



## VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0  
PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – JANUARY 21 2026 AT 5:30 P.M.

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1. CALL TO ORDER
2. AGENDA
  - A) Items added or deleted
  - B) Adoption of the Agenda
3. MINUTES
  - A) Approval of Minutes
4. DELEGATIONS
  - A) Lethbridge Lightning Senior AA
5. ITEMS ARISING FROM THE MINUTES
  - A) Fire Department Motor Vehicle Collision Revenue
6. FINANCIAL REPORT
  - A) Financial Report (quarterly)
7. ADMINISTRATIVE REPORTS
  - A) Municipal Enforcement Report
  - B) Chief Administrative Officer Report
  - C) Solar Report (quarterly)
8. COUNCIL COMMITTEE REPORTS
9. CORRESPONDENCE
  - A) Correspondence
10. BYLAW/AGREEMENT/POLICY REVIEW
  - A) Boulevard Trees and Shrubs Bylaw 493-04
  - B) Animal Control Bylaw 616-23
  - C) Dangerous and Unsightly Property Bylaw 618-23
  - D) Dog Bylaw 619-23
  - E) Utility Bylaw 620-23
11. NEW BUSINESS
  - A) Asset Management Pilot – Alberta Community Partnership Grant Application
  - B) Community Bus Support Letter
  - C) Warner Rockets
  - D) Fire Siren
  - E) Progressive West Consulting

12. CLOSED SESSION

13. NEXT REGULAR COUNCIL MEETING DATE  
Wednesday – February 18, 2026, at 5:30 p.m.

14. ADJOURNMENT



## Request for Decision Adoption of Minutes

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### RECOMMENDATION

That the minutes for the December 17, 2025 regular council meeting be accepted as presented.

### LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)  
Bylaw 648-25 Procedural Bylaw

### BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

### RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Prior to Adoption: December 17, 2025 regular council meeting minutes

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, December 17, 2025, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3<sup>rd</sup> Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Ian Glendinning, Deputy Mayor Derek Baron, Councillor Stephen Fewer, and Councillor Dan Court

Absent – Elected Officials

Present – Administration

Kelly Lloyd, Chief Administrative Officer  
Kim Owen, Finance Clerk

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. AGENDA

A) Items added or deleted

Add 4B) L. Wurtz  
4C) J. Shearer  
10A) Bylaw number should read 648-25 on the agenda  
11F) Bee Permit

B) Adoption of the Agenda

Moved by Deputy Mayor Baron, “that the December 17, 2025, regular council meeting agenda be accepted as amended.”

Motion Carried 2025-260

3. MINUTES

A) Approval of Minutes

Moved by Councillor Court, “that the minutes for the November 19, 2025, regular council meeting be accepted as presented.”

Motion Carried 2025-261

4. DELEGATIONS

4A) Lethbridge Lightning Senior AA

CAO Lloyd disseminated a proposal from the Lethbridge Lightning Senior AA to relocate the team from Lethbridge to Warner.

Moved by Councillor Court, "that Council accept the Lethbridge Lightning proposal as information."

Motion Carried 2025-262

4B) L. Wurtz - Craig Dies

Mr. Craig Dies was in attendance on behalf of Mr. Levi Wurtz to request a special bee permit extension as the current special bee permit expires at the end of December 2025.

Moved by Deputy Mayor Baron, "that the delegation and request for the special bee permit extension be accepted as information."

Motion Carried 2025-263

4B) J. Shearer

Did not attend.

5. ITEMS ARISING FROM THE MINUTES

6. FINANCIAL REPORT

A) Financial Report (quarterly)

CAO Lloyd relayed bank balances to Council.

Moved by Councillor Fewer, "that the Financial Report for the period ending December 17, 2025 be accepted as information."

Motion Carried 2025-264

7. ADMINISTRATIVE REPORTS

A) Municipal Enforcement Report

Moved by Councillor Court, "that the Municipal Enforcement report for the period ending November 30, 2025, be accepted as information."

Motion Carried 2025-265

B) Chief Administrative Officer Report

CAO Lloyd provided a verbal report in addition to the CAO report as contained in the agenda package.

Moved by Councillor Fewer, "that the Chief Administrative Officer report for the period ending November 30, 2025, be accepted as information."

Motion Carried 2025-266

C) Solar Report (quarterly)

## 8. COUNCIL COMMITTEE REPORTS

Councillor Court spoke about SouthGrow, the Revitalization Committee and the Community Bus.

Councillor Glendinning attended a Family & Community Support Services meeting, as well as an Oldman River Regional Services Commission meeting.

Mayor Lindsay attended Chief Mountain Regional Solid Waste Services Commission meetings.

Councillor Fewer attended the Ridge Regional Public Safety Services meeting and was on the zoom meeting with MP Motz.

Deputy Mayor Baron spoke to the Milk River Health Professionals Attraction and Retention Committee, the Chinook Regional Library Board, Veterans Memorial Highway and attended the Mayors and Reeves meeting.

Moved by Councillor Glendinning, "that the Council committee reports for the period ending December 17, 2025, be accepted as information."

Motion Carried 2025-267

## 9. CORRESPONDENCE

### A) Correspondence

Moved by Deputy Mayor Baron, "that the correspondence for the period ending December 17, 2025, be accepted as information."

Motion Carried 2025-268

## 10. BYLAW/AGREEMENT/POLICY REVIEW

### A) Procedural Bylaw 648-25

Moved by Councillor Fewer, "that first reading be given to Bylaw 648-25, being the Procedural Bylaw."

Motion Carried 2025-269

Moved by Deputy Mayor Baron, "that second reading be given to Bylaw 648-25, being the Procedural Bylaw."

Motion Carried 2025-270

Moved by Mayor Lindsay, "that unanimous consent be given to Bylaw 648-25, being the Procedural Bylaw, for consideration of third reading."

Motion Carried 2025-271

Moved by Deputy Mayor Baron, "that the third and final reading be given to Bylaw 648-25, being the Procedural Bylaw."

Motion Carried 2025-272

B) Rates Bylaw 647-25

Moved by Deputy Mayor Baron, "that Council give second reading to the Rates Bylaw 647-25 as amended."

Motion Carried 2025-273

Moved by Councillor Court, "that Council give third and final reading for the Rates Bylaw 647-25 as amended."

Motion Carried 2025-274

C) ORRSC Regional Assessment Review Board Bylaw 649-25

Moved by Deputy Mayor Baron, "that first reading be given to Bylaw 649-25, being the ORRSC Regional Assessment Review Board Bylaw."

Motion Carried 2025-275

Moved by Councillor Court, "that second reading be given to Bylaw 649-25, being the ORRSC Regional Assessment Review Board Bylaw."

Motion Carried 2025-276

Moved by Councillor Fewer, "that unanimous consent be given to Bylaw 649-25, being the ORRSC Regional Assessment Review Board Bylaw, for consideration of third reading."

Motion Carried 2025-277

Moved by Mayor Lindsay, "that the third and final reading be given to Bylaw 649-25, being the ORRSC Regional Assessment Review Board Bylaw."

Motion Carried 2025-278

D) Subdivision and Development Authority/Municipal Planning Commission Bylaw 569-16

Discussion on amendments to section 4, 5 and 14 as follows:

- 4 The Municipal Planning Commission shall be comprised of a minimum of five (5) up to seven (7) members, with an odd number sitting. Two (2) of who, shall be an elected member of Council and five (5) of whom shall be appointed by Council from the citizens of the Village at large.
- 5 Is struck
- 14 Four (4) members of the Municipal Planning Commission shall constitute a quorum.

Moved by Deputy Mayor Baron, "that Council give first reading to the Municipal Planning Bylaw 650-25."

Motion Carried 2025-279

Moved by Councillor Fewer, "that Council give second reading to the Municipal Planning Bylaw 650-25."

Motion Carried 2025-280

Moved by Councillor Glendinning, "that unanimous consent be given to Bylaw 650-25, being the Municipal Planning Commission Bylaw, for consideration of third reading."

Motion Carried 2025-281

Moved by Deputy Mayor Baron, "that Council give third and final reading to the Municipal Planning Bylaw 650-25."

Motion Carried 2025-282

E) Traffic Bylaw 207

Moved by Mayor Lindsay, "that Council directs administration to consolidate Bylaws 529-11, 211, and 232 into one traffic bylaw."

Motion Carried 2025-283

F) Body Worn Camera Policy 503

Moved by Mayor Lindsay, "that the Body Worn Camera Policy 503 be approved with bullet three under the section entitled Scope struck from the policy."

Motion Carried 2025-284

## 11. NEW BUSINESS

A) 2026 Interim Operating Budget

Moved by Councillor Court, "that Council approve the 2026 Interim Operating Budget, based on the 2025 approved Operating Budget."

Motion Carried 2025-285

B) 2026 Capital Budget

Moved by Deputy Mayor Baron, "that Council approve the 2026 capital budget as presented."

Motion Carried 2025-286

C) 2026-2028 Financial Plan

Moved by Councillor Court, "that Council approve the 2026-2028 Financial Plan as presented."

Motion Carried 2025-287

D) Ridge Regional Public Safety Services Priorities

Moved by Councillor Fewer, "that Council set the 2026 priorities to be provided to Ridge Regional Public Safety Services as follows:



1. Unsightly Premises
2. Dogs at Large
3. Registered vehicle checks on the roads."

Motion Carried 2025-288

E) Fire Department Motor Vehicle Collision Revenue

Moved by Deputy Mayor Baron, "that the report on Fire Department Motor Vehicle Collision Revenue be accepted as information."

Motion Carried 2025-289

F) Bee Permit

Moved by Mayor Lindsay, "that Council table the special bee permit item to the February 2026 Council meeting and direct Administration to engage the public on bees in the Village."

Motion Carried 2025-290

12. CLOSED SESSION

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday – January 21, 2025, at 5:30 p.m.

14. ADJOURNMENT

Moved by Councillor Court, "that the regular council meeting for December 17, 2025, adjourn at 7:48 p.m."

Motion Carried 2025-291

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Tyler Lindsay  
Mayor

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Kelly Lloyd  
Chief Administrative Officer

These minutes were approved on the XX day of XXXX 2025.



## Request for Decision Lethbridge Lightning Senior AA

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### RECOMMENDATION

That the presentation from Lethbridge Lightning Senior AA be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

A representative from Lethbridge Lightning Senior AA will be in attendance to present to Council a proposal to run their hockey program out of Warner.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Proposal

# **Proposal to Relocate the Lethbridge Lightning to The Village of Warner, Alberta**

**Prepared for: Lethbridge Lightning Senior AA Hockey Club.**

**Prepared by: Scott Davis-Fisch**

**Date: December 17, 2025**

## **Executive Summary**

The Lethbridge Lightning has established itself as a premier team within the Ranchland Hockey league, yet the current operational costs and facility limitations present significant challenges. This proposal outlines the benefits of relocating the team to The Village of Warner, Alberta, focusing on improved facilities, cost savings, local community engagement, and player development.

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## **Benefits of Relocating to Warner, AB**

### **1. Enhanced Facilities**

Warner boasts an impressive sports facility that can accommodate the team's needs:

- **Warner Civic Centre:**
  - Modern amenities
  - Locker rooms
  - Training facilities

By moving to Warner, the Lethbridge Lightning would benefit from improved facilities conducive to player performance and fan engagement.

### **2. Significant Cost Savings**

Relocating to Warner offers several financial advantages:

- **Reduced Operating Costs:**
  - Government support and potential grants for bringing a sports team to a smaller community.
- **Lower Venue Rental Costs:**
  - Competitive rental agreements for the arena compared to Lethbridge, directly impacting the team's bottom line.
- **Increased Sponsorship Opportunities:**
  - Engaging with local businesses and sponsors eager to support a home team.

### 3. Local Player Development

Shifting to Warner allows the Lightning to embrace local talent:

- **Showcasing Local Players:**
  - The opportunity to recruit and promote local athletes from Warner and surrounding areas.
  - Engaging youth in the sport, inspiring the next generation of players through clinics and community programs.
- **Building a Stronger Team Identity:**
  - Development of pride within the community as local players become integral to the team's success.

### 4. Fostering Community Pride

Relocating the Lightning to Warner presents a unique opportunity to strengthen community ties:

- **Community Engagement Initiatives:**
  - Programs focused on fostering local youth participation in hockey and community building.
- **Economic Impact:**
  - Increased local traffic during games will benefit local businesses, creating a robust economic environment around the team.
- **Creating a Local Legacy:**
  - Establishing Warner as a recognized home for the Lethbridge Lightning will enhance local identity, leading to a passionate fan base and community support.

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## Conclusion

In summary, moving the Lethbridge Lightning to Warner, Alberta, presents a compelling opportunity for operational enhancement, community engagement, and financial sustainability. By leveraging local facilities, reducing costs, and focusing on local player development, the team can cultivate a robust presence and legacy in Warner that fosters pride and support from the community.

Furthermore, this relocation presents an exciting chance to rebrand the team as the **Warner Wheat Kings**, integrating with the local minor hockey program. This new identity will not only strengthen community ties but also promote local talent and create a sense of unity among players and fans. The Warner Wheat Kings will embody local pride and enthusiasm, establishing a long-lasting connection with the community and ensuring the continued growth of hockey in the region.



# Request for Decision Fire Department Motor Vehicle Collision Revenue

## RECOMMENDATION

That Council directs Administration to

## LEGISLATIVE AUTHORITY

Municipal Government Act

Bylaw 389-84 Establishment and Operation of a Fire Department

## BACKGROUND

The Fire Department held a discussion on the MVC revenues at the annual general meeting.

The Warner Fire Department attends motor vehicle collisions (MVC) along highway 4 and in turn, invoices Alberta Transportation for attending and providing emergency/medical assistance. In previous years, MVC's that have been invoiced to the province have been paid to the municipality. The village in turn have reallocated those dollars to the Warner Fire Society.

Since 2020, the village has assumed the operational budget responsibilities and all financial records for the Warner fire department.

Administration has noted that since attendance at calls by fire members are expensed through the village's operations, the revenue should remain with the village to offset those costs.

Since 2022, the total revenue received by invoicing Alberta Transportation totals \$62,433.75. The following table shows the operational revenue and expenses for the fire department from 2020-2024.

Department Actuals	2020	2021	2022	2023	2024
Fire Services Revenue	(30,759)	(84,747)	(78,410)	(34,969)	(14,832)
Fire Services Expenses	84,064	124,720	78,856	67,433	82,729
<b>NET</b>	<b>53,305</b>	<b>39,974</b>	<b>447</b>	<b>32,464</b>	<b>67,897</b>

This item is on the agenda for council discussion and potential action on reinstating the reallocation of the MVC revenue to the Warner Fire Society.

## RISKS/CONSEQUENCES

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS



## Request for Decision Financial Report

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### RECOMMENDATION

That the Financial Report for the period ending December 31, 2025 be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

The year-to-date operating budget is presented to council.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. 2025 Operating Budget Year to Date

## 2026 Interim Operating Budget - Village of Warner

	2023	2024	2025	YTD	2026	%	
	ACTUAL	ACTUAL	BUDGET	December 10 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>Tax Requirement Summary</b>							
0 General Government Services	(488,066.23)	(658,324)	(678,981)	(671,382.16)	(678,981)	99%	
11 Council	30,523.93	14,844	63,000	43,570.46	63,000	69%	
12 Finance / Administration	235,295.23	246,638	203,015	260,445.72	203,015	128%	
23 Fire Services	32,464.30	67,897	76,870	9,362.63	76,870	12%	
26 Municipal Enforcement	35,602.68	26,046	29,667	31,565.57	29,667	106%	
32 Roads	201,901.81	224,198	194,490	142,491.25	194,490	73%	
33 Airport	21,587.83	4,052	9,167	(2,835.69)	9,167	-31%	
41 Water	6,654.82	7,502	7,835	(47,492.73)	7,835	-606%	
42 Wastewater	33,195.65	(32,344)	5,500	(13,045.20)	5,500	-237%	
43 Solid Waste	(1,204.54)	(514)	(3,449)	(10,023.86)	(3,449)	291%	
61 Planning & Development	6,727.03	(19,900)	(1,000)	(38,579.07)	(1,000)	3858%	
72 Recreation Administration	43,121.57	(1,845)	11,660	(19,576.37)	11,660	-168%	
74 Civic Centre	114,517.27	134,928	82,226	67,967.81	82,226	83%	
<b>Operating (Surplus) Deficit</b>	<b>272,321.35</b>	<b>13,179</b>	<b>(0)</b>	<b>(247,531.64)</b>	<b>(0)</b>		
0 General Government Services	(565,338.00)	(760,301)	(791,218)	(808,911.25)	(791,218)	102%	
11 Council	-	(14,746)	(10,000)	(1,000.00)	(10,000)	10%	
12 Finance	(51,586.31)	(67,516)	(99,906)	(53,311.21)	(99,906)	53%	
23 Fire Services	(34,969.51)	(14,833)	(10,000)	(54,024.83)	(10,000)	540%	
26 Municipal Enforcement	146.00	(5,656)	(3,150)	(892.43)	(3,150)	28%	
32 Roads	(3,246.50)	(2,842)	(2,000)	(3,931.44)	(2,000)	197%	
33 Airport	(3,600.00)	(3,100)	(2,000)	(7,430.00)	(2,000)	372%	
41 Water	(211,302.44)	(227,194)	(214,250)	(221,264.44)	(214,250)	103%	
42 Wastewater	(27,490.00)	(27,980)	(28,000)	(27,870.00)	(28,000)	100%	
43 Solid Waste	(47,506.50)	(53,563)	(61,406)	(66,567.01)	(61,406)	108%	
61 Planning & Development	(980.96)	(35,114)	(19,000)	(70,276.22)	(19,000)	370%	
72 Recreation Administration	-	(53,472)	(17,100)	(56,085.00)	(17,100)	328%	
74 Civic Centre	(60,609.88)	(51,466)	(85,500)	(75,426.53)	(85,500)	88%	
<b>Total Revenues</b>	<b>(1,006,484.10)</b>	<b>(1,317,782)</b>	<b>(1,343,530)</b>	<b>(1,446,990.36)</b>	<b>(1,343,530)</b>		
0 General Government Services	77,271.77	101,978	112,237	137,529.09	112,237	123%	
11 Council	30,523.93	29,590	73,000	44,570.46	73,000	61%	
12 Finance	286,881.54	314,154	302,921	313,756.93	302,921	104%	
23 Fire Services	67,433.81	82,729	86,870	63,387.46	86,870	73%	
26 Municipal Enforcement	35,456.68	31,702	32,817	32,458.00	32,817	99%	
32 Roads	205,148.31	227,040	196,490	146,422.69	196,490	75%	
33 Airport	25,187.83	7,152	11,167	4,594.31	11,167	41%	
41 Water	217,957.26	234,697	222,085	173,771.71	222,085	78%	
42 Wastewater	60,685.65	(4,364)	33,500	14,824.80	33,500	44%	
43 Solid Waste	46,301.96	53,049	57,957	56,543.15	57,957	98%	
61 Planning & Development	7,707.99	15,214	18,000	31,697.15	18,000	176%	
72 Recreation Administration	43,121.57	51,627	28,760	36,508.63	28,760	127%	
74 Civic Centre	175,127.15	186,393	167,726	143,394.34	167,726	85%	
<b>Total Expenditures</b>	<b>1,278,805.45</b>	<b>1,330,962</b>	<b>1,343,530</b>	<b>1,199,458.72</b>	<b>1,343,530</b>		

