



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0

PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – JANUARY 17, 2024 AT 5:30 P.M.

1. CALL TO ORDER

2. DELEGATIONS

3. AGENDA

- A) Items added or deleted
- B) Adoption of the Agenda

4. REPORTS/FINANCIALS

- A) Approval of the December 20, 2023 Regular Council meeting minutes
- B) Municipal Enforcement Report
- C) Chief Administrative Officer Report
 - C.1) Resolutions
 - C.2) Water Reports
- D) Financial Report
- E) Committee Reports

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

- A) Correspondence

6. BYLAW/AGREEMENTS / POLICY REVIEW

- A) Procurement Policy 204
- B) Reserves Policy 202

7. ACTION ITEMS/COUNCIL DECISION

- A) CoWREP Letter of Support
- B) Palliser Economic Partnership Housing Initiative
- C) Chief Mountain Regional Solid Waste Commission Appointment

8. CLOSED MEETING

9. NEXT REGULAR COUNCIL MEETING

Wednesday – February 21, 2024, at 5:30 p.m.

10. ADJOURNMENT



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the December 20, 2023 regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 561-18 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: December 20, 2023, regular council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, December 20, 2023, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Councillor Derek Baron, and Councillor Chris Koehn (via phone)

Absent – Elected Officials

Deputy Mayor Marty Kirby

Present – Administration

Kelly Lloyd, Chief Administrative Officer
Kim Owen, Director of Corporate Services

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. DELEGATIONS

A) Warner Rockets

Toby Poncelet, representative for the Warner Rockets, was in attendance to request a break in ice fees for the team's hosted tournament in January, 2024.

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council accept the delegation."

Motion Carried 2023-244

3. AGENDA

A) Items added or deleted

B) Adoption of the Agenda

Added 7K) Water Tank

7L) Warner Rockets

Moved by Councillor Toovey, seconded by Councillor Baron, "that the December 20, 2023, regular council meeting agenda be accepted as amended."

Motion Carried 2023-243

4. REPORTS/FINANCIALS

A) Approval of the November 15, 2023, Regular Council meeting minutes

Moved by Councillor Baron, seconded by Councillor Toovey, "that the minutes for the November 15, 2023, regular council meeting be accepted as presented."

Motion Carried 2023-245

B) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Tyler Lindsay, "that the Municipal Enforcement report for the period ending November 30, 2023, be accepted as information."

Motion Carried 2023-246

C) RCMP Report

Moved by Councillor Baron, seconded by Councillor Toovey, "that the RCMP Report for the period ending September 30, 2023, be accepted as information."

Motion Carried 2023-247

D) Chief Administrative Officer Report

Moved by Councillor Baron, seconded by Councillor Toovey, "that the Chief Administrative Officer report for the period ending November 30, 2023, be accepted as information."

Motion Carried 2023-248

E) Financial Report

None.

F) Committee Reports

Councillor Koehn attended the Milk River Health Professionals Attraction and Retention Housing Sub-Committee and a Regional Emergency Management meeting.

Councillor Toovey attended a Ridge Country Housing meeting, Ridge Regional Public Safety Services meetings, as well as the Heritage Handibus meeting.

Mayor Lindsay attended the Ridge Regional Water Services Commission meetings, as well as the Chief Mountain Regional Solid Waste Services Commission meeting.

Councillor Baron attended the Chinook Arch Regional Library meeting, and the Milk River Health Professionals Attraction and Retention Committee meeting.

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the committee reports for the period ending December 20, 2023, be accepted as information."

Motion Carried 2023-249

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Mayor Lindsay, seconded by Councillor Baron, "that a letter of support be sent to Utility Safety Partners regarding their proposed provincial damage prevention legislation for buried and above ground utilities in Alberta."

Motion Carried 2023-250

Moved by Councillor Baron, seconded by Councillor Koehn, "that the correspondence for the period ending December 20, 2023, be accepted as information."

Motion Carried 2023-251

6. BYLAW/AGREEMENTS / POLICY REVIEW

A) Utility Bylaw 620-23

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council table Utility Bylaw 620-23 in order to make discussed amendments."

Motion Carried 2023-252

B) Rates Bylaw 621-23

Moved by Councillor Baron, seconded by Councillor Toovey, "that the Rates Bylaw, 621-23, be given first reading."

Motion Carried 2023-253

Moved by Councillor Toovey, seconded by Mayor Lindsay, "that the Rates Bylaw 621-23, be given second reading."

Motion Carried 2023-254

Moved by Councillor Baron, seconded by Councillor Toovey, "that unanimous consent be given to the Rates Bylaw 621-23, as presented, for consideration of third reading."

Motion Carried 2023-255

Moved by Councillor Toovey, seconded by Mayor Lindsay, "that the Rates Bylaw 621-23 be given third and final reading."

Motion Carried 2023-256

C) Policy 103 Donation and Funding Requests

Moved by Councillor Baron, seconded by Mayor Lindsay, "that Council approve Policy 103, Donation and Funding Requests, as presented."

Motion Carried 2023-257

D) Policy 104 Community Grants

Moved by Councillor Toovey, seconded by Mayor Lindsay, "that Council approve Policy 104 being the policy for Community Grants, as presented."

Motion Carried 2023-258

7. ACTION ITEMS/COUNCIL DECISION

A) Extended Producer Responsibility

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that the Village of Warner register for the Extended Producer Responsibility program."

Motion Carried 2023-259

B) Municipal Enforcement Priorities

Moved by Councillor Toovey, seconded by Mayor Lindsay, "to add a second municipal enforcement priority for the Village to include speeding around the school."

Motion Carried 2023-260

Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."

Motion Carried 2023-261

D) Strategic Plan Engagement

Moved by Mayor Lindsay, seconded by Councillor Baron, "that Council approve the direction of the suggested public engagement to assist in creating the strategic plan."

Motion Carried 2023-262

E) 2024 Interim Operating Budget

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council approve the 2024 Interim Operating Budget, based on the 2023 approved Operating Budget."

Motion Carried 2023-263

F) 2024 Interim Capital Budget

Moved by Mayor Lindsay, seconded by Councillor Baron, "that Council approve the 2024 interim capital budget as presented."

Motion Carried 2023-264

G) Assessor Appointment

Moved by Councillor Toovey, seconded by Mayor Lindsay, "that Council appoint Benchmark Assessment Consultants Inc. as the Village of Warner's designated municipal assessor."

Motion Carried 2023-265

H) Auditor Appointment

Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council appoint the Mercer Wilde Group as the Village of Warner's auditor for the 2023 financial year."

Motion Carried 2023-266

Moved by Councillor Baron, seconded by Mayor Lindsay, "that Council directs administration to send out a Request for Proposal for financial auditing services."

Motion Carried 2023-267

I) Tax Penalty Waiver Request

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the property tax waiver request for roll numbers 32900 and 3300 in the amount of \$4,839.99."

Motion Carried 2023-268

J) Village of Warner Library Appointment

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council reappoint Gwen Toovey to the Village of Warner Library Board for a one-year term, ending in November 2024."

Motion Carried 2023-269

J) Warner Rockets Request

Moved by Councillor Baron, seconded by Mayor Lindsay, "that the ice rental fee for the Warner Rockets Tournament weekend be set at \$95.00 (GST included)."

Motion Carried 2023-270

K) Water Tank

Moved by Councillor Baron, seconded by Councillor Toovey, "that the 30,000-gallon water tank be purchased in the amount of \$20,000 (Plus GST)."

Motion Carried 2023-271

8. CLOSED MEETING

A) FOIP Section 16 – Disclosure harmful to business interests of a third party

Moved by Councillor Toovey, seconded by Councillor Baron, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:05 p.m., to discuss one matter exempt from disclosure under FOIP Section 16: Disclosure harmful to business interests of a third party, with CAO Lloyd and Director Owen to remain in attendance."

Motion Carried 2023-272

Moved by Councillor Baron, seconded by Councillor Toovey, "that the meeting reconvene to the regular council meeting at 7:16 p.m."

Motion Carried 2023-273

Rise and Report

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the Village temporarily withhold leasing the current cropland around the lagoon to explore a fundraising venture."

Motion Carried 2023-274

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the Village temporarily withhold leasing land at the airport in order to properly measure the land at the airport and investigate future use."

Motion Carried 2023-275

9. NEXT REGULAR COUNCIL MEETING

Wednesday – January 17, 2024, at 5:30 p.m.

10. ADJOURNMENT

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the regular council meeting for December 20, 2023, adjourn at 7:24 p.m."

Motion Carried 2023-276

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the XXX day of XXXX 2024.



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending December 31, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

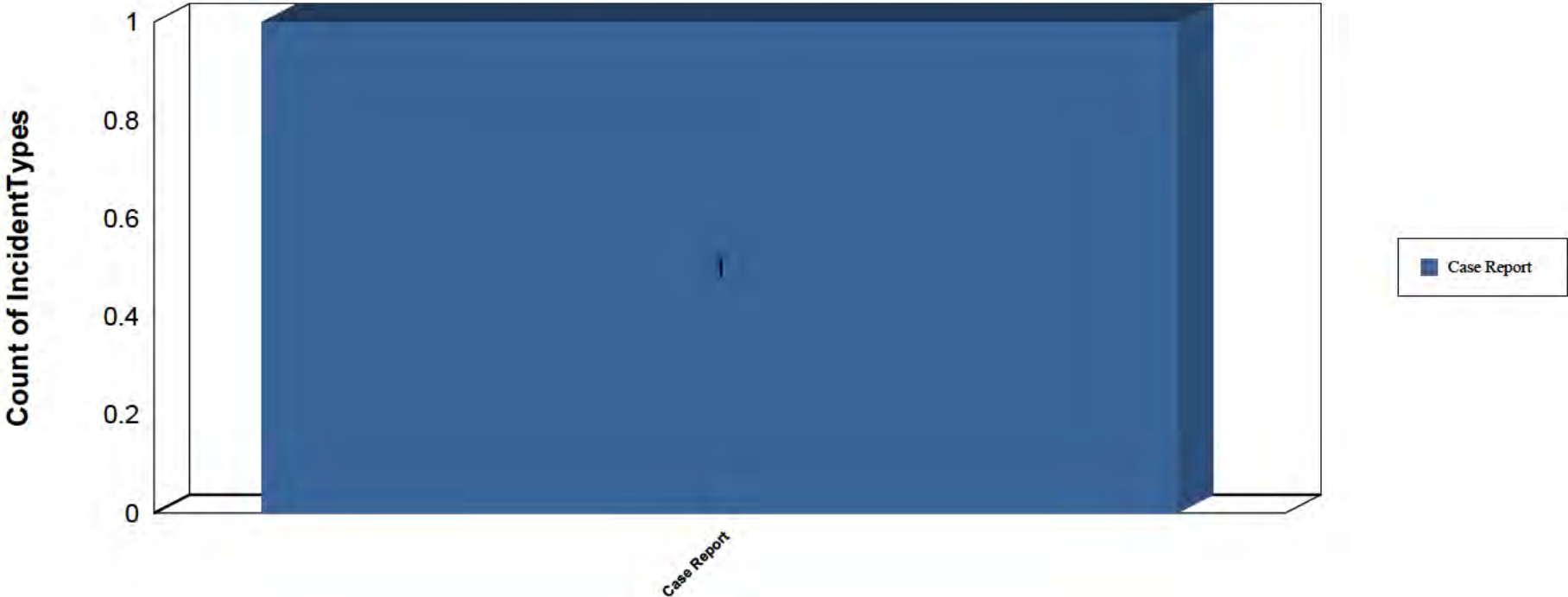
ATTACHMENTS

1. Municipal Enforcement Report

Municipal Enforcement

Statistics from: 12/1/2023 12:00:00AM to 12/31/2023 11:59:00PM

Count of Reports Completed



Count of Incident Types



WARNER : BURNING BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : WARNER	RRPSS2023-0540	WARNER : BURNING BYLAW	ROSS BOND	2023/12/16 1600
<u>Specific Location</u> [REDACTED]				
Report Synopsis : complaint of burning with lots of smoke				
100.00% # of Reports: 1 Case Report WARNER : BURNING BYLAW				

Grand Total: 100.00% Total # of Incident Types Reported: 1 Total # of Reports: 1

Grand Total: 100.00% Total # of Incident Types Reported: 1



Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending December 31, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. CAO Report



Chief Administrative Officer Report December 2023

8 days/month

Administration

- Council meeting preparation
- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store
- Meetings/communication (walk in, email and phone)
- Weekly staff meeting updates
- Bylaw work
- Policy work
- Job Description Updates
- Work on Employee Handbook
- Insurance files
- ATB – logistics and arrangements
- SouthGrow – investment attraction community profile draft
- Follow up on Viterro letter
- Sidewalk condition rating
- Housing Subcommittee meetings
- Research STD vs sick days
- 2024 operational and capital project list
- New griddle in the arena concession
- Meet with Fire Chief on budget items
- Realtor feedback discussion
- Year end tax letters

<u>Motion Carried 2023-65</u>	Moved by Mayor Lindsay, seconded by Councillor Toovey, "that administration follow up on any outstanding conditions of development permits and proceed with future tracking."	WIP
<u>Motion Carried 2023-158</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council directs administration to provide information to legal."	Complete
<u>Motion Carried 2023-234</u>	Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council direct administration to make amendments to the Village of Warner Employee Handbook and bring back to a future council meeting."	WIP
<u>Motion Carried 2023-252</u>	Moved by Mayor Lindsay, seconded by Councillor Toovey, "that Council table Utility Bylaw 620-23 in order to make discussed amendments."	WIP
<u>Motion Carried 2023-260</u>	Moved by Councillor Toovey, seconded by Mayor Lindsay, "to add a second municipal enforcement priority for the Village to include speeding around the school."	Complete
Motion Carried 2023-261	Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."	WIP
Motion Carried 2023-267	Moved by Councillor Baron, seconded by Mayor Lindsay, "that Council directs administration to send out a Request for Proposal for financial auditing services."	WIP
<u>Motion Carried 2023-274</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the Village temporarily withhold leasing the current cropland around the lagoon to explore a fundraising venture."	WIP
<u>Motion Carried 2023-275</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the Village temporarily withhold leasing land at the airport in order to properly measure the land at the airport and investigate future use."	WIP



3030 Hospital Dr. NW Calgary, AB T2N 4W4
8440-112 St. Edmonton, AB T6G 2J2

403-944-1215
780-407-8925



8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South 1-833-476-4743
Lethbridge, AB T1J 4L5

Accession #: WC-23-0070872
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-11-06	
Collected Time	11:00:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-11-07 0828	
Analyzed Date	07-NOV-2023	
ID Number	2611404	
Sample Collected By	D. Hacke	
Collected By Phone Number	403-421-0030	
Sample Collection Site.	Office	

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report is related only to this sample as received.
For further information contact the Environmental Public Health Agency

Report Request ID: 350258481

Print Date/Time: 2023-11-08 14:15

XR Env: ER4 - Provider - Permanent



3030 Hospital Dr. NW Calgary, AB T2N 4W4
8440-112 St. Edmonton, AB T6G 2J2

403-944-1215
780-407-8925



8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South 1-833-476-4743
Lethbridge, AB T1J 4L5

Accession #: WC-23-0073822
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-11-20	
Collected Time	11:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-11-21 0839	
Analyzed Date	21-NOV-2023	
ID Number	2611405	
Sample Collected By	Derek H.	
Collected By Phone Number	403-421-0030	
Sample Collection Site.	Arena	

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report is related only to this sample as received.
For further information contact the Environmental Public Health Agency

Report Request ID: 350296822

Print Date/Time: 2023-11-22 14:15

XR Env: ER4 - Provider - Permanent



3030 Hospital Dr. NW Calgary, AB T2N 4W4
8440-112 St. Edmonton, AB T6G 2J2

403-944-1215
780-407-8925



8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South 1-833-476-4743
Lethbridge, AB T1J 4L5

Accession #: WC-23-0076692
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-12-04	
Collected Time	11:30:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Water Sample Source	Surface Water	
Received Date and Time	2023-12-05 0828	
Analyzed Date	05-DEC-2023	
ID Number	2611406	
Sample Collected By	Derek Hacke	
Collected By Phone Number	403 421 0030	
Sample Collection Site.	Shop	

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report is related only to this sample as received.
For further information contact the Environmental Public Health Agency

Report Request ID: 350334235

Print Date/Time: 2023-12-06 14:15

XR Env: ER4 - Provider - Permanent



3030 Hospital Dr. NW Calgary, AB T2N 4W4
8440-112 St. Edmonton, AB T6G 2J2

403-944-1215
780-407-8925



8806066, Warner Waterworks System

Box 88

Warner, AB T0K2L0
4036423877

Environmental Public Health, Raymond -ER4

c/o Lethbridge Environmental Public Health
801 - 1st Avenue South 1-833-476-4743
Lethbridge, AB T1J 4L5

Accession #: WC-23-0079630
AESRD Approval #: 0323162
EI #:
Provlab Study #:

Environmental Microbiology

Collected Date	2023-12-18	
Collected Time	10:00:00	
Procedure		Units
Total Coliforms by Enzyme Substrate	ABSENT ^{In1}	per 100mL
E coli by Enzyme Substrate	ABSENT	per 100mL
-----	-----	
Drinking Water Sample Category	Treated Public	
Received Date and Time	2023-12-19 0817	
Analyzed Date	19-DEC-2023	
ID Number	2611407	
Sample Collected By	Derek H.	
Collected By Phone Number	403-421-0030	
Sample Collection Site.	Arena	

Interpretive Data

In1: Total Coliforms by Enzyme Substrate
Total Coliforms and E coli testing performed by Enzyme Substrate Method -
Presence/Absence.

