended.

19. VIOLATION TAGS AND TICKETS

19.1 Where an Enforcement Officer has reasonable grounds to believe that a provision of this Bylaw has been contravened, that Enforcement Officer is authorized and empowered to issue a Violation Tag to any person who the Enforcement Officer has reasonable grounds to believe is responsible for the contravention.

19.2 A Violation Tag issued pursuant to this Bylaw shall be in a form approved by the CAO and may be delivered to the Person reasonably believed to have contravened this Bylaw by means of actual service upon the person or by mailing a copy to the Person at their address as it appears on the Village's tax roll.

19.3 Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Village, the penalty specified on the Violation Tag within seven (7) business days if delivered by actual service to the person and within fourteen (14) business days if served by mail.

- 19.4 Where a Violation Tag has been issued and the specified penalty not paid within the prescribed time, the right of the Person named on the Violation Tag to pay the penalty in lieu of prosecution shall expire and the Enforcement Officer is authorized to issue a Violation Ticket pursuant to Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended, or repealed and replaced from time to time, to any person the Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 19.5 Notwithstanding Section 19.4, an Enforcement Officer is hereby authorized and empowered to immediately issue a Violation Ticket to any Person whom the Enforcement Officer has reasonable grounds to believe has contravened or is responsible for a contravention of any provision of this Bylaw regardless of whether a Violation Tag has first been issued. Nothing in the Bylaw shall prevent an Enforcement Officer from immediately issuing a Violation Ticket.
- 19.6 The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in the Village of Warner Rates Bylaw.
- 19.7 Where any Person contravenes the same provision of this Bylaw twice within one twelve (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in the Village of Warner Rates Bylaw.
- 19.8 Where any Person contravenes the same provision of this Bylaw three or more times within one twelve (12) month period, the specified penalty payable in respect of the third and subsequent such contravention shall be triple the amount provided for in the Village of Warner Rates Bylaw.

20. LIABILITY

- 20.1 Designated Officers are not liable for loss or damage caused by anything said or done or omitted to be done in the performance or intended performance of their functions, duties or powers unless the circumstances constitute dishonesty, gross negligence or willful misconduct.

21. SEVERABILITY

- 21.1 If any provision of this bylaw shall be held invalid or unenforceable, the invalidity or unenforceability shall attach only to that provision and shall not in any manner affect or render invalid or unenforceable any other provision, and this bylaw shall be interpreted and enforced as if the invalid or unenforceable provision were not contained herein.

22. REPEAL OF BYLAW

- 22.1 That Bylaw 389-84 is hereby repealed.

23. EFFECTIVE DATE

- 23.1 This Bylaw shall take effect at the date of final passing thereof.

Read a first time this XX day of XXXX, 2026.

Read a second time this XX day of XXXX, 2026.

Read a third and final time this XX day of XXXX, 2026.

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this XX day of XXXX, 2026.

VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA
BY-LAW NO. 389-84

Being a by-law of the Village of Warner hereafter referred to as the "Village of Warner Fire By-law", to provide for the establishment and operation of a fire department.

WHEREAS Section 158 of the Municipal Government Act, R.S.A. 1980, provides that the Council of a municipality may pass a by-law for the prevention or extinguishing of fires, and preservation of life and property and the protection of persons from injury or destruction by fire; and

WHEREAS Section 159 of the Municipal Government Act, R.S.A. 1980, provides that the Council may pass by-laws for any other matter or thing for the protection of life or property as may be considered proper.

NOW THEREFORE, the Council of the Village of Warner, in the Province of Alberta, duly assembled, does hereby authorize the establishment of a municipal fire department and the carrying out of its operations in the following manner:

1. In this by-law words and phrases shall be construed as specified hereunder:

"Apparatus"-means any vehicle provided with machinery, devices, equipment or materials for firefighting as well as vehicles used to transport firefighters or supplies.

"Council"- means the Council of the Village of Warner.

"Equipment"-means any tools, contrivances, devices or materials used by the Fire Department to combat an incident or other emergency

"Fire Chief"- means the member appointed as head of the Fire Department

"Fire Protection"-means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising.

"Incident"- means a fire, a situation where a fire or explosion is imminent or any other situation presenting a danger or possible danger to life or property and to which the Fire Department has responded.

"Member"- means any person that is duly appointed member of the Fire Department.