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>GENERAL GOVERNMENT REVENUE</b>								
1-00-00-00-00-110	REAL PROPERTY TAX	(454,096.44)	(510,097.18)	(539,516)	(536,711.49)	(539,516)	99%	
1-00-00-00-00-111	TAX SHARE AGREEMENT - COUNTY	-	-	(13,200)	(31,880.93)	(13,200)	242%	
1-00-00-00-00-115	ALBERTA SCHOOL FOUNDATION FUND	(74,277.00)	(81,923.06)	(100,757)	(100,703.79)	(100,757)	100%	
1-00-00-00-00-116	REQUISITION - SENIORS	(8,567.56)	(8,481.62)	(8,480)	(8,475.31)	(8,480)	100%	
1-00-00-00-00-121	LINEAR PROPERTY TAX	(33.97)	(41.10)	(41)	(36.90)	(41)	90%	
1-00-00-00-00-250	LAND RENTAL REVENUE	(13,700.00)	(8,315.00)	(13,000)	(3,300.00)	(13,000)	25%	
1-00-00-00-00-251	LEASE AGREEMENT - BELL	-	(1,788.90)	(1,790)	(1,788.90)	(1,790)	100%	
1-00-00-00-00-510	PENALTIES ON TAXES	(14,663.03)	(15,220.27)	(10,000)	(21,579.93)	(10,000)	216%	
1-00-00-00-00-745	GRANTS - LGFF OPERATING	-	(104,434.00)	(104,434)	(104,434.00)	(104,434)	100%	
1-00-00-00-00-755	PROVINCIAL GRANT	-	(30,000.00)	-	-	-	-	
	TOTAL REVENUE	(565,338.00)	(760,301.13)	(791,218)	(808,911.25)	(791,218)	102%	
<b>GENERAL GOVERNMENT EXPENSES</b>								
2-00-00-00-00-270	ALBERTA SCHOOL FOUNDATION FUND	56,082.68	82,004.93	100,757	125,946.03	100,757	125%	
2-00-00-00-00-271	SENIORS HOUSING	18,588.67	17,107.68	8,480	8,480.24	8,480	100%	
2-12-00-00-00-275	TAX DISCOUNTS	2,600.42	2,864.93	3,000	3,102.82	3,000	103%	
	TOTAL EXPENSES	77,271.77	101,977.54	112,237	137,529.09	112,237	123%	
	NET	(488,066.23)	(658,323.59)	(678,981)	(671,382.16)	(678,981)	99%	



## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>COUNCIL REVENUE</b>								
1-11-00-00-00-777	DONATIONS	-	(14,746.38)	(10,000.00)	(1,000.00)	(10,000.00)	10%	
	TOTAL REVENUE	-	(14,746.38)	(10,000.00)	(1,000.00)	(10,000.00)	10%	
<b>COUNCIL EXPENSES</b>								
2-11-00-00-00-110	WAGES	20,983.33	19,547.82	24,500	23,299.55	24,500	95%	
2-11-00-00-00-152	TRAVEL AND SUBSISTANCE	3,075.52	2,082.97	5,000	3,260.57	5,000	65%	
2-11-00-00-00-153	CONFERENCES AND CONVENTIONS	-	601.68	8,000	3,062.52	8,000	38%	
2-11-00-00-00-211	MEMBERSHIPS	1,990.08	1,850.90	3,000	2,233.62	3,000	74%	
2-11-00-00-00-230	LEGAL/AUDIT	-	1,512.00	5,000	-	5,000	0%	
2-11-00-00-00-510	GENERAL SUPPLIES	-	58.57	6,000	8,467.49	6,000	141%	
2-11-00-00-00-770	DONATIONS	4,475.00	3,936.43	17,500	1,402.38	17,500	8%	
2-11-00-00-00-771	WCAP COSTS	-	-	-	2,844.33	-	0%	scholarship/crop insurance/chemical
2-11-00-00-00-	ELECTION HONORARIUM	-	-	3,000	-	3,000	0%	
2-11-00-00-00-	ELECTION SUPPLIES	-	-	1,000	-	1,000	0%	
	TOTAL EXPENSES	30,523.93	29,590.37	73,000	44,570.46	73,000	61%	
	<b>NET</b>	<b>30,523.93</b>	<b>14,843.99</b>	<b>63,000</b>	<b>43,570.46</b>	<b>63,000</b>	69%	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>FINANCE / ADMINISTRATION REVENUE</b>								
1-12-00-00-00-250	GRANT SUPPORT SHARE	(1,250.00)	-	-	-	-	-	
1-12-00-00-00-410	TAX CERTIFICATES	(1,050.00)	(1,655.00)	(800)	(1,680.00)	(800)	210%	
1-12-00-00-00-541	UTILINET REVENUE	-	-	-	(315.48)	-	0%	
1-12-00-00-00-550	INTEREST	(29,475.64)	(26,733.73)	(10,000)	(17,402.01)	(10,000)	174%	
1-12-00-00-00-551	NSF FEES	-	-	-	(90.00)	-	0%	
1-12-00-00-00-560	RENT	(2,450.00)	(7,850.00)	(6,600)	(7,100.00)	(6,600)	108%	
1-12-00-00-00-575	OTHER	-	(2,726.62)	-	(1,150.00)	-	0%	
1-12-00-00-00-591	FRANCHISE FEES	(17,360.67)	(27,206.17)	(28,000)	(25,573.72)	(28,000)	91%	
1-12-00-00-00-777	DONATIONS	-	(1,344.00)	-	-	-	0%	
	TRANSFER FROM RESERVES	-	-	(54,506)	-	(54,506)	0%	
	TOTAL REVENUE	(51,586.31)	(67,515.52)	(99,906)	(53,311.21)	(99,906)		
<b>FINANCE / ADMINISTRATION EXPENSES</b>								
2-12-00-00-00-110	SALARY - GEN GOVT	120,820.80	146,685.63	160,000	170,749.88	160,000	107%	
2-12-00-00-00-131	EMPLOYER RRSP CONTRIBUTION	2,000.00	4,273.68	5,700	7,633.31	5,700	134%	
2-12-00-00-00-153	TRAVEL & SUBSISTENCE	-	3,902.35	3,000	1,962.48	3,000	65%	
2-12-00-00-00-154	TRAINING	234.00	-	1,800	701.20	1,800	39%	
2-12-00-00-00-215	FREIGHT, POSTAGE & PHOTOCOPIES	6,342.93	2,944.59	3,000	6,122.12	3,000	204%	
2-12-00-00-00-216	TELEPHONE/FAX	7,066.40	5,471.58	6,000	4,382.35	6,000	73%	
2-12-00-00-00-220	MEMBERSHIPS	511.06	2,688.90	600	426.28	600	71%	
2-12-00-00-00-230	PROFESSIONAL FEES	12,681.31	13,360.00	17,500	12,500.00	17,500	71%	for the 2024 year end
2-12-00-00-00-233	ASSESSOR	10,400.00	10,640.00	10,875	10,872.00	10,875	100%	
2-12-00-00-00-239	IT NETWORK SYSTEMS/WEBSITE	5,384.83	21,548.40	20,000	24,804.96	20,000	124%	Owl purchase \$1500 /
2-12-00-00-00-250	CONTRACTED SERVICES	40,286.36	27,603.21	14,850	25,414.01	14,850	171%	shredding \$696/Work Alone \$3848/Support \$20680
2-12-00-00-00-252	REPAIRS AND MAINTENANCE - BUILDIN	2,705.43	2,705.28	17,700	7,997.42	17,700	45%	
2-12-00-00-00-253	REPAIRS AND MAINTENANCE - EQUIPM	-	-	-	2,407.25	-	0%	
2-12-00-00-00-272	LIBRARY/CARLS REQUISITION	4,394.48	4,386.72	4,925	4,324.64	4,925	88%	
2-12-00-00-00-273	FCSS REQUISITION	4,932.00	2,912.00	2,971	2,970.24	2,971	100%	
2-12-00-00-00-274	INSURANCE	10,979.67	12,633.00	13,950	13,950.00	13,950	100%	
2-12-00-00-00-276	HERITAGE HANDI-BUS	-	2,020.00	2,020	2,020.00	2,020	100%	
2-12-00-00-00-350	LEASES	5,038.20	2,893.80	3,000	3,194.98	3,000	106%	
2-12-00-00-00-510	GENERAL SUPPLIES AND GOODS	11,766.87	2,345.30	1,500	3,627.77	1,500	242%	
2-12-00-00-00-515	BANK SERVICE CHARGES	922.12	2,018.52	800	(439.64)	800	-55%	
2-12-00-00-00-516	PENALTIES INCURRED	38.76	35.00	-	22.23	-	0%	
2-12-00-00-00-523	OFFICE EQUIPMENT & FURNISHINGS	-	3,014.53	3,500	665.85	3,500	19%	new phones / ipads
2-12-00-00-00-540	NATURAL GAS	3,722.24	5,246.82	6,110	3,501.20	6,110	57%	
2-12-00-00-00-541	ELECTRICITY	2,550.64	3,029.68	3,120	3,946.40	3,120	126%	
2-12-00-00-00-700	AMORTIZATION	24,450.51	25,103.11	-	-	-	0%	
2-12-00-00-00-701	ACCRETION	3,965.92	4,124.56	-	-	-	0%	
2-12-00-00-00-780	BAD DEBT AR/TAXES	5,687.01	2,567.14	-	-	-	0%	
	TOTAL EXPENSES	286,881.54	314,153.80	302,921	313,756.93	302,921	104%	
	<b>NET</b>	<b>235,295.23</b>	<b>246,638.28</b>	<b>203,015</b>	<b>260,445.72</b>	<b>203,015</b>	<b>128%</b>	
			10093.81					
			-6235.89					
			3857.92					

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>FIRE REVENUE</b>								
1-23-00-00-00-410	FIRE DEPARTMENT REVENUE	(34,969.51)	(6,402.50)	(10,000)	(42,680.83)	(10,000)	427%	includes 2024 county share (\$9160)
1-23-00-00-00-830	DONATION	-	(1,430.00)	-	-	-	0%	
1-23-00-00-00-840	PROVINCIAL GRANT	-	(7,000.00)	-	(11,344.00)	-	0%	
	TOTAL REVENUE	(34,969.51)	(14,832.50)	(10,000)	(54,024.83)	(10,000)	540%	
<b>FIRE EXPENSES</b>								
2-23-00-00-00-154	TRAINING	-	11,193.37	10,000	3,435.41	10,000	34%	
2-23-00-00-00-200	EMERGENCY MANAGEMENT	-	500.00	500	500.00	500	100%	
2-23-00-00-00-215	POSTAGE	-	43.49	100	552.68	100	553%	
2-23-00-00-00-216	TELEPHONE AND INTERNET	1,597.94	2,796.80	1,000	1,036.07	1,000	104%	
2-23-00-00-00-217	I AM RESPONDING APP	-	1,995.16	2,000	-	2,000	0%	
2-23-00-00-00-220	MEMBERSHIPS	-	696.94	700	418.50	700	60%	
2-23-00-00-00-252	REPAIRS & MAINT. BUILDING	3,083.89	519.74	5,000	4,994.24	5,000	100%	
2-23-00-00-00-255	REPAIRS & MAINT. VEHICLES	1,385.49	5,436.16	10,000	3,913.78	10,000	39%	
2-23-00-00-00-274	INSURANCE	4,480.26	6,170.00	8,020	8,020.00	8,020	100%	
2-23-00-00-00-410	GRANT SHARE	-	-	-	5,672.00	-	0%	
2-23-00-00-00-510	DISPATCHING	1,525.20	1,569.84	1,679	1,679.10	1,679	100%	
2-23-00-00-00-511	GENERAL SUPPLIES	7,553.09	10,067.14	10,000	1,897.73	10,000	19%	
2-23-00-00-00-519	SMALL EQUIPMENT PURCHASE	11,571.39	9,050.23	22,000	20,618.07	22,000	94%	new pumper equipment/turn out gear
2-23-00-00-00-520	REPAIRS & MAINT. EQUIPMENT	201.56	2,943.56	5,000	3,104.13	5,000	62%	
2-23-00-00-00-521	FUEL	6,765.66	5,739.64	5,000	2,797.85	5,000	56%	
2-23-00-00-00-540	NATURAL GAS	3,686.76	2,733.93	3,200	2,333.06	3,200	73%	
2-23-00-00-00-541	ELECTRICITY	1,913.70	1,858.94	2,300	2,047.26	2,300	89%	
2-23-00-00-00-700	AMORTIZATION	23,228.94	18,976.94	-	-	-	0%	
2-23-00-00-00-831	INTEREST ON DEBENTURES	439.93	437.60	371	367.58	371	99%	
	TOTAL EXPENSES	67,433.81	82,729.48	86,870	63,387.46	86,870	73%	
	<b>NET</b>	<b>32,464.30</b>	<b>67,896.98</b>	<b>76,870</b>	<b>9,362.63</b>	<b>76,870</b>	<b>12%</b>	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>MUNICIPAL ENFORCEMENT REVENUE</b>								
1-26-00-00-00-250	BYLAW FINES	-	(2,850.00)	(750)		(750)	0%	
1-26-00-00-00-525	ANIMAL TAGS, LICENSES, FINES	146.00	(1,946.00)	(1,900)	(721.00)	(1,900)	38%	
1-26-00-00-00-530	TRAFFIC FINES	-	(860.00)	(500)	(171.43)	(500)	34%	
	TOTAL REVENUE	146.00	(5,656.00)	(3,150)	(892.43)	(3,150)	28%	
<b>MUNICIPAL ENFORCEMENT EXPENSES</b>								
2-26-00-00-00-250	CONTRACTED SERVICES	17,864.68	13,158.00	15,000	14,641.00	15,000	98%	
2-26-00-00-00-275	PROVINCIAL POLICING	17,592.00	18,543.50	17,817	17,817.00	17,817	100%	
2-26-00-00-00-510	SUPPLIES	-	-	-	-	-	0%	
	TOTAL EXPENSES	35,456.68	31,701.50	32,817	32,458.00	32,817	99%	
	<b>NET</b>	<b>35,602.68</b>	<b>26,045.50</b>	<b>29,667</b>	<b>31,565.57</b>	<b>29,667</b>	<b>106%</b>	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>ROADS REVENUE</b>								
1-32-00-00-00-511	SERVICES PROVIDED TO RESIDENTS	(3,246.50)	(2,841.75)	(2,000)	(3,698.75)	(2,000)	185%	
1-32-00-00-00-541	SOLAR REFUND	-	-	-	(136.90)	-	0%	
1-32-00-00-00-555	EV CHARGER	-	-	-	(95.79)	-	0%	
	TOTAL REVENUE	(3,246.50)	(2,841.75)	(2,000)	(3,931.44)	(2,000)	197%	
<b>ROAD EXPENSES</b>								
2-32-00-00-00-110	SALARY - PUBLIC WORKS	38,866.34	47,120.29	86,000	76,695.19	86,000	89%	
2-32-00-00-00-215	FREIGHT	-	95.24	100	-	100	0%	
2-32-00-00-00-216	TELEPHONE	1,260.00	1,407.22	1,500	1,348.87	1,500	90%	
2-32-00-00-00-250	CONTRACTED SERVICES	5,374.00	14,733.28	30,000	6,878.70	30,000	23%	
2-32-00-00-00-251	ROAD AND SIDEWALK REPAIRS	1,196.48	20,913.36	-	1,600.00	-	0%	
2-32-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	-	500	-	500	0%	
2-32-00-00-00-274	INSURANCE	3,668.14	5,957.00	6,520	6,723.00	6,520	103%	
2-32-00-00-00-275	WCB	-	1,421.30	1,220	5,248.78	1,220	430%	
2-32-00-00-00-510	GOODS and SUPPLIES	3,498.25	1,209.27	5,000	2,170.68	5,000	43%	
2-32-00-00-00-511	MAINTENANCE MATERIALS	36,594.44	535.24	10,000	2,260.00	10,000	23%	
2-32-00-00-00-520	EQUIPMENT PARTS and TOOLS	-	-	500	-	500	0%	
2-32-00-00-00-521	FUEL/OIL	3,987.41	8,039.68	6,500	5,458.58	6,500	84%	
2-32-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	7,787.04	4,320.24	5,000	626.66	5,000	13%	
2-32-00-00-00-523	REPAIRS & MAINT. VEHICLES	-	45.00	1,000	4,996.29	1,000	500%	
2-32-00-00-00-530	REPAIRS & MAINT. BUILDING	-	599.59	5,000	2,556.89	5,000	51%	
2-32-00-00-00-540	NATURAL GAS	2,062.21	2,235.40	2,580	1,626.48	2,580	63%	
2-32-00-00-00-541	ELECTRICITY	3,967.95	2,469.51	2,900	843.35	2,900	29%	
2-32-00-00-00-542	STREET LIGHTS	19,510.21	31,284.53	32,000	27,222.04	32,000	85%	
2-32-00-00-00-700	AMORTIZATION	75,053.28	82,247.50	-	-	-	0%	
2-32-00-00-00-701	ACCRETION	2,122.45	2,207.34	-	-	-	0%	
2-32-00-00-00-830	LOAN INTEREST	200.11	199.05	170	167.18	170	98%	
							0%	
	TOTAL EXPENSES	205,148.31	227,040.04	196,490	146,422.69	196,490	75%	
	<b>NET</b>	<b>201,901.81</b>	<b>224,198.29</b>	<b>194,490</b>	<b>142,491.25</b>	<b>194,490</b>	<b>73%</b>	

## 2026 Interim Operating Budget - Village of Warner

[illegible]

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>WATER REVENUE</b>								
1-41-00-00-00-410	WATER SALES	(159,245.57)	(162,731.43)	(160,000)	(165,708.07)	(160,000)	104%	
1-41-00-00-00-411	WORK FOR RESIDENTS	-	-	-	(200.00)	-	0%	
1-41-00-00-00-412	WATER LINE REPYAMENT	(40,373.00)	(42,191.50)	(42,000)	(42,432.00)	(42,000)	101%	
1-41-00-00-00-415	WATER SALES - BULK	(9,299.12)	(19,566.10)	(10,000)	(11,299.34)	(10,000)	113%	
1-41-00-00-00-430	UTILITY CROSSING	-	(233.33)	(250)		(250)	0%	
1-41-00-00-00-510	PENALTIES ON UTILITIES	(2,384.75)	(2,471.89)	(2,000)	(1,625.03)	(2,000)	81%	
	TOTAL REVENUE	(211,302.44)	(227,194.25)	(214,250)	(221,264.44)	(214,250)	103%	
<b>WATER EXPENSES</b>								
2-41-00-00-00-110	SALARY - WATER	2,291.60	247.50	-	853.50	-		
2-41-00-00-00-211	COURSES, MEALS, TRAVEL	-	-	2,000		2,000	0%	
2-41-00-00-00-220	MEMBERSHIPS	-	-	-		-	0%	
2-41-00-00-00-230	CONTRACTED SERVICES	104,271.81	135,123.84	140,000	103,081.76	140,000	74%	
2-41-00-00-00-239	IT SUPPORT	-	65.00	-	1,297.50	-	0%	
2-41-00-00-00-240	REPAIRS	-	225.00	10,000	33,760.36	10,000	338%	
2-41-00-00-00-250	CONTRACTED PURCHASE & WO	-	-	20,000		20,000	0%	
2-41-00-00-00-260	UTILITY CROSSING	1,880.25	2,193.00	2,500	2,193.00	2,500	88%	
2-41-00-00-00-274	INSURANCE	5,546.93	4,055.00	7,235	7,235.00	7,235	100%	
2-41-00-00-00-415	BULK WATER SALES REFUNDS	-	330.60	-	(88.10)	-	0%	
2-41-00-00-00-510	GENERAL SUPPLIES & GOODS	(1,337.84)	711.92	2,000		2,000	0%	
2-41-00-00-00-520	EQUIPMENT PARTS & SUPPLIES	4,258.50	3,344.74	5,000	71.19	5,000	1%	
2-41-00-00-00-521	FUEL/OIL	-	-	500		500	0%	
2-41-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	-	2,067.36	5,000	14,205.56	5,000	284%	
2-41-00-00-00-531	CHEMICALS	9,487.20	933.20	10,000	678.60	10,000	7%	
2-41-00-00-00-540	NATURAL GAS	4,119.21	4,091.01	4,650	3,034.72	4,650	65%	
2-41-00-00-00-541	ELECTRICITY	4,629.56	9,455.26	9,200	7,448.62	9,200	81%	
2-41-00-00-00-700	AMORTIZATION	65,700.96	48,729.18	-	-	-	0%	
2-41-00-00-00-830	DEBT SERVICING - WATERLINE L	17,109.08	23,124.09	4,000	-	4,000	0%	
2-41-00-00-00-760	Transfer to Capital					-	0%	
		217,957.26	234,696.70	222,085	173,771.71	222,085	78%	
	<b>NET</b>	<b>6,654.82</b>	<b>7,502.45</b>	<b>7,835</b>	<b>(47,492.73)</b>	<b>7,835</b>	<b>-606%</b>	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>WASTEWATER REVENUE</b>								
1-42-00-00-00-250	CONTRACT WORK FOR RESIDENTS	-	(550.00)	(500)	-	(500)	0%	
1-42-00-00-00-410	WASTEWATER FEES	(27,490.00)	(27,430.00)	(27,500)	(27,870.00)	(27,500)	101%	
	TOTAL REVENUE	(27,490.00)	(27,980.00)	(28,000)	(27,870.00)	(28,000)	100%	
<b>WASTEWATER EXPENSES</b>								
2-42-00-00-00-240	RESIDENT REPAIRS	6,609.00	2,500.00	10,000		10,000	0%	
2-42-00-00-00-250	CONTRACTED SERVICES	2,575.01	9,268.01	10,000	5,203.00	10,000	52%	
2-42-00-00-00-260	RENTALS & LEASES EQUIPMENT	-	869.61	1,000	139.80	1,000	14%	
2-42-00-00-00-510	GENERAL SUPPLIES & GOODS	-	-	500	-	500	0%	
2-42-00-00-00-531	CHEMICALS	-	9,132.00	12,000	9,482.00	12,000	79%	
2-42-00-00-00-700	AMORTIZATION	51,501.64	(26,134.11)	-	-	-	0%	
	TOTAL EXPENSES	60,685.65	(4,364.49)	33,500	14,824.80	33,500	44%	
	<b>NET</b>	<b>33,195.65</b>	<b>(32,344.49)</b>	<b>5,500</b>	<b>(13,045.20)</b>	<b>5,500</b>	<b>-237%</b>	



## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>SOLID WASTE REVENUE</b>								
1-43-00-00-00-410	GARBAGE FEES	(47,506.50)	(47,062.70)	(47,500)	(48,294.00)	(47,500)	102%	
1-43-00-00-00-411	RECYCLING REVENUE	-	-	(7,406)	(11,578.01)	(7,406)	156%	
1-43-00-00-00-511	EXTRA BIN PURCHASES	-	-	-	(195.00)	-	0%	
1-43-00-00-00-840	COUNTY COST SHARE	-	(6,500.00)	(6,500)	(6,500.00)	(6,500)	100%	
	TOTAL REVENUE	(47,506.50)	(53,562.70)	(61,406)	(66,567.01)	(61,406)	108%	
<b>SOLID WASTE EXPENSES</b>								
2-43-00-00-00-110	SALARY - SOLID WASTE	14,610.01	15,184.50	16,000	14,768.99	16,000	92%	
2-43-00-00-00-205	BOARDS & AGENCIES	11,313.09	11,652.52	12,002	12,002.06	12,002	100%	
2-43-00-00-00-231	CONTRACTED RECYCLING	1,055.44	6,428.22	7,000	5,168.10	7,000	74%	
2-43-00-00-00-250	CONTRACT LABOUR	-	-	-	620.00	-	0%	
2-43-00-00-00-251	CONTRACTED SOLID WASTE PICKUP	18,600.00	17,885.00	20,000	18,698.00	20,000	93%	
2-43-00-00-00-274	INSURANCE	-	-	-	3,850.00	-	0%	
2-43-00-00-00-510	GENERAL SUPPLIES & GOODS	-	-	500		500	0%	
2-43-00-00-00-522	REPAIRS & MAINT. EQUIPMENT	-	-	500	34.00	500	7%	
2-43-00-00-00-541	ELECTRICITY	723.42	1,898.79	1,955	1,402.00	1,955	72%	
	TOTAL EXPENSES	46,301.96	53,049.03	57,957	56,543.15	57,957	98%	
	NET	(1,204.54)	(513.67)	(3,449)	(10,023.86)	(3,449)	291%	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
<b>PLANNING REVENUE</b>								
1-61-00-00-00-410	ZONING & DEVELOPMENT PERMITS	(930.96)	(3,151.90)	(1,000)	(1,009.54)	(1,000)	101%	
1-66-00-00-00-464	LAND SALES	(50.00)	(31,962.30)	(18,000)	(69,266.68)	(18,000)	385%	
	TOTAL REVENUE	(980.96)	(35,114.20)	(19,000)	(70,276.22)	(19,000)	370%	
<b>PLANNING EXPENSES</b>								
2-61-00-00-00-230	PLANNING SERVICES	7,707.99	7,866.29	12,000	8,714.07	12,000	73%	
2-61-00-00-00-251	ECONOMIC DEVELOPMENT	-	4,853.50	1,000	-	1,000	0%	
2-61-00-00-00-231	LAND SALE COSTS	-	2,494.40	5,000	22,983.08	5,000	460%	
	TOTAL EXPENSES	7,707.99	15,214.19	18,000	31,697.15	18,000	176%	
	<b>NET</b>	<b>6,727.03</b>	<b>(19,900.01)</b>	<b>(1,000)</b>	<b>(38,579.07)</b>	<b>(1,000)</b>	3858%	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
	<b>RECREATION ADMINISTRATION REVENUE</b>							
1-72-00-00-00-830	SUMMER JOBS GRANT	-	-	(2,100)	(2,100.00)	(2,100)	100%	
1-72-00-00-00-850	COUNTY RECREATION GRANT	-	(53,472.00)	(15,000)	(53,985.00)	(15,000)	360%	
	TOTAL REVENUE	-	(53,472.00)	(17,100)	(56,085.00)	(17,100)	328%	
	<b>RECREATION ADMINISTRATION EXPENSES</b>							
2-72-00-00-00-110	SALARY - RECREATION	31,468.41	30,895.99	8,000	22,892.09	8,000	286%	
2-72-00-00-00-250	CONTRACTED	5,250.00	13,782.14	15,000	10,458.52	15,000	70%	
2-72-00-00-00-251	REPAIRS AND MAINTENANCE	-	1,364.16	1,500	374.00	1,500	25%	
2-72-00-00-00-510	GENERAL SUPPLIES	1,335.96	460.41	2,000	495.75	2,000	25%	
2-72-00-00-00-521	FUEL	556.02	511.56	1,000	1,220.95	1,000	122%	
2-72-00-00-00-541	ELECTRICITY	1,125.71	1,220.91	1,260	1,067.32	1,260	85%	
2-72-00-00-00-700	AMORTIZATION	3,214.45	3,214.45	-	-	-	0%	
2-72-00-00-00-	ACCRETION	171.02	177.86	-	-	-	0%	
	TOTAL EXPENSES	43,121.57	51,627.48	28,760	36,508.63	28,760	127%	
	<b>NET</b>	<b>43,121.57</b>	<b>(1,844.52)</b>	<b>11,660</b>	<b>(19,576.37)</b>	<b>11,660</b>	<b>-168%</b>	

## 2026 Interim Operating Budget - Village of Warner

		2023	2024	2025	YTD	2026	%	Budget
		ACTUAL	ACTUAL	BUDGET	December 31 2025	INTERIM BUDGET	Collected /Used	Explanation
	<b>CIVIC CENTRE REVENUE</b>							
1-74-00-00-00-100	KITCHEN LEASE	(2,750.00)	(650.00)	(1,500)	(1,325.00)	(1,500)	88%	
1-74-00-00-00-400	RINK FEES	(37,270.59)	(36,221.87)	(36,000)	(40,254.09)	(36,000)	112%	
1-74-00-00-00-410	KEY FOBS - CIVIC CENTRE	(260.00)	(1,566.00)	(1,000)	(1,870.00)	(1,000)	187%	
1-74-00-00-00-541	ELECTRICITY	-	-	-	(18,759.94)	-	0%	
1-74-00-00-00-570	RINK RENTALS	(4,799.29)	(1,586.00)	-	(1,918.50)	-	0%	
1-74-00-00-00-575	DONATIONS	-	-	-	-	-	0%	
1-74-00-00-00-850	COUNTY RECREATION GRANT	-	-	(35,000)	-	(35,000)	0%	
1-74-00-00-01-560	GYM MEMBERSHIP FEES	(15,530.00)	(11,442.00)	(12,000)	(11,299.00)	(12,000)	94%	
	TOTAL REVENUE	(60,609.88)	(51,465.87)	(85,500)	(75,426.53)	(85,500)	88%	
	<b>CIVIC CENTRE EXPENSES</b>							
2-74-00-00-00-109	LIBRARY	2,753.66	3,694.50	4,000	3,013.36	4,000	75%	
2-74-00-00-00-110	WAGES - CIVIC CENTRE	40,683.87	39,454.13	45,000	43,622.91	45,000	97%	
2-74-00-00-00-211	TRAVEL & TRAINING	-	641.80	-	-	-	0%	
2-74-00-00-00-216	TELEPHONE AND INTERNET	-	823.28	900	959.33	900	107%	
2-74-00-00-00-220	MEMBERSHIPS	179.97	840.37	750	49.05	750	7%	
2-74-00-00-00-230	CONTRACTED PERSONNEL	-	-	-	-	-	0%	
2-74-00-00-00-239	IT SUPPORT/EQUIPMENT	-	-	500	-	500	0%	
2-74-00-00-00-250	REPAIRS & MAINT	7,078.18	897.87	-	-	-	0%	
2-74-00-00-00-274	INSURANCE	34,622.23	33,526.00	37,941	37,941.00	37,941	100%	
2-74-00-00-00-350	CONTRACTED SERVICES	5,407.89	1,537.50	5,000	1,566.50	5,000	31%	
2-74-00-00-00-360	LEASES	-	202.40	-	(202.40)	-	0%	
2-74-00-00-00-510	GENERAL SUPPLIES & GOODS	6,433.30	7,297.51	5,000	3,919.77	5,000	78%	
2-74-00-00-00-511	JANITORIAL SUPPLIES	164.14	2,479.51	1,000	1,326.74	1,000	133%	
2-74-00-00-00-520	REPAIRS & MAINT EQUIPMENT	9,482.31	32,798.51	15,000	8,419.84	15,000	56%	
2-74-00-00-00-521	FUEL / OIL / PROPANE	1,469.71	873.46	1,000	1,557.11	1,000	156%	
2-74-00-00-00-522	REPAIRS & MAINT. BUILDING	3,939.33	1,208.94	5,000	6,499.79	5,000	130%	
2-74-00-00-00-540	NATURAL GAS	10,394.10	11,160.37	13,000	6,947.95	13,000	53%	
2-74-00-00-00-541	ELECTRICITY	11,643.43	9,259.95	13,360	24,525.49	13,360	184%	
2-74-00-00-00-700	AMORTIZATION	33,499.87	32,203.13	-	-	-	0%	
2-74-00-00-00-701	ACCRETION	3,487.95	3,627.47	-	-	-	0%	
2-74-00-00-01-831	SOLAR PANEL DEBENTURE	3,887.21	3,866.69	3,275	3,247.90	3,275	99%	
	transfer to capital	-	-	17,000	-	17,000	0%	
	TOTAL EXPENSES	175,127.15	186,393.39	167,726	143,394.34	167,726	85%	
	<b>NET</b>	<b>114,517.27</b>	<b>134,927.52</b>	<b>82,226</b>	<b>67,967.81</b>	<b>82,226</b>	<b>83%</b>	



## Request for Decision Municipal Enforcement Report

---

### RECOMMENDATION

That the Municipal Enforcement report for the period ending December 31, 2025, be accepted as information.

### LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

### BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Municipal Enforcement Report

Cases by Offence



RRCPO

Date Range 12-01-25 00:00:00 - 12-31-25 23:59:59  
Print Date 01-05-26 11:57:39 TZ Canada/Mountain

RRCPO / WARNER

Offence ID	Offence Description	Reporting District	Total
DOGL	DOG AT LARGE	RRPSS	1
Total			1
			1 / 2

RRCPO / WARNER

DOGL





## Request for Decision Chief Administrative Officer Report

---

### RECOMMENDATION

That the Chief Administrative Officer report for the period ending December 31, 2025, be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. CAO Report



## Chief Administrative Officer Report December 2025

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### Administration

- Council meeting preparation
- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store.
- MPC meeting preparation
- MPC meeting attendance
- Meetings/communication (walk in, email and phone)
- Bi-Weekly staff meetings
- Bylaw work
- Policy work
- Development inquiries/meetings
- Follow up correspondence regarding development permits
- Updates from CPO's (when applicable)
- Development Permit processing – 10 permits to date (2 sheds/2 solar roof systems/1 detached garage and front yard fence variance/1 change of use from retail to light fabrication/1 dwelling/accessory buildings/dwelling addition/surveillance suite)
- Records Management – Destruction
- Work on fixing discrepancies between GIS/Muniware addressing and google
- Website company research
- Council queries
- Resident queries
- Attend Seniors Coffee
- Adjusting journal entries
- Meetings with potential grant writing provider
- Review agreements and communications with Xplore regarding fibre optic construction
- Accessory Building Development Permit brochure creation
- Meeting with Province, Milk River, and Coutts – Ministerial invite Asset Management Pilot project
- Regional Emergency Management Agency meeting
- Work on finalizing lot sales
- Ice extension requests



Motion Carried 2023-261	Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."	WIP
<u>Motion Carried 2025-19</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that administration research residential sub-class tax rates and prepare scenarios."	WIP
<u>Motion Carried 2025-144</u>	Moved by Councillor Koehn, seconded by Deputy Mayor Kirby, "that the 2026-2028 Financial Plan be tabled to a future Council meeting."	Complete
<u>Motion Carried 2025-148</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the Mayor enter into contract with the Chief Administrative Officer for the Village of Warner."	WIP
<u>Motion Carried 2025-188</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council directs administration to research and bring back options to Council for the roadway between 5 <sup>th</sup> and 6 <sup>th</sup> Avenue on 6 <sup>th</sup> Street."	WIP
<u>Motion Carried 2025-191</u>	Moved by Mayor Lindsay, seconded by Deputy Mayor Kirby, "that Council waive half of the penalties and interest under roll number 2100 and waive the other half of the penalties and interest if the account is paid in full by December 31, 2025."	Complete
<u>Motion Carried 2025-198</u>	Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council approve a maximum amount of \$6,000.00, plus the asphalt patching repair (to be completed in the next patching rotation) towards a sewer service line repair work for roll 6700."	WIP
<u>Motion Carried 2025-215</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to research the feasibility of above ground treated water storage."	WIP
<u>Motion Carried 2025-217</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the Xplore Project and direct administration to enter into a municipal access agreement with Xplore."	WIP
<u>Motion Carried 2025-253</u>	Moved by Deputy Mayor Baron, seconded by Mayor Lindsay, "that Council directs administration to investigate the costs of both 4' and 8' LED lights and quote to change them out with parts for the library, council chambers and dressing rooms 1 and 2 at the civic centre."	WIP

<u>Motion Carried</u> <u>2025-254</u>	Moved by Councillor Glendinning, seconded by Deputy Mayor Baron, "that Council approve the Village to pay for the trench rental for the irrigation install and that the Village pay for the install of bollards around the RV sewer dump station."	Spring of 2026
<u>Motion Carried</u> <u>2025-257</u>	Moved by Mayor Lindsay, seconded by Deputy Mayor Baron, "that Council direct administration to develop an action plan for all staff, with priority on the civic centre staff.	WIP
<u>Motion Carried</u> <u>2025-258</u>	Moved by Mayor Lindsay, seconded by Councillor Fewer, "that Council allocate up to \$10,000 from accumulated surplus to provide additional cameras with video and sound for the civic centre."	WIP
<u>Motion Carried</u> <u>2025-283</u>	Moved by Mayor Lindsay, "that Council directs administration to consolidate Bylaws 529-11, 211, and 232 into one traffic bylaw."	
<u>Motion Carried</u> <u>2025-288</u>	Moved by Councillor Fewer, "that Council set the 2026 priorities to be provided to Ridge Regional Public Safety Services as follows: - Unsightly Premises / Dogs at Large / Registered vehicle checks on the roads."	Complete
<u>Motion Carried</u> <u>2025-290</u>	Moved by Mayor Lindsay, "that Council table the special bee permit item to the February 2026 Council meeting and direct Administration to engage the public on bees in the Village."	

## 2025 Operational Projects

Council	
Election	Complete - acclamation
Regional Orientation	Complete
WCAP 1st year Disbursement	Complete
2 to AB Munis	Complete
Technology (ipads)	Complete
EO Honorarium Increase	Complete
Administration	
Chamber Flooring	Complete
Village Admin building sign	Complete
Paint Admin building	2026
Paint PW building	Primer Complete
IT	Complete
Owl	Complete
Fire	
Training	Ongoing
New pumper equipment/turn out gear	Complete
Roads	
Playground zone signs/posts	WIP
Crosswalk painting	3/4 Complete - Finish in Spring
Water	
Training	Defer
Planning and Development	
Orthophoto	Complete
Wayfinding	WIP
Parks and Recreation	
Christmas Lights (\$1,200 per siloutte)	Complete
Civic Centre	
Camera for online monitoring of systems	WIP
EV Charger light	
Line for Live Barn	

## 2025 Capital Projects

Administration	
HVAC Replacements	WIP
Roads	
Civic Centre Laneway - engineering	WIP
Sidewalks - wheelchair ramp at office	Complete
Road Rehabilitation	Complete
Wastewater	
Camera along 4th Avenue	2026
Manholes	Complete - none in 2025
Civic Centre	
Ice plant	
Brine pump	Complete
LED Lights - Library	Grant not successful



## Request for Decision Solar Report

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### RECOMMENDATION

That the December 31, 2025 solar report be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

At the October 2024 regular council meeting, the following resolution was passed:

Moved by Councillor Toovey, seconded by Councillor Koehn, "that administration prepare a quarterly solar report for inclusion into Council's agenda."

Motion Carried 2024-200

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Solar Analysis

**Village of Warner Solar Savings**  
**Year End: December 31, 2025**

Microgen Credits				
Month	Rink	Fire Hall	Maintenance Shop	Total
January	\$ 69.72	\$ 48.30	-	\$ 118.02
February	\$ 111.22	\$ 27.90	-	\$ 139.12
March	\$ 169.32	\$ 89.40	-	\$ 258.72
April	\$ 1,333.80	\$ 186.60	-	\$ 1,520.40
May	\$ 4,566.00	\$ 371.70	102.68	\$ 5,040.38
June	\$ 5,244.00	\$ 483.30	79.50	\$ 5,806.80
July	\$ 5,730.00	\$ 246.90	227.70	\$ 6,204.60
August	\$ 5,076.00	\$ 494.10	190.80	\$ 5,760.90
September	\$ 4,248.00	\$ 389.70	172.80	\$ 4,810.50
October	\$ 3,293.21	\$ 356.40	180.84	\$ 3,830.45
November	\$ 370.10	\$ 50.57	28.67	\$ 449.34
December	\$ 121.03	\$ 24.19	6.89	\$ 152.11
	\$ 30,332.40	\$ 2,769.06	\$ 989.88	\$ 34,091.34

**Loan**

Principal	\$ 10,526.49	\$ 1,191.28	\$ 541.95	\$ 12,259.72
Interest	\$ 3,274.95	\$ 370.64	\$ 168.57	\$ 3,814.16
Total	\$ 13,801.44	\$ 1,561.92	\$ 710.52	\$ 16,073.88

**Total Profit (loss)**

Total Power Expense	\$ 32,142.88	\$ 4,992.53	\$ 2,107.66	\$ 39,243.07
Total Loan Payments	\$ 13,801.44	\$ 1,561.92	\$ 710.52	\$ 16,073.88
Total Credit	-\$ 30,332.40	-\$ 2,769.06	-\$ 989.88	-\$ 34,091.34
Total	\$ 15,611.92	\$ 3,785.39	\$ 1,828.30	\$ 21,225.61



## Request for Decision Council Committee Reports

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### RECOMMENDATION

That the committee reports for the period ending January 21, 2026, be accepted as information.

### LEGISLATIVE AUTHORITY

Municipal Government Act  
Procedural Bylaw

### BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

### RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Family & Community Support Services
2. Warner Revitalization Society

**Barons-Eureka-Warner Family & Community Support Services (FCSS)**  
**Minutes of Board Meeting – Wednesday, November 5, 2025**  
**Coaldale Hub (2107-13<sup>th</sup> Street)**

**Attendance**

In-person

Degenstein, Dave – Town of Milk River, Board Chair  
Chapman, Bill – Town of Coaldale, Vice-Chair  
Deleeuw, Shelley – Town of Vauxhall  
Feist, Teresa - Town of Picture Butte  
Foster, Missy – Village of Barnwell  
Glendinning, Ian – Village of Warner  
Heggie, Jack – County of Warner  
Harasem, Lori – Town of Coalhurst  
Norris, Nikole – Village of Stirling  
Prince, Kyle – Village of Barons  
Sayers, Mark – Lethbridge County  
Torrie, David – M.D. of Taber

Staff:

Morrison, Zakk – Executive Director  
DeBow, Petra – Manager  
Florence-Greene, Evelyn – Finance and HR Coordinator

Online

Payne, Megan – Village of Coutts

Absent

Firth, Carly – Town of Taber  
Jensen, Melissa – Town of Nobleford  
Stewart, Pam – Town of Raymond

**Call to Order**

Z. Morrison called the meeting to order at 4:04 p.m.

**1. Approval of Agenda**

D. Degenstein moved the Board to approve the agenda as amended.

**9. New Business**


b) Community Needs Assessment Survey Update

**Carried**

**2. Introduction**

Appointed Board members provided introductions, stated their names and the respective Municipal Council they represent.