LEGEND: @=Faxed #=Corrected H=High T=Textual Result
R=Result Comment O=Order Comment In=Interpretive Data

Cc:

Information on this report is related only to this sample as received.
For further information contact the Environmental Public Health Agency

Report Request ID: 350372454

Print Date/Time: 2023-12-20 14:14

XR Env: ER4 - Provider - Permanent



Request for Decision Financial Report

RECOMMENDATION

That the Financial Report for the period ending December 31, 2023, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

The year-to-date operating budget is presented to council.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2023 Operating Budget Year to Date

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024	Explanation
		ACTUAL	ACTUAL	BUDGET	YTD	INTERIM BUDGET	Budget vs.	
							2023 Budget	
Tax Requirement Summary								
0	General Government Services	(496,585.76)	(482,855.42)	(578,313)	(601,936)	(578,313)	(95,458)	
11	Council	29,977.97	41,790.68	42,100	29,778	42,100	309	
12	Finance / Administration	214,478.30	253,748.43	251,078	241,151	251,078	(2,670)	
23	Fire Services	39,973.92	446.50	49,407	17,686	49,407	48,961	
26	Municipal Enforcement	26,120.45	28,059.62	28,281	27,378	28,281	221	
32	Roads	216,495.19	232,065.77	123,476	137,614	123,476	(108,590)	
33	Airport	10,530.05	9,318.81	231	4,358	231	(9,088)	
41	Water	22,965.29	18,497.14	(1,013)	1,291	(1,013)	(19,510)	
42	Wastewater	54,952.66	24,648.78	(7,250)	(17,411)	(7,250)	(31,899)	
43	Solid Waste	(3,758.06)	(6,371.89)	(2,220)	(6,976)	(2,220)	4,152	
61	Planning & Development	13,248.99	7,954.32	(8,300)	6,727	(8,300)	(16,254)	
72	Recreation Administration	(46,303.22)	(44,056.85)	35,700	(11,316)	35,700	79,757	
74	Civic Centre	74,181.44	81,905.63	69,523	76,882	69,523	(12,383)	
	Operating (Surplus) Deficit	156,277.22	165,151.52	2,700	(94,774)	2,700	(162,451)	
	General Government Services	(578,936.50)	(566,036.69)	(661,601)	(676,607)	(661,601)	(95,564)	
	Council	-	-	-	(1,000)	-	-	
	Finance	(184,381.20)	(71,395.37)	(60,185)	(74,865)	(60,185)	11,210	
	Fire Services	(84,746.51)	(78,409.68)	(22,000)	(17,147)	(22,000)	56,410	
	Municipal Enforcement	(1,379.05)	(5,269.38)	(2,650)	(3,318)	(2,650)	2,619	
	Roads	(5,371.70)	(7,098.05)	(26,340)	(3,430)	(26,340)	(19,242)	
	Airport	(6,700.00)	(8,383.12)	(3,200)	(3,600)	(3,200)	5,183	
	Water	(202,512.48)	(237,975.55)	(215,300)	(216,820)	(215,300)	22,676	
	Wastewater	(39,795.52)	(27,385.00)	(28,400)	(27,493)	(28,400)	(1,015)	
	Solid Waste	(52,449.50)	(53,909.00)	(53,900)	(54,007)	(53,900)	9	
	Planning & Development	(2,219.06)	(190.48)	(28,300)	(981)	(28,300)	(28,110)	
	Recreation Administration	(50,924.23)	(51,367.00)	(22,200)	(51,642)	(22,200)	29,167	
	Civic Centre	(26,680.83)	(47,119.08)	(88,500)	(66,711)	(88,500)	(41,381)	
	Total Revenues	(1,236,096.58)	(1,154,538.40)	(1,212,576)	(1,197,622)	(1,212,576)	(58,038)	
	General Government Services	82,350.74	83,181.27	83,288	74,671	83,288	107	
	Council	29,977.97	41,790.68	42,100	30,778	42,100	309	
	Finance	398,859.50	325,143.80	311,263	316,016	311,263	(13,881)	
	Fire Services	124,720.43	78,856.18	71,407	34,833	71,407	(7,449)	
	Municipal Enforcement	27,499.50	33,329.00	30,931	30,696	30,931	(2,398)	
	Roads	221,866.89	239,163.82	149,816	141,044	149,816	(89,348)	
	Airport	17,230.05	17,701.93	3,431	7,958	3,431	(14,271)	
	Water	225,477.77	256,472.69	214,287	218,111	214,287	(42,186)	
	Wastewater	94,748.18	52,033.78	21,150	10,082	21,150	(30,884)	
	Solid Waste	48,691.44	47,537.11	51,680	47,031	51,680	4,143	
	Planning & Development	15,468.05	8,144.80	20,000	7,708	20,000	11,855	
	Recreation Administration	4,621.01	7,310.15	57,900	40,326	57,900	50,590	
	Civic Centre	100,862.27	129,024.71	158,023	143,594	158,023	28,998	
	Total Expenditures	1,392,373.80	1,319,689.92	1,215,276	1,102,848	1,215,276	(104,413)	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
GENERAL GOVERNMENT REVENUE								
1-00-00-00-00-110	REAL PROPERTY TAX	(407,025.98)	(410,644.64)	(456,846)	(460,124.44)	(456,846)		
1-00-00-00-00-115	Alberta School Foundation Fund - Residential	(70,571.25)	(74,777.54)	(58,861)	(74,277.00)	(58,861)		
	Alberta School Foundation Fund - Non-Residential	-	-	(15,810)	-	(15,810)		
1-00-00-00-00-116	REQUISITION - SENIORS	(9,652.87)	(8,404.31)	(8,617)	(8,567.56)	(8,617)		
1-00-00-00-00-121	LINEAR PROPERTY TAX	(31.97)	(32.97)	(33)	(33.97)	(33)		
1-00-00-00-00-250	LAND RENTAL REVENUE	(13,680.57)	(19,960.23)	(17,000)	(13,700.00)	(17,000)		
1-00-00-00-00-510	PENALTIES ON TAXES	(23,756.86)	-	-	(15,470.25)	-		
1-00-00-00-00-745	GRANTS - MSI OPERATING	(52,217.00)	(52,217.00)	(104,434)	(104,434.00)	(104,434)		
1-00-00-00-00-755	GRANTS - PROVINCIAL	(2,000.00)	-	-	-	-		
	TOTAL REVENUE	(578,936.50)	(566,036.69)	(661,601)	(676,607.22)	(661,601)		
GENERAL GOVERNMENT EXPENSES								
2-00-00-00-00-270	ALBERTA SCHOOL FOUNDATION FUND	72,706.32	74,776.91	74,671	74,671.35	74,671		
2-00-00-00-00-271	SENIORS HOUSING	9,644.42	8,404.36	8,617	-	8,617		
	TOTAL EXPENSES	82,350.74	83,181.27	83,288	74,671.35	83,288		
	NET	(496,585.76)	(482,855.42)	(578,313)	(601,935.87)	(578,313)		

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
COUNCIL REVENUE								
	Donation	-	-	-	(1,000.00)	-		
	TRANSFER FROM OPERATING RSRVE	-	-	-		-		
	TOTAL REVENUE	-	-	-	(1,000.00)	-		
COUNCIL EXPENSES								
2-11-00-00-00-110	WAGES	17,889.99	17,368.80	20,000	18,763.58	20,000		
2-11-00-00-00-131	ER.C. - COUNCIL	75.46	156.20	200	-	200		
2-11-00-00-00-152	Conferences and Conventions	2,343.38	1,972.09	1,000	2,414.19	1,000		
2-11-00-00-00-211	MEMBERSHIPS	698.50	1,577.27	1,900	1,990.08	1,900		
	Travel and Subsistance	-	-	1,500	3,075.52	1,500		
	Promotional Items	-	-	-	-	-		
2-11-00-00-00-230	LEGAL/AUDIT	-	4,308.00	1,000	-	1,000		
2-11-00-00-00-274	INSURANCE	-	-	-	-	-		
2-11-00-00-00-510	GENERAL SUPPLIES	5,423.01	1,758.32	1,500	60.00	1,500		
2-11-00-00-00-770	DONATIONS	3,547.63	14,650.00	15,000	4,475.00	15,000		
	TOTAL EXPENSES	29,977.97	41,790.68	42,100	30,778.37	42,100	-	
	NET	29,977.97	41,790.68	42,100	29,778.37	42,100	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
FINANCE / ADMINISTRATION REVENUE								
1-12-00-00-00-410	TAX CERTIFICATES	(1,140.00)	(750.00)	(500)	(1,050.00)	(500)		
1-12-00-00-00-525	ANIMAL TAGS	(1,214.00)	-	-		-		
1-12-00-00-00-530	TRAFFIC FINES (use 1-26-530)	(817.00)	-	-		-		
1-12-00-00-00-550	INTEREST	(3,277.74)	(14,199.81)	(5,000)	(29,475.64)	(5,000)		
1-12-00-00-00-551	NSF Fees	(135.00)	(220.00)	(150)	(225.00)	(150)		
1-12-00-00-00-560	RENT	(4,550.00)	(3,850.00)	(4,200)	(2,450.00)	(4,200)		
1-12-00-00-00-570	UTILITY INCREASE	(21,330.00)	(21,613.59)	-	(7.50)	-		
1-12-00-00-00-590	UNCONDITIONAL GRANTS	(120,000.00)	-	-		-		
1-12-00-00-00-591	FRANCHISE FEES	(16,206.59)	(17,326.00)	(17,500)	(17,360.67)	(17,500)		
1-12-00-00-00-777	DONATIONS	(7,000.00)	(340.00)	(350)	(1,095.00)	(350)		
1-12-00-00-00-990	SUSPENSE	(199.79)	-	-	(8,222.02)	-		
1-12-00-00-00-193	TAX SHARE AGREEMENT	(8,511.08)	(10,975.47)	(10,000)	(13,123.76)	(10,000)		
	TRANSFER FROM RESERVE	-	-	(22,435)		(22,435)		
1-11-00-00-00-410	sale of supplies	-	(120.50)	(50)		(50)		
575	other	-	(2,000.00)	-	(605.36)	-		
250	grant support share				(1,250.00)			
	TOTAL REVENUE	(184,381.20)	(71,395.37)	(60,185)	(74,864.95)	(60,185)		
FINANCE / ADMINISTRATION EXPENSES								
2-12-00-00-00-110	SALARY - GEN GOVT	95,270.71	29,932.20	118,560	124,974.20	118,560		
2-12-00-00-00-130	ER.C. - GEN GOVT	12,696.39	2,326.00	10,400	7,319.00	10,400		
2-12-00-00-00-131	EMPLOYER RRSP CONTRIBUTION	4,200.00	10,000.00	3,000	2,000.00	3,000		
2-12-00-00-00-154	TRAINING	201.35	-	1,875	234.00	1,875		
2-12-00-00-00-153	TRAVEL & SUBSISTENCE	55.00	47.11	2,300	-	2,300		
2-12-11-00-00-110	WAGES - ELECTION/CENSUS	1,630.00	-	-	-	-		
2-12-00-00-00-215	FREIGHT & POSTAGE	12,572.39	12,422.79	5,900	6,342.93	5,900		
2-12-00-00-00-216	TELEPHONE/FAX/INTERNET	13,922.17	11,056.67	12,000	7,066.40	12,000		
2-12-00-00-00-220	MEMBERSHIPS	11,912.62	2,176.32	500	511.06	500		
2-12-00-00-00-230	LEGAL	17,305.22	14,779.56	20,000	12,681.07	20,000		
2-12-00-00-00-250	CONTRACTED SERVICES	83,998.41	38,554.88	26,000	40,286.36	26,000		
2-12-00-00-00-272	LIBRARY/CARLS REQUISITION	3,000.00	4,580.72	4,580	4,394.48	4,580		
2-12-00-00-00-273	FCSS REQUISITION	-	2,924.32	2,912	4,932.00	2,912		
2-12-00-00-00-275	tax discount	-	2,783.37	3,000	2,600.42	3,000		
	Heritage Handi-Bus	-	-	2,020	-	2,020		
2-12-00-00-00-274	INSURANCE	82,845.54	36,343.66	9,546	10,979.67	9,546		
2-12-00-00-00-350	LEASES	907.50	-	3,600	5,038.20	3,600		
2-12-00-00-00-500	REPAIRS & MAINTENANCE	130.00	-	-	-	-		
2-12-00-00-00-510	GENERAL SUPPLIES AND GOODS	13,647.09	5,700.46	6,000	6,819.25	6,000		
2-12-00-00-00-515	BANK SERVICE CHARGES	573.71	908.43	720	1,069.15	720		
2-12-00-00-00-516	PENALTIES INCURRED	1,022.40	203.02	-	38.76	-		
2-12-00-00-00-523	OFFICE EQUIPMENT & FURNISHINGS	-	3,881.00	10,000	-	10,000		
2-12-00-00-00-540	NATURAL GAS	3,609.95	5,016.29	5,150	4,224.31	5,150		
2-12-00-00-00-541	ELECTRICITY	5,230.92	1,092.51	1,500	2,550.64	1,500		
2-12-00-00-00-770	GRANTS & MEMBER LOCAL	-	-	-	-	-		
2-12-00-00-00-780	BAD DEBT AR/TAXES	18,445.91	24,573.21	10,000	5,687.01	10,000		
2-12-11-00-00-500	OFFICE SUPPLIES (GOODS) ELECTION	704.23	-	-	-	-		
2-13-00-00-00-110	MILK RIVER WAGES	662.60	89,111.79	-	3,432.00	-		
2-13-00-00-00-131	ER.C. - GEN GOVT	-	12,012.95	-	472.63	-		
2-13-00-00-00-216	MR CAO CELL PHONE	(1,201.15)	-	-	-	-		
2-12-00-00-00-700	AMORTIZATION	14,716.54	14,716.54	-	-	-		
2-12-00-00-00-777	DONATION - MR HOSPITAL	800.00	-	-	1,045.00	-		
2-12-00-00-00-990	SUSPENSE	-	-	-	9,838.95	-		
	Repairs and Maintenance - Building	-	-	1,000	2,705.43	1,000		
	Repairs and Maintenance - Equipment	-	-	1,000	1,747.50	1,000		