2. The Fire Chief shall be appointed by the Council.

3. Other officers and members as the Fire Chief deems necessary may be appointed to the Fire Department with approval of the Council.

4. The Fire Chief may appoint other officers of the Fire Department to act as Fire Chief on his behalf.

5. The Fire Chief has complete responsibility and authority over the Fire Department, subject to the direction and control of the Council to which he shall be responsible, and in particular he shall be required to carry out all fire protection activities and such other activities such as Council directs including but not limited to:

- (a) rescue
- (b) emergency medical services
- (c) other incidents
- (d) Pre-fire planning
- (e) disaster planning
- (f) Preventive patrols

6. The Fire Chief, subject to the ratification by the Council, shall establish rules, regulations, policies, and committees necessary for the proper organization and administration of the Fire Department including:

- (a) use, care, and protection of fire department property,
- (b) the conduct and discipline of officers and members of the Fire Department, and
- (c) efficient operations of the Fire Department.

7. The Fire Chief, or in his absence, the senior member present, shall have control, direction and management of any Fire Department apparatus, equipment or manpower assigned to an incident and, where a member is in charge, he shall continue to act until relieved by an officer authorized to do so.

8. The Fire Chief shall take responsibility for all fire protection matters including the enforcement of the Fire Prevention Act and regulations thereunder.

9. Officers and members of the Fire Department shall carry out duties and responsibilities assigned to the Fire Department by the Council, and the Fire Chief shall report to the Council on the operations of the Fire Department or on any other matter in the manner designated by Council.

10. The Fire Chief, or any other member in charge, at a fire is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, structures or things.

11. The Fire Chief, or any other member in charge, at an incident is empowered to enter premises or property where the incident occurred and to cause any member, in order to combat, control or deal with the incident.

12. The Fire Chief, or the member in charge, at an incident may at his discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to do so by him.

13. No person shall enter the boundaries or limits of an area prescribed in accordance with section 13 unless he has been authorized to enter by the Fire Chief or the member in charge.

14. The Fire Chief, or the member in charge, at an incident may request peace officers to enforce restrictions on persons entering within the boundaries or limits outlined in section 13.

15. The Fire Chief, or the member in charge, at an Incident is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the Fire Department and the apparatus and equipment of the Fire Department to enter or pass through or over the building or property, where he deems it necessary to gain access to the incident or to protect any persons or property.

16. The Fire Chief may obtain assistance from other officials of the municipality as he deems necessary in order to discharge his duties and responsibilities under this by-law.

17. No person at an incident shall impede, obstruct or hinder a member of the Fire Department or any other person assisting or acting under the direction of the Fire Chief or the member in charge.

18. No person shall damage or destroy Fire Department apparatus or equipment.

19. No person at an incident shall drive a vehicle over any equipment without permission of the Fire Chief or the member in charge.

the municipality in the discharge of his duties, shall not hereby render himself liable personally and he is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any act required or by reason of any act or omission in the discharge of his duties.

27. Any suit brought against the Fire Chief or a member of the Fire Department, because of an act or omission performed by him in the enforcement of any provision of this by-law, shall be defended by the Village of Warner until final determination of the proceedings.

28. By-Law No, 247, Fire By-Law, is hereby repealed. This by-law comes in to force on the day it is finally passed.


READ a first time this 14 day of March, 1984.

READ a second time this 14 day of March, 1984.

READ a third time and duly passed this 14 day of March, 1984.



Mayor- Roger Christensen



Municipal Secretary-Gordon MacDonnell



Request for Decision 662-26 Line of Credit Borrowing Bylaw

RECOMMENDATION

That first reading be given to Bylaw 626-26, being the Line of Credit Borrowing Bylaw.

That second reading be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw.

That unanimous consent be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw, for consideration of third reading.

That the third and final reading be given to Bylaw 662-26, being the Line of Credit Borrowing Bylaw.

LEGISLATIVE AUTHORITY

Municipal Government Act: Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b) the maximum rate of interest, the term and the terms of repayment of the borrowing;
- (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

BACKGROUND

A Line of Credit is requested to cover the expenditures and obligations of the Village of Warner for the year 2026 until such time as the accounts including taxes and utility charges can be collected. The revision of this bylaw is to account for changes required by the bank and to split out the credit card component, of which will be in a separate forthcoming bylaw.