L. Harasem entered the Board Meeting at 4:12

A handwritten signature in black ink, appearing to be 'ZM' or similar, located in the bottom right corner of the page.



**3. Elections**

a) Chair

The Board conducted the election for the position of Chair.

Z. Morrison called for nominations for the position of Chairperson.

J. Heggie nominated D. Degenstein for the position of Chairperson.

Z. Morrison called a second time for nominations for the position of Chairperson.

Z. Morrison called a third time for nominations for the position of Chairperson.

D. Degenstein accepted the nomination.

T. Feist moved nominations cease. S. Deleeuw seconded the motion.  
**Carried**

D. Degenstein was acclaimed for the position of Chairperson.

b) Vice Chair

The Board conducted the election for the position of Vice Chairperson.

D. Degenstein called for nominations for the position of Vice Chairperson.

J. Heggie nominated B. Chapman for the position of Vice Chairperson.

D. Degenstein called a second time for nominations for the position of Vice Chairperson.

D. Degenstein called a third time for nominations for the position of Vice Chairperson.

B. Chapman accepted the nomination.

K. Prince moved nominations cease. M. Sayers seconded the motion.  
**Carried**

B. Chapman was acclaimed for the position of Vice-Chairperson.

**4. Board Photo**

Photo of the 2025-2026 BEW FCSS Board was taken at the Coaldale HUB.

**5. Minutes**

S. Deleeuw moved the minutes of October 1, 2025, FCSS Board meeting be approved as presented.

A handwritten signature in dark ink, appearing to be 'JD' followed by a stylized flourish.

**6. 2025-2026 BEW FCSS Board Meetings**

a) Annual Agenda Items

Z. Morrison discussed Annual Agenda Items for 2025-2026 Board meetings.

B. Chapman moved the Board to accept the Annual Agenda Items as presented for information.

**Carried**

b) Board Meeting Schedule

The Board members discussed Board meeting schedule for 2025-2026.

T. Feist moved the Board meetings to be held on the first Wednesday of the month at 4:00 p.m., excluding the months of January, July, and August.

The Board members discussed the times of Board meetings for 2025-2026.

T. Feist moved to withdraw the motion.

T. Feist moved the Board meetings to be held on the first Wednesday of the month at 4:30 p.m., excluding the months of January, July, and August.

**Carried**

**7. Correspondence**

a) Correspondence Received

The following correspondence was presented for information:

- 2025-09-23 – FCSSAA September 2025 News.
- 2025-10-06 – FCSSAA Board Meeting Highlights September 12, 2025.
- 2025-10-06 – FCSS Fast Facts.
- 2025-10-23 – FCSSAA October 2025 News.
- 2025-10-06 – Community Volunteer Income Tax Program: Thank you letter and Certificate of Appreciation.
- 2025-10-16 – Upcoming Focus Groups.

B. Chapman moved the Board to receive the correspondence as presented for information.

**Carried**

**8. Reports**

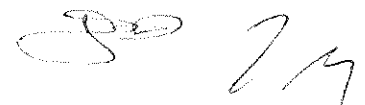
a) Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

Leadership Role Updates

- Resigned from PolicyWise Board of Directors.
- Nominated by Dave Cody, County of Warner to the position of Chair, Taber Adult Learning.
- Nominated to Co-Chair, Director's Network, FCSSAA.

Handwritten signatures in blue ink, appearing to be 'SO' and 'JN'.

Municipal Update

- FCSS Monthly Message – Family Violence Prevention Month.  
Visit: <https://fcss.ca/monthly-message/wheretoturn-2/>

M. Foster moved the Board to approve the Executive Director's Report as presented.

**Carried**

b) Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

J. Heggie moved the Board to approve the September 2025 Financial Report including:

- Financial Statement as of September 30, 2025;
- Monthly accounts for September 1-30, 2025; and
- ATB Mastercard Statement from September 12, 2025, to October 12, 2025.

**Carried**

c) FCSS Accountability Framework Reporting 2026

Z. Morrison delivered a presentation outlining the Accountability Framework Reporting for 2026. The report included key performance indicators, strategic priorities and compliance measures relevant to the upcoming reporting cycle.

The Board discussed the information presented.

S. Deleeuw moved the Board to receive the FCSS Accountability Framework Reporting 2026 as presented for information.

**Carried**

9. **New Business**

a) FCSSAA Conference – Attendee's and AGM Voting Delegates

The Board discussed and agreed that attending Board Members are authorized to act as voting delegates at the FCSSAA AGM, in the event of insufficient Board Members attending, the AGM vote can be assigned to the Executive Director.

Z. Morrison is to reach out to Board Members who were absent to confirm their interest in attending the upcoming FCSSAA Conference.

B. Chapman moved the Board to send K. Prince to attend the FCSSAA Conference.

**Carried**

Handwritten signature and initials, possibly "Jm" and "SO", located at the bottom right of the page.

M. Sayers moved the Board to appoint K. Prince to act as one of the voting delegates for the 2025 FCSSAA AGM.

**Carried**

- b) Z. Morrison provided an update to the Board on the Community Needs Assessment Survey and emphasized the importance that the survey be completed by as many individuals in their communities as possible.

**10. Round Table**

The Board shared municipal updates.

**11. Date of Next Meeting**


The date of the next regular Board meeting will be December 3, 2025, at the Coaldale HUB (2107 – 13<sup>th</sup> St.) in person and online (via Teams) starting at 4:30 p.m.

**12. Adjournment**

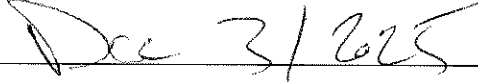
M. Sayers moved the meeting to adjourn at 5:46 p.m.

**Carried**

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Executive Director

  
\_\_\_\_\_  
Date

**WARNER REVITALIZATION SOCIETY**  
**GENERAL MEETING**  
**DECEMBER 9, 2025**  
**WARNER SENIOR CENTER**

**PRESENT:** Rodger Shewkenek, Majorie Cronkhite, Jen Hall, Amy Omelusik, Amy Son, Sylvia, Dan Court(society member and Village of Warner representative), Beth Punga, Colette Glynn, Diane McKenzie, Carol Cronkhite.

**REGRETS:** Paula Doenz, Val Lagler

Meeting called to order by President, Diane McKenzie at 6:33 pm.

The Agenda was presented.

**Motion by Carol** to accept the Agenda as presented. Carried.

Minutes from the November general meeting were presented.

**Motion by Carol**, to adopt the minutes as presented. Carried.

Treasurer's Report: Marjorie (attached)

**Motion by Marjorie** to adopt the Treasurer's report, as presented

Second: Colette Carried

**Business Arising from the December 9, 2025 Minutes.**

Casino Application requirements: Mission Statement/Prime Objectives

Was noted that on the list of Volunteer positions, the Casino Chair must be someone other than the Secretary.

Discussion was held on the wording and what should be included in the Mission Statement.

Below is a generalization of the discussion and ideas from the WRS members.

- important to focus on the word "Revitalization". The very definition of the word, is "to bring back to life"; "to imbue a new life and vitality into something."

- core goal is to build our town/community to make Warner attractive to people, not necessarily in the physical sense but to encourage people to become involved in keeping Warner beautiful but not necessarily having "projects", like we have done in the past.

- to focus on being a welcoming and supportive community, the social, economic, business, recreational and educational assets that would entice people to move to the Village of Warner and the community. Examples of that would be, Warner Days, Daycare, the educational advantages of a smaller school, safety in a small town.

- to continue what we have already started to accomplish, to focus on things such as Warner Days, the Welcome to Warner packets, community garage sale.

- putting ourselves out there to assist projects and start ups, such as what we did to help the Daycare get started, "that was a game changer." We don't necessarily have to do the footwork but to exist to support that type of activity in the Village. This was the premise to

get the Warner Hotel up and running again. Community members came together to form a consortium to support it, financially and to breathe new life into an asset that already existed. It was also the key drive behind forming the Warner Hockey School, to breathe new life into our school.

Amy Son, submitted a possible Mission Statement: "To bring neighbors together to restore, beautify and rejuvenate our community, ensuring it remains a vibrant, welcoming place for current and future generations". A discussion was held on Amy's suggestion. Amy Omelusik, suggested that we add the word 'businesses' to Amy Son's submission.

**Motion by Carol**, that we accept Amy Son's submission with the addition of the word businesses and set it as the official Warner Revitalization Society Mission Statement. "To bring neighbors and businesses together to restore, beautify and rejuvenate our community ensuring it remains a vibrant, welcoming place for current and future generations".

All in favor.      Carried      Thank you to Amy for her insight.

Discussion was held on a new businesses in Warner:

-Internet Café, Tyrone Cheeseman has moved into the former Mama's Bakery building. He will have some beverages and simple snacks and luncheon items, available. He is still getting things set up, with Health Inspector, etc.

-Plumber, Chris Taylor (AMC)

Nativity/other Christmas decorations at the "Welcome to Warner" entrance sign:

Marjorie noted that the Nativity has been put up but has blown over, due to our high winds, of late. Discussion was held on how to secure it better, Marj wondered if we should contact Darcy Huber about setting it back up and making it more secure, somehow. Our Society has had a discussion with the Village of Warner about taking care of the landscaping, etc. but the maintenance/care of the Nativity and other decorations, were never discussed. Marjorie got the impression that the Village would like to take over the sign area. It was suggested that we approach the Village Council on this matter, we could offer the storage of the decorations, etc. in our shed. Dan Court will take this back to the next Village Council meeting and will bring information back to us, at our January meeting. We will also check to see if we have a flood light that can be used to illuminate the display, during Christmas. Carol will check to see if she has one that she can donate.

Amy Son, our new Warner Memorial Library Librarian, has asked if she might have access to any decorations, for the library. The members were in favor of this and suggested that she continue to store them in our shed.

### **New Business:**

Storage Shed: A discussion was held on the contents of the storage shed and what should be kept and what should be disposed of. Some of the items are seasonal decorations, Marjorie presented pictures (included) that she took, documenting the items in the shed. Among the items, is a Wood Chipper.....do we want to sell it? Was noted that there are 3 keys for the shed, was suggested that one set remain at the Village Office and Marjorie and Amy Omelusik have the other two.

Electronic Billboard at the Elks Hall: Former Village Councillor, Chris Koehn, managed the operation of the billboard but has now moved from Warner. Due to the ongoing problems with keeping the sign up and running, Rodger has talked with Tyrone Cheeseman, a new Computer repair business owner in Warner, about taking over the running of the board. Dan Court will bring this

**Membership:**

Amy Omelusik noted that the rules, regarding Societies has changed. She gave the Memorial Library as an example. They have to have two separate boards, the Library Board and a Friends of the Warner Memorial Library, which now is required to have 15 paid members are now required. A discussion was held on whether or not we have enough paid members to cover this, upon review of our paid members list, we do have enough.

Information from Village of Warner Town Council Meeting:

Colette reported that Southgrow has started a new initiative program. Highway 4 has been designated as the “Gateway to Western Canada” or “Western Gateway” (clarification needed on the exact a name). It starts at the Coutts/Sweetgrass border and runs along Highway 4, to the County of Lethbridge (not including the City of Lethbridge). They have hired two people, for 3 years, who will be working with Coutts, Milk River, Warner, Stirling and includes Wrentham, along Highway 36. Their aim is to promote the assets, businesses and facilities of the towns/communities along the route. They have attended local council meetings and have visited Warner and Coutts, to introduce themselves and will be visiting the other areas, in the near future. Dan Court noted that one of the objectives of Southgrow is to brand each community and promote their assets. Was suggested that we get contact information and invite them to one of our meetings, to find out more about their mandate and various programs that they will provide the communities.

**Other Business:**

**Upcoming Warner Events:**

December 13-Santa Claus Parade and Fireworks, Free Skate at the Civic Center

December 19: Mennonite concert: 7:00 pm, Warner Elks Hall

December 25: Christmas Dinner: 2:00 pm, Warner Seniors Center

February 14, 2026: Lions Flapjack Breakfast, 9:00-Noon, Warner Elks Hall by donation.

There will be a 50/50 draw Proceeds go to the Tri Community Childcare Society.

**Next Meeting:** January 13 @ 6:30 pm, Warner Seniors Center

**Adjournment:** Meeting adjourned by Chair, Diane McKenzie at 7:40 pm

Chair:\_\_\_\_\_

Secretary:\_\_\_\_\_

Date:\_\_\_\_\_



## Request for Decision Correspondence

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### RECOMMENDATION

That the correspondence for the period ending January 21, 2026 be accepted as information.

### LEGISLATIVE AUTHORITY

### BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Fortis Alberta – Distribution Tariff
2. Public Safety and Emergency Services – **Alberta's Police Funding Model**
3. Alberta Municipalities – Statement on Renewed Police Funding Model
4. Director of Law Enforcement – Police Funding Model
5. Municipal Affairs – Minister follow up letter from summer visit
6. Emergency Health Services – Lights and Sirens Response





Jennifer MacGowan  
Director  
Stakeholder Engagement

**FortisAlberta Inc.**  
320 - 17 Avenue SW  
Calgary, Alberta T2S 2V1  
Phone: (403) 310 - Wire (9437)  
[www.fortisalberta.com](http://www.fortisalberta.com)

December 23, 2025

**RE: 2026 FortisAlberta Inc. Distribution Tariff**

This letter is to advise that on December 17, 2025, the Alberta Utilities Commission (AUC) issued Decision 30274-D01-2025: FortisAlberta Inc. Annual Performance-Based Regulation Rate Adjustment, approving updates to FortisAlberta's Distribution Tariff effective January 1, 2026.

FortisAlberta's 2026 Distribution Tariff is comprised of its Customer and Retailer Terms and Conditions of Electric Distribution Service, Fee Schedule, Customer Contribution Schedules and Rates, Options and Riders Schedules, available at [www.fortisalberta.com](http://www.fortisalberta.com).

To support your business planning activities for this coming year, we have attached a sample of estimated bill impacts to show the total percentage change from December 2025 to January 2026 for each rate class based on consumption and demand. These values include transmission, distribution, and energy charges, where energy charges are based on EPCOR Energy Alberta Inc.'s Rate of Last Resort. Additionally, we have provided an excerpt of FortisAlberta's 2026 Maximum Investment Levels (Table 1), which represent the maximum approved amount that FortisAlberta may invest in a new or upgraded service.

Changes to FortisAlberta's Distribution Tariff for 2026 take into account a variety of factors and adjustment mechanisms related to inflation, capital funding, benefit-sharing provisions, and other adjustments, as determined and approved by the AUC. You may learn more about the AUC's 2024-2028 Performance-Based Regulation Plan for Alberta Electric and Gas Distribution Utilities in Decision 27388-D01-2023, available at [www.auc.ab.ca](http://www.auc.ab.ca).

We appreciate the opportunity to keep you informed of these updates. As your trusted electric system distribution provider, FortisAlberta is dedicated to serving you and is excited about continuing our valued partnership. If you require further information or have any questions with respect to FortisAlberta's 2026 Distribution Tariff, please feel free to contact your dedicated Stakeholder Relations Manager.

Sincerely,

A handwritten signature in blue ink, appearing to read "JMacGowan", written over a horizontal line.

Jennifer MacGowan  
Director, Stakeholder Engagement



## Sample of Average Monthly Bill Impacts by FortisAlberta Inc. Rate Class

(Includes Energy, Retail, Distribution and Transmission Rates, and Riders based on values approved by the Alberta Utilities Commission for Q4-2025 and Q1-2026)

Rate Class	Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2025 Bill	Jan 2026 Bill	\$ Difference	% Change
		300 kWh		\$102.48	\$103.32	-\$0.84	0.8%
<b>11</b>	<b>Residential</b>	640 kWh		\$170.17	\$171.16	-\$0.99	0.6%
		1,200 kWh		\$281.64	\$282.87	-\$1.23	0.4%
		200 kWh	5 kVA	\$137.53	\$140.13	-\$2.60	1.9%
<b>21</b>	<b>Farm (Breakered) (Closed)</b>	1,400 kWh	10 kVA	\$423.34	\$430.58	-\$7.24	1.7%
		7,500 kWh	25 kVA	\$1,760.37	\$1,788.75	-\$28.38	1.6%
		700 kWh	10 kVA	\$326.67	\$332.72	-\$6.04	1.8%
<b>22</b>	<b>Farm (Demand Metered)</b>	3,000 kWh	20 kVA	\$882.43	\$897.56	-\$15.12	1.7%
		15,000 kWh	60 kVA	\$3,543.79	\$3,601.16	-\$57.37	1.6%
		6,000 kWh	20 kW	\$2,411.56	\$2,491.70	-\$80.15	3.3%
<b>26</b>	<b>Irrigation (Seasonal Bill)</b>	15,000 kWh	33 kW	\$4,955.61	\$5,132.36	-\$176.76	3.6%
		45,000 kWh	100 kW	\$14,855.02	\$15,386.02	-\$531.00	3.6%
<b>31</b>	<b>Streetlighting (Investment)</b>	5,144 kWh	12,500 W	\$4,130.54	\$4,200.78	-\$70.24	1.7%
<b>33</b>	<b>Streetlighting (Non-Investment)</b>	7,900 kWh	20,000W	\$2,370.43	\$2,392.23	-\$21.80	0.9%
<b>38</b>	<b>Yard Lighting</b>	5,000 kWh	12,000 W	\$2,688.07	\$2,727.58	-\$39.51	1.5%
Rates 31, 33 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$285.64	\$294.17	-\$8.52	3.0%
<b>41</b>	<b>Small General Service</b>	2,165 kWh	10 kW	\$525.91	\$542.18	-\$16.27	3.1%
		10,825 kWh	50 kW	\$2,448.06	\$2,526.29	-\$78.24	3.2%
		2,590 kWh	7.5 kW	\$742.11	\$759.43	-\$17.32	2.3%
<b>45</b>	<b>Oil and Gas Service</b>	5,179 kWh	15 kW	\$1,353.27	\$1,387.43	-\$34.16	2.5%
		25,895 kWh	75 kW	\$6,242.54	\$6,411.45	-\$168.91	2.7%
		32,137 kWh	100 kW	\$3,744.23	\$3,865.96	-\$121.73	3.3%
<b>61</b>	<b>General Service</b>	63,071 kWh	196 kW	\$7,306.66	\$7,544.66	-\$238.01	3.3%
		482,055 kWh	1,500 kW	\$55,558.54	\$57,371.45	-\$1,812.91	3.3%
		500 kWh		\$387.67	\$412.05	-\$24.38	6.3%
<b>62</b>	<b>EV Fast Charging Station Service</b>	1,000 kWh		\$723.00	\$770.83	-\$47.83	6.6%
		3,000 kWh		\$2,064.27	\$2,205.91	-\$141.64	6.9%
		824,585 kWh	2,500 kW	\$94,044.18	\$92,257.28	\$1,786.90	-1.9%
<b>63</b>	<b>Large General Service</b>	1,529,769 kWh	4,638 kW	\$166,257.69	\$162,820.17	\$3,437.52	-2.1%
		3,298,338 kWh	10,000 kW	\$347,365.66	\$339,788.47	\$7,577.20	-2.2%
<b>65</b>	<b>Transmission Connected Service</b>	The Distribution Component will increase from \$50.240044/day to \$50.619440/per day. The Transmission Component is the applicable rate of the Alberta Electric System Operator (AESO).					