2024 Interim Operating Budget - Village of Warner

	Advertising	-	-	200	-	200		
	Auditor	-	-	10,000	-	10,000		
233	Assessor	-	-	8,320	10,400.00	8,320		
239	IT Network Systems/Website	-	-	10,000	5,384.83	10,000		
	ACP Grant return	-	-	21,180	-	21,180		
	transfer to capital	-	-	-	31,241.00	-		
	TOTAL EXPENSES	398,859.50	325,143.80	311,263	316,016.25	311,263	-	
	NET	214,478.30	253,748.43	251,078	241,151.30	251,078	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
FIRE REVENUE								
1-23-00-00-00-410	FIRE DEPARTMENT REVENUE	(84,746.51)	(69,885.68)	(22,000)	(11,867.74)	(22,000)		
1-23-00-00-00-830	DONATION	-	(8,524.00)	-	(5,279.51)	-		
	TOTAL REVENUE	(84,746.51)	(78,409.68)	(22,000)	(17,147.25)	(22,000)		
FIRE EXPENSES								
2-23-00-00-00-154	TRAINING	382.77	-	5,200	-	5,200		
2-23-00-00-00-274	INSURANCE	-	-	5,862	4,480.26	5,862		
2-23-00-00-00-522	REPAIRS & MAINT. BUILDING	7,832.59	4,740.16	5,000	3,083.89	5,000		
2-23-00-00-00-520	REPAIRS & MAINT. EQUIPMENT	9,265.48	6,353.02	10,000	201.56	10,000		
2-23-00-00-00-510	DISPATCHING	66,488.88	6,392.40	1,600	(17,785.18)	1,600		
2-23-00-00-00-511	GENERAL SUPPLIES	4,343.66	27,460.51	10,000	8,816.96	10,000		
2-23-00-00-00-519	SMALL EQUIPMENT PURCHASE	4,378.47	7,314.24	10,000	11,571.39	10,000		
2-23-00-00-00-521	FUEL	6,331.61	4,648.62	4,850	6,765.66	4,850		
2-23-00-00-00-540	NATURAL GAS	3,851.71	4,924.33	4,920	4,184.05	4,920		
2-23-00-00-00-541	ELECTRICITY	2,273.14	(7,567.01)	1,000	1,933.46	1,000		
2-23-00-00-00-700	AMORTIZATION	19,152.24	23,228.94	-	-	-		
2-23-00-00-00-831	INTEREST ON DEBENTURES	419.88	473.05	475	437.05	475		
	Repairs & Maintenance - Vehicles	-	-	10,000	9,320.77	10,000		
2-23-00-00-00-200	Emergency Management	-	500.00	500	225.00	500		
	telephone and internet	-	387.92	2,000	1,597.94	2,000		
	TOTAL EXPENSES	124,720.43	78,856.18	71,407	34,832.81	71,407		
	NET	39,973.92	446.50	49,407	17,685.56	49,407	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
MUNICIPAL ENFORCEMENT REVENUE								
1-26-00-00-00-525	ANIMAL tags, licenses, fines	-	(1,145.00)	(650)	(1,854.00)	(650)		
1-26-00-00-00-530	TRAFFIC FINES	(379.05)	(1,524.38)	(1,000)	(1,013.81)	(1,000)		
1-26-00-00-00-250	BYLAW FINES	(1,000.00)	(2,600.00)	(1,000)	(450.00)	(1,000)		
	TOTAL REVENUE	(1,379.05)	(5,269.38)	(2,650)	(3,317.81)	(2,650)		
MUNICIPAL ENFORCEMENT EXPENSES								
2-26-00-00-00-250	CONTRACTED SERVICES	18,706.00	20,600.00	18,000	17,864.68	18,000		
2-26-00-00-00-275	PROVINCIAL POLICING	8,793.50	12,194.00	12,831	12,831.00	12,831		
2-26-00-00-00-510	SUPPLIES	-	535.00	100		100		
	TOTAL EXPENSES	27,499.50	33,329.00	30,931	30,695.68	30,931		
	NET	26,120.45	28,059.62	28,281	27,377.87	28,281	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
ROADS REVENUE								
1-32-00-00-00-511	SERVICES PROVIDED TO RESIDENTS	(5,324.08)	(7,098.05)	(20,340)	(3,246.50)	(20,340)		
1-32-00-00-00-590	MISC REVENUE	(47.62)	-	(6,000)		(6,000)		
411	General Service	-	-	0	(183.75)	0		
	TOTAL REVENUE	(5,371.70)	(7,098.05)	(26,340)	(3,430.25)	(26,340)		
ROAD EXPENSES								
2-32-00-00-00-110	SALARY - PUBLIC WORKS	52,346.81	58,480.72	26,800	43,000.64	26,800		
2-32-00-00-00-130	ER.C. - PUBLIC WORKS	8,244.35	8,189.02	4,000	8,733.67	4,000		
2-32-00-00-00-211	TRAVEL & SUBSISTENCE	-	-	500	141.42	500		
2-32-00-00-00-215	FREIGHT & POSTAGE	-	-	-		-		
2-32-00-00-00-216	TELEPHONE	-	-	2,000	1,260.00	2,000		
2-32-00-00-00-250	CONTRACTED SERVICES	34,166.00	9,568.00	25,000	5,374.00	25,000		
2-32-00-00-00-260	RENTALS & LEASES EQUIPMENT	69.97	-	1,000	24.00	1,000		
2-32-00-00-00-274	INSURANCE	-	-	4,316	3,668.14	4,316		
2-32-00-00-00-275	WCB	6,678.01	3,966.84	2,600		2,600		
2-32-00-00-00-510	GOODS and SUPPLIES	5,196.34	2,342.19	4,000	3,419.34	4,000		
2-32-00-00-00-511	MAINTENANCE MATERIALS	-	48,181.86	35,000	36,594.44	35,000		
2-32-00-00-00-520	EQUIPMENT PARTS and TOOLS	5,370.00	(666.67)	1,000	888.88	1,000		
2-32-00-00-00-521	FUEL/OIL	5,391.18	8,141.74	8,500	3,987.41	8,500		
2-32-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	7,866.30	166.26	1,000	7,787.04	1,000		
2-32-00-00-00-523	REPAIRS & MAINT. VEHICLES	-	3,868.64	5,000	233.38	5,000		
2-32-00-00-00-530	REPAIRS & MAINT. BUILDING	130.00	-	1,000	104.76	1,000		
2-32-00-00-00-540	NATURAL GAS	1,661.39	2,393.66	2,400	2,340.37	2,400		
2-32-00-00-00-541	ELECTRICITY	1,119.54	3,219.36	3,400	3,777.65	3,400		
2-32-00-00-00-542	STREET LIGHTS	21,541.59	19,241.73	22,100	19,510.21	22,100		
2-32-00-00-00-830	DEBT INTEREST	39.00	-	-		-		
2-32-00-00-00-831	LOAN INTEREST	191.10	215.16	200	198.80	200		
2-32-00-00-00-700	AMORTIZATION	71,855.31	71,855.31	-		-		
	TRANSFER TO CAPITAL						-	
	TOTAL EXPENSES	221,866.89	239,163.82	149,816	141,044.15	149,816	-	
	NET	216,495.19	232,065.77	123,476	137,613.90	123,476	-	

2024 Interim Operating Budget - Village of Warner

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2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
WATER REVENUE								
	hook up	-	(2,757.07)	(300)		(300)		
1-41-00-00-00-412	WATER LINE REPYAMENT	(42,120.00)	(42,081.00)	(42,000)	(40,373.00)	(42,000)		
1-41-00-00-00-415	WATER SALES - BULK	(22,411.24)	(53,571.56)	(32,000)	(9,299.12)	(32,000)		
1-41-00-00-00-410	WATER SALES	(136,179.42)	(137,762.40)	(140,000)	(162,002.64)	(140,000)		
1-41-00-00-00-510	PENALTIES ON UTILITIES	(1,801.82)	(1,803.52)	(1,000)	(2,384.75)	(1,000)		
411	Work for Residents	-	-	-	(135.00)	-		
430	utility crossing	-	-	-	(2,625.57)	-		
	TOTAL REVENUE	(202,512.48)	(237,975.55)	(215,300)	(216,820.08)	(215,300)		
WATER EXPENSES								
2-41-00-00-00-110	SALARY - WATER	14,144.13	5,290.95	10,400	2,291.60	10,400		
2-41-00-00-00-130	ER.C. - WATER	2,190.36	651.67	2,500		2,500		
2-41-00-00-00-211	COURSES, MEALS, TRAVEL	-	-	-	816.00	-		
2-41-00-00-00-215	FREIGHT & POSTAGE	293.97	-	500	595.91	500		
2-41-00-00-00-220	MEMBERSHIPS	-	-	115		115		
2-41-00-00-00-230	CONTRACTED SERVICES	100,865.67	126,014.35	130,000	100,591.81	130,000		
2-41-00-00-00-250	CONTRACTED PURCHASE & WORK	-	1,252.94	3,000	17,131.71	3,000		
2-41-00-00-00-260	UTILITY CROSSING	1,876.00	220.43	2,000	1,880.25	2,000		
2-41-00-00-00-274	INSURANCE	-	-	3,862	5,546.93	3,862		
2-41-00-00-00-415	BULK WATER SALES REFUNDS	-	7,407.72	-		-		
2-41-00-00-00-510	GENERAL SUPPLIES & GOODS	11,203.75	3,594.28	5,000	443.57	5,000		
2-41-00-00-00-520	EQUIPMENT PARTS & SUPPLIES	-	5,706.56	10,000	23,083.88	10,000		
2-41-00-00-00-521	FUEL/OIL	-	380.50	500	460.00	500		
2-41-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	1,302.00	1,758.80	5,000	27,913.92	5,000		
2-41-00-00-00-531	CHEMICALS	1,066.85	12,044.50	11,500	9,487.20	11,500		
2-41-00-00-00-540	NATURAL GAS	3,615.44	5,193.41	5,250	4,674.83	5,250		
2-41-00-00-00-541	ELECTRICITY	5,406.16	3,045.41	3,700	4,629.56	3,700		
2-41-00-00-00-830	DEBT INTEREST PAYMENT	19,451.17	18,303.59	18,700	17,109.08	18,700		
762	TRANSFER TO CAPITAL	-	-	2,260		2,260		
2-41-00-00-00-700	AMORTIZATION	64,062.27	65,607.58	-		-		
	Resident Repairs	-	-	-	1,454.96	-		
		225,477.77	256,472.69	214,287	218,111.21	214,287	-	
	NET	22,965.29	18,497.14	(1,013)	1,291.13	(1,013)	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
WASTEWATER REVENUE								
1-42-00-00-00-410	WASTEWATER FEES	(27,235.00)	(27,385.00)	(27,400)	(27,490.00)	(27,400)		
1-42-00-00-00-440	Contract Work for Residents	(12,560.52)	-	(1,000)	(3.00)	(1,000)		
	TOTAL REVENUE	(39,795.52)	(27,385.00)	(28,400)	(27,493.00)	(28,400)		
WASTEWATER EXPENSES								
2-42-00-00-00-215	FREIGHT & POSTAGE	-	-	150		150		
2-42-00-00-00-250	CONTRACTED SERVICES	46,232.62	-	10,000	2,575.01	10,000		
2-42-00-00-00-260	RENTALS & LEASES EQUIPMENT	148.02	-	1,000		1,000		
2-42-00-00-00-274	INSURANCE	-	-	-		-		
2-42-00-00-00-510	GENERAL SUPPLIES & GOODS	139.73	532.14	1,000		1,000		
2-42-00-00-00-520	PARTS & SUPPLIES	(1,728.53)	-	-		-		
2-42-00-00-00-531	CHEMICALS	-	-	9,000		9,000		
2-42-00-00-00-700	AMORTIZATION	49,956.34	51,501.64	-		-		
110	Wages	-	-	-	770.00	-		
131	ERC	-	-	-	127.63	-		
240	resident repairs	-	-	-	6,609.00	-		
	TOTAL EXPENSES	94,748.18	52,033.78	21,150	10,081.64	21,150		
	NET	54,952.66	24,648.78	(7,250)	(17,411.36)	(7,250)	-	

**2024 Interim
Operating Budget - Village of Warner**

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
SOLID WASTE REVENUE								
1-43-00-00-00-410	GARBAGE FEES	(47,349.50)	(47,409.00)	(47,400)	(47,506.50)	(47,400)		
1-43-00-00-00-840	COUNTY COST SHARE GARBAGE	(5,100.00)	(6,500.00)	(6,500)	(6,500.00)	(6,500)		
	TOTAL REVENUE	(52,449.50)	(53,909.00)	(53,900)	(54,006.50)	(53,900)		
SOLID WASTE EXPENSES								
2-43-00-00-00-110	SALARY - SOLID WASTE	9,527.75	12,500.00	12,480	14,610.01	12,480		
2-43-00-00-00-131	ER.C. - SOLID WASTE	19.71	903.39	1,500		1,500		
2-43-00-00-00-205	BOARDS & AGENCIES	12,116.68	11,722.91	12,500	11,313.09	12,500		
2-43-00-00-00-231	CONTRACTED RECYCLING	2,310.80	2,335.45	5,000	1,055.44	5,000		
2-43-00-00-00-250	CONTRACT LABOUR	400.00	161.95	-		-		
2-43-00-00-00-251	CONTRACTED SOLID WASTE PICKUP	19,200.00	18,600.00	18,600	18,600.00	18,600		
2-43-00-00-00-510	GENERAL SUPPLIES & GOODS	2,250.00	97.49	100		100		
2-43-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	1,869.32	402.00	500	728.71	500		
2-43-00-00-00-541	ELECTRICITY	997.18	813.92	1,000	723.42	1,000		
	TOTAL EXPENSES	48,691.44	47,537.11	51,680	47,030.67	51,680	-	
	NET	(3,758.06)	(6,371.89)	(2,220)	(6,975.83)	(2,220)	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
PLANNING REVENUE								
1-61-00-00-00-410	ZONING & DEVELOPMENT PERMITS	(2,219.06)	(190.48)	(300)	(930.96)	(300)		
1-66-00-00-00-464	SALE OF LAND	-	-	(28,000)	(50.00)	(28,000)		
	TOTAL REVENUE	(2,219.06)	(190.48)	(28,300)	(980.96)	(28,300)		
PLANNING EXPENSES								
2-61-00-00-00-230	PLANNING SERVICES	15,368.05	8,144.80	20,000	7,707.99	20,000		
2-61-00-00-00-250	CONTRACTED GOODS & SERVICES	-	-	-		-		
2-61-00-00-00-541	ELECTRICITY	-	-	-		-		
2-66-00-00-00-464	LOT SALE REFUND ON PURCHASED LOT	100.00	-	-		-		
	TOTAL EXPENSES	15,468.05	8,144.80	20,000	7,707.99	20,000		
	NET	13,248.99	7,954.32	(8,300)	6,727.03	(8,300)	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
RECREATION ADMINISTRATION REVENUE								
1-72-00-00-00-850	COUNTY RECREATION GRANT	(50,924.23)	(51,367.00)	(15,000)	(51,472.00)	(15,000)		
	Summer Jobs Grant	-	-	(7,200)	-	(7,200)		
410	Contract Work for Residents	-	-	-	(170.00)	-		
	TOTAL REVENUE	(50,924.23)	(51,367.00)	(22,200)	(51,642.00)	(22,200)		
RECREATION ADMINISTRATION EXPENSES								
2-72-00-00-00-110	SALARY - RECREATION	-	-	31,300	27,903.29	31,300		
2-72-00-00-00-131	ER.C. - RECREATION	-	17.79	5,500	3,565.12	5,500		
2-72-00-00-00-153	TRAVEL	-	-	100		100		
2-72-00-00-00-154	TRAINING	-	-	-		-		
	contracted	-	3,756.87	15,000	5,250.00	15,000		
2-72-00-00-00-510	GENERAL SUPPLIES	-	327.99	5,000	1,335.96	5,000		
2-72-00-00-00-541	ELECTRICITY	1,051.70	678.76	1,000	1,125.71	1,000		
2-72-00-00-00-700	AMORTIZATION	3,569.31	2,528.74	-		-		
251	R&M	-	-	-	590.32	-		
521	fuel	-	-	-	556.02	-		
	TOTAL EXPENSES	4,621.01	7,310.15	57,900	40,326.42	57,900		
	NET	(46,303.22)	(44,056.85)	35,700	(11,315.58)	35,700	-	