RISKS/CONSEQUENCES

1. Council may provide further direction. Council shall be specific in the direction it provides.

ATTACHMENTS

1. Borrowing Bylaw 662-26

**VILLAGE OF WARNER
BYLAW 662-26**

A BYLAW OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE ESTABLISHMENT OF AN OPERATING LOAN FOR 2026 EXPENDITURES FROM ATB FINANCIAL.

WHEREAS under the provisions of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, as amended, a Municipal Council may borrow money to finance operating expenditures, and

WHEREAS the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made; and

WHEREAS the Council of the Village of Warner estimates that the taxes to be levied for the year 2026 by the Village of Warner for all purposes will be in excess of the sum of Five Hundred Thousand Dollars (\$500,000.00); and

WHEREAS the Council of the Village of Warner has deemed it necessary to provide for a revolving term line of credit totaling Three Hundred Thousand Dollars (\$200,000.00).

NOW THEREFORE, the Council of the Village of Warner, duly assembled, hereby enacts as follows:

1. THAT the Council of the Village of Warner hereby authorizes the Mayor and Chief Administrative Officer to borrow, by way of a line of credit from ATB Financial, the sum of Two Hundred Thousand (\$200,000.00) when the Council deems it necessary to meet the expenditures and obligations of the Village of Warner for the year 2026 until such time as the accounts including taxes and utility charges can be collected, and also agree to pay interest thereon, either in advance or, or at maturity, and in either case after maturity;
2. THAT for in respect of the sum or sums so borrowed, the promissory notes or other negotiable instruments of the Village of Warner under its corporate seal, duly attested by the signatures of the Mayor or Deputy Mayor and the Chief Administrative Officer, are to be delivered to and in favour of the said ATB Financial;
3. THAT the Council of the Village of Warner hereby pledges to the said ATB Financial as security for payment of the monies to be borrowed hereunder and interest thereon as aforesaid, the whole of the unpaid taxes and penalties on taxes assessed or levied by the Village of Warner in prior years, together with those taxes and penalties on taxes to be levied in 2026 for such payment to be levied and collected, nor shall the said ATB Financial be bound to wait for payment, until such taxes and penalties can be collected;
4. THAT nothing herein contained shall be waived, prejudicially affected or excluded any right, power, benefit or security, by statute, common law or otherwise given to or implied in favour of the said ATB Financial;

5. THAT the interest rate shall not exceed 10%, and that interest shall be calculated daily and be due and payable monthly on the last day of each and every month.
6. THAT the term of this loan not exceed twelve (12) months.
7. Bylaw 656-26 is hereby repealed.
8. THAT this Bylaw come into force on the final date of passing thereof.

Read a first time this XX day of XXXX 2026

Read a second time this XX day of XXXX 2026

Unanimous consent be given to present for third reading this XX day of XXXX 2026

Read for a third and final time this XX day of XXXX 2026

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this xx day of XXXX 2026.



Request for Decision 663-26 Credit Card Borrowing Bylaw

RECOMMENDATION

That first reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw.

That second reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw.

That unanimous consent be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw, for consideration of third reading.

That the third and final reading be given to Bylaw 663-26, being the Credit Card Borrowing Bylaw.

LEGISLATIVE AUTHORITY

Municipal Government Act: Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

(a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;

(b) the maximum rate of interest, the term and the terms of repayment of the borrowing;

(c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

Operating expenditures

256(1) This section applies to a borrowing made for the purpose of financing operating expenditures.

(2) The amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made.

(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

BACKGROUND

This bylaw to account for the inclusion of borrowing specifics surrounding the Mastercard.

RISKS/CONSEQUENCES

1. Council may provide further direction. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Credit Card Borrowing Bylaw 663-26

**VILLAGE OF WARNER
BYLAW 663-26**

**A BYLAW OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO
INCUR INDEBTEDNESS AS A CREDIT CARD HOLDER**

WHEREAS under the provisions of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, as amended, a Municipal Council may borrow money to finance operating expenditures, and

WHEREAS the amount to be borrowed, together with the unpaid principal of other borrowings made for the purpose of financing operating expenditures, must not exceed the amount the municipality estimates will be raised in taxes in the year the borrowing is made; and

WHEREAS the Council of the Village of Warner has decided to issue a bylaw pursuant to Section 256 of the Municipal Government Act to authorize the borrowing of operating expenditures as required, through the use of a municipal credit card.