## Customer Contribution Schedules

**Table 1 - Excerpt**

### **2026 Maximum Investment Levels for Distribution Facilities When the Investment Term is 15 years or more**

<b>Type of Service</b>	<b>Maximum Investment Level</b>
Rate 11 Residential	\$3,168 per service
Rate 11 Residential Development	\$3,168 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,787 base investment, plus \$971 per kVA of Peak Demand
Rate 26 Irrigation	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,493 per fixture
Rate 38 Yard Lighting	\$966 per fixture
Rate 41 Small General Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,787 base investment, plus \$1,080 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,787 base investment, plus \$1,080 per kW for the first 150 kW, plus \$135 for additional kW of Peak Demand
Rate 63 Large General Service	\$122 per kW of Peak Demand, plus \$134 per metre of Customer Extension

**Notes:** Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.

From: PSES Minister <PSES.Minister@gov.ab.ca>  
Sent: December 18, 2025 7:31 AM  
Subject: Update on Changes to Alberta's Police Funding Model

Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

#### Background

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher shared of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

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#### Key Changes to the Funding Model

##### Phased Cost Sharing Implementation

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

#### Modernized Funding Formula

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

- \* 50% population;
- \* 30% equalized assessment (reduced from 50%); and

- \* 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

#### Revised Modifiers and Subsidies

Several adjustments are being made to improve equity and better reflect service delivery realities:

- \* Removing inequitable subsidies: The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
- \* Updating shadow population: The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).
- \* New vacancy subsidy: A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
- \* New population density subsidy: This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

#### Enhanced Transparency and Accountability

A new annual public reporting process will be introduced, providing clear visibility into:

- \* Amounts collected from municipalities under the model;
- \* How funds collected under the model are allocated; and
- \* How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

#### Next Steps

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process. Should you have questions or require additional information, please contact my ministry at [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca).

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis  
Deputy Premier of Alberta  
Minister of Public Safety and Emergency Services

Classification: Protected A

From: Dylan Bressey <president@abmunis.ca>  
Sent: December 19, 2025 10:39 AM  
To: Kelly Lloyd  
Subject: ABmunis Statement on the Renewed Police Funding Model

Dear Mayors, Councillors and CAOs,

ABmunis just released an initial statement on the renewed Police Funding Model. We remain focused on highlighting the fiscal challenges all municipalities face due to the escalating costs of policing and other essential services our members provide with limited resources. We also highlight the opportunity to invest in prevention/Family and Community Support Services (FCSS) that, over the long term, will increase community safety and well-being and reduce high-cost interventions such as policing.

Over the next while, ABmunis will conduct a deeper analysis of the impact of the PFM and will continue our advocacy for an equitable funding model that reflects demand for services and ability to pay, strengthens oversight and accountability, and reinvests all funds raised back into frontline policing and public safety. We will keep members up to date through our Weekly newsletter as our work progresses and host a session on policing at our Municipal Leaders Caucus scheduled to take place March 26 and 27 in Edmonton. Additionally, your Board representatives and I are always grateful to hear directly from you if you have questions or feedback.

If you have not taken a look, please check out our Property Taxes Reimagined project. It highlights the cumulative impacts of many decisions successive governments have made to decrease revenue, increase costs, and remove property tax room from municipalities. Changes to the PFM are the latest example of this trend. The Property Taxes Reimagined campaign was created to highlight the challenges local councils are facing as they work hard to stretch every dollar, so that Albertans can have informed conversations about how local services and infrastructure should be funded. In the New Year, we will roll out additional phases and strongly promote this work. But we need your help to make it successful. Please consider sharing relevant parts of this campaign with your residents and MLAs.

On behalf of the ABmunis Board, I would like to wish you Happy Holidays. We look forward to engaging you further in the New Year.

Dylan Bressey

| President  
E: president@abmunis.ca

From: PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>  
Sent: December 22, 2025 3:29 PM  
To: Kelly Lloyd  
Subject: RE: Police Funding Model Changes – Preliminary Estimation Process

Attention: Chief Administrative Officers

Further to the Government of Alberta's announcement on December 18, 2025, and the Minister's correspondence to Chief Elected Officials of that date, I am writing with additional details and next steps with respect to the changes to the Police Funding Model that will take effect on April 1, 2026.

The department is finalizing preliminary five-year cost estimates for each municipality under the renewed Police Funding Model. While figures will change as updated information becomes available, these estimates are intended to demonstrate how the renewed formula will be applied and to support municipal budget planning. For example:

- \* The five-year cost estimate calculations will utilize 2024–25 PPSA frontline policing actuals, assuming an 8% annual increase to policing costs and a five-year phase-in.

- \* The five-year cost estimate calculations will utilize 2024–25 population, equalized assessment, preliminary occurrence data, and vacancy data.

It is important to note that each year updated data for each formula factor will be used to determine final amounts payable under the model.

If your municipality would like to receive this estimate and related information, please provide the following by return email to [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca): Insert the following in the Subject line:

“Request for PFM Preliminary Estimate.”

- \* Designated municipal contact name and title (an alternate if applicable)

- \* Direct phone number

- \* Email address

The updated Police Funding Regulation is available on the Alberta King's Printer site.

You can access the Renewed Police Funding Model Fact Sheet [here](#).

I look forward to working with your municipality to transition to the Renewed Police Funding Model.

Sincerely,

C.M. (Curtis) Zablocki, O.O.M.  
Assistant Deputy Minister  
Director of Law Enforcement





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Peace River*

AR119973

December 10, 2025

His Worship Tyler Lindsay  
Mayor  
Village of Warner  
PO Box 88  
Warner AB T0K 2L0

Dear Mayor Lindsay:

Thank you for meeting with me this past summer as I toured areas of our wonderful province. I appreciated our discussion regarding seniors housing shortages, the Bridge Housing Co-Op as a contributor to local efforts as well Local Government Fiscal Framework (LGFF) cash flow and ongoing issues with healthcare access, including pharmacy services.

Municipal Affairs provides annual funding to all municipalities through the LGFF and the Canada Community-Building Fund. Disbursement of LGFF operating allocations were delayed in comparison with last year due to implementing a new IT system for the program. The later disbursement in 2025 reflects a one-time transition to the new LGFF operating system. Be assured, with the system now fully functional, timelines are expected to return to normal.

I understand your concern about a shortage of seniors housing in your community, and I contacted the Honourable Jason Nixon, Minister of Assisted Living and Social Services. I have been informed that The Ridge County Housing has requested funding for enhancing the local Seniors Self-contained Housing program and plans to build an additional 20 units under this program. Ridge Country Housing is also hoping to add 10 units to the north end of the existing Ridgeview Lodge in Raymond, which presently has 40 units. I also understand the chief administrative officer of the housing management body is not aware of a pharmacy concept within these current projects.

I also consulted with the Honourable Adriana LaGrange, Minister of Primary and Preventative Health Services regarding healthcare services and can provide the following information. Please know the province is working to ensure retention and enhance rural access to healthcare services, including:

- expansion of Alberta's medical schools;
- improvement of the registration process for international medical graduates;
- a four-year agreement to provide competitive compensation for medical residents, helping attract more residents and future physicians to the province; and
- a new compensation model launched April 1, 2025, to make Alberta's family and rural generalist physicians the best paid in Canada, with incentives.

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In addition, Alberta is investing over \$28 million into the Rural and Remote Family Medicine Resident Physician Bursary Pilot Program, the Rural Team Recruitment Grant, and a Municipality Supported Clinics Grant to improve team-based primary health care in rural areas.

Thank you again for taking the time to meet. The work municipal leaders do at the local level is vital to the success of communities and our province. I am committed to ensuring your concerns are heard and collaborating with you to serve Albertans. I look forward to continuing our work together in support of Alberta's communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a long horizontal stroke extending to the right.

Dan Williams, ECA  
Minister of Municipal Affairs

cc: Honourable Adriana LaGrange, Minister of Primary and Preventative Health Services  
Honourable Jason Nixon, Minister of Assisted Living and Social Services  
Kelly Lloyd, Chief Administrative Officer, Village of Warner



# Memorandum: *Lights & Sirens Response*

Emergency Health Services - Alberta

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Date: December 17, 2025

To: Medical First Response Agency Leaders

From: EHS – Alberta Medical First Response Program

Subject: Changes to EHS – Alberta Lights & Sirens Response

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MFR Agency Leaders,

As part of our ongoing modernization of Emergency Health Services (EHS) in Alberta, we are implementing a change to how paramedics use lights and sirens during ambulance responses. This means that how EHS responds, with or without lights and sirens, will match the clinical urgency of the emergency.

## **What is changing?**

Lights and sirens are an important tool available to paramedics when time-sensitive, high acuity care is required. However, current data and frontline experience have identified a mismatch between lights and sirens use and clinical need. Beginning **January 27, 2026**, EHS – Alberta will more closely match lights and sirens decisions to the clinical need of an event, reducing the number of ambulance responses using lights and sirens. This change could bring our lights and sirens responses as low as 33% compared to the current ~80% of events. (See Table A below).

## **Why this change matters?**

- This allows us to align lights and sirens responses with the clinical urgency of each event.
  - It empowers paramedics to use their professional judgement to make informed clinical decisions supporting the quality and safety of patient care. By having yellow events responded to cold, we are eliminating the number of low acuity events put into pending and then receive a lights and sirens response.
  - Minimizing the number of lights and sirens responses improves safety for paramedics and other responders, patients, and the public on Alberta's roadways.
  - This change aligns with leading international practice.
-

## What this means for MFR Partners

- EHS paramedics will respond “Hot” less often for lower acuity calls.
- MFR partners are encouraged to consider aligning their organizational practice with EHS on the use of lights & sirens when responding to medical emergencies.

Table A: Definitions of the colour prioritization system

Clinical Response Priority	Definition	Response
Purple	Immediately life threatening (cardiac/respiratory arrest).	Lights and Sirens
Red	Immediately life threatening or time critical.	Lights and Sirens
Orange	Potentially urgent / serious but not immediately life threatening.	No Lights and Sirens: With clinical discretion to upgrade
Yellow	Non-urgent (not serious or life threatening).	No Lights and Sirens
Green	<b><i>*This category is not currently in use*</i></b> Non-urgent (not serious or life threatening). Suitable for clinical review for an alternative response.	N/A
Blue	Non-urgent (not serious or life threatening). Suitable for further secondary clinical triage.	N/A

Your feedback is valued and plays a vital role as we continue to refine and improve how we deliver care together. The Alberta MFR Program will host a virtual Townhall for MFR leaders on January 7, 2026, at 1300h. MFR agency leaders and allied dispatch centres are

invited to hear more information about this initiative and ask questions. The joining details for the Townhall are included below.

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## **Virtual Townhall for MFR Leaders – EHS Changes to Lights & Sirens Response**

Wednesday, January 7, 2026

1300h

Join by visiting the link below at the start of this event

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 237 714 089 455 05

Passcode: QW6Ss2QV

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Thank you for your continued partnership. By working together, we are strengthening Emergency Health Services in Alberta for patients, the public and allied emergency responders.

If you have any questions or concerns, please reach out to the MFR Program at [mfr@emergencyhealthservices.ca](mailto:mfr@emergencyhealthservices.ca).



## Request for Decision Boulevard Trees and Shrubs Bylaw 493-04

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### RECOMMENDATION

That Council direct Administration to

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

Bylaw 493-04, being the Boulevard Trees and Shrubs Bylaw, has been placed on the agenda as requested, for Council discussion.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Boulevard Trees and Shrubs Bylaw 493-04

**VILLAGE OF WARNER  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 493-04**

Under the authority and subject to the provision of Section 533 of the Municipal Government Act, the Council of the Village of Warner duly assembled hereby enact the following:

That the Village of Warner hereby is absolved of any liability for the care, maintenance or removal of any trees shrubs or structures on boulevards adjacent to any properties in the Village of Warner.

The care and maintenance is the sole responsibility of the adjacent landowner.

Read a first time this 8<sup>th</sup> day of July 2004

Read a second time this 12<sup>th</sup> day of August 2004

Read a third and final time this 12<sup>th</sup> day of August 2004

  
\_\_\_\_\_  
Mayor Dennis Lagler

  
\_\_\_\_\_  
CAO Lana Holt



## Request for Decision Animal Control Bylaw 616-23

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### RECOMMENDATION

That Council direct Administration to

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

Bylaw 616-23, being the Animal Control Bylaw, has been placed on the agenda as requested, for Council discussion.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Animal Control Bylaw 616-23

**VILLAGE OF WARNER  
ANIMAL BYLAW 616-23**

**BEING A BYLAW OF THE VILLAGE OF WARNER TO PROVIDE FOR THE REGULATION AND CONTROL OF ANIMALS WITHIN THE VILLAGE OF WARNER.**

**WHEREAS** pursuant to the Municipal Government Act, Chapter M-26 RSA 2000, and any amendments thereto, the Council may pass a bylaw to regulate and control Animals within the Village of Warner.

**WHEREAS** Bylaw 613-23 regulates dogs in the Village and are thus not addressed within this Bylaw.

**WHEREAS** Council deems it advisable to regulate and control the Animals within the Village of Warner in the Province of Alberta to provide for the safety, cleanliness and environmental protection of the Village and its residents.

**NOW THEREFORE**, the Council of the Village of Warner duly assembled, enacts as follows:

**1. TITLE**

1.1. This Bylaw may be cited as the "Animal Control" Bylaw.

**2. DEFINITIONS**

"Animal" shall mean any bird, reptile, amphibian, or mammal excluding humans and Wildlife.

"Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"Livestock" includes, but is not limited to:

- a) a horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
- b) domestically reared or kept deer, reindeer, moose, elk, or bison;
- c) farm bred fur bearing Animals including foxes or mink;
- d) Animals of the bovine species;
- e) Animals of the avian species including emus, ostriches, chickens, turkeys, ducks, geese, peacocks, peahens, or pheasants; and
- f) all other Animals that are kept for agricultural purposes including bee colonies, and does not include cats, dogs, or other domesticated household pets.

"Livestock Emotional Support Animal" means a companion Animal that a mental health professional has determined provides a benefit for an individual with a disability.

"Owner" means any Person:

- a) who has the care, charge, custody, possession or control of the Animal;
- b) who owns or claims a proprietary interest in the Animal; or
- c) who harbours, suffers, or permits an Animal to be present on any property owned or under their control.

"Village" shall mean the Village of Warner.





### 3. LIVESTOCK

- 3.1. No person shall keep or maintain any Livestock in the Village, without first obtaining an Animal Control Permit issued by the Village office, within the areas as described below:
  - 3.1.1. In the Village of Warner South of First (1<sup>st</sup>) Avenue and only on properties that are at the least 2.4711 acres
  - 3.1.2. Chickens - 1<sup>st</sup> Avenue North
- 3.2. Livestock will be allowed within the Village, without a permit, only on days when a parade or a celebration is being held.

### 4. PERMITS

- 4.1. Application for a permit will be obtained from the Village office in the form provided. Applications will be completed in detail. Any other information the Village may require, or consider appropriate, shall be supplied to ensure all information is considered in each application.
- 4.2. The Village and/or its Designated Officers shall take into consideration all factors which may be to the best interest of the Village as a whole and, in particular, the surrounding neighbourhood and may:
  - 4.2.1. Grant permit; or
  - 4.2.2. Grant a permit subject to conditions; or
  - 4.2.3. Refuse any application as they may deem advisable.
- 4.3. The Village may revoke any permit or vary the terms and conditions of such at any time. In particular, any permit shall be revoked, but not limited to, if the premises where the Animal is being kept is not kept clean and sanitary, so as to control the nuisance of manure, flies, odour or filth. Upon receipt of a written complaint with justifiable concerns, each permit location is subject to an unscheduled inspection by the Village and/or its Designated Officer.
- 4.4. Permits will be issued in accordance to the following guidelines:
  - 4.4.1. All permit requests for Animals (excluding dogs and cats) will be reviewed and approved according to the regulations and guidelines provided by the appropriate Provincial and Federal government departments.
  - 4.4.2. One (1) large Animal per acre, no matter the age (for example, two (2) horses and (one)1 cow with calf would be four (4) permits; or one (1) mare with foal would be two (2) permits)
  - 4.4.3. Two (2) small Animals per acre (goat, sheep, etc.) No more than six (6) chickens will be allowed in the Village, with absolutely no allowance for roosters.
  - 4.4.4. Permits shall not be issued for pigs. Pigs shall not be allowed in the Village.
  - 4.4.5. Stallions (possibly short term, with special security requirements and upon individual request to council).
  - 4.4.6. Bulls (possibly short term, with special security requirements and upon individual request to council).
  - 4.4.7. Livestock Emotional Support Animal(s) may be permitted in the Village outside of provision 3.1.1, provided conditions set during the permit stage are met.
- 4.5. Permits may be issued after an inspection of the location noted on the application to ensure adequacy of fence/corral, security, and space for forage.

7/2 W

- 4.6. Following an issuance of a permit, the Village and/or its Designated Officer, shall inspect each permit location to determine its validity.
- 4.7. Within seven (7) days of the expiration of a permit or as otherwise required by the Village, each property owner is responsible for a general cleanup of the Animal area, complete to the abatement of all nuisances and to the satisfaction of the Village. Failure to do so will be justification for the Village to have the cleanup undertaken and to assess any incurred costs against the property.

## **5. FEE SCHEDULE**

- 5.1. There will be an administration fee assessed for each permit, in accordance with the fee policy, attached as Schedule A. Recipients of an Animal control permit shall comply with all provincial regulations and legislation concerning public health and the keeping of Animals.
- 5.2. All Animal permits will be issued for a twelve (12) month period from the date of issuance unless otherwise stated on the application.
- 5.3. Any person keeping or maintaining any Animal in the Village without a permit, or any person failing to remove any Animal from the Village after a permit to keep such Animal has been revoked and/or expired, is guilty of an offense and may be issued a violation ticket as indicated in Schedule B.

## **6. GENERAL**

- 6.1. Where a contravention of this Bylaw is of a continuing nature, further violation tickets may be issued by the Village and/or its Designated Officer, provided that no more than one violation ticket shall be issued for each day that the contravention continues.
- 6.2. Nothing in this Bylaw shall prevent the Village from immediately issuing a violation ticket for the mandatory Court appearance of any person who contravenes any provision of this Bylaw.
- 6.3. All charges and costs that are left unpaid shall be added to the landowner's property tax account and collected in that manner.

## **7. SEVERABILITY**

- 7.1. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.

## **8. REPEAL OF BYLAW**

- 8.1. That Bylaw No. 543-13 and amendments thereto are hereby repealed.

## **9. EFFECTIVE DATE**

- 9.1. This Bylaw shall take effect at the date of final passing thereof.

Read for the first time this 17<sup>th</sup> day of May, 2023



Read for the second time this 17<sup>th</sup> day of May, 2023

Unanimous consent be given consideration for third reading this 17<sup>th</sup> day of May, 2023.

Read for a third and final time this 17<sup>th</sup> day of May, 2023

  
\_\_\_\_\_  
Tyler Lindsay  
Mayor

  
\_\_\_\_\_  
Kelly Lloyd  
Chief Administrative Officer



**Schedule A: Permit Fee**

Large Animals	\$20.00/Head
Small Animals	\$15.00/Head
Chickens	\$3.00/Head

**Schedule B: Animal Control Bylaw Penalty Schedule**

- |   |          |
|---|----------|
| 1. Keeping or harbouring any Animal where prohibited in the bylaw                     | \$250.00 |
| 2. Keeping or harbouring any Animal in numbers more than those described in the bylaw | \$250.00 |





## Request for Decision Dangerous and Unsightly Property Bylaw 618-23

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### RECOMMENDATION

That Council direct Administration to

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

Bylaw 618-23, being the Dangerous and Unsightly Bylaw, has been placed on the agenda as requested, for Council discussion.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Dangerous and Unsightly Property Bylaw 618-23

**VILLAGE OF WARNER  
BYLAW NO. 618-23**

**A BYLAW OF THE VILLAGE OF WARNER IN THE PROVINCE OF ALBERTA TO REGULATE DANGEROUS AND UNSIGHTLY PROPERTY.**

**WHEREAS** the Municipal Government Act RSA 2000, c M-26 and regulations as amended, provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people; the protection of people and property; nuisances, including unsightly property; services provided by or on behalf of the municipality; public utilities and the enforcement of bylaws;

**AND WHEREAS** no Owner or Occupant in control of Property, land, premises or building shall permit, suffer, continue or allow to be continued an unsightly condition on that Property, land, premises or building;

**AND WHEREAS** Section 546 of the Municipal Government Act RSA 2000, c M-26 and regulations as amended, authorizes Council to require the owner of the property that is in an unsightly condition to improve the appearance of the property.

**NOW, THEREFORE**, the Council of the Village of Warner, in the Province of Alberta, hereby enacts as follows:

**1. TITLE**

1.1. This Bylaw may be referred to as the "Dangerous and Unsightly Property Bylaw".

**2. DEFINITIONS**

2.1. In this Bylaw, unless the content otherwise requires:

"**Act**" means the Municipal Government Act RSA 2000 c-M-26 and regulations made under the Municipal Government Act as amended;

"**Council**" means the Municipal Council of the Village of Warner;

"**Dangerous and Unsightly Property**" means property as described in section 3 of this Bylaw.