2024 Interim Operating Budget - Village of Warner

		2021	2022	2023	2023	2024	2024/2023	Budget
		Actual	Actual	BUDGET	YTD	Interim Budget	Diff	Explanation
CIVIC CENTRE REVENUE								
1-74-00-00-00-400	RINK FEES	(20,571.43)	(31,131.58)	(40,000)	(37,508.09)	(40,000)		
1-74-00-00-00-100	KITCHEN LEASE	(825.00)	(800.00)	(1,500)	(2,750.00)	(1,500)		
1-74-00-00-00-410	KEY FOBS - CIVIC CENTRE	(1,835.00)	(1,240.00)	(1,000)	(260.00)	(1,000)		
1-74-00-00-01-560	GYM MEMBERSHIP FEES	(3,240.00)	(11,377.50)	(10,000)	(15,530.00)	(10,000)		
1-74-00-00-00-570	BOWLING RENTAL& MISC SALES	(209.40)	(770.00)	-	(4,799.29)	-		
1-74-00-00-00-575	DONATIONS	-	(1,800.00)	(1,000)	(3,464.10)	(1,000)		
1-74-00-00-00-850	CONTRIBUTION FROM WARNER COUNTY	-	-	(35,000)		(35,000)		
	electricity	-	-	-		-		
	advertising	-	-	-	(2,400.00)	-		
	TOTAL REVENUE	(26,680.83)	(47,119.08)	(88,500)	(66,711.48)	(88,500)		
CIVIC CENTRE EXPENSES								
2-74-00-00-00-109	LIBRARY	933.00	1,672.00	2,400	2,753.66	2,400		
2-74-00-00-00-110	WAGES - CIVIC CENTRE	18,070.70	17,660.13	29,000	40,683.87	29,000		
2-74-00-00-00-130	ER.C - CIVIC CENTRE	952.81	1,680.19	5,000		5,000		
2-74-00-00-00-211	TRAVEL & TRAINING	-	1,295.30	500		500		
2-74-00-00-00-216	TELEPHONE	500.00	-	-		-		
2-74-00-00-00-220	MEMBERSHIPS	103.00	1,555.00	1,500	179.97	1,500		
2-74-00-00-00-230	CONTRACTED PERSONNEL	2,164.50	13,060.22	7,368	942.09	7,368		
2-74-00-00-00-250	REPAIRS & MAINT	150.00	8,067.58	-	7,078.18	-		
2-74-00-00-00-274	INSURANCE	-	-	27,705	34,622.23	27,705		
2-74-00-00-00-350	CONTRACTED SERVICES	13,020.23	15,389.99	10,000	5,407.89	10,000		
2-74-00-00-00-510	GENERAL SUPPLIES & GOODS	8,382.22	5,944.95	7,000	5,327.80	7,000		
2-74-00-00-00-520	REPAIRS & MAINT EQUIPMENT	480.86	4,948.24	30,000	13423.37	30,000		
2-74-00-00-00-521	FUEL / OIL	-	-	1,200	1,469.71	1,200		
2-74-00-00-00-522	REPAIRS & MAINT. BUILDING	880.00	3,350.85	10,000	3,939.33	10,000		
2-74-00-00-00-540	NATURAL GAS	6,613.57	11,321.51	10,850	11,796.10	10,850		
2-74-00-00-00-541	ELECTRICITY	17,564.28	11,416.46	11,300	11,707.98	11,300		
2-74-00-00-01-831	SOLAR PANEL DEBENTURE	4,461.92	4,178.41	4,200	3,861.74	4,200		
2-74-00-00-00-700	AMORTIZATION	26,585.18	27,483.88	-	-	-		
360	Lease	-	-	-	119.58	-		
	IT Support				280.00			
511	Janitorial Supplies				163.84			
	TOTAL EXPENSES	100,862.27	129,024.71	158,023	143,593.50	158,023		
	NET	74,181.44	81,905.63	69,523	76,882.02	69,523	-	



Request for Decision Committee Reports

RECOMMENDATION

That the committee reports for the period ending January 17, 2024, be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Bylaw 561-18 Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Regional Emergency Advisory Committee

REGIONAL EMERGENCY ADVISORY COMMITTEE MEETING

November 29, 2023

An emergency management committee meeting was held on behalf of the County of Warner Regional Emergency Partnership (CoWREP) in Council Chambers on November 29, 2023. In attendance were L. Thompson (AEMA Field Officer), D. Cody (County of Warner), S. Hathaway (County of Warner), L. Nilsson (Village of Stirling), C. Koehn (Village of Warner), N. Paul (Regional DEM).

N. Paul called the meeting to order at 2:01 p.m.

<u>AGENDA</u> (23-11-01)	L. Nilsson moved to adopt the agenda as presented.	Carried.
<u>MINUTES</u> (23-11-02)	D. Cody moved to approve the minutes from the December 21, 2022 meeting, as presented.	Carried.
	T. Smith joined the meeting at 2:03 p.m. and introductions were made.	
<u>REGIONAL PLAN</u> <u>COORDINATION</u> (23-11-03)	N. Paul is updating the CoWREP binder and will be in contact with each municipality. There is one plan, with pull-out sections for each community for ease of use. The County has acquired coloured vests for ICP use. T. Smith moved to accept the coordinated regional plan as information.	Carried.
<u>ANNUAL ACTIVATION</u> <u>RECAP</u> (23-11-04)	D. Cody moved to accept the activation discussion as information.	Carried.
<u>TRAINING PLAN</u> (23-11-05)	L. Nilsson moved to accept the training discussion as information.	Carried.
<u>GRANT FUNDING</u> (23-11-06)	D. Cody moved that an application be made on behalf of CoWREP for any Emergency Management grants, as they become available.	Carried.
<u>AEMA FIELD OFFICER</u> <u>UPDATE</u> (23-11-07)	Alberta Emergency Management Agency (AEMA) Field Officer L. Thompson spoke about the purpose of AEMA and various ways that the agency assists municipalities with emergency response and training. C. Koehn moved to accept the AEMA Field Officer update as information.	Carried.
<u>LIVESTOCK PLANNING</u> <u>FOR EMERGENCY</u> (23-11-08)	T. Smith moved to accept the livestock planning discussion as information.	Carried.
<u>COMMUNICATIONS</u> <u>OVERVIEW</u> (23-11-09)	C. Koehn moved to accept the communications discussion as information.	Carried.
<u>TRAINING ITEMS</u> (23-11-10)	L. Nilsson moved to accept the training items update.	Carried.
<u>NEXT MEETING</u> (23-11-11)	T. Smith moved that N. Paul contact committee members during 2024 to set the next meeting date.	Carried.

ADJOURNMENT
(23-11-12)

D. Cody moved to adjourn the meeting at 3:19 p.m.

Carried.

Chairman



Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending January 17, 2024 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Minister of Municipal Affairs: ACP Grant Program (Stirling)
2. Minister of Municipal Affairs: Local Government Fiscal Framework (LGFF) Launch
3. LGFF Capital Program Summary
4. Minister of Municipal Affairs: Assessment Model Review
5. Minister of Environment and Protected Areas: Water Management
6. Poppy Fund: Additional Donations
7. Natural Resources Conservation Board Application



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

December 19, 2023

AR112681

His Worship Trevor Lewington
Mayor
Village of Stirling
PO Box 360
Stirling AB T0K 2E0

Dear Mayor Lewington:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Village of Stirling has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2023/24 ACP in support of your Barons Eureka Warner Family and Community Support Services Needs Assessment project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your Chief Administrative Officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by first dialing 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

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I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Ric McIver
Minister

cc: Honourable Joseph Schow, MLA, Cardston-Siksika
Honourable Grant Hunter, MLA, Taber-Warner
Jack Van Rijn, Mayor, Town of Coaldale
Lyndsay Montina, Mayor, Town of Coalhurst
Larry Liebelt, Mayor, Town of Milk River
Joan Boeder, Mayor, Town of Nobleford
Catherine Moore, Mayor, Town of Picture Butte
Andrew Prokop, Mayor, Town of Taber
Kimberley Cawley, Mayor, Town of Vauxhall
Daniel Doell, Mayor, Village of Barons
Scott MacCumber, Mayor, Village of Coutts
Tyler Lindsay, Mayor, Village of Warner
Tory Campbell, Reeve, Lethbridge County
Tamara Miyanaga, Reeve, MD of Taber
Randall Taylor, Reeve, County of Warner
Kalen Hastings, Chief Administrative Officer, Town of Coaldale
Shawn Patience, Chief Administrative Officer, Town of Coalhurst
Kelly Lloyd, Chief Administrative Officer, Town of Milk River and Village of Warner
Joseph Hutter, Chief Administrative Officer, Town of Nobleford
Keith Davis, Chief Administrative Officer, Town of Picture Butte
Derrin Thibault, Chief Administrative Officer, Town of Taber
Cris Burns, Chief Administrative Officer, Town of Vauxhall
Jen Durell, Chief Administrative Officer, Village of Barons
Lori Rolfe, Chief Administrative Officer, Village of Coutts
Scott Donselaar, Chief Administrative Officer, Village of Stirling
Cole Beck, Chief Administrative Officer, Lethbridge County
Arlos Crofts, Chief Administrative Officer, MD of Taber
Shawn Hathaway, Chief Administrative Officer, County of Warner

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

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In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver
Minister

cc: Chief Administrative Officers

Local Government Fiscal Framework

Capital Component

Program Summary

Program Purpose

The Local Government Fiscal Framework (LGFF) is a flexible program that enables municipalities and Metis Settlements to commit funding for capital projects of their choosing, within program rules. It provides transparent, stable, predictable, and easy-to-administer funding, all while being accountable to Albertans.

Program Objective

The LGFF program provides funding to municipalities and Metis Settlements to support projects that develop, improve, maintain, or otherwise alter infrastructure assets in Alberta communities; facilitate the resiliency and livability of local communities; and support local and provincial economic activities.

Program Administration Details

Program Eligibility

- All local governments, including municipalities, Metis Settlements, and the Townsite of Redwood Meadows, are eligible to receive funding under the program.
 - Improvement Districts without population are excluded.
- LGFF is allocation-based, meaning local governments are eligible for funding each year, with the amount determined through a funding formula that is either established in the *Local Government Fiscal Framework Act* (for Calgary and Edmonton), or determined by the Minister (for all remaining local governments).
 - Though the program requires local governments to apply to use the funding, the amount of each local government's funding is not subject to a competitive process, only verification of eligibility.

Grant Agreements

- All eligible local governments will be required to sign a Memorandum of Agreement that establishes the roles and responsibilities of each party, program objectives, and actions and criteria applicable to the LGFF program as prescribed or determined by the Minister.

Project Eligibility

- Eligible functional categories are outlined in detailed program guidelines and include those related to:
 - Infrastructure Management;
 - Libraries;
 - Parks, Sport, and Recreation;
 - Public Security and Safety;
 - Public Transit;
 - Roads and Bridges;
 - Solid Waste Management;
 - Water; and
 - Wastewater.

- Land purchases are eligible provided an asset funded by any federal or provincial grant program is built on the land within five years (or 10 years for the Charter cities when constructing transportation utility corridors).
- Broadband infrastructure eligibility under LGFF includes infrastructure where the local government owns at least 51 per cent of the infrastructure. Software eligibility is also expanded to include some software licensing (details provided in LGFF guidelines).
- Projects involving harvesting trails and other culturally important sites are eligible for Metis Settlements only.
- Interest on borrowing for LGFF-funded projects is eligible for the two Charter cities only.
- All applications must commit a minimum of 10 per cent of the local government's annual allocation, or \$5 million, whichever is lower (with some exemptions as noted in the guidelines).

Application and Payment Process

- Local governments submit their project applications to the department to ensure they align with eligibility criteria. To streamline the application requirements, local governments are allowed to submit multiple projects under the same application with a streamlined amount of information, provided the list of projects falls under the same functional category. Projects relating to a unified system that fall under different but related categories can also be submitted under one application (e.g., road construction including new water and wastewater lines).
- To revise project costs after the project has been accepted by the Minister, local governments can update project details to reflect more accurate cash flows.
 - Cash flow updates to projects can be provided to the department without the need for a formal project amendment, although those with significant increases in LGFF funding committed will be given greater scrutiny by the department.
- Payments are issued when the local government has met all of the payment conditions outlined in the LGFF program guidelines. These include:
 - receipt of sufficient project applications to commit all LGFF allocations, including credit items and interest earned;
 - certification of prior years' financial and outcome reporting documentation and receipt of audited financial statements; and
 - expenditure of previous years' allocations (i.e., payment only to local governments with no more than one year's carry-forward).

Reporting and Accountability

- By May 1 of each program year, municipalities will be required to submit a Statement of Expenditures and Project Outcomes (SEPO) that reports on the previous year's expenditures and project outcomes on completed/fully funded projects.
- Metis Settlements must submit their SEPO by August 1 of each year.
- In terms of financial data, SEPOs will collect only information on:
 - total project cost of each project;
 - total LGFF funding applied;
 - other grant funding; and
 - interest/income earned.

Outcome Reporting/Performance Measures

- Local governments will be required to provide project outcomes reporting by providing information on the resulting capital assets (immediate outcomes) and some additional data to inform intermediate and ultimate outcomes to help demonstrate that the program is meeting its objective. This will be done through the SEPO.
- Program performance indicators will be aligned with the ultimate outcomes. The ultimate outcomes are:
 - increased economic activity in Alberta municipalities and Metis Settlements;
 - increased livability of Alberta municipalities and Metis Settlements; and
 - increased resilience of municipalities and Metis Settlements in response and adaptation to the effects of disasters, extreme weather events, and changing local conditions.

Flexibility

- Local governments have significant flexibility to:
 - save LGFF funding for multiple years (subject to limitations outlined in the LGFF agreement) to apply it to larger projects;
 - stack LGFF funding with any remaining MSI funding and funding from other grant programs (if permitted by those programs); and
 - withdraw and replace projects.
- Local governments will have the allocation year plus five years to carryforward funds (six years in total), and any unspent amount will be reduced from future LGFF allocations.

Infrastructure Management Indicators

- Local governments that trigger a set of infrastructure measures will, in some cases, have targeted project eligibility restrictions placed on them to ensure LGFF funds are committed and spent only on core infrastructure projects.
 - Municipal Affairs will work with those impacted local governments to confirm there are no extenuating reasons for triggering those measures, ensuring that only local governments with challenges managing their infrastructure will have the restrictions placed upon them.
- Local governments at risk of triggering these measures will be warned of potential LGFF application eligibility restrictions prior to any restrictions being placed on them.
- The measures that will trigger the restrictions are:
 - investment in infrastructure ratio; and
 - capital grants as a percentage of investment in infrastructure.

Transitional Considerations

- Unspent MSI Capital funding at the end of 2023 will not be carried over to LGFF and will continue to be administered in the current MSI Online system until MSI has been fully expended. It will continue to follow the existing MSI capital guidelines and funding agreements.
- The time limit to spend MSI funding will be strictly enforced. Local governments will be required to return any unspent funding to the Government of Alberta.
- It will be critical that the 2023 MSI Capital Statements of Funding and Expenditures and Financial Statements are received by Municipal Affairs by May 1, 2024, to facilitate the wrap-up of MSI and a smooth and efficient transition to LGFF.