NOW THEREFORE, the Council of the Village of Warner, duly assembled, hereby enacts as follows:

1. TITLE

- 1.1. This Bylaw may be cited as the "Municipal Credit Card Borrowing Bylaw".
2. The Village may borrow from ATB Financial, using a credit card to complete operating expenditures for convenience purposes and where required by suppliers.
3. The Village may borrow, at a maximum, an amount of TWELVE THOUSAND DOLLARS (\$12,000) from ATB Financial. The Mayor and Chief Administrative Officer approve issuance of credit cards and associated credit limits.
4. All sums borrowed under this bylaw shall be borrowed on the general credit and security of the Village.
5. Any and all sums borrowed with the credit card to complete operating expenditures as required, will be at the discretion of the Chief Administrative Officer.
6. The maximum rate of interest for any borrowing under this bylaw shall be at variable prime plus 2.00%.
7. All sums borrowed under this bylaw, including principal and interest, shall be due and payable within 60 days of incurring the expense and funded by general revenue acquired through taxation.
8. THAT this Bylaw come into force on the final date of passing thereof.

Read a first time this XX day of XXXX 2026

Read a second time this XX day of XXXX 2026

Unanimous consent be given to present for third reading this XX day of XXXX 2026

Read for a third and final time this XX day of XXXX 2026

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this xx day of XXXX 2026.



Request for Decision Warner Community Agriculture Project Community Grant Recommendations

RECOMMENDATION

That Council approve _____ as the Warner Community Agriculture Project Community Grant Recipient for 2026.

LEGISLATIVE AUTHORITY

Municipal Government Act
Warner Community Agriculture Project Bylaw 633-24

BACKGROUND

The Warner Community Agriculture Project Committee has met to review and provide recommendations to Council on Community Grant recipients.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Warner Community Agriculture Project Committee Grant Recommendations

WCAP 2026 Community Grant Recommendations

The Warner Community Agriculture Plot committee received 6 applications for the community grant. After much thought and deliberation, we have come up with 3 recommendations for how to fairly distribute the funds to the applicants.

Our first recommendation was decided by a ranking system based on items in our policy. We ranked each application out of 100. After ranking each application, we decided to give the top ranked applicant 100% of what they asked for. The applicants who tied for second place will split the money that is left. The breakdown is as follows,

Warner Riding Arenan \$3000

Warner Curling Club \$500

Tri Community Childcare \$500

Our second recommendation was decided by looking at all the applications and deciding where we can “move the needle the most”. The Warner Curling Club and the Tri Community Childcare required the most amount of money, and because of this we felt like the community grant money would not go as far for these groups. In turn we decided to split the money between the other 4 groups. In this option, the Riding Arena receives the most as they scored highest in our ranking system. Warner Winter Fun and the Library are given half of what they asked for, and the Warner Ag Society will be given what is left. The breakdown is as follows,

Warner Riding Arena \$2000

Warner Ag Society \$1500

Warner Winter Fun \$250

Warner Memorial Library \$250

The third and final option allows for the Community Grant money to help all the community groups/the largest number of community members. It does not, however, allow for any of the applicants to receive a large sum of money/what they have asked for. In this option we again gave the Winter Fun group and the Warner Memorial Library half of what they asked for and will split the rest of the money between the other 4 applicants. The breakdown is as follows,

Warner Riding Arena \$875

Waner Memorial Library \$250

Warner Ag Society \$875

Warner Winter Fun \$250

Warner Curling Club \$875

Tri Community Childcare \$875



Request for Decision Chief Administrative Officer Evaluation

RECOMMENDATION

That Council has completed the CAO Evaluation as required by section 205.1 of the Municipal Government Act.

LEGISLATIVE AUTHORITY

Municipal Government Act Section 205.1

BACKGROUND

As per section 205.1, Council must provide the Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO's responsibilities under section 207.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Seniors Week Proclamation

RECOMMENDATION

That June 1-7, 2026 be recognized as Seniors Week in the Village of Warner.

LEGISLATIVE AUTHORITY

BACKGROUND

2026 marks the **40th anniversary of Seniors' Week in Alberta**. The theme for this year is Celebrating connections across generations.

For 40 years, the Government of Alberta has celebrated the first week in June to honour and recognize seniors for their many contributions to our province. Seniors' Week 2026 is June 1 to 7. Seniors and Housing encourages communities, organizations, and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week.