"**Designated Officer**" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"**Emergency**" means a situation in which there is imminent danger to public safety or of serious harm to property.

"**Improvement**" means a structure or anything attached or secured to a structure that would be transferred without special mention by a transfer or sale of the structure, including but not limited to a manufactured home or mobile home, or machinery and equipment.

"**Occupant**" means any person other than the Owner who is in possession of the Property, including, but not restricted to, a lessee, licensee, tenant or agent of the Owner.

"**Order**" means a document issued by a Designated Officer pursuant to sections 545 or 546 of the Act.



**"Owner"** means in respect of land, the person who is registered under the Land Titles Act as the owner of the fee simple estate in the land, and in respect of property other than land, the person in lawful possession of it.

**"Person"** means any person, firm, partnership, association, corporation, company or organization of any kind.

**"Property"** means a parcel of land; an improvement, or; a parcel of land and the improvements to it.

**"Structure"** means a building or other thing erected or placed in, on, over or under land, whether or not it is so affixed to the land as to become transferred without special mention by a transfer or sale of the land.

**"Unightly Property"** property described in Section 3 of this Bylaw.

**"Village"** means the Village of Warner, a Municipal Corporation in the Province of Alberta.

**"Violation Ticket"** means a ticket issued pursuant to Part 2 or Part 3 of the Provincial Offences Procedures Act, RSA 2000, c P-34, as amended or repealed and replaced from time to time, and any Regulations thereto.

### **3. DANGEROUS AND UNSIGHTLY PROPERTY**

- 3.1. Unightly Property is Property that, in the opinion of the Designated Officer, is detrimental to the surrounding area because of its unsightly condition.
- 3.2. Some factors which may be considered by a Designated Officer in determining whether property is Unightly Property include the following:
  - 3.2.1. the presence of uncut grass or weeds longer than 20 cm (with the exception of Transitional Agriculture Land Use Districts);
  - 3.2.2. the presence of trees, shrubs or other vegetation in such a manner that they interfere with the use of or obstruct visibility of street signage, sidewalks, roadway clearance, municipal works or public utilities;
  - 3.2.3. the presence of wrecked or dismantled vehicles, including vehicles that are inoperable and unregistered, unless they are enclosed in a structure or in a back yard out of public view. A maximum of 2 inoperable and/or unregistered vehicles may be on the Property;
  - 3.2.4. the storage or accumulation of waste, litter, refuse (including but not limited to building materials, tires, boxes, scrap material), equipment, dilapidated furniture or appliances, machinery, parts or other similar materials or items;
  - 3.2.5. specific or general lack of repair or maintenance including but not limited to:
    - 3.2.5.1. significant deterioration of Improvements or portions of Improvements;
    - 3.2.5.2. broken or missing windows, siding, shingles, shutters, eaves or other building materials; or,
    - 3.2.5.3. significant fading, chipping or peeling of painted areas of improvements;
- 3.3. any property, improvement, structure, excavation or hole, which is Dangerous to public safety or that constitutes a fire hazard because of its Dangerous condition;
- 3.4. the location, zoning, use and visibility of property.

#### **4. GENERAL PROHIBITION**

- 4.1. No Person being the Owner of any property or structure within the Village shall permit one's Property or structure to be or remain in a Dangerous or unsightly condition.

#### **5. INSPECTION**

- 5.1.1. A Designated Officer may inspect after giving reasonable written Notice to the Owner or Occupant of the land for the purposes of determining whether:
- 5.1.2. Property is Unsightly Property under this Bylaw because its unsightly condition is detrimental to the surrounding area;
- 5.1.3. there has been compliance with an Order issued under Section 6 of this Bylaw;
- 5.1.4. there has been compliance with an Order.
- 5.2 The Village may apply to the Court of King's Bench to authorize inspection and enforcement in accordance with Section 543 of the Act if a person refuses to allow or interferes with entry for inspection.

#### **6. ORDER**

- 6.1. If, in the opinion of a Designated Officer, Property is detrimental to the surrounding area because of its unsightly condition, the Designated Officer may issue a written Order to the Owner or Occupant of the Property to improve the appearance of the Property in the manner specified within a period of seven (7) days from the date of the issuance of the Order.

#### **7. REMEDY UNSIGHTLY CONDITION OF PROPERTY**

- 7.1. If a written Order has been issued and not complied with within the time period set out in that Order, the Village may take whatever actions or measures are necessary to:
- 7.1.1. deal with the unsightly condition of the Property; and,
- 7.1.2. collect any unpaid costs or expenses incurred by the Village in accordance with the Act.
- 7.2 The costs and expenses of the actions or measures taken by the Village are charged in addition to any penalty imposed under this Bylaw.

#### **8. REVIEW OF ORDERS**

- 8.1. A Person who receives an Order may by written notice within seven (7) days after the Order is received, request Council to review the Order.
- 8.2. After reviewing the Order, Council may confirm, vary, substitute or cancel the Order.

#### **9. APPEAL TO COURT**

- 9.1. A Person affected by the decision of Council may appeal to the Court of King's Bench in accordance with Section 548 of the Act.

#### **10. OFFENCES AND PENALTIES**

- 10.1. Any Person who is in non-compliance of this Bylaw is guilty of an offence, and upon summary conviction, shall be liable to the specified penalties set out at Schedule "A" of this Bylaw, as amended by resolution of Council from time to time.
- 10.2. Any Person who contravenes any provision of this Bylaw is guilty of an offence and liable:
- 10.2.1. a Designated Officer is hereby authorized and empowered to issue a Violation Ticket to any Person who the Designated Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.



- 10.3 A Violation Ticket may be issued to such Person:
- 10.3.1. personally; or
  - 10.3.2. by mailing a copy to such Person at their last known post office address; or
  - 10.3.3. if being issued to a corporation by serving the Violation Ticket personally upon the manager, secretary, receptionist or other officer or Person in charge at any premises of the corporation, or by mailing a copy to such corporation by registered mail.
- 10.4 The Violation Ticket shall state:
- 10.4.1 the name of the Person;
  - 10.4.2 the municipal or legal description of the land on or near where the offence took place;
  - 10.4.3 the offence;
  - 10.4.4 the penalty for the offence as set out in Schedule A of this Bylaw;
  - 10.4.5 that the penalty shall be paid within seven (7) days of the issuance of the Violation Ticket; and
  - 10.4.6 any other information as may be required by the Chief Administrative Officer or by the provisions of the Act.
- 10.5 Where a contravention of this Bylaw is of a continuing nature, further Violation Tickets may be issued by a Designated Officer provided, however, that no more than one Violation Ticket shall be issued for each day that the contravention continues.
- 10.6 Where the Violation Ticket is issued pursuant to this Bylaw, the Person to whom the Violation Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Village the penalty specified on the Violation Ticket.
- 10.7. A Violation Ticket issued pursuant to this Bylaw shall be issued in the form and manner specified by Part 2 or Part 3 of the Provincial Offences Procedure Act RSA 2000, c P-34, to any Person who the Designated Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 11. EMERGENCIES**
- 11.1. Despite any provisions of this Bylaw, in an emergency the Village may take whatever actions or measures necessary to eliminate the Emergency.
- 12. RECOVERY OF COSTS**
- 12.1. The expenses and costs incurred by the Village to remedy the Dangerous or Unsightly property become the responsibility of the Owner. All unpaid amounts as of December 31<sup>st</sup> of the year the Order is given shall be placed on the tax roll of the property on which the remedial action was taken.
- 13. SEVERABILITY**
- 13.1. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of Council that if any provision of this Bylaw is declared invalid, all other provisions hereof shall remain valid and enforceable.
- 14. REPEAL OF BYLAW**
- 14.1. That Bylaw No. 612-23 is hereby repealed.

**15. EFFECTIVE DATE**

15.1. This Bylaw shall take effect at the date of final passing thereof.

Read a first time this 20<sup>th</sup> day of September, 2023.

Read a second time this 20<sup>th</sup> day of September, 2023.

Unanimous consent given for consideration for third reading this 20<sup>th</sup> day of September, 2023.

Read a third and final time this 20<sup>th</sup> day of September, 2023.

  
\_\_\_\_\_  
Tyler Lindsay  
Mayor

  
\_\_\_\_\_  
Kelly Lloyd  
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 20<sup>th</sup> day of September, 2023.

## **SCHEDULE 'A'**

### **BYLAW NO. 618-23 Penalties**

#### **Offence**

Section 10

First Offence by that Person

\$300.00

Subsequent Offence by that Person

\$500.00



## Request for Decision Dog Bylaw 619-23

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### RECOMMENDATION

That Council direct Administration to

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

Bylaw 619-23, being the Dog Bylaw, has been placed on the agenda as requested, for Council discussion.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Dog Bylaw 619-23

**VILLAGE OF WARNER  
BYLAW NO. 619-23**

**A BYLAW OF THE VILLAGE OF WARNER IN THE PROVINCE OF ALBERTA, FOR THE  
PURPOSE OF REGULATING AND CONTROLLING DOGS.**

WHEREAS, Sections 7 and 8 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended or repealed and replaced from time to time, authorize the Village of Warner Council to pass Bylaws to license and regulate Dogs and activities in relation to them;

AND WHEREAS the Village of Warner Council deems it advisable to adopt such a Bylaw;

NOW THEREFORE the Village of Warner Council, duly assembled, enacts as follows:

**1. TITLE**

1.1. This Bylaw may be cited as the "Dog Bylaw".

**2. DEFINITIONS**

2.1. For the purpose of interpreting this Bylaw, the following terms have the following defined meanings:

"Animal" means any Domestic Animal including Dogs;

"Animal Shelter" means the facility or facilities designated by the Village from time to time as a facility for the impoundment and care of Animals subject to this Bylaw;

"Communicable Disease" means any disease or illness which may be transferred from one Animal to another Animal or person through direct or indirect contact;

"Controlled Confinement" means when a Dog is confined in a pen, cage, building or other structure or securely tethered in a manner that will not allow the Dog to physically harm any Person or Animal;

"Council" means the Council of the Village of Warner;

"Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, RCMP Officer, Peace Officer, and/or Fire Chief of the Village of Warner or their duly authorized assistants.

"Dog" means a member of any domesticated canine species, including male, female, spayed, neutered and intact members;

"Dog Fancier's License" means a license issued by the Village to a person authorizing that person to own more than two (2) dogs in accordance with Section 6 of this Bylaw;

"Domestic Animal" means any animal kept by a Person for domestic purposes or as a household pet including but not limited to Dogs, Cats, rabbits, ferrets, cows, horses, sheep, goats and pigs;

"Guide Dog" means a dog as defined in the Blind Persons Rights Act, Revised Statutes of Alberta 2000, Chapter B-3, specifically, a dog trained as a guide for a blind person and having the qualifications prescribed by the regulations.



"License" means a Dog License issued under this Bylaw in accordance with Section 5 of the Bylaw;

"Motor Vehicle" means a motor vehicle as defined in the *Traffic Safety Act*, R.S.A. 2000, Chapter T-6, as amended or repealed and replaced from time to time;

"Owner" means any Person:

- a. who has the care, charge, custody, Possession or control of the Domestic Animal;
- b. who owns or claims a proprietary interest in the Domestic Animal;
- c. who harbours, suffers, or permits a Domestic Animal to be present on any property owned or under their control, or
- d. who claims and receives a Domestic Animal from the custody of the Animal Shelter or a Designated Officer.

"Notice" means official communication from the Village.

"Park" means a public space owned or controlled by the Village and used by the public for rest, recreation, exercise, pleasure, amusement, or enjoyment and includes the following areas:

- a. Playgrounds,
- b. Cemeteries,
- c. School yards,
- d. Sports fields, and
- e. Golf courses.

"Person" means any individual or corporate body;

"Possession" means a Person who:

- a. has physical or effective control of a Dog; or
- b. has transferred physical or effective control of a Dog to another person for the purpose of allowing that person to exercise control over that Dog for a limited period of time;

"Property Owner" means a Person having a legal or equitable interest in any land, building or structure within the Village, including any resident, tenant or occupier of such land or building;

"Public Nuisance" includes the following activities:

- a. biting a Person or Animal,
- b. Running At Large,
- c. chasing any Person, Animal, Motor Vehicle or bicycle,
- d. barking, howling or otherwise disturbing any Person,
- e. causing damage to property,
- f. upsetting waste receptacles or scattering the contents thereof,
- g. leaving a Dog unattended in or on a Motor Vehicle in a manner in which the Dog has access to Persons or Animals located outside the Motor Vehicle, or
- h. being left unattended, whether tied up or otherwise, in any area where the public has access.

"Public Property" means property owned by or under the control and management of the Village and contained within the boundaries of the Village;

"Registered Veterinarian" means a registered Veterinarian as defined in the *Veterinary Profession Act*, R.S.A. 2000, Chapter V-2;

"Restraining Device" means any leash or other restraining system capable of allowing the Owner to maintain adequate control of the attached Dog and preventing the Dog from chasing or biting Animals or Persons, or if located on the property of the Owner, capable of retaining the Dog within the boundaries of the Owner's property;

"Running At Large" means a Dog that is off the premises of the Owner's property without being on a Restraining Device, confined or otherwise under immediate, effective and continuous control of a competent and responsible Person;

"Secure Enclosure" means a building, cage, fenced area or other enclosure for the retaining of a Dog and which prohibits the Dog from jumping, climbing, digging or using any other means to exit the enclosure, and which is capable of prohibiting the entry of young children into the enclosure, and which conforms with the following minimum requirements:

- a. The Secure Enclosure shall have secure sides and a secure top. If the Secure Enclosure has no bottom secured to the sides, the sides of the Secure Enclosure must be embedded in the ground to a minimum depth of one (1) foot;
- b. The Secure Enclosure must provide the Dog with adequate shelter from the elements including heat, cold, sun, rain, and wind;
- c. The Secure Enclosure must be not less than 1.5 metres wide by 3.0 metres long and a minimum of 1.5 metres in height; and
- d. The Secure Enclosure must be located not less than 1.0 metre away from the property line and not less than 5 metres away from a dwelling unit of any adjacent property;

"Serious Wound" means an injury resulting from a Dog which causes a breaking of the skin or the flesh to be torn;

"Service Dog" has the meaning as defined in the Service Dogs Act, SA 2007, C.S 7.5, specifically a dog trained as a guide for a disabled person and having the qualifications prescribed the regulations.

"Tag" means a tag issued by the Village office showing that the Dog License has been paid for the dog wearing the Tag for the year that the Tag was issued;

"Village" means the Village of Warner and its jurisdictional boundaries;

"Vicious Dog" means:

- a. any Dog which has, without provocation, chased, attacked, or bitten an Animal or Person;
- b. any Dog which has, without provocation, inflicted a Serious Wound upon an Animal or Person, but shall not include an Dog that has inflicted a Serious Wound upon a trespasser on the property of the Dog's Owner or any property controlled by the Dog's Owner; or
- c. a Dog which has been the subject of an order or direction of a Justice, pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3, as amended or repealed and replaced from time to time;

"Vicious Dog License" means a license issued with respect to a Vicious Dog under this Bylaw;

"Violation Ticket" means a ticket issued pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34, as amended, or repealed and replaced from time to time, and any Regulations thereunder.

### 3. OFFENCES

- 3.1. No Person shall own or keep any Dog over the age of six (6) months within the Village unless the Dog is licensed in accordance with this Bylaw.
- 3.2. No Person shall:
  - 3.2.1. No Person shall tease, torment, or provoke a Dog.
  - 3.2.2. No Person shall trap or bait a Dog.
  - 3.2.3. Untie a Dog which has been tied, or
  - 3.2.4. Open a gate, door or other opening in a fence or enclosure in which a Dog is confined, thereby permitting the Dog to be Running At Large.
- 3.7. An Owner is guilty of an offence under this Bylaw if their Dog:
  - 3.7.1. Barks, howls or otherwise makes such noise as to disturb the quiet or repose of any individual;
  - 3.7.2. Bites, attacks or threatens any individual or Domestic Animal;
  - 3.7.3. Chases a Motor Vehicle, bicycle, or an individual walking or running;
  - 3.7.4. Chases, kills, attacks, injures, or otherwise harasses other Domestic Animals;
  - 3.7.5. Causes damage to Public Property or private property within the Village;
  - 3.7.6. Is Running at Large; or
  - 3.7.7. Otherwise constitutes a Public Nuisance.
- 3.8. Where a Dog has defecated on any private property or Public Property within the Village other than the property of the Dog's Owner, the Owner shall be required to remove such defecation immediately, and failure to do so constitutes an offence under this Bylaw.
- 3.9. No Person shall allow an unreasonable amount of Dog feces, as determined by the Designated Officer in their sole discretion, to accumulate on property which that Person owns or occupies.
- 3.10. Any Person who interferes with, prohibits, or otherwise impedes a Designated Officer in the performance of the Officer's duties under this Bylaw including but not limited to, is guilty of an offence under this Bylaw.
  - 3.10.1. Inducing a Dog into a building or other place where it may escape from being seized, or otherwise assist the Dog from being seized by a Designated Officer;
  - 3.10.2. Falsely represent themselves as being in charge or control of a Dog for the purposes of establishing that the Dog is not Running at Large; or
  - 3.10.3. Removing or attempting to remove any Dog from the Possession of the Designated Officer or any of their designates.
- 3.11. An Owner of a Dog that is suffering from a Communicable Disease:
  - 3.11.1. shall not permit the Dog to be in any public place,
  - 3.11.2. shall not permit the Dog to have contact with or be in proximity to any other Animal which is free of such Communicable Disease,
  - 3.11.3. shall keep the Dog in a Secure Enclosure,
  - 3.11.4. shall immediately report the matter to a Registered Veterinarian, and
  - 3.11.5. shall adhere to the directions of the Registered Veterinarian.
- 3.12. An Owner of a Dog who is in season must keep the Dog confined and controlled in such a manner throughout the Dog's season such that the Dog does not escape the





Owner's property or otherwise present an attraction to other Dogs which are located off of the Owner's property.

- 3.13 No Owner shall permit their Dog to enter or remain in a Park at any time unless the area is designated by the Village as being an area where Dogs are permitted.

#### **4. VICIOUS DOGS**

- 4.1. No Person shall own, nor have, the physical care, Possession or control of a Vicious Dog within the Village unless that Person is not less than 18 years of age and is physically and mentally capable of maintaining control of the Dog.
- 4.2. An Owner of a Vicious Dog shall:
- 4.2.1. Notify the Village that they own a Vicious Dog,
  - 4.2.2. Ensure that the Dog remains, at all times while on the property of the Owner, confined to a Secure Enclosure,
  - 4.2.3. Ensure that at any time that the Dog is not on the property of the Owner, the Dog is secured by a Restraining Device which does not exceed 1.0 metre in length and which is sufficient to control the Dog, and the Dog is under the physical control of the Owner or person in possession of the Dog with the Owner's consent,
  - 4.2.4. Ensure that any time that the Dog is not on the property of the Owner, that the Dog is wearing a properly fitted muzzle that permits adequate ventilation for the Dog while remaining securely fastened on the Dog,
  - 4.2.5. Ensure that at no time while the Dog is in a Motor Vehicle, the Dog has access to Persons or Domestic Animals which are outside the Motor Vehicle, while ensuring that, at all times, the Dog has adequate ventilation and temperature control within the Motor Vehicle,
  - 4.2.6. Ensure that at no time is the Dog transported unsecured in a Motor Vehicle or transported outside of the cab of a Motor Vehicle unless the Dog is being transported in accordance with Section 6.1 of this Bylaw,
  - 4.2.7. Provide to the Village proof that a policy of liability insurance is in force and provides third party liability coverage in a form satisfactory to the Village and in a minimum coverage amount of \$500,000.00 for any injuries which may be caused by the Dog,
  - 4.2.8. Ensures that the insurance policy contains a provision requiring the insurer to immediately notify the Village in writing in the event that the policy expires, is cancelled or is terminated, and
  - 4.2.9. Prominently displays, at the front and rear entrances to the Owner's property, a sign stating "Beware of Dog".
- 4.3 If an Owner has any reason to believe that their Dog may be a Vicious Dog, they shall keep the Dog in accordance with the provisions of this Section unless and until the Village's Designated Officer has determined that the Dog is not a Vicious Dog and has so advised the Owner in writing.
- 4.4 If the Village's Designated Officer has reasonable grounds to believe that a Dog is a Vicious Dog, either through personal observation or after an investigation initiated by a complaint about the Dog, the Designated Officer may, in writing:
- 4.4.1 Notify the Owner that the Dog is deemed to be a Vicious Dog, and
  - 4.4.2 Require the Owner to comply with all provisions of this Bylaw with respect to Vicious Dogs immediately.