Changes under LGFF Compared to MSI

Category		MSI	LGFF
Program Objective		Focused on managing growth pressures.	Focused on resiliency, livability of local communities, and supporting economic growth.
Project Eligibility	Land Purchases	Land purchases are eligible, provided an asset is built on the land within five years.	Land purchases are eligible, provided an asset funded by any federal or provincial program is built on the land within five years (10 years for Calgary and Edmonton when constructing a transportation utility corridor).
	Interest on Borrowing	Interest on borrowing for MSI-funded projects is eligible.	Interest on borrowing for LGFF-funded projects is only eligible for the cities of Calgary and Edmonton.
	Broadband and Software	Municipally owned broadband infrastructure and some software are eligible.	Broadband infrastructure eligibility is expanded to include infrastructure where the local government maintains at least 51 per cent ownership. Software eligibility is expanded to include some software licensing.
	Métis Harvesting Trails	Métis harvesting trails are not eligible.	Métis harvesting trails are eligible for Metis Settlements.
	Minimum Application Amount	Five per cent of the current year allocation.	10 per cent of the current year allocation, or \$5 million, whichever is lower.
Project Applications		Local governments are allowed to submit multiple project applications to the Minister.	Streamlined requirements, allowing local governments to submit multiple projects under the same application, provided the projects are under the same functional category. Projects that fall under different related categories in a system can also be submitted under one application (e.g., roads, water lines, wastewater lines, and storm water).
Project Amendments		Changes in project details, including scope and cash flow changes, require a project amendment.	Elimination of amendment process to reduce red tape. Cash flow updates can be provided to the department through a separate streamlined financial update process or reported as actual costs on the financial report (those with significant increases in LGFF funding committed will receive greater scrutiny by the department). Major

Category	MSI	LGFF
		changes to the scope, location changes, or category of projects where no funding has been expended requires withdrawal of the project and initiation of a new application.
Financial Reporting and Accountability	Detailed Statements of Funding and Expenditures.	Financial information collected in Statement of Expenditures and Program Outcomes (SEPO) is simplified to collect only information on total cost of each project, total LGFF funding applied, and other grant funding.
Project Outcomes Reporting	Outcomes were developed but data on them was not collected apart from financial reporting.	Outcomes have been developed. Indicators will be aligned with program outcomes. Local governments will report this information through the SEPO.
Payments	Payments are triggered after payment conditions are met.	Payments are triggered once payment conditions are met, only for local governments with no more than one year's allocations being carried forward. Those with more than one year will be required to notify the department if they need the payment.
Infrastructure Management Challenges	No spending restrictions for communities with infrastructure management challenges.	Local governments triggering flags on a suite of indicators will be warned about potential LGFF spending restrictions. If flags persist one year later, the local government will be restricted to committing LGFF funding to core infrastructure only.

Dear Chief Elected Officials:

Since 2022, Municipal Affairs has been working with the Assessment Model Review Stakeholder Steering Committee consisting of industry representatives and municipal partners, such as Alberta Municipalities and Rural Municipalities of Alberta. The committee was tasked with designing an engagement process that will assist in updating the regulated property assessment models in a fair and transparent manner. I am now carefully considering the committee's proposed engagement plan.

As you are aware, in 2020, a number of tax incentives were put in place when Alberta's previous review of regulated property assessment was paused. A three-year property tax holiday on new wells and pipelines was introduced to promote new investment and economic activity in the energy sector. This tax holiday will end, as planned, after the 2024 municipal tax year. The Well Drilling Equipment Tax was also eliminated, and there are no plans to reinstate it.

Two assessment-based measures to support the viability of mature oil and gas assets were also implemented at that time: the continuation of the 35 per cent assessment reduction for shallow gas wells and pipelines (first introduced in 2019), and additional depreciation adjustments for lower-producing wells. These two measures were intended as a bridge to the implementation of new assessment models and will therefore be extended until the Assessment Model Review is completed and the regulated assessment models for wells are updated.

Thank you for continuing to work in partnership with the province. I look forward to sharing more information in early 2024 regarding further engagement on the Assessment Model Review.

Sincerely,



Ric McIver
Minister

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz
Minister of Environment and Protected Areas

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas

When I was out and about during the Poppy Campaign season the information on the "For Your Information" sheet wasn't quite complete but I wasn't able to reveal any other information. After approval from Command office Calgary the donations have been made. The parties involved receiving the 2022 donations were thrilled to receive the donation cheque for items needed. The updates information is as follows. Thank You.

2021	Bow Island Health Center	\$2094.53
	Patient Monitoring Equipment & stand with basket	
	Foremost Medical Clinic	\$1302.10
	2 blood pressure machines, 2 adult pulse oximeter,	
	weigh scale, wheel chair,	
	2 digital no touch forehead thermometer	
2022	Milk River Health Center	\$2071.69
	Amenities cart, 2 sets wicker furniture	
	Milk River Health Center	\$1133.97
	CPR meter 2	
	Milk River Medical Clinic	\$2065.30
	High Frequency Desiccator, tips for Desiccator,	
	2-adult pulse oximeters	
	\$500 of this donation was received from	
	Gas Alberta Give Back Program	
	(nominated to 2022 Poppy Fund by Chinook Gas Co-op Ltd)	
	Coutts Fire & Rescue	\$1367.59
	7305 Series Homecare Suction unit with	
	internal filter, Water Jet Burn Kit, Tactical gunshot	
	trauma kit, 2-emergency obstetrical kits,	
	touchless thermometer, Combustible gas leak detector	
2023	Foremost & Area	

January 5, 2024

To Right of Way / Easement holders:

sent by email

- Priage Sky Royalty
- Triple W Natural Gas Co-op Ltd.
- Montana Alberta Tie Ltd.
- Village of Warner
- Fortis Alberta Ltd.
- Alpha Bow Energy

Re: Application LA23043 – Determined Complete
Miami Hutterian Brethren
E½ 1-5-19 W4M and NW 6-5-18 W4M

Please be advised that the enclosed application has been reviewed by the NRCB and was determined to be complete on January 5, 2024. The application is to remove the 350 swine farrow to finish, increase milking cows (plus associated dries and replacements) from 80 to 90, increase chicken layer numbers from 11,000 to 30,000, increase chicken pullet numbers from 5,500 to 15,000, and construct a chicken layer barn (26.2 m x 114 m). This will bring total animal numbers to 90 milking cows (plus associated dries and replacements), 30,000 chicken layers, 15,000 chicken pullets, and 1,000 chicken broilers.

As a courtesy, we are providing you with information about this application as it may impact your right of way / easement on this property.

You may wish to communicate with the applicant directly in response to this application. If you plan on sending a response to the NRCB, please do so by February 2, 2024.

If you have any questions or concerns, please contact me at 403-381-5416 or kelsey.peddle@nrcb.ca.

Yours truly,



Kelsey Peddle
Approval Officer

Encl. Determined Complete Application



NRCB Natural Resources
Conservation Board

Part 1 — General Information & Disclosure

Application under the *Agricultural Operation Practices Act* (AOPA) for a confined feeding operation (CFO), manure collection area, or manure storage facility permit

NRCB USE ONLY

☒ Approval ☐ Registration ☐ Authorization

NRCB Application Number

LA23043

Date stamp

**NRCB APPLICATION
01 NOV 23
RECEIVED**

CONTACT INFORMATION

Applicant information

Name **Willie Hofer** Corporate name (if applicable) **Miami Hutterian Brethren**

Address (Street/P.O. Box) **Box 58**

City/town **New Dayton** Province **AB** Postal code **TOKIPO**

Agent consent (if applicable)

I, _____, hereby give consent for _____
(name of applicant) (name of agent and company)

to act on my behalf or as my agent for this application.

Signed this ____ day of _____, 20____.

Signature of Applicant

LOCATION OF PROPOSED DEVELOPMENT

Legal land description(s) **SE 1-5-19 W4
NW 6-5-18 W4
1-5-19-W4 NE** (Qtr-Sec-Twp-Rg-W Mer)

Municipality **County Warner #5**

Registered landowner(s) Is the applicant the registered landowner?
☒ Yes ☐ No (If no, please attach letter of consent, ensure that it is signed by all landowners)

Does this legal land description have an existing permit or permits for CFO facilities? ☒ Yes ☐ No

NRCB USE ONLY – existing permit(s), livestock number(s) and related comments

AO Comment: Miami Hutterian Brethren has a deemed permit. They no longer have any swine and all swine barns have been decommissioned. Miami Hutterian Brethren has the following NRCB

Authorizations:

LA13013

LA10037

LA05026A

LA03006A



Part 1 — General Information & Disclosure

Describe what is being proposed, including changes to facilities, changes to animal numbers, or changes to types of livestock, e.g., beef, dairy, hog, poultry, etc.

Miami - would like to build a new layer barn
or turn convert the existing layer barn into a pullet barn

Livestock Numbers: (include all permitted and proposed livestock). Note: If total livestock numbers increase in your Part 2 application, a new Part 1 application must be submitted which may result in a loss of priority for minimum distance separation (MDS).

Livestock category and type (Available in the Schedule 2 of the Part 2 Matters Regulation)	Permitted livestock numbers	Proposed increase or decrease in number (if applicable)	Total
Swine Farrow Finish	350	-350	0
Milking Cows	90	+90	90
Layers	14,000	19,000	30,000
Pullets	5,500	9,500	15,000
Broilers	1,000	0	1,000

APPLICATION DISCLOSURE

I, the applicant, or agent of the applicant, am responsible for confirming that this proposed development can meet the municipality's land use planning requirements (Municipal Development Plan, Intermunicipal Development Plan, etc.) and municipal setback requirements, and is not located in a right of way.

I acknowledge that this information is collected under the authority of the *Agricultural Operation Practices Act*, is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*, and shall be deemed public unless the NRCB grants a written request that certain sections remain private.

From the date Part 1 is accepted by the NRCB, I, the applicant, or agent of the applicant, have **six months** to complete and submit Part 2 of this application, together with any supporting documentation I need to complete the application, unless an extension is granted. I, the applicant, acknowledge that failure to meet the six-month timeframe may result in denial of the application by the NRCB.

I, the applicant, or agent of the applicant, acknowledge that any construction prior to obtaining the required AOPA permit is an offence and subject to enforcement action, including prosecution.

I, the applicant, or agent of the applicant, have read and understand the statements herein and acknowledge that the information provided in this application is true to the best of my knowledge.

Nov 1/23
Date of signing

Miami Hutterian Brethren
Corporate name (if applicable)

Willie Hofer
Signature

Willie Hofer
Print name

Part 1 — General Information & Disclosure

The required information below is not for public disclosure and is only for NRCB, municipal, and referral agency use.

NRCB USE ONLY	Application Number _____
----------------------	--------------------------

Applicant contact information	
Name	Willie Hofer
Preferred phone number(s)	403-393-4745
Email	mgr@miamicolony.com

Agent contact information (if applicable)	
Name	Corporate name (if applicable)
Preferred phone number(s)	
Email	

Note: Correspondence will be sent electronically unless otherwise requested.

Part 2 — Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area, and/or manure storage facility(ies)

NRCB USE ONLY	Application number	Legal land description
☒ Approval ☐ Registration ☐ Authorization ☐ Amendment	LA23043	E½ 1-5-19 W4M & NW 6-5-18 W4M

APPLICATION DISCLOSURE

This information is collected under the authority of the *Agricultural Operation Practices Act* (AOPA), and is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. This information is public unless the NRCB grants a written request that certain sections remain private.

Any construction prior to obtaining an NRCB permit is an offence and is subject to enforcement action, including prosecution.

I, the applicant, or applicant's agent, have read and understand the statements above, and I acknowledge that the information provided in this application is true to the best of my knowledge.

Dec 5/23
Date of signing

Willie Hofer
Signature

Miami Colony Farming Co Ltd
Corporate name (if applicable)
AO Comment: Miami Hutterian Brethren

Willie Hofer
Print name

GENERAL INFORMATION REQUIREMENTS

Proposed facilities: list all proposed confined feeding operation facilities and their dimensions. Indicate whether any of the proposed facilities are additions to existing facilities. (attach additional pages if needed)	
Proposed facilities	Dimensions (m) (length, width, and depth)
<u>26. Layer Barn</u>	<u>26.2 x 114 M</u>

Existing facilities: list ALL existing confined feeding operation facilities and their dimensions		
Existing facilities	Dimensions (m) (length, width, and depth)	NRCB USE ONLY
<u>Layer Barn</u>	<u>15.3 x 61 M</u>	
<u>Dairy Barn</u>	<u>17.1 x 61 M</u>	
<u>Calf Barn</u>	<u>14.6 x 61 M</u>	
NRCB USE ONLY		
AO Comment: Miami Hutterian Brethren is currently permitted under NRCB issued Authorizations LA03006A, LA05026A, LA10037, and LA13013.		

NRCB | Natural Resources
Conservation Board

[illegible]

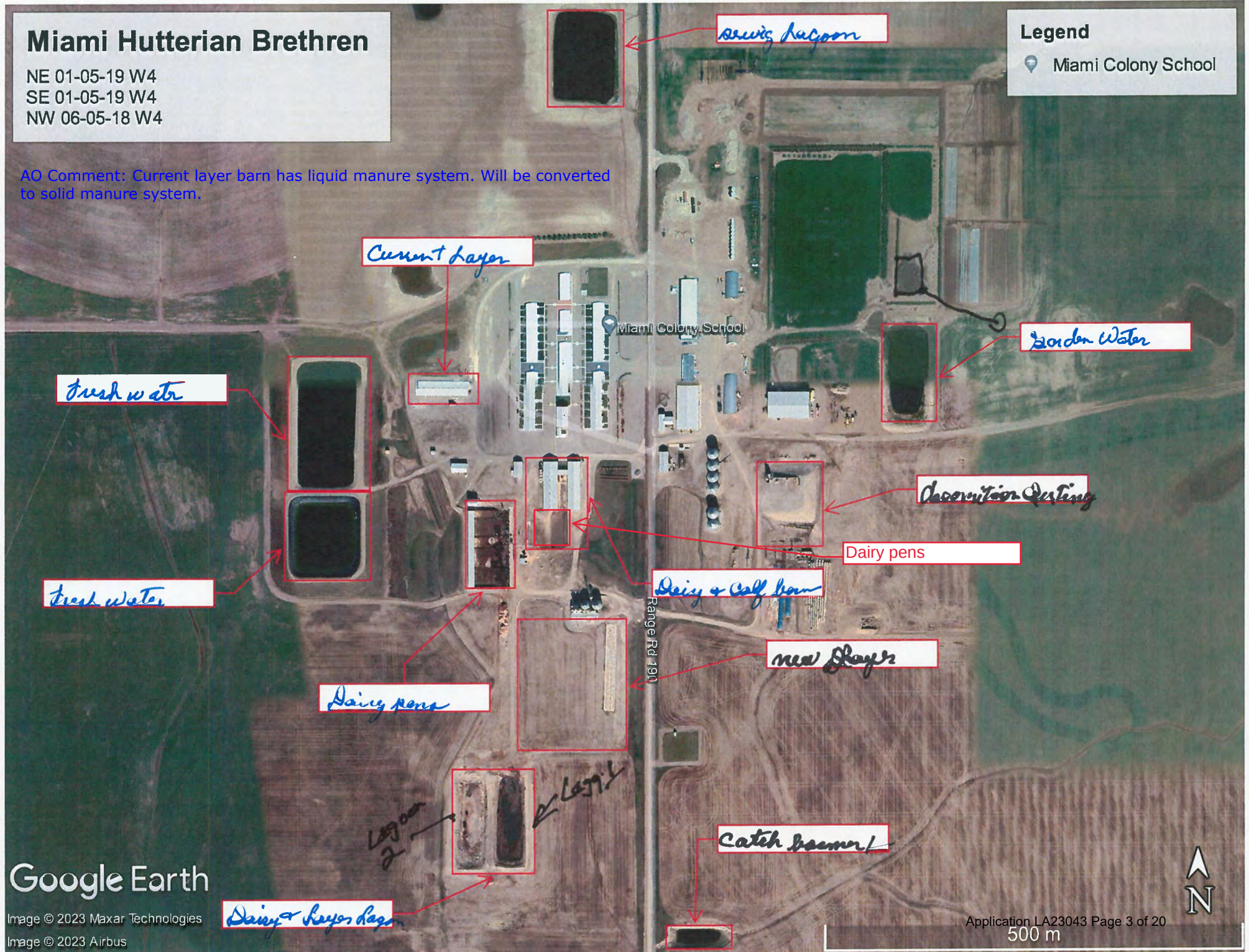
Miami Hutterian Brethren

NE 01-05-19 W4
SE 01-05-19 W4
NW 06-05-18 W4

AO Comment: Current layer barn has liquid manure system. Will be converted to solid manure system.