All municipalities, First Nations communities and Metis Settlements are encouraged to officially declare Seniors' Week.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Seniors Week Proclamation



DECLARATION

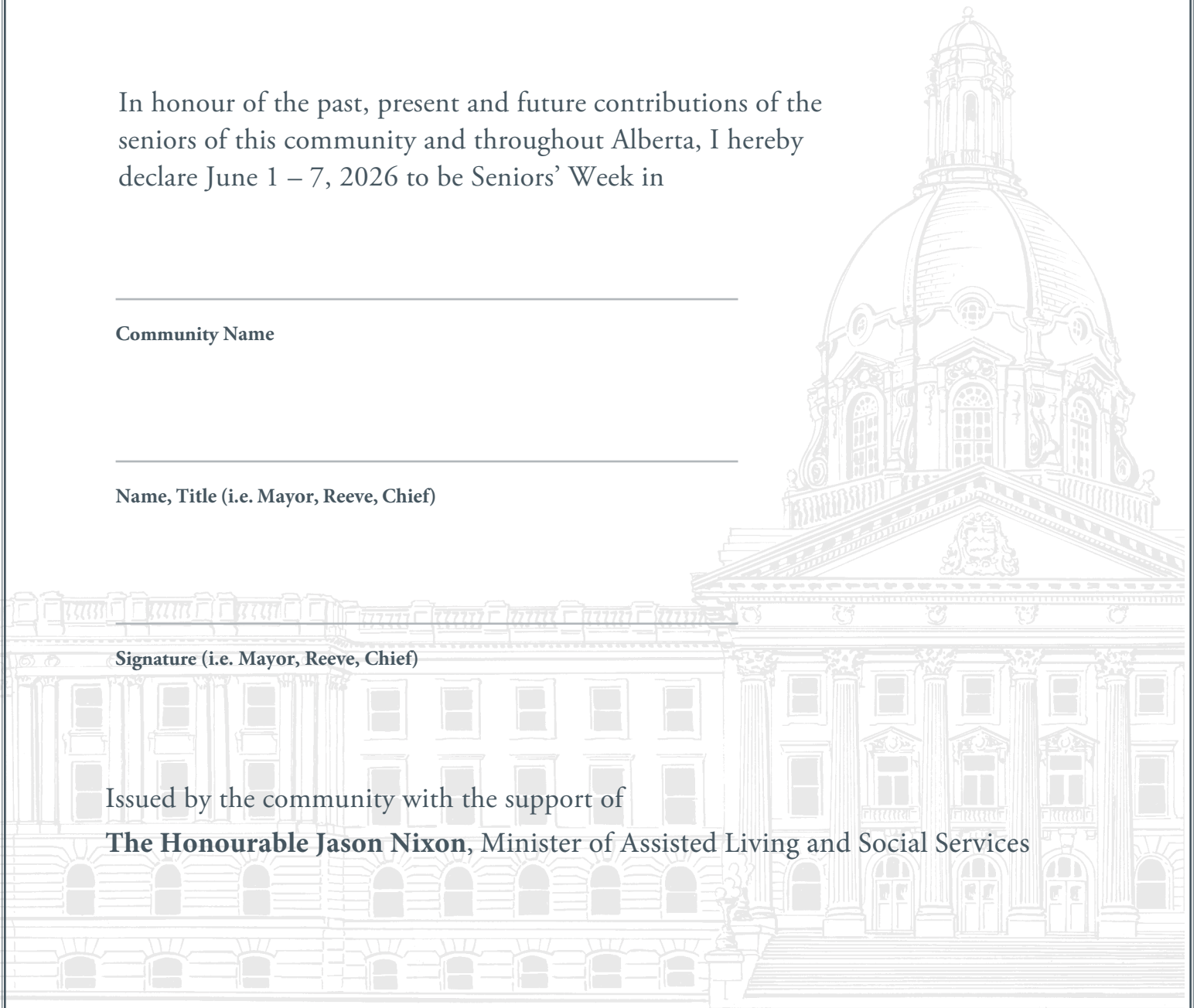
In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 1 – 7, 2026 to be Seniors' Week in

Community Name

Name, Title (i.e. Mayor, Reeve, Chief)

Signature (i.e. Mayor, Reeve, Chief)

Issued by the community with the support of
The Honourable Jason Nixon, Minister of Assisted Living and Social Services





Request for Decision Strategic Plan

RECOMMENDATION

That the Strategic Plan for the Village of Warner be approved as presented.