- 4.5 A Notice under Section 4.4 shall include a summary of the applicable Bylaw provisions governing Vicious Animals.
- 4.6 Notice given under Section 4.4 will be deemed served upon actual personal service of the Notice upon the Owner or after five (5) days from mailing via registered mail to the Owner's address as it appears on the Village's tax roll.
- 4.7 A Person who has been served with a Notice in accordance with Section 4.4 may appeal the Notice to the Council by filing a written notice of appeal with the CAO within seven (7) days of being served with the Notice under Section 4.4. The appeal will be heard by Council within 30 days of receiving the notice of appeal.
- 4.8 Until such time as Council hears and upholds the appeal, the Dog must be treated in accordance with Vicious Dog provisions under this Bylaw.
- 4.9 The Owner of a Vicious Dog shall apply for a Vicious Dog License under this Bylaw within 7 days of the Dog being declared a Vicious Dog.
- 4.10 Where the Owner of a Vicious Dog is guilty of an offence under this Bylaw, the minimum penalties for Vicious Dogs set out in Schedule "B" shall apply.
- 4.11 Nothing contained within this Bylaw shall prevent the Village from making application to the Court for an Order to destroy a Dog in accordance with the *Dangerous Dogs Act*, R.S.A. 2000, Chapter D-3 as amended, or repealed and replaced from time to time or taking such other steps with respect to the seizure, impoundment, control or destruction of a Dog as may be available to the Village.
- 4.12 The Owner of a Vicious Dog shall immediately advise the Village and Designated Officer if the Vicious Dog is sold, gifted, transferred or dies.

## 5. LICENSING

- 5.1. The maximum number of Dogs over the age of six (6) months which can be kept in any single-family dwelling or on any lot, parcel or other property in the Village is two (2).
- 5.2. An Owner who resides within the Village and owns a Dog that is over the age of six (6) months shall apply for a License within fifteen (15) days of acquiring ownership of the Dog or taking up residence in the Village as set out within this Section by paying the applicable fee as set out in the Village of Warner's Rates Bylaw and providing:
- 5.2.1. The name, phone number, and street address of the Owner;
  - 5.2.2. The name and description of the Dog to be licensed including any identifying tattoo or microchip;
  - 5.2.3. The breed or breeds of the Dog to be licensed; and
  - 5.2.4. such other relevant and necessary information as may be required by the CAO in respect of the application;

The Village shall keep a record of the name, address and phone number of each Owner, and the name, description, breed, color and sex of each Licensed Dog, together with the date of registration of the Dog, the number on the Tag and the amount of the fee paid.



- 5.3 A Dog License under this Bylaw must be renewed on an annual basis, by paying the applicable License fee to the Village Office prior to January 31st in each year. Any Person who fails to renew a License within this time limit is guilty of an offence.
- 5.4 An Owner of an unlicensed Dog is guilty of an offence under this Bylaw.
- 5.5 No Person shall give false information when applying for a License, including but not limited to a Vicious Dog License.
- 5.6 Upon payment of the required License fee, and providing the information set out in Section 5.2 herein, the Owner will be supplied with a Tag having a number which will remain registered to that Dog year to year;
- 5.7 Where a Dog under the age of six (6) months is found Running At Large, the Designated Officer may require the Owner of the Dog to purchase a License for the Dog.
- 5.8 The Owner shall ensure that any Dog owned by them is wearing its Tag, which is to be securely fastened on the Dog's collar any time the Dog is off the Owner's property.
- 5.9 Upon losing a Tag, the Owner of the Dog shall present the receipt of payment for the current year's License to the Village and a replacement Tag shall be issued to the Owner for a fee of half the price of the original tag.
- 5.10 An Owner of a Vicious Dog shall obtain a Vicious Dog License on an annual basis and pay the annual fee prescribed for the Vicious Dog License as set out in the Village of Warner's Rates Bylaw.
- 5.11 Upon payment of the required License fee, and providing the information set out in Section 5.10 herein, the Owner will be supplied with a Vicious Dog Tag having a number which will remain registered to that Dog year to year;
- 5.12 The Owner of a Vicious Dog shall ensure that any Vicious Dog owned by them is wearing the Vicious Dog Tag which is to be securely fastened on the Dog's collar any time the Dog is off the Owner's property.
- 5.13 No Owner shall transfer or allow to be transferred any License or Tag from the Dog for which the License or Tag was assigned or purchased, to any other Dog.
- 5.14 No Person shall be entitled to a rebate or refund of a fee paid for the issuance of a License, Tag, Vicious Dog License or Vicious Dog Tag under this Bylaw.

## **6. DOG FANCIER'S LICENSE**

- 6.1. An Owner who is 18 years of age or older, and who owns or rents the Property where the Dogs will be kept may apply to the CAO or their designate for a Dog Fancier's License which will permit up to a maximum of four (4) Dogs to be kept on the Owner's Property.
- 6.2. In order to apply for a Dog Fancier's License, the Owner must complete a Dog Fancier's License application form attached in Schedule "B" to this Bylaw and submit the

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completed application form, together with the applicable application fee, to the CAO or designate.

- 6.3. Within thirty (30) days of receiving a completed Dog Fancier's application, the CAO or designate shall consider the Dog Fancier's application, and may, in its sole and absolute discretion:
  - 6.3.1. Refuse the application for the Dog Fancier's License;
  - 6.3.2. Grant a Dog Fancier's License; or
  - 6.3.3. Grant a Dog Fancier's License upon such terms and conditions as they deem appropriate.
- 6.4. A Dog Fancier's License shall not be transferable to any other Owner, property or Dogs described in the application.
- 6.5. The CAO or designate may revoke a Dog Fancier's License at any time if the Owner of the Dogs is in breach of this Bylaw or any terms and conditions of the Dog Fancier's License.
- 6.6. If the Dog Fancier's License is revoked, no refund of the Dog Fancier's License fee or application shall be made.
- 6.7. The Owner shall pay an Annual Dog Fancier's License fee as established under this Bylaw by January 31 of each year or the Dog Fancier's License will become void and invalid.
- 6.8. The Dog Fancier's License is only applicable to the Dogs listed in the application form and approved by the CAO or designate. If the Owner wants to bring any additional or different Dogs onto the property, the Owner must make a new Dog Fancier's License application with applicable fee.

## **7. POWERS AND DUTIES OF A DESIGNATED OFFICER**

- 7.1. A Designated Officer is an officer of the Village for the purposes of carrying out inspections, investigations and enforcement of this Bylaw and, in addition to any other powers or authority granted under this Bylaw or other enactment, is authorized to:
  - 7.1.1. capture including baiting and trapping if required, and impound in an authorized Animal Shelter any Dog that is Running At Large or any Dog which has bitten a Person;
  - 7.1.2. to take any reasonable measures necessary to subdue any Dog, including the use of tranquilizer equipment and materials;
  - 7.1.3. to enter onto lands surrounding any building in pursuit of a Dog while that Dog is Running At Large; and
  - 7.1.4. if a Dog is in distress, whether or not as a result of enforcement actions taken pursuant to this Bylaw, to take the Dog to a Registered Veterinarian for treatment and, once treated, to transfer the Dog to the Animal Shelter.
- 7.2. All costs and expenses incurred by the Village as a result of veterinary treatment pursuant to Section 7.1 above shall be recoverable from the Owner of the Dog as a lawful debt owed to the Village.
- 7.3. No action shall be taken against any person, including a Designated Officer, acting under the authority of this Bylaw for damages for destruction or other disposal of any Dog.

## 8. IMPOUNDING DOGS

- 8.1. Dogs impounded in the Animal Shelter shall be kept for a period of at least 72 hours. In the calculation of the 72-hour period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.
- 8.2. Where a Dog that has been impounded bears obvious identification tattoos, brands, marks, tags or licenses, the Dog must be kept by the Animal Shelter a minimum of 10 days from the date the Dog was impounded. In the calculation of the 10-day period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.
- 8.3. Where the Owner of a Dog has been notified that the Dog has been impounded in accordance with Section 8.4, the Dog must be kept by the Animal Shelter a minimum of 5 days from the date that the Owner received the Notice. In the calculation of the 5-day period, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.
- 8.4. If the Designated Officer knows or can ascertain the name of the Owner of any impounded Dog, they shall serve the Owner with a copy of the Notice in Schedule "A" of this Bylaw, either personally or by leaving it at the Owner's property, or by mailing the Notice to the last known address of the Owner. The Owner to whom a Notice is mailed under this Section is deemed to have received the Notice within seven (7) days from the time that the Notice is delivered or mailed.
- 8.5. During the period established in Sections 8.1, 8.2 and 8.3 above, the Dog may be redeemed by its Owner, except as otherwise provided in this Bylaw, upon payment to the Village or its authorized agent, the Owner shall provide proof of ownership of the Dog at the time of redeeming the Dog.
  - 8.5.1. the impoundment fee as established in the Village of Warner's Rates Bylaw; and
  - 8.5.2. the cost of any veterinary treatment provided in respect of the Dog pursuant to this Bylaw, or the *Animal Protection Act*, R.S.A. 2000, Chapter A-41, as amended, or repealed and replaced from time to time.
- 8.6. At the expiration of the time period established at Sections 8.1, 8.2 and 8.3 above, whichever is applicable, the Council or its designate is authorized to:
  - 8.6.1. Allow the dog to be redeemed by its Owner in accordance with the provisions of Section 8.5; or
  - 8.6.2. offer the Dog for sale or as a gift; or
  - 8.6.3. continue to impound the Dog for an indefinite period of time or for such further period of time as the Designated Officer, in their discretion, may decide; or
  - 8.6.4. destroy the dog in a humane manner.
- 8.7. Proceeds of the sale of a Dog shall be distributed in accordance with the priorities set by Section 7 of the Animal Protection Act, R.S.A. 2000, c. A-41, as amended or repealed and replaced from time to time.
- 8.8. When a Designated Officer exercises their authority under Section 7.1.4 to take a Dog in distress into custody, they shall leave a written Notice at the location from which the Dog



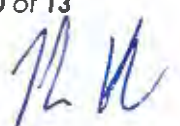
was removed advising of the reason the Dog was taken into possession, the location at which the Dog can be reclaimed, and the process for reclaiming the Dog. The Designated Officer shall also make all reasonable effort to contact the Owner of the Dog, if known, to advise of the removal of the Dog and the process for recovering it.

## **9. PENALTIES**

- 9.1. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable to a penalty not less than the minimum penalty set out in the Village of Warner's Rates Bylaw.
- 9.2. Notwithstanding Section 9.1 of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw within one (1) year of committing a first offence under this Bylaw, will be liable to not less than double the minimum penalty as set out in the Village of Warner's Rates Bylaw.

## **10. VIOLATION TICKETS**

- 10.1. Where a Designated Officer has reasonable grounds to believe that a provision of this Bylaw has been contravened, that Designated Officer is authorized and empowered to issue a Violation Ticket to any person who the Designated Officer has reasonable grounds to believe is responsible for the contravention.
- 10.2. A Violation Ticket issued pursuant to this Bylaw shall be in a form approved by the CAO and may be delivered to the Person reasonably believed to have contravened this Bylaw by means of actual service upon the person or by mailing a copy to the Person at their address as it appears on the tax roll.
- 10.3. Where a Violation Ticket is issued pursuant to this Bylaw, the Person to whom the Violation Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Village, the penalty specified on the Violation Ticket within seven (7) business days if delivered by actual service to the person and within fourteen (14) business days if served by mail.
- 10.4. Where a Violation Ticket has been issued and the specified penalty not paid within the prescribed time, the right of the Person named on the Violation Ticket to pay the penalty in lieu of prosecution shall expire and the Designated Officer is authorized to issue a Violation Ticket pursuant to Part 2 and Part 3 of the Provincial Offences Procedure Act R.S.A. 2000, c. P-34, as amended or repealed and replaced from time to time, to any person that the Designated Officer has reasonable ground to believe contravened a provision of this Bylaw.
- 10.5. Notwithstanding Section 10.4, a Designated Officer is hereby authorized and empowered to immediately issue a Violation Ticket to any Person whom the Designated Officer has reasonable grounds to believe has contravened or is responsible for a contravention of any provision of this Bylaw regardless of whether a Violation Ticket has been first issued. Nothing in this Bylaw shall prevent a Designated Officer from immediately issuing a Violation Ticket.
- 10.6. The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount provided for in the Village of Warner's Rates Bylaw.





- 10.7. Where any Person contravenes the same provision of this Bylaw twice within one TWELVE (12) month period, the specified penalty payable in respect of the second such contravention shall be double the amount provided for in the Village of Warner's Rates Bylaw.
- 10.8. Where any Person contravenes the same provision of this Bylaw three or more times within one TWELVE (12) month period, the specified penalty payable in respect of the third and subsequent such contravention shall be triple the first offence amount provided for in the Village of Warner's Rates Bylaw.

## 11. GENERAL PROVISIONS

- 11.1. Should any provision of this Bylaw be determined invalid, then the invalid provision shall be severed and the remaining Bylaw shall be maintained.
- 11.2. Bylaw 613-23 is hereby repealed as of January 1, 2024.
- 11.3. This Bylaw shall come into January 1, 2024.

Read a first time this 20<sup>th</sup> day of September, 2023

Read a second time this 20<sup>th</sup> day of September, 2023

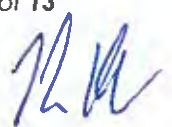
Unanimous consent given for consideration for third reading this 20<sup>th</sup> day of September, 2023.

Read a third and final this 20<sup>th</sup> day of September, 2023

  
\_\_\_\_\_  
Tyler Lindsay  
Mayor

  
\_\_\_\_\_  
Kelly Lloyd  
Chief Administrative Officer

SIGNED by the Chief Elected Official and the Chief Administrative Officer this 20<sup>th</sup> day of September, 2023.



**Schedule "A"**

**NOTICE OF VIOLATION AND IMPOUND**

**[Date]**

**[Owner name and address]**

You are hereby notified that a Dog bearing Dog License No. \_\_\_\_\_ for 20\_\_\_\_, registered under the above name and address, was impounded by the Village of Warner on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the following reasons:

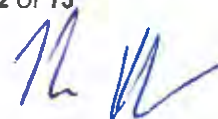
**[Description of reasons for impounding the Dog]**

You may claim the Dog and pay all impoundment charges at **[Set out address of Animal Shelter]** at any time between **[Set out hours of operation and days of week that Shelter is open]**.

Unless said Dog is claimed and all impoundment charges are fully paid on or before the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Dog will be sold, destroyed, or otherwise disposed of pursuant to Bylaw \_\_\_\_\_.

\_\_\_\_\_  
**[Printed Name and Signature]**

**Village of Warner Designated Officer**





## Schedule "B": Dog Fancier's License Application Form

Proposed License Holder's Name(s) \_\_\_\_\_

Property Address \_\_\_\_\_

Legal Description      Lot \_\_\_\_\_      Block \_\_\_\_\_      Plan \_\_\_\_\_

This application is limited to the following Dogs:

Name	Breed	Tattoo or Microchip	Registration Number
1.			
2.			
3.			
4.			

A copy of the applicable registration papers for the Dogs must accompany the Application.

The Dogs will be housed in the following manner (i.e., are the Dogs going to be kept in the house or another building on the property; what access to the outside will the Dogs have; how much time will the Dogs spend outside every day).

The following provisions will be undertaken to minimize and control any noise caused by the Dogs:

The following provisions will be undertaken to remove all waste caused by the Dogs:

Other Conditions:

I certify that:

- A) I am 18 years of age or older
- B) I own or rent the Property where the Dogs will be kept
- C) I am the proposed License Holder
- D) I am the Owner of the listed Dogs
- E) All the information in this Application is true

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Applicants Printed Name \_\_\_\_\_

Applicants Signature \_\_\_\_\_



## Request for Decision Utility Bylaw 620-23

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### RECOMMENDATION

That Council direct Administration to

### LEGISLATIVE AUTHORITY

Municipal Government Act

### BACKGROUND

Bylaw 620-23, being the Utility Bylaw, has been placed on the agenda as requested, for Council discussion.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Utility Bylaw 620-23

**VILLAGE OF WARNER  
BYLAW 620-23**

**A BYLAW OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO REGULATE  
AND CONTROL THE VILLAGE'S WATER, WASTEWATER, AND SOLID WASTE**

**WHEREAS:** The Village of Warner, being a Municipal Corporation in the Province of Alberta, owns and operates Water, Wastewater, and Solid Waste systems as public utilities; and

**WHEREAS:** The Municipal Government Act R.S.A. 2000 Chapter M-26 and amendments thereto, provides that a Council may pass bylaws for municipal purposes respecting public utilities within the Village of Warner;

**NOW THEREFORE:** Council of the Village of Warner, in the Province of Alberta, duly assembled, enacts as follows:

**1. TITLE**

1.1. This bylaw may be referred to as the Utility Bylaw.

**2. DEFINITIONS**

**Curb Stop** shall mean the device on a water service line used to interrupt or discontinue the supply of water.

**Meter** shall mean a mechanical and/or electronic device used to measure the amount of water consumed on the premises upon which such meters are situated.

**Service Line** means an individual connection of a water and/or wastewater line extending from the street main line to the property line of the land and/or building being serviced.

**Street Main** means that portion of water and/or wastewater line that is system laid down in Village owned land for the purpose of servicing more than one property.

**Waterworks** shall mean all public water treatment systems, street mains and service lines within the Village of Warner.

**3. WATERWORKS**

**3.1. REGULATIONS**

3.1.1. No person, except employees of the Village, shall make any connection or communication whatsoever with any of the public water pipes or mains, unless otherwise approved by Public Works. Upon authorization, an individual assumes full liability for any damage caused while making such connection and will also provide adequate safety provisions during the connection.

3.1.2. New connections of a water service line from the main line to the property line and costs associated with the new connection, shall be the responsibility of the property owner. All water service lines laid down on private property shall be constructed of CSA approved material of equal or better quality to the service lines in the street between the street main and the property line.



- 3.1.3. The Village shall be responsible for the costs of repair to a water service line from the main line to the curb stop. The owner shall assume the full responsibility and costs of repairs to the service line from the property line into the building.
- 3.1.4. After any construction, reconstruction, alteration or change, or the completion of any work requiring a permit, water shall not be turned on to any building or premises until after the whole of the work has been done to the satisfaction of the Village. Water shall be turned on or off only by an authorized employee of the Village.
- 3.1.5. To maintain an adequate supply of water and adequate water pressure within the Village, or in the emergency situations, the Council or CAO may authorize restriction on the use of water.
- 3.1.6. Except as hereinafter provided, no person other than authorized employees of the Village shall open or close or operate or interfere with any valve, hydrant, or fire plug, or draw water therefrom.
- 3.1.7. The Fire Chief of the Village Fire Department, their assistants, officers, and members of the department, are authorized to use the hydrants or fire plugs for the purpose of extinguishing fires, or fire practices, or testing of hose pipe for fire protection. However, all such cases shall be under the direction and supervision of the said Chief or their duly authorized assistants, and in no event shall any inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug.
- 3.1.8. No person shall in any manner obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, or any other matter which would cause such obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within five (5) meters of the hydrant in a direction parallel with the said property line.
- 3.1.9. No person shall interfere with, damage or make inaccessible any curb stop due to the construction of sidewalks, pathways, driveways, etc. If it is required to make any repairs or changes to inaccessibility to or damage to curb stops, the owners of the property being serviced by said curb stop shall, in addition to the penalties of this Bylaw, be required to assume all costs involved in said repair.
- 3.1.10. The curb stop shall remain property of the Village. Any and all maintenance of the curb stop shall be the sole responsibility of the Village.
- 3.1.11. The Village shall assume full responsibility and costs for any water service line which may be frozen between the property line and the street main. Any water line frozen between the property line and the meter shall be the responsibility of the property owner. Any costs incurred by the Village, in thawing frozen lines on behalf of a person, shall be recoverable, subject to penalties, and taxes.
- 3.1.12. The Village may, with due notice, shut off the water supplied to the land or premises of any consumer who may be guilty of a breach of non-compliance with any of the provisions of the Bylaw or an Alberta Health or Alberta Environment regulation, and may refuse to turn on the water until satisfied and

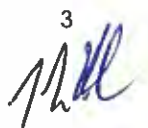


assured that the consumer intends to comply with the Bylaw or provincial regulations.