Legend

📍 Miami Colony School



Google Earth

Image © 2023 Maxar Technologies
Image © 2023 Airbus

Part 2 — Technical Requirements



NRCB Natural Resources Conservation Board

Application under the Agricultural Operation Practices Act for a confined feeding operation, manure collection area, and/or manure storage facility(ies)

If a new facility is replacing an old facility, please explain what will happen to the old facility and when. ☐ N/A

Converting into Pullet barn

AO Comment: Existing layer barn is being converted into a pullet barn. Dimensions of existing barn will not be changing.

Construction completion date for proposed facilities Dec 2026

Additional information

Livestock numbers: Complete only if livestock numbers are different from what was identified in the Part 1 application. Note: if livestock numbers increase in your Part 2 application, a new Part 1 application must be submitted which may result in a loss of priority for minimum distance separation (MDS).

Livestock category and type (Available in the Schedule 2 of the Part 2 Matters Regulation)	Permitted number	Proposed increase or decrease in number (if applicable)	Total
Swine Farrow to finish	350	- 350	0
Milking Cows	80	+ 10	90
Layers	11000	+ 19,000	30,000
Pullets	5,500	+ 9500	15,000
Broilers	1000	0	1000
AO Comment: Livestock numbers have not changed from Part 1.			

Name Hutterian Brethren of Miami
 Address
 Legal Land
 Location

MDS Spreadsheet based on 2006 AOPA Regulations

Category of Livestock	Type of Livestock	Factor A	Technology Factor	MU	LSU Factor	Number of Animals	LSU
Feedlot Animals	Beef Cows/Finishers (900+ lbs)	0.700	0.700	0.910	0.4459		-
	Beef Feeders (450 - 900 lbs)	0.700	0.700	0.500	0.2450		-
	Beef Feeder Calves (<550 lbs)	0.700	0.700	0.275	0.1348		-
	Horses - PMU	0.650	0.700	1.000	0.4550		-
	Horses - Feeders > 750 lbs	0.650	0.700	1.000	0.4550		-
	Horses - Foals < 750 lbs	0.650	0.700	0.300	0.1365		-
	Mules	0.600	0.700	1.000	0.4200		-
	Donkeys	0.600	0.700	0.670	0.2814		-
	Bison	0.600	0.700	1.000	0.4200		-
	Other						-
Dairy (*count lactating cows only)	Free Stall - Lactating Cows with all associated dries, heifers, and calves*	0.800	1.100	2.000	1.7600	90	158.4
	Free Stall - Lactating Cows with Dry Cows only*	0.800	1.100	1.640	1.4432		-
	Free Stall - Lactating Cows only	0.800	1.100	1.400	1.2320		-
	Tie Stall - Lactating Cows only	0.800	1.000	1.400	1.1200		-
	Loose Housing - Lactating Cows only	0.800	1.000	1.400	1.1200		-
	Dry Cow	0.800	0.700	1.000	0.5600		-
	Replacements - Bred Heifers (Breeding to Calving)	0.800	0.700	0.875	0.4900		-
	Replacements - Growing Heifers (350 lbs to breeding)	0.800	0.700	0.525	0.2940		-
	Calves (< 350 lbs)	0.800	0.700	0.200	0.1120		-
	Other						-
Swine Liquid (*count sows only)	Farrow to finish *	2.000	1.100	1.780	3.9160		-
	Farrow to wean *	2.000	1.100	0.670	1.4740		-
	Farrow only *	2.000	1.100	0.530	1.1660		-
	Feeders/Boars	2.000	1.100	0.200	0.4400		-
	Growers/Roasters	2.000	1.100	0.118	0.2600		-
	Weaners	2.000	1.100	0.055	0.1210		-
	Other						-
Swine Solid (*Count sows only)	Farrow to finish *	2.000	0.800	1.780	2.8480		-
	Farrow to wean *	2.000	0.800	0.670	1.0720		-
	Farrow only *	2.000	0.800	0.530	0.8480		-
	Feeders/Boars	2.000	0.800	0.200	0.3200		-
	Growers/Roasters	2.000	0.800	0.118	0.1888		-
	Weaners	2.000	0.800	0.055	0.0880		-
	Other						-
Poultry	Chicken - Breeders - Solid	1.000	0.700	0.010	0.0070		-
	Chicken - Layers - Liquid (includes associated pullets)	2.000	1.100	0.008	0.0176		-
	Chicken - Layers - (Belt Cage)	2.000	0.700	0.008	0.0112	30,000	336.0
	Chicken - Layers - (Deep Pit)	2.000	0.700	0.008	0.0112		-
	Chicken - Pullets/Broilers	1.000	0.700	0.002	0.0014	16,000	22.4
	Turkey - Toms/Breeders	1.000	0.700	0.020	0.0140		-
	Turkey - Hens (light)	1.000	0.700	0.013	0.0091		-
	Turkey - Broilers	1.000	0.700	0.010	0.0070		-
	Ducks	1.000	0.700	0.010	0.0070		-
	Geese	1.000	0.700	0.020	0.0140		-
	Other						-
	Other						-
Sheep and Goats	Sheep - Ewes/Rams	0.600	0.700	0.200	0.0840		-
	Sheep - Ewes with lambs	0.600	0.700	0.250	0.1050		-
	Sheep - Lambs	0.600	0.700	0.050	0.0210		-
	Sheep - Feeders	0.600	0.700	0.100	0.0420		-
	Goats - Meat/Milk (per Ewe)	0.700	0.700	0.170	0.0833		-
	Goats - Nannies/Billies	0.700	0.700	0.140	0.0686		-
	Goats - Feeders	0.700	0.700	0.077	0.0377		-
	Other						-
Cervid	Elk	0.600	0.700	0.600	0.2520		-
	Deer	0.600	0.700	0.200	0.0840		-
	Other						-
Wild Boar	Feeders	2.000	0.800	0.140	0.2240		-
	Sow (farrowing)	2.000	0.800	0.371	0.5936		-
	Other						-

Total 516.8

For New Operations

Dispersion Factor 1

Category	Odour Objective	Distance	
		Feet	Metres
1	41.04	1,317	401
2	54.72	1,756	535
3	68.4	2,195	669
4	109.44	3,512	1,070

For Expanding Operations

Dispersion Factor 1
 Expansion Factor 0.77

Category	Odour Objective	Distance	
		Feet	Metres
1	41.04	1,014	309
2	54.72	1,352	412
3	68.40	1,690	515
4	109.44	2,704	824

Part 2 — Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area, and/or manure storage facility(ies)

DECLARATION AND ACKNOWLEDGMENT OF APPLICANT CONCERNING WATER ACT LICENCE

issued by Alberta Environment and Protected Areas (EPA) for a confined feeding operation (CFO)

Date and sign one of the following four options

OPTION 1: Applying through the NRCB for both the AOPA permit and the Water Act licence

I **DO** want my water licence application coupled to my AOPA permit application.

Signed this ____ day of _____, 20____.

Signature of Applicant or Agent

OPTION 2: Processing the AOPA permit and Water Act licence separately

1. I (we) acknowledge that the CFO will need a new water licence from EPA under the *Water Act* for the development or activity proposed in this AOPA application.
2. I (we) request that the NRCB process the AOPA application **independently of** EPA's processing of the CFO's application for a water licence.
3. In making this request, I (we) recognize that, if this AOPA application is granted by the NRCB, the NRCB's decision will not be considered by EPA as improving or enhancing the CFO's eligibility for a water licence under the *Water Act*.
4. I (we) acknowledge that any construction or actions to populate the CFO with livestock pursuant to an AOPA permit in the absence of a *Water Act* licence will **not** be relevant to EPA's consideration of whether to grant the *Water Act* licence application.
5. I (we) acknowledge that any such construction or livestock populating will be at the CFO's sole risk if the *Water Act* licence application is denied or if the operation of the CFO is otherwise deemed to be in violation of the *Water Act*. This risk includes being required to depopulate the CFO and/or to cease further construction, or to remove "works" or "undertakings" (as defined in the *Water Act*).
6. **AS RELEVANT:** I (we) acknowledge that the CFO is located in the South Saskatchewan River Basin and that, pursuant to the *Bow, Oldman and South Saskatchewan River Basin Water Allocation Order* [Alta. Reg. 171/2007], this basin is currently closed to new surface water allocations.
7. **Provide:** Water licence application number(s) _____

Signed this ____ day of _____, 20____.

Signature of Applicant or Agent

OPTION 3: Additional water licence not required

1. I (we) declare that the CFO will not need a new licence from EPA under the *Water Act* for the development or activity proposed in this AOPA application.
2. **Provide:** Water license number(s) or water conveyance agreement details _____

Don't need additional water AO Comment: See water conveyance agreements.

Signed this 8 day of Nov, 2023.

Willie Hoff
Signature of Applicant or Agent

Part 2 — Technical Requirements

OPTION 4: Uncertain if *Water Act* licence is needed; acknowledgement of risk (for existing CFOs only)

1. At this time, I (we) do not know whether a new water licence is needed from EPA under the *Water Act* for the development or activity proposed in this AOPA application.
2. If a new *Water Act* licence is needed, I (we) request that the NRCB process the AOPA application **independently of** EPA's processing of the CFO's application for a water licence.
3. In making this request, I (we) recognize that, if this AOPA application is granted by the NRCB, the NRCB's decision will not be considered by EPA as improving or enhancing the CFO's eligibility for a water licence under the *Water Act*.
4. I (we) acknowledge that any construction or actions to populate the CFO with additional livestock pursuant to an AOPA permit in the absence of a *Water Act* licence will **not** be relevant to EPA's consideration of whether to grant my *Water Act* licence application, if a new water licence is needed.
5. I (we) acknowledge that any such construction or livestock increase will be at the CFO's sole risk if the *Water Act* licence application is denied or if the operation of the CFO is otherwise deemed to be in violation of the *Water Act*. This risk includes being required to depopulate the CFO and/or to cease further construction, or to remove "works" or "undertakings" (as defined in the *Water Act*).
6. **AS RELEVANT:** I (we) acknowledge that the CFO is located in the South Saskatchewan River Basin and that, pursuant to the *Bow, Oldman and South Saskatchewan River Basin Water Allocation Order* [Alta. Reg. 171/2007], this basin is currently closed to new surface water allocations.
7. **Provide:** Water license number(s) or water conveyance agreement details _____

Signed this ____ day of _____, 20____.

Signature of Applicant or Agent

Miscellaneous



ENVIRONMENT

LICENCE to DIVERT AND USE WATER

Pursuant to the
WATER RESOURCES ACT

File No. 23172

Priority No. 1988-06-20-12

Purpose Municipal
Drainage Basin Pakowki Lake
First Issued 1989 - 10 - 03
Miami Hutterian Brethren
Box 58
New Dayton, Alberta
TOK 1P0

HAVING COMPLIED with the applicable provisions of the Water Resources Act and the regulations thereunder and Interim Licence No. 16084, a copy of which is attached hereto and incorporated herein,

IS HEREBY GRANTED LICENCE to divert and use the quantities of water prescribed in the Interim Licence in accordance with and subject to all other applicable provisions of that Act and the regulations thereunder, and the terms and conditions attached hereto and incorporated herein, at locations described in the Interim Licence,

BY MEANS AND THROUGH works and undertakings described in the Interim Licence.

1989 - 10 - 03

Date


Controller of Water Resources



ENVIRONMENT

INTERIM LICENCE

Pursuant to the
WATER RESOURCES ACT

Nº 16084

Miami Hutterian Brethren
Box 58
New Dayton, Alberta
TOK 1P0

23172

File No.

1988-06-20-12

Priority No.

having complied with the applicable provisions of the Water Resources Act and the regulations thereunder is hereby authorized, as soon as right-of-way is obtained:

A. To construct works as shown on plans and reports filed, approved and identified in departmental records as:

- 23172-1 Reservoir and Pipeline General Location Plan
- 23172-2 Reservoir and Pipeline Profile and Sections Plan
- 23172-3 Intake Details Plan

B. To divert and use water as hereinafter specified and described subject to the terms and conditions attached hereto and incorporated herein:

PURPOSE: Municipal (miscellaneous)

SOURCE OF SUPPLY: Middle Coulee

POINT OF DIVERSION: NE 36-4-19-4

GROSS DIVERSION: Up to 7.0 acre-feet annually consisting of:

1. Estimated Consumptive Use: 6.0 acre-feet
2. Estimated Losses: 1.0
3. Estimated Return Flow: NIL

RESERVOIR CAPACITY: 59.4 acre-feet

RATE OF DIVERSION: 2.27 cubic feet per second
(850 gallons per minute)

(constructed)

The term within which construction is to be completed expires on

1989 - 10 - 03

Date Issued


Controller of Water Resources

Original — Department
Copy — Licensee (See over for excerpts)

w/3405
Application LA23043 Page 9 of 20

Feb. 03 2003 01:50PM PS/6

FAX NO.: 7332114

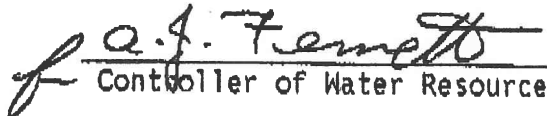
FROM: Miami Colony

TERMS AND CONDITIONS INTERIM LICENCE NO. 16084

1. The licensee is responsible for the operation and maintenance of the works and for any damages that may result therefrom.
2. The licensee shall submit an annual water use return to the Controller of Water Resources, Alberta Environment on or before January 31st in each year for the preceding calendar year showing:
 - (a) periods and rates of diversion;
 - (b) the total monthly quantity of water diverted;
 - (c) the total annual quantity of water diverted;
 - (d) such other information as may be required from time to time.
3. This Interim Licence, and any subsequent Licence, is issued subject to the Domestic Water Agreement between St. Mary Irrigation District and Miami Hutterian Brethren dated March 31, 1989.
4. The rights and privileges hereby granted are subject to periodic review and to modification to ensure the most beneficial use of the water in the public interest and more particularly to ensure preservation of the rights of other water users.
5. The rights and privileges hereby granted can only be extended or modified with the approval of the Controller of Water Resources and are subject to cancellation or modification as provided in the Water Resources Act.
6. Following completion of the works herein authorized this interim licence and its terms and conditions shall be attached to and become part of the licence to use water issued under the provisions of Section 33 of the Water Resources Act.

1989-10-03

Dated at Edmonton


Controller of Water Resources



ENVIRONMENT

LICENCE to DIVERT AND USE WATER

Pursuant to the
WATER RESOURCES ACT

File No. 23228

Priority No. 1988-06-20-21

Purpose Agricultural
Drainage Basin Pakowki Lake
First Issued 1989 - 10 - 03
Miami Hutterian Brethren
Box 58
New Dayton, Alberta
TOK 1P0

HAVING COMPLIED with the applicable provisions of the Water Resources Act and the regulations thereunder and Interim Licence No. 16151, a copy of which is attached hereto and incorporated herein,

IS HEREBY GRANTED LICENCE to divert and use the quantities of water prescribed in the Interim Licence in accordance with and subject to all other applicable provisions of that Act and the regulations thereunder, and the terms and conditions attached hereto and incorporated herein, at locations described in the Interim Licence,

BY MEANS AND THROUGH works and undertakings described in the Interim Licence.