LEGISLATIVE AUTHORITY

BACKGROUND

Building upon the initial work by the previous Council, Council met on April 24, 2026 and with the help of a facilitator, finalized the Village of Warner's very first strategic plan.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Strategic Plan

VILLAGE OF WARNER

Strategic Plan | 2025–2029

Executive Summary

This Strategic Plan sets a clear, governance-led direction for the Village of Warner over the next four years. Warner is a small but strong community with a sense of identity and a history of adapting to changing conditions. The Village benefits from its location along the highway, proximity to Lethbridge, and community infrastructure that contribute to quality of life.

The Strategic Plan is organized around four core pillars: Community Development, Fiscal Responsibility, Governance, and Communication. While the first three pillars define the requirements for long-term sustainability, they are all supported by Communication.

Under each pillar, the plan includes a small number of objectives that define what success looks like for Warner. These are framed at a high level, providing clear direction for Council while maintaining flexibility for administration to determine how to implement actions. This approach preserves the separation between governance and operations, ensuring that Council remains focused on setting direction and ensuring accountability, while administration delivers on those tasks.

The plan works to strengthen Warner's economic and community foundations through growth, alignment between service levels and financial capacity, and continued updating of governance practices. It also recognizes the importance of using existing assets rather than pursuing expansion, and building on the Village's strengths to support small gains over time.

This Strategic Plan provides a framework for decision-making, budgeting, and accountability over the coming years. It is designed to guide Council in making informed, defensible decisions that align with the Village's long-term vision, while remaining adaptable as conditions evolve.

Foundational Elements

The Village of Warner's Mission, Vision, and Values were reviewed as part of the strategic planning process to confirm their relevance and ensure they provide a clear and practical foundation for governance, decision-making, and long-term direction.

Participants confirmed that the Village's Mission continues to reflect its core purpose. The Values were recognized as closely aligned with how the Village operates in practice — practical, responsible, adaptable, and focused on intentional growth. These values reflect the realities of operating a small municipality, where decisions must be realistic, resource-conscious, and responsive to changing conditions.

<p>Mission</p> <p>The Village of Warner serves its residents by maintaining reliable, sustainable services. We are a community where people know and support each other.</p>	<p>Vision</p> <p>Warner is a growing community that builds on its strengths to support sustainable growth, maintain a high quality of life that fosters opportunities for growth and local development, while remaining an attractive and affordable place to live.</p>
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Values

<p>Practical</p>	<p>Adaptable</p>	<p>Responsible</p>	<p>Intentional Growth</p>
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Strategic Pillars

The strategic pillars identified through the planning process represent the core areas where focused and sustained attention is required to address the Village of Warner’s most pressing challenges and opportunities. Rather than functioning as isolated initiatives, the pillars provide an organizing framework that aligns Council’s strategic direction, administrative planning, and future decision-making.

The pillars are intentionally framed at a strategic level. They do not prescribe specific operational actions, but instead define where attention is required and why. This allows flexibility for administration to determine how best to implement initiatives over time, while providing Council with a stable structure for oversight, prioritization, and accountability.

Pillar 1: Community Development

Underutilized infrastructure and places are being actively leveraged to support community vitality, economic opportunity, and long-term growth.

Community Development reflects the recognition that Warner’s long-term viability is closely tied to its ability to support modest, sustainable growth while maintaining its quality of life and sense of community. The Village benefits from strong social cohesion, existing recreational and cultural assets, and a desirable small-town environment. However, it faces ongoing challenges related to limited housing availability, a small and aging population, and a constrained local business base.

This pillar focuses on strengthening the conditions that support growth, including housing, economic activity, and community vitality. It emphasizes building on existing assets — such as location, amenities, and community character — rather than pursuing large-scale or speculative development.

Pillar 2: Fiscal Responsibility

The financial position of Warner is secure, where service levels are aligned with budget, a commitment to long-term debt repayment, and growing reserves.

Fiscal Responsibility reflects the reality that Warner operates within a limited and often unpredictable financial environment. The Village faces ongoing pressure to maintain infrastructure, deliver services, and meet community expectations while keeping taxes affordable and avoiding undue financial risk.

This pillar emphasizes disciplined financial management, long-term planning, and alignment between service levels and available resources. It recognizes that financial sustainability is not achieved through short-term decisions, but through consistent, deliberate choices that balance current needs with future obligations.

Pillar 3: Governance

The Village continues to build trust and demonstrate good governance through ethical, transparent decision-making processes.

The Governance pillar reflects the understanding that strong, consistent governance is essential to the Village's long-term success. As the operating environment becomes more complex and expectations for transparency and accountability increase, Council's role in providing clear direction, managing risk, and ensuring accountability becomes increasingly important.

This pillar focuses on strengthening governance practices through clear roles and responsibilities, modernized bylaws and policies, and a commitment to ethical, transparent decision-making. It also emphasizes the importance of maintaining a constructive and cohesive working relationship between Council and administration.

Pillar 4: Communication

Based on community feedback, residents feel informed, engaged, and actively participate in the prosperity of the Village.

Communication emerged through the planning process as a critical enabling function that supports all other strategic priorities. Feedback from Council and the community consistently highlighted the importance of clear, consistent, and accessible communication in building trust, improving understanding of municipal decisions, and encouraging community participation.

This pillar recognizes that effective communication is not simply about sharing information, but about creating clarity, reducing misunderstanding, and strengthening relationships within the community. In a small municipality, where informal communication is common, the need for structured, reliable communication becomes even more important.

Objectives

The following objectives define what the Village of Warner is committing to achieve under each strategic pillar. These are framed at a governance level, providing clear direction while preserving administrative flexibility in implementation.

Pillar 1: Community Development

Plan and Finalize the Long-Term Arena Strategy

Develop and finalize a long-term plan for the arena that clarifies its future use, viability, and role in the community, including an assessment of costs and opportunities.

Market and Activate Existing Recreation Spaces and Amenities

Identify underutilized recreation spaces and amenities and develop a plan to increase their use, including promotion of existing local assets such as the reservoir, trails, and rink

Investigate Annexation Opportunities

Assess the feasibility and implications of annexation to support the Village's long-term growth capacity and planning horizon.

Pillar 2: Fiscal Responsibility

Align Service Levels with Budget

Ensure that service levels are reviewed and adjusted to reflect available financial capacity, establishing a clear and defensible baseline for what the Village delivers.

Develop and Maintain Asset Management Plans

Establish asset management plans that support informed capital decision-making and reduce the risk of unplanned expenditure.

Commit to Long-Term Debt Repayment

Maintain a deliberate commitment to repaying long-term debt as part of the Village's fiscal planning, with progress reported regularly to Council.

Build Reserves

Establish a plan to incrementally increase reserves, providing the Village with greater financial resilience and flexibility over time.

Pillar 3: Governance

Modernize Bylaws and Policies

Continue to update and modernize bylaws and policies on a consistent schedule, targeting approximately ten reviews per year, including completing the procedural bylaw lockout policy.

Complete the Viability Review Directives and Recommendations

Fulfill the 4 directives and 15 recommendations identified in the viability review, working toward positive indicators from the Minister's office.

Maintain a Cohesive Council

Establish and maintain clear standards and expectations for Council conduct, collaboration, and decision-making to support an effective and unified governance body.

Pillar 4: Communication

Develop a User-Friendly Website

Establish a clear, accessible, and regularly updated municipal website that serves as a reliable source of information for residents.

Develop a Communications Plan

Create a structured communications plan or set of objectives that guides how the Village shares information, including effective use of social media and existing channels such as the community sign.

Create Space for Community Conversation

Establish a mechanism — whether physical or digital — for residents to engage with the Village, including a municipal suggestion box or equivalent feedback channel.

Validate Municipal Communication Channels

Review and confirm the platforms and spaces through which municipal communications occur, ensuring they are reliable, consistent, and reaching residents effectively.

This Strategic Plan reflects a focused and pragmatic approach to guiding the Village of Warner over the next three years. It builds on a strong foundation of community identity, committed local leadership, and a clear understanding of the Village's operating realities.

Council will use this plan as a living framework to guide decision-making, budgeting, and ongoing review. Where new opportunities or challenges emerge, Council retains the flexibility to adapt its approach while maintaining alignment with the overall strategic direction.

DRAFT