1989 - 10 - 03

Date

Controller of Water Resources



ENVIRONMENT

INTERIM LICENCE

Pursuant to the
WATER RESOURCES ACT

Nº 16151

Miami Hutterian Brethren
Box 58
New Dayton, Alberta
TOK 1P0

File No. 23228
Priority No. 1988-06-20-21

having complied with the applicable provisions of the Water Resources Act and the regulations thereunder is hereby authorized, as soon as right-of-way is obtained:

A. To construct works as shown on plans and reports filed, approved and identified in departmental records as:
23228-1 Reservoir and Pipeline General Location Plan

B. To divert and use water as hereinafter specified and described subject to the terms and conditions attached hereto and incorporated herein:

PURPOSE: Agricultural (feedlot)

SOURCE OF SUPPLY: Middle Coulee through the works of File No. 23172

POINT OF DIVERSION: NE 36-4-19-4

GROSS DIVERSION: Up to 63.0 acre-feet annually consisting of:

1. Estimated Consumptive Use: 56.0 acre-feet
2. Estimated Losses: 7.0 acre-feet
3. Estimated Return Flow: NIL

RESERVOIR CAPACITY: Incorporated in the reservoir capacity assigned to Licence issued on File No. 23172

RATE OF DIVERSION: Incorporated in the diversion rate assigned to Licence issued on File No. 23172

The term within which construction is to be completed expires on (constructed)

1989 - 10 - 03

Date issued

A. J. Feinett
Controller of Water Resources

Original — Department
Copy — Licensee (See over for excerpts)
WR2 (Jan./89)

W/3406

Application LA23043 Page 12 of 20

Feb. 03 2003 01:49PM P2/6

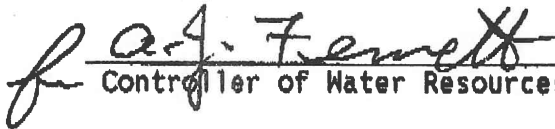
FAX NO.: 73322114

FROM: Miami Colony

TERMS AND CONDITIONS INTERIM LICENCE NO. 16151

1. The licensee is responsible for the construction, operation and maintenance of the works and for any damages that may result therefrom.
2. The licensee shall submit an annual water use return to the Controller of Water Resources, Alberta Environment on or before January 31st in each year for the preceding calendar year showing:
 - (a) periods and rates of diversion;
 - (b) the total monthly quantity of water diverted;
 - (c) the total annual quantity of water diverted;
 - (d) such other information as may be required from time to time.
3. The rights and privileges hereby granted are subject to periodic review and to modification to ensure the most beneficial use of the water in the public interest and more particularly to ensure preservation of the rights of other water users.
4. The rights and privileges hereby granted can only be extended or modified with the approval of the Controller of Water Resources and are subject to cancellation or modification as provided in the Water Resources Act.
5. Following completion of the works herein authorized this interim licence and its terms and conditions shall be attached to and become part of the licence to use water issued under the provisions of Section 33 of the Water Resources Act.

1989-10-03
Dated at Edmonton


Controller of Water Resources

w/3406

Part 2 — Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area, and/or manure storage facility(ies)

GENERAL ENVIRONMENTAL INFORMATION

(complete this section for the worst case of the existing facility which is the closest to water bodies or water wells and for each of the proposed facilities)

Facility description / name *(as indicated on site plan)*

Existing: Lager Barn

Proposed 1: New Lager barn

Proposed 2: _____

Proposed 3: _____

Facility and environmental risk information		Facilities				NRCB USE ONLY	
		Existing	Proposed 1	Proposed 2	Proposed 3	Meets requirements	Comments
Flood plain information	What is the elevation of the floor of the lowest manure storage or collection facility above the 1:25 year flood plain or the highest known flood level?	☒ > 1 m ☐ ≤ 1 m	☒ > 1 m ☐ ≤ 1 m	☐ > 1 m ☐ ≤ 1 m	☐ > 1 m ☐ ≤ 1 m	☐ YES ☐ NO ☐ YES with exemption	
Surface water information	How many springs are within 100 m of the manure storage facility or manure collection area?	N/A	N/A			☐ YES ☐ NO ☐ YES with exemption	
	How many water wells are within 100 m of the manure storage facility or manure collection area?	N/A	N/A			☐ YES ☐ NO ☐ YES with exemption	
	What is the shortest distance from the manure collection or storage facility to a surface water body? (e.g., lake, creek, slough, seasonal)	greater	then 100m			☐ YES ☐ NO ☐ YES with exemption	
Groundwater information	What is the depth to the water table?		3 1/2 m			☐ YES ☐ NO ☐ YES with exemption	
	What is the depth to the groundwater resource/aquifer you draw water from?		Greater than 10m			☐ YES ☐ NO ☐ YES with exemption	

Additional information (attach supporting information, e.g. borehole logs, records, etc. you consider relevant to your application)

Part 2 — Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area, and/or manure storage facility(ies)

DISTANCE OF ANY MANURE STORAGE FACILITY (EXISTING OR PROPOSED) TO NEIGHBOURING RESIDENCES

Neighbour name(s)	Legal land description	Distance (m)	NRCB USE ONLY				
			Zoning (LUB) category	MDS category (1-4)	Distance (m)	Waiver attached (if required)	Meets regulations
Kings Land	NW 3-5-18 W4	2 1/4 mile					
Richard Duell	NW 4-5-18 W4	1 mile					
Kron Kite	NW 13-5-19 W4	1 1/4 mile					
Duncan	NE 36-4-18 W4	1 mile					
Duncan	NW 31-4-18 W4	1 1/2 mile					

LAND BASE FOR MANURE AND COMPOST APPLICATION (complete only if an increase in livestock or manure production will occur)

				NRCB USE ONLY	
Name of land owner(s)*	Legal land description	Usable area** (ha)	Soil zone ***	Usable area (ha)	Agreement attached (if required)
AO Comment: See attached map on next page for lands available for manure application provided by Miami Hutterian Brethren.					
Total					

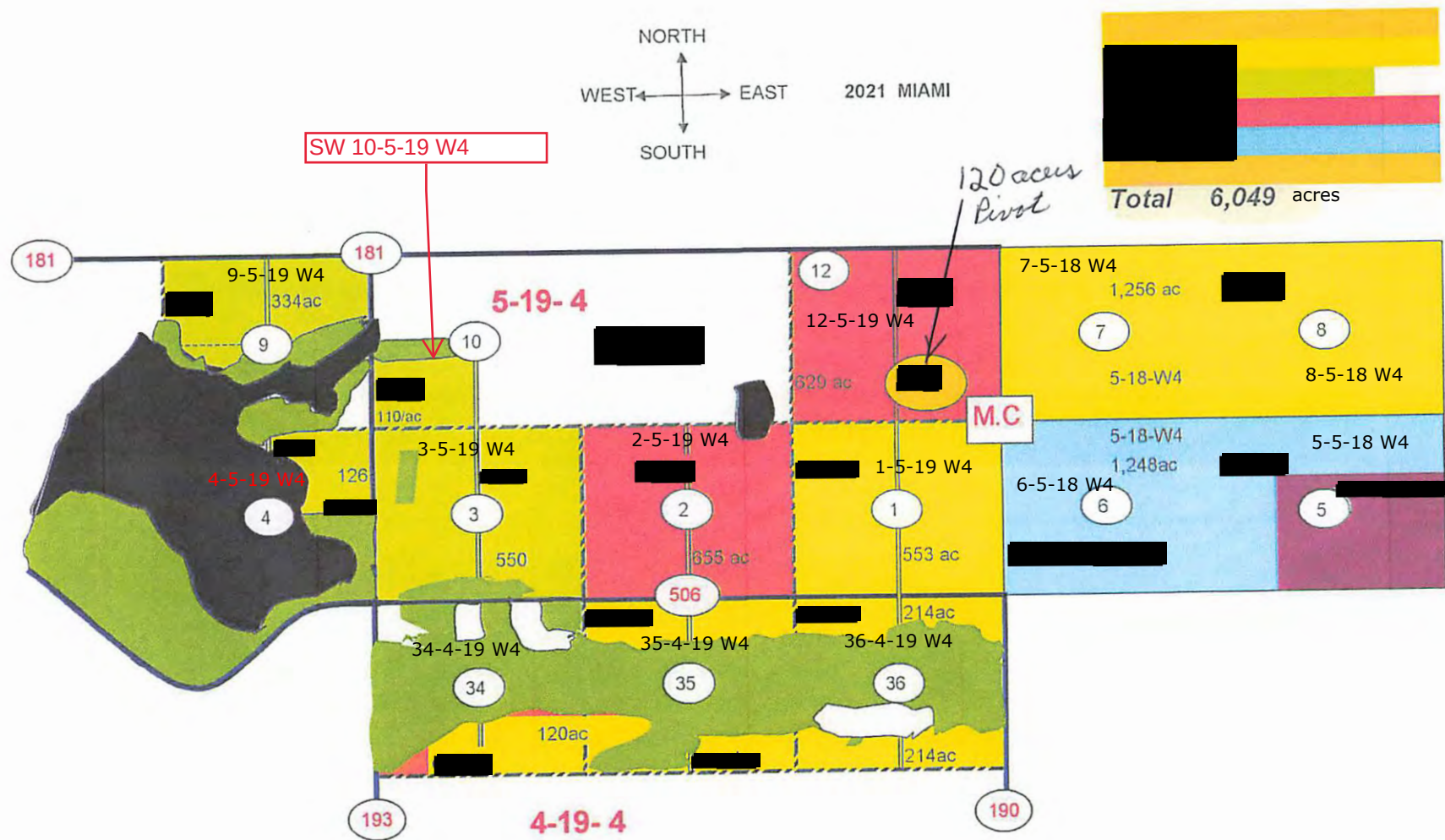
* If you are **not** the registered landowner, you must attach copies of land use agreements signed by all landowners.

** Available manure spreading area (excluding setback areas from residences, common bodies of water, water wells, etc. as identified in Agdex 096-5 [Manure Spreading Regulations](#))

*** Brown, dark brown, black, grey wooded, or irrigated

Additional information (attach any additional information as required)

AO Comment: All land indicated on map is owned by Miami Hutterian Brethren and is dryland (brown), with the exception of 120 acres on 12-5-19 W4 that is irrigated.



Name Hutterian Brethren of Miami
Address 0
Legal Land
Location 0

Landbase Requirements (hectares) based on 2006 AOPA requirements

Category of Livestock	Type of Livestock	Number of Animals	Dark Brown & Brown (ha)	Grey Wooded (ha)	Black (ha)	Irrigated (ha)
Feedlot Animals	Cows/Finishers (900+ lbs)	0.0	0.0	0.0	0.0	0.0
	Feeders (450 - 900 lbs)	0.0	0.0	0.0	0.0	0.0
	Feeder Calves (<550 lbs)	0.0	0.0	0.0	0.0	0.0
	Horses - PMU	0.0	0.0	0.0	0.0	0.0
	Horses - Feeders > 750 lbs	0.0	0.0	0.0	0.0	0.0
	Horses - Foals < 750 lbs	0.0	0.0	0.0	0.0	0.0
	Mules	0.0	0.0	0.0	0.0	0.0
	Donkeys	0.0	0.0	0.0	0.0	0.0
	Bison	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Dairy (*count lactating cows only)	Free Stall – Lactating Cows with all associated dries, heifers, and calves*	90.0	133.7	111.3	83.5	66.8
	Free Stall – Lactating Cows with Dry Cows only *	0.0	0.0	0.0	0.0	0.0
	Free Stall – Lactating Cows only*	0.0	0.0	0.0	0.0	0.0
	Tie Stall – Lactating Cows only	0.0	0.0	0.0	0.0	0.0
	Loose Housing – Lactating Cows only	0.0	0.0	0.0	0.0	0.0
	Dry Cow (Solid manure)	0.0	0.0	0.0	0.0	0.0
	Dry Cow (Liquid manure)	0.0	0.0	0.0	0.0	0.0
	Replacements – Bred Heifers (Breeding to Calving)	0.0	0.0	0.0	0.0	0.0
	Replacements - Growing Heifers (350 lbs to breeding)	0.0	0.0	0.0	0.0	0.0
	Calves (< 350 lbs)	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Swine Liquid (*count sows only)	Farrow to finish *	0.0	0.0	0.0	0.0	0.0
	Farrow to wean *	0.0	0.0	0.0	0.0	0.0
	Farrow only *	0.0	0.0	0.0	0.0	0.0
	Feeders/Boars	0.0	0.0	0.0	0.0	0.0
	Growers/Roasters	0.0	0.0	0.0	0.0	0.0
	Weaners	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Swine Solid (*Count sows only)	Farrow to finish *	0.0	0.0	0.0	0.0	0.0
	Farrow to wean *	0.0	0.0	0.0	0.0	0.0
	Farrow only *	0.0	0.0	0.0	0.0	0.0
	Feeders/Boars	0.0	0.0	0.0	0.0	0.0
	Growers/Roasters	0.0	0.0	0.0	0.0	0.0
	Weaners	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Poultry	Chicken - Breeders - Solid	0.0	0.0	0.0	0.0	0.0
	Chicken - Layers - Liquid (includes associated pullets)	0.0	0.0	0.0	0.0	0.0
	Chicken - Layers - (Belt Cage)	30000.0	165.0	138.0	102.0	84.0
	Chicken - Layers - (Deep Pit)	0.0	0.0	0.0	0.0	0.0
	Chicken - Pullets/Broilers	16000.0	52.0	43.4	32.5	26.1
	Turkey - Toms/Breeders	0.0	0.0	0.0	0.0	0.0
	Turkey - Hens (light)	0.0	0.0	0.0	0.0	0.0
	Turkey - Broilers	0.0	0.0	0.0	0.0	0.0
	Ducks	0.0	0.0	0.0	0.0	0.0
	Geese	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Goats and Sheep	Sheep - Ewes/Rams	0.0	0.0	0.0	0.0	0.0
	Sheep - Ewes with lambs	0.0	0.0	0.0	0.0	0.0
	Sheep - Lambs	0.0	0.0	0.0	0.0	0.0
	Sheep - Feeders	0.0	0.0	0.0	0.0	0.0
	Goats - Meat/Milk (per Ewe)	0.0	0.0	0.0	0.0	0.0
	Goats - Nannies/Billies	0.0	0.0	0.0	0.0	0.0
	Goats - Feeders	0.0	0.0	0.0	0.0	0.0
Cervid	Elk	0.0	0.0	0.0	0.0	0.0
	Deer	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Wild Boar	Feeders	0.0	0.0	0.0	0.0	0.0
	Sow (farrowing)	0.0	0.0	0.0	0.0	0.0
	Other	0.0				
Total Hectares			351	292.7	218.0	176.9
Total Acres			866	723.2	538.7	437.0

Part 2 — Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area and/or manure storage facility(ies)

SOLID MANURE, COMPOST, & COMPOSTING MATERIALS: Barns, feedlots, & storage facilities - Concrete liner

(complete a copy of this section for **EACH** barn, feedlot, and storage facility for solid manure, composting materials, or compost with a concrete liner)

Facility description / name (as indicated on site plan) 1. New Layer barn
2. _____

Manure storage capacity

	Length (m)	Width (m)	Depth below grade to the bottom of the liner (m)	NRCB USE ONLY Estimated storage capacity (m ³)
1.	(114 m) 372 feet	(26.2 m) 85 feet	above grade	
2.				
TOTAL CAPACITY				

☒ I plan to use a short-term solid manure storage (STMS) as part of my manure storage and handling plan for this CFO. The AOPA requirements for STMS are set out in the NRCB [Short-Term Solid Manure Storage Requirements Fact Sheet](#).

Surface water control systems

Describe the run-on and runoff control system

under Roof

Liner protection

Describe how the physical integrity of the liner will be maintained

Apply sealant

visually inspect for cracks

NRCB USE ONLY

Requirements met: ☐ YES ☐ NO

Part 2 – Technical Requirements

Application under the *Agricultural Operation Practices Act* for a confined feeding operation, manure collection area and/or manure storage facility(ies)

SOLID MANURE, COMPOST, & COMPOSTING MATERIALS: Barns, feedlots, & storage facilities - Concrete liner (cont.)

Concrete liner details

Concrete thickness <i>8 inches</i>	Method of sulphate protection: <i>#50</i>
Concrete strength <i>28 m.p</i>	Concrete reinforcement size and spacing <i>20 mm 8 in x 8 in</i>

Concrete requirements can be found in Technical Guideline Agdex 096-93

Guideline minimums:

Solid manure: 25MPa (D)

Solid manure (wet): 30MPa (C)

Method of sulphate protection:

Type 50 or Type 10 with fly ash or equivalent

NRCB USE ONLY

Requirements met: ☐ YES ☐ NO

Condition required: ☐ YES ☐ NO

Report attached: ☐ YES ☐ NO

Additional information *(attach as required)*

NRCB USE ONLY

Nine month manure storage volume requirements met ☐ YES ☐ YES With STMS ☐ NO

Depth to water table: _____ Requirements met: ☐ YES ☐ NO

Depth to Uppermost groundwater resource: _____ Requirements met: ☐ YES ☐ NO

ERST completed: ☐ see ERST page for details

Surface water control systems

Requirements met: ☐ YES ☐ NO Details/comments:

Concrete liner details

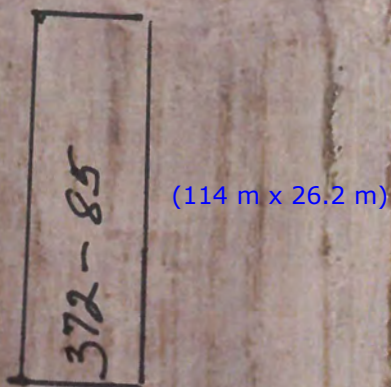
Leakage detection system required: ☐ YES ☐ NO If yes, please explain why.

Miami Hutterian Brethren

NE 01-05-19 W4
SE 01-05-19 W4
NW 06-05-18 W4

Legend

📍 Miami Colony School



AO Comment: Location and dimensions of new layer barn.

Google Earth

Image © 2023 Airbus

Range Rd 190

Application LA23043 Page 20 of 20
100 m





Request for Decision Policy 204: Procurement

RECOMMENDATION

That Council approve Council Policy 204: Procurement as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act

Division 3: Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

Part 6: Municipal Organization and Administration

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the Municipality.

BACKGROUND

Policy 204, Procurement, provides administration with the standards of how items will be purchased for the Village.

RISKS/CONSEQUENCES

1. Council may provide further direction on the policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Council Policy 204: Procurement



References:

Canadian Free Trade Agreement
New West Partnership Trade Agreement
Municipal Government Act
Freedom of Information and
Protection of Privacy Act
Records Management Bylaw

Effective Date: _____

Council Resolution No: _____

POLICY STATEMENT

To provide a framework for effective access to products, goods and services at competitive prices in a responsible and accountable manner.

PURPOSE

The purpose of this policy is to ensure that:

1. potential and existing vendors are treated in a fair, equitable and transparent manner by establishing procedures to support procurement;
2. best business practices are followed regardless of dollar value;
3. appropriate and consistent practices are followed in the performance of purchasing activities; and
4. the principles of sustainability (namely economic, social, culture, environmental and governance considerations) are respected.

SCOPE

This policy applies to all employees of the Village of Warner.

DEFINITIONS

Emergency Expenditure shall mean a situation in which the Village must expend money in order to protect people or property and which there is not adequate time for Council to approve the expenditure;

Expression of Interest is a preliminary step to a tender and is used to gauge whether there are potential suppliers in the market that are interested in, and capable of satisfying the procurement needs.

Request for Proposal shall mean a notification given to vendors that the Village intends to purchase a good or service and invites vendors to submit a proposal on how they can fill the identified need of the Village;

Request for Quotation shall mean an invitation given to vendors to bid for the supply of a specific good or service for a specific length of time;

Tender shall mean an offer made in writing by a vendor to execute certain work, supply certain services or commodities at a given cost;



RESPONSIBILITIES

Council's responsibility is to:

1. approve by resolution this policy and any amendments; and
2. consider the allocation of resources for successful implementation of this policy in the annual budget process.

The Chief Administrative Officer's responsibility is to:

1. implement this policy and approve the procedure;
2. approve expenditures for those purchases approved by Council through the budget process.
3. ensure all competitive bids are filed and kept in accordance with the Villages records management bylaw.

It is the responsibility of all Village employees to understand and adhere to this policy and the related procedures.

STANDARDS

1. Purchasing Thresholds

Acquisition value thresholds are based on the premise that the expenditure has been budgeted for. All unbudgeted expenditures are to be approved by Council, except in the case of an emergency, when the CAO has the authority to spend up to \$25,000 without adhering to purchase thresholds. Emergency Expenditures in excess of \$25,000 may be approved by the Mayor or Deputy Mayor. In the absence of both, any Councillor and the Chief Administrative Officer or the Director of Emergency Management may approve the expense.

Value	Who can purchase	Competitive Bid Process required (Y/N)
0 - \$5,000	All employees as authorized by their supervisor	N (Direct Purchase)
\$5,001 to \$50,000	A Director as authorized by their supervisor	N (Written quotations from a minimum of three potential vendors)
Over \$50,001	Chief Administrative Officer or designate	Y (Formal process)

2. Competitive Bid Process

- 2.1. The formal competitive bid process is intended to ensure that all interested vendors are given equal opportunity to provide the Village with goods or services in response to identified need.
- 2.2. The process is expected to create a competitive environment within which the Village will acquire goods or services at the lowest net cost, unless otherwise

identified (all things being equal) under conditions which maximize the corporation's resources.

- 2.3. The selection of the appropriate competitive process is relative to the knowledge of the product or service being acquired and the award processes. The four (4) processes that can be used at the discretion of the Village are as follows:
- Tender – A tender process should be used when price or cost is the sole award factor and specifications, terms and conditions are clearly defined. A pre-Tender meeting must be held for all Tenders, Proposals or Quotations estimated at greater than \$500,000.
 - Request for Quotation (RFQ) - The "Request for Quotation" process is normally used where cost and other factors are considered in the award. Specifications may not be conclusive and an element of review is required to ascertain lowest net cost and appropriate quality prior to award.
 - Request for Proposals (RFP) - The "Request for Proposals" process may be used for goods or services of any dollar value where requirements or specifications are not clearly defined. This method provides the vendor with an opportunity to bid on work or service using their unique skills. An RFP is a formal invitation to suppliers to describe how their services, methods, equipment or products can address and/or meet specific needs of the Village. The selection of the successful vendor is based on the Village's appreciation of the proposal and the vendor's ability to complete the project or provide the service.
 - Sole Source – A Sole Source purchase may be used when there is only one available supplier of a required product or service that meets the needs of the Village, subject to regular review. Negotiation should be used to complete the terms and conditions for this purchase.
- 2.4 Upon completion and award of all purchase transactions where the formal bid or Tender process has been used, the unsuccessful vendors in the competition are to be notified. Only the name of the successful vendor and the total cost paid are to be released.



Request for Decision Policy 202: Reserves

RECOMMENDATION

That Council approve Council Policy 202: Reserves as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act

Division 3: Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

Part 6: Municipal Organization and Administration

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the Municipality.

BACKGROUND

Best practice in setting a reserve policy as a tool to allow for fiscal planning to ensure there is money to properly and sustainably manage Village's assets.

RISKS/CONSEQUENCES

1. Council may provide further direction on the policy. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Council Policy 202: Reserves



COUNCIL POLICY 202 Reserves

References:
Municipal Government Act
Section 202, Natural Person Powers
Records Management Bylaw

Effective Date:

Council Resolution No:

POLICY STATEMENT

The Village of Warner recognizes the need to establish reserve funds to ensure the long-term financial stability and flexibility of the Village. Positioning the Village to respond to varying economic conditions and changes affecting the Village's financial position.

PURPOSE

The purpose of this policy is to maintain consistent standards and guidelines for the management of reserves and execution of reserve transactions, and to ensure that all reserve transactions are approved by Council and carried out in accordance with Council's approval.

DEFINITIONS

"Amortization" means a non-cash expense to operations representing a portion of the useful life of a recorded tangible capital asset (TCA).

"Capital Reserves" means the portion of unrestricted net assets that Council has designated (or 'Restricted') to acquire or construct new Capital assets and replace and rehabilitate major Capital infrastructure as required.

"Operating Reserves" means the portion of unrestricted net assets that Council has designated (or 'Restricted') for use in:

- a. Emergencies to sustain financial operations for a reasonable period in the event of significant and unanticipated, unbudgeted increases and/or losses in operating revenues;
- b. Funding budgeted contingencies for non-emergent but unpredictable revenues, volatile expenditures and unanticipated opportunities or challenges; and/or
- c. Funding for the mitigation of tax rate increases.

"Restricted" means a reserve (Operating or Capital) of money that can only be used for specific purposes.

RESPONSIBILITIES

The Chief Administrative Officer is responsible for the overall enforcement of this policy.

STANDARDS

1. All reserve transfers must be approved by Council. Approvals may be in the form of:
 - a. The annual Operating or Capital budget approval;
 - b. A carryover project that was contained in an approved Operating or Capital budget;or

c. A Council resolution.

2. Draws from Reserves must not exceed the fund balance unless it can be demonstrated to Council that future sources of revenue will provide adequate funding to return the fund to a positive balance.
3. All Operating and Capital Reserve funds must be fully described and include a purpose, source of funding, minimum level, optimum or target level.
4. Under direction of Council, the chief administrative officer or their designate will ensure funds are invested according to the guidelines set out in the Village's Investment Policy and in accordance with provincial legislation.
5. Interest will be paid to all reserve funds based on the average balance, calculated as the opening plus closing balances divided by two, at the annual average rate of return on long and short-term investments.



Motion 2023-216:
 "that Reserves Policy 202 be tabled and brought back to a future meeting with budget numbers to be included in the recommendation."

COUNCIL POLICY 202
 Reserves

Schedule A: Reserve Levels

Numbers are based on the 2022 financial statements

Fund	Purpose	Funding Source(s)	Minimum \$ Level	Target/Optimum Level
Asset Replacement/ Rehabilitation	To fund asset rehabilitation and replacement Capital projects	Annual budgeted Amortization of current assets, and one-time transfers to boost reserve levels.	0 \$274,153.00	No cap.
Fire Operating	To provide the Fire Department with the ability to manage unforeseen operating expenses.	Annually 10% of revenue generated from fire calls	0 \$6,988.57	\$50,000
General Municipal Capital	To fund new Capital projects or for Capital expenditures in the case of an emergency	Unspent annual contributions to Capital from operations, and one-time transfers to boost reserve levels.	0	No cap.
General Municipal Operating	To provide funding for unanticipated operating expenditures in the course of providing municipal services (snow removal), and for unforeseen general operating emergency expenditures.	One-time transfers and one-time unbudgeted sources of revenue.	5% of annual Operating expenditures (Excluding utilities and requisitions) \$44,023.25	10% of annual Operating expenditures (Excluding utilities and requisitions) \$88,046.50
Tax Stabilization	To mitigate tax rate increases in cases of an emergent, non-recurring nature.	Transfers from annual operating surpluses (excluding utilities)	1% of annual budgeted municipal property taxes \$4,106.78	3% of annual budgeted municipal property taxes \$12,320.34
Utilities Stabilization Fund	To mitigate utility rates and provide funding for unanticipated operating expenditures related to providing water, wastewater, stormwater and solid waste services.	Transfers from annual utilities operating surpluses.	1% of annual Operating expenditures related to water, wastewater, stormwater and solid waste departments. \$3,560.44	5% of annual Operating expenditures related to water, wastewater, stormwater and solid waste departments. \$17,802.18



Request for Decision Letter of Support

RECOMMENDATION

That the Village of Warner provide a letter of support to the County of Warner No. 5 application for an AEMA Emergency Preparedness Program Grant.

LEGISLATIVE AUTHORITY

Alberta Emergency Management Act
CoWREP Agreement

BACKGROUND

The County of Warner No. 5 intends to make application to obtain the AEMA 2023/2024 Emergency Management Preparedness Program Grant, to assist with ongoing emergency training.

During the Regional Emergency Advisory Committee (REAC) meeting on November 29, 2023, the following motion was made:

"D. Cody moved that an application be made on behalf of CoWREP for any Emergency Management grants, as they become available."

RISKS/CONSEQUENCES

1. Council may provide further direction. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Letter of Support Request



Village of Warner
Box 88
Warner, AB T0K 2L0
Ph.: 403-642-3877
Fax: 403-642-2011

January 11, 2024

Nikki Paul
Director of Emergency Management
County of Warner No. 5
Warner, AB
T0K 2L0

RE: 2023/2024 Emergency Management Preparedness Program Grant

Dear Nikki:

This letter is to confirm the Village of Warners support for County of Warner Regional Emergency Partnership's (CoWREP) application for the AEMA 2023/2024 Emergency Management Preparedness Program Grant, to assist with ongoing emergency training.

We believe that emergency preparedness is a priority, and we look forward to training opportunities with CoWREP, which will strengthen the Village of Warners emergency response capabilities and enable us to meet legislative requirements under the Alberta Emergency Management Act.

Sincerely,

Tyler Lindsay
Mayor



Request for Decision Palliser Economic Partnership: Housing Initiative

RECOMMENDATION

That Council accepts the Palliser Economic Palliser Housing Initiative report as information.

LEGISLATIVE AUTHORITY

Municipal Government Act

Division 3: Duties, Titles and Oaths of Councillors

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

Part 6: Municipal Organization and Administration

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the Municipality.

BACKGROUND

RISKS/CONSEQUENCES

1. Council may provide further direction on the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Palliser Economic Partnership: Housing Initiative



I am reaching out to you today as part of a crucial initiative to address Alberta's housing crisis, on behalf of Mr. Alf Fischer, a prominent advocate in this endeavor. My responsibility involves overseeing the collection of information for this cause.

I am leading the efforts to compile a comprehensive list of municipal infrastructure projects related to wastewater, waterlines, and roads.

Our goal is to create a master agreement that qualifies for financing through the Canada Infrastructure Bank (CIB), as we work to combat the pressing housing crisis in Alberta.

To ensure the success of this initiative, I kindly request your assistance in providing the necessary information related to your municipality's projects.

We are specifically interested in the following details for each project:

1. Municipality Name
2. Brief Project Description (up to 10 words)
3. Total Project Cost or Estimated Cost
4. Proposed Installation Date
5. If there is already grant funding in place

By sharing this information, we can prioritize and address the infrastructure needs of Alberta's communities as we work together to address the housing needs.

To summarize our goals:

1. Identify the need for infrastructure projects.
2. Understand the total scale of these projects.
3. Collaborate with CIB to modify lending programs if needed.
4. Engage the development industry for 50% private equity participation, which is essential for CIB lending.
5. Emphasize that CIB seeks a return of capital over a 25-year term, making it a valuable financing source.
6. Ensure that serviced lots attract builders and buyers.
7. Explore integration with other federal and provincial initiatives.

Please reach out to discuss this further.

Barbara Kulyk
Executive Director
Palliser Economic Partnership
Office 1-403-878-2347
Cell 1-403-575-8002

Palliser Economic Partnership
Box 1046,
Medicine Hat, AB T1A 7H1
T-403-526-7552-C-403-878-2347 Call or Text
exdirector@palliserlberta.com
palliserlberta.com



Request for Decision Chief Mountain Regional Solid Waste Commission Alternate Appointment

RECOMMENDATION

That Council appoint _____ as the alternate to the Chief Mountain Regional Solid Waste Commission.

LEGISLATIVE AUTHORITY

Municipal Government Act

BACKGROUND

The Chief Mountain Regional Solid Waste Commission is requesting partner municipalities to appoint an alternate board member for when the appointed elected official is not able to attend board meetings.

RISKS/CONSEQUENCES

1. Council may provide further direction on the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

None.