- 3.1.13. When possible, reasonable notice will be provided to all customers, however the Village reserves the right to turn off water service without notice to any or all consumers in an emergency situation. It is hereby declared that no person shall have any claim for compensation or damages as a result of the Village turning off the water service in an emergency situation without notice or from the failure of water supply system from any cause whatsoever.
- 3.1.14. Any person or persons about to vacate a premises that has been supplied with water and/ or who are desirous of discontinuing the use thereof must give notice to the Village, either in writing or by telephone, to shut off the water to said premises. Otherwise, they will be held liable for the accruing rates therefore and for all damage suffered or sustained by the Village and caused by failure to give such notice. There will be a charge associated with water turn on and shut off.

### **3.2. WATER METER**

- 3.2.1. The property owner of a new building must acquire a water meter from the Village. The Village covers the cost of the meter. It is the owner's responsibility to hire and pay a qualified plumber for the installation of the meter.
- 3.2.2. The meter shall remain the property of, and shall be maintained by, the Village. The Village will replace any meter that stops working due to normal wear and tear at no cost to the owner.
- 3.2.3. If the meter needs to be replaced (if not deemed faulty), the property owner is responsible for the cost of the new meter.
- 3.2.4. If an existing building requires a replacement water meter for any other reason than a faulty meter, the property owner will be responsible for the cost of the meter.
- 3.2.5. If Public Works is requested to read a water meter for any reason other than change in the utility account, an administration fee as per the Village of Warner's Rate Bylaw will be levied.
- 3.2.6. If Public Works is asked to remove and inspect a water meter which is found not faulty, an administration fee as per the Village of Warner's Rate Bylaw will be levied.
- 3.2.7. Any person permitting any meter to be damaged by frost shall be liable for all costs incurred in the replacement of said meter. Replacement costs shall include the costs for any Village employees required to complete the replacement, the costs for Village equipment, contracted services and goods purchased. The said charges shall be subject to the same penalties and are collectible by the same procedures as taxes levied by the Village.
- 3.2.8. Any person permitting any radio transmitter to be damaged shall be liable for all costs incurred in the replacement of said radio transmitter. Replacement costs shall include the costs for any Village employees required to complete



the replacement, the costs for Village equipment, contracted services and goods purchased. The said charges shall be subject to the same penalties and are collectible by the same procedures as taxes levied by the Village.

- 3.2.9. No person shall interfere with, cut or remove the wire seal on a meter, valve, radio transmitter or outside readout.
- 3.2.10. The user shall be responsible for damage to the remote reading device, which may result from other than normal wear and tear.
- 3.2.11. No person shall disconnect a meter or do anything which may prevent or impede the flow of water through a meter or the recording of the flow of water through the meter, or which may affect the proper operation of the water meter. Repairs to said meters will be at the expense of the customer.
- 3.2.12. No well or other source of water except the Village waterworks will be permitted within the Village of Warner corporate boundaries.
- 3.2.13. All owners, tenants or occupiers, upon due notification to the occupant, shall give clear and unhindered access to an authorized Village employee to:
  - 3.2.13.1. Install, service or seal a water meter and shall be liable for any damage which may occur to said meter.
  - 3.2.13.2. Install, service or maintain a radio transmitter.
  - 3.2.13.3. Shut off and seal a water line for nonpayment.
  - 3.2.13.4. Read a meter.

### **3.3. WATER DISCONNECT AND RECONNECT**

- 3.3.1. The owner of a new property may request water shut-off at a fee as per the Village of Warner's Rate Bylaw. A fee as per the Village of Warner's Rate Bylaw will be levied to turn the water back on.
- 3.3.2. If an owner of an existing property requests Public Works to physically shut-off the water at the curb stop valve, the owner will be levied fees as per the Village of Warner's Rate Bylaw for both the disconnect and the re-connect.
- 3.3.3. Notwithstanding 3.3.1. and 3.3.2., if water is disconnected at a vacant dwelling, the property owner will continue to be invoiced for garbage, sewer, administration, and waterline loan fees.

## **4. WASTEWATER**

### **4.1. REGULATIONS**

- 4.1.1. No person other than those authorized by the Village shall make any connection to or shall cut or otherwise tamper in any way with the Village wastewater system.
- 4.1.2. New connections of a wastewater service line from the main line to the property line and costs associated with the new connection, shall be the responsibility of the property owner. All wastewater service lines laid down shall be constructed of CSA approved material.

- 4.1.3. The owner and/or person occupying any premises connected to a street main by a Wastewater Service Line, shall be required, at their own cost, to keep the said Wastewater Service Line in operating condition at all times and shall be fully responsible for the operation of the said Wastewater Service Line. All work is to be completed to Village specifications.
- 4.1.4. No person shall discharge, throw, deposit or leave in or upon any Village wastewater service or any trap, basin, grating, manhole or other appurtenance or any Village wastewater main any material, thing or liquid which would prejudicially affect the wastewater collection system.
- 4.1.5. Grease traps of sufficient size and approved design shall be placed on the wastewater pipes from hotels, restaurants, laundries and such other places as the Village may direct. Such traps shall be installed prior to any connection to the Village wastewater system.
- 4.1.6. When a sewer back up occurs, the property owner shall first contact a private plumbing firm to assess whether the backup is predominantly caused a restriction or blockage within the sewer connection or with the Village portion of the sewer connection, being the wastewater main line.
- 4.1.7. The owner shall notify the Village if the plumber identifies that the blockage is in the Village's main line. The Village will investigate to confirm the location of the blockage.
- 4.1.8. Any blockages of the service piping to the sewer main due to foreign material introduced to the service, by the owner/occupant, is the responsibility of the property owner.
- 4.1.9. If the repair of a blockage, which is determined to be the responsibility of the owner, causes any portion of sidewalks, boulevards, curbs, gutters, streets or other Village property to be dug up, disturbed or otherwise changed, it shall be the responsibility of the property owner for the cost of repairing damages.
- 4.1.10. Costs incurred in determining where and what caused any blockage on the service line, including but not limited to such costs as camera scoping, flushing or de-rooting shall, in the event the owner is found to be responsible, be recoverable from the owner as costs in the same manner as other costs.
- 4.1.11. The Village shall have the right, with due notice, to enter houses or other places which have been connected with Village wastewater collection systems. In the case of emergency, no notice is required. Facilities will be provided them in order to ascertain whether or not any improper material or liquid is being discharged into the wastewater collection system and they shall have the power to stop or prevent any material or action from continuing to damage the system.

## **5. WASTE MANAGEMENT REGULATIONS**

5.1. The Municipality shall provide waste management services as follows:

5.1.1. Waste pickup shall be conducted on Thursdays.

- 5.1.2. Waste shall be picked up:
  - 5.1.2.1. at the curb in residential areas with a three-foot parameter of space left between black bins;
  - 5.1.2.2. at the curb or other such location deemed appropriate in commercial areas with a three-foot parameter of space left between black bins.
- 5.1.3. All waste shall be placed in the black bin provided for each premises, while enabling lid closure.
- 5.1.4. The following wastes are deemed appropriate for pickup and disposal by the Municipality:
  - 5.1.4.1. household / commercial waste;
  - 5.1.4.2. paper;
  - 5.1.4.3. cardboard;
  - 5.1.4.4. bagged or boxed cold ashes from fireplaces, wood stoves and garbage barrels.
- 5.1.5. The following wastes will not be picked up for disposal by the Municipality:
  - 5.1.5.1. dead animals;
  - 5.1.5.2. noxious or hazardous wastes, used oils, used commercial food oils;
  - 5.1.5.3. construction and demolition debris, concrete and pavement;
  - 5.1.5.4. refrigerators, air conditioners, freezers, stoves, ovens, washers or dryers;
  - 5.1.5.5. furniture;
  - 5.1.5.6. metal;
  - 5.1.5.7. tree branches, limbs and trunks;
  - 5.1.5.8. tires;
  - 5.1.5.9. grain dust and seed screenings;
  - 5.1.5.10. burning barrels
- 5.1.6. The Municipality is not responsible for cleaning out any bins, or containers. If a bin or container is in need of cleaning a notice will be given.
- 5.1.7. Additional bins are available with a fee as per the Village of Warner's Rates Bylaw.

## **6. UTILITY FEES, PAYMENT, COLLECTION**

- 6.1. A Utility Account will be set up immediately, in the owner's name, following the installation of a meter in a new building.
- 6.2. Utility accounts will not be established by the Village for a person(s) who has an overdue or outstanding utility account with the Village.
- 6.3. The property owner is responsible to advise the Village of any sale of property and to provide the contact information of the person or company to whom the property has been sold.
- 6.4. An administration fee as per the Village of Warner's Rate Bylaw will be levied to both the seller and the new owner of the property for costs associated with finalizing one account and creating a new account.
- 6.5. Failure to receive a utility invoice is not considered sufficient reason for non-payment of the account.



- 6.6. That monthly rates for water, sewer, garbage pick-up, administration fee (street lighting) and waterline loan repayment be adopted as per the Village of Warner's Rate Bylaw.
- 6.7. In the case of non-use of services, each customer shall continue to pay the flat or base rates as specified in the Village of Warners Rates Bylaw.
- 6.8. Payments of utility accounts may be made at the Village Office, local banks, online banking, electric funds transfer using utility roll number, or through a pre-authorized payment plan.
- 6.9. If payment is not received within 90 days after the date of mailing, the water service will be turned off and will not be turned on until the account, including arrears, a reconnection fee as specified in the Village of Warner's Rates Bylaw, are paid in full.
- 6.10. No reduction in rate or charges shall be made for any interruption in water or sewer services during a billing period.

## **7. PENALTIES**

- 7.1. An interest charge of two percent (2%) per month will be imposed on outstanding accounts payable to the Village of Warner which remain unpaid after thirty (30) days from the date of the billing of the account.
- 7.2. Where it has become necessary to discontinue service for non-payment of an account, reconnection will not be made until all arrears and penalties have been paid in full and the reconnection charge as specified in the Village of Warner "Rates Bylaw" has been paid in advance. The account will only be opened in the name of the Owner, even if the account that was disconnected was in the name of an Occupant.
- 7.3. Pursuant to Section 553(1)(b) of the Municipal Government Act, overdue utility accounts, including those of tenants, may be added to the property owner's taxes (of the same municipal address).
- 7.4. If a house is being sold, any outstanding utility account balance will be added to the property owner's taxes.
- 7.5. Pursuant to Section 553(2) of the Municipal Government Act, upon being added to the property owner's tax levy, the outstanding amount is subject to the requirements of the tax bylaw.
- 7.6. Any person who violates a provision of this Bylaw is guilty of an offense and liable upon summary conviction to a fine of not more than Two Thousand Five Hundred Dollars (\$2,500.00) and not less than Three Hundred Dollars (\$300.00) exclusive of costs, and in each and every case in default of payment said person shall be liable to imprisonment in the nearest common jail for a period not exceeding six (6) months, unless the fine and costs be sooner paid.

## **8. EFFECTIVE DATE**

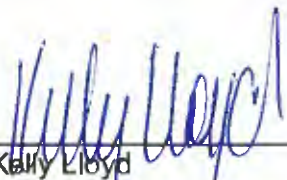
- 8.1. This bylaw shall come into effect upon third and final reading.
- 8.2. Bylaw 615-23 is hereby repealed as of January 1, 2024.



Read for a first time this 20<sup>th</sup> day of September, 2023

Read for a second time, with amendments, this 17<sup>th</sup> day of April, 2024

Read for a third and final time, with amendments, this 17<sup>th</sup> day of April, 2024

  
\_\_\_\_\_  
Tyler Lindsay  
Mayor  
\_\_\_\_\_  
Kelly Lloyd  
Chief Administrative Officer

Signed by the Chief Elected Official and the Chief Administrative Officer this 17<sup>th</sup> day of April, 2024.



## Request for Decision Asset Management Pilot

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### RECOMMENDATION

To approve participation in principle in the asset management pilot program with Raymond, Warner, and Coutts and approve our collaborative submission for this funding.

### LEGISLATIVE AUTHORITY

### BACKGROUND

The Minister of Municipal Affairs has invited the Village of Warner along with Milk River, Raymond, Warner, and Coutts to participate in an Asset Management Pilot Program. This program would provide funding of 75% for resources to help the four of us develop the framework for an asset management plan.

This resource would review the current data points and studies that has been undertaken in each of our communities and help develop a framework to connect them all together into an Asset Management Plan, which would provide context for these data pieces and identify the areas of data that still needs to be collected and compiled into this future plan.

Administration has had initial meetings with their cohorts and with provincial officials, who are guiding us through this process. There are still details to sort out with regards to funding share amongst the partners and the logistics for the implementation of this program, but we have been invited to put together a proposal and submit a collaborative application for this funding, which potentially may be substantial.

**We are seeking Council's approval to continue exploring this project with our cohorts and submitting a collaborative application for funding.** As the details of funding share and our funding contribution requirements are sorted out, they will be brought back to Council for consideration and approval before any commitments are made.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

None



# Request for Decision Community Bus Funding Support Letter

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## RECOMMENDATION

That Council support the Community Bus Funding Application for an additional van through the Community Initiatives Program.

## LEGISLATIVE AUTHORITY

## BACKGROUND

The Community Bus is hoping to secure a grant through the Community Initiatives Program to purchase an additional van. It is a matching grant; however, the Society is not requesting any additional money from the communities.

## RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

## FINANCIAL CONSIDERATIONS

None

## ATTACHMENTS

1. Draft Support Letter

[on letterhead]

DATE: January 7, 2026

Re: Support for Handibus Association Grant Application

Dear Grant Review Committee,

I am writing to express our strong support for the Heritage Handibus Society's grant application and to emphasize the importance of this transformative project. As a firm believer in the value of safe and accessible infrastructure for all members of our rural community, our organization is committed to supporting to help bring this vision to life.

This project will provide lasting benefits to our community by adding to their fleet, a new van. They are the only such service in the area and it represents a critical investment in our region's future. An additional van will expand the services offered by providing more rides to various groups, including seniors and the disabled. I urge your organization to recognize its significance by leveraging our contribution with additional funding. Your support would not only maximize the impact of this initiative but also demonstrate a shared commitment to creating vibrant, well-connected communities.

I sincerely hope you will join us in making a new Handibus a reality by approving the committee's grant request. Thank you for your time and consideration of this matter, and we look forward to hearing from you.

Sincerely,



## Request for Decision Warner Rockets Request

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### RECOMMENDATION

That the ice rental fee for the Warner Rockets 4 on 4 Hockey Tournament weekend be set at \$XXXX.

### LEGISLATIVE AUTHORITY

Rates Bylaw 647-25

### BACKGROUND

Annually the Warner Rockets Hockey Team host a 4 on 4 hockey tournament annually in January.

The team has previously requested and received a break in the ice fees. For the 2024 and 2025 tournaments, Council approved a break in the fee to be \$95.00 (including GST).

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

Adult ice rental per hour \$120.00 Plus GST

### ATTACHMENTS

1. Letter

Dear Mayor and Members of Council,

On behalf of the Warner Rockets, we are writing to respectfully request consideration for a reduced ice rental rate at the Warner Civic Centre for our upcoming 4-on-4 hockey tournament.

This tournament is a community-focused event designed to encourage local participation, promote youth and adult recreation, and bring families and visitors into Warner. Events such as this help strengthen community spirit while supporting local businesses and showcasing the Warner Civic Centre as a welcoming recreational facility.

The Warner Rockets operate as a volunteer-driven, non-profit organization, and we work hard to keep registration fees affordable so that as many participants as possible can take part. A reduced ice rental rate would significantly assist us in covering operational costs and ensuring the continued success of this event.

We value the Village's ongoing support of local recreation and sport, and we greatly appreciate Council's consideration of this request. We would be happy to provide any additional information or discuss this further at Council's convenience.

Thank you for your time and continued support of community recreation in Warner.

Respectfully submitted,

Warner Rockets

A handwritten signature in black ink, appearing to be 'Z. H. D.' or similar, written in a cursive style.



## Request for Decision Fire Siren

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### RECOMMENDATION

That Council accept the request as information  
Or

That Council deny the request  
Or

That Council direct Administration to

### LEGISLATIVE AUTHORITY

### BACKGROUND

The Village has received a request from an individual to acquire the fire siren.

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

None

### ATTACHMENTS

1. Email



**From:** [REDACTED]  
**Sent:** January 10, 2026 2:06 PM  
**To:** Kim Owen <[admin@warner.ca](mailto:admin@warner.ca)>  
**Subject:** Old Town Siren

Dear Members of the Warner Town Council,

I hope this message finds you well. My name is Caleb G, and I am writing to you from [REDACTED], Alberta. I am reaching out to respectfully inquire about the status of the Town of Warner's emergency siren.

Specifically, I would like to ask whether the siren is currently active and maintained for emergency use. If the siren is no longer in service or planned for future use, I would like to express my interest in the possibility of acquiring it from the town, should the council be open to considering such an option.

I have a strong personal and historical interest in civil defense and emergency alert systems, and my intention would be to preserve and responsibly maintain the siren. I would be happy to discuss any appropriate purchasing options, transfer procedures, or requirements the town would need to follow. If a direct sale is not possible, I would also greatly appreciate any guidance on surplus programs, auctions, or other avenues the town may use for retired municipal equipment.

Thank you very much for your time and consideration. I appreciate the work the council does for the community and look forward to your response at your convenience.

Respectfully,

Caleb G

[REDACTED] Alberta

Phone: [REDACTED]

Email: [REDACTED]



## Request for Decision Progressive West Consulting

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### RECOMMENDATION

That Council approve the allocation of \$15,000 towards hiring Progressive West Consulting to provide grant writing services.

### LEGISLATIVE AUTHORITY

Council Budget

### BACKGROUND

At the November council meeting, the following motion was made:

"that Council table the grant writing proposal to the 2026 budget and direct administration to counter with a three-month trial period, to be determined at a later date."  
Motion Carried 2025-252

Administration subsequently met with Progressive West Consulting and the proposal from the company is an annual fee of \$15,000 (payable monthly) with the ability to terminate the contract after a three-month trial period (January to March).

### RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

### FINANCIAL CONSIDERATIONS

### ATTACHMENTS

1. Progressive West Consulting Support Proposal

This is a Contract dated January 1, 2026  
between **Village of Warner** (Warner)  
and  
**Progressive West Consulting** (PWC)  
for the provision of services to fulfill the role of  
**Grant Writing and Project Design**

The parties agree as follows:

1. The term of this Contract is twelve (12) months commencing January 1, 2026 and ending December, 31, 2026 ("Term").
2. The contract will have a trial period of 3 months (January 1, 2026 to March 31, 2026) in which the contract can be terminated without cause. The terms of a successful trial period are outlined in Schedule B.
3. PWC shall provide the services ("Services") outlined in Schedule "B".
4. Upon receipt and acceptance of invoices, Warner will pay PWC for the satisfactory performance of services, as described in Schedule "B" and in accordance with Reporting and Conditions of Payment, as described in Schedule "C".
5. PWC acknowledges that information and records maintained or submitted by PWC under this Contract may be subject to the protection and access provisions of the Freedom of Information and Protection of Privacy Act.
6. The following Schedules are attached to and form part of this Contract:

S

**Schedule "A"** - Definitions

**Schedule "B"** - Services and Deliverables

**Schedule "C"** - Terms and Compensation


Progressive West Consulting		VILLAGE OF WARNER	
NAME: <b>Peter Casurella</b>		NAME: <b>Kelly Lloyd</b>	
POSITION: <b>Chief Executive Officer</b>		POSITION: <b>Chief Administrative Officer</b>	
ADDRESS 70 Oxford Road West Lethbridge, Alberta T1k 4V4		ADDRESS 210 3 Ave Warner, AB T0K 2L0	
TELEPHONE NUMBER <b>(403) 849-7225</b>	FAX NUMBER	TELEPHONE NUMBER <b>(403) 642-3877</b>	FAX NUMBER
EMAIL peter.casurella@progressivewestc.com :		EMAIL: cao@warner.ca	

On signature by the Warner Representative and PWC, the terms and conditions on the face of this form, and in any attached Schedules, together constitute the Contract.

**PROGRESSIVE WEST  
CONSULTING**

NAME AND POSITION (Print)

Per:



Peter Casurella  
Chief Executive Officer

**VILLAGE OF WARNER**

NAME AND POSITION (Print)

Per:

Kelly Lloyd  
Chief Administrative Officer

Original signatures are required on two copies of this Contract.

**1. INDEPENDENT CONTRACTOR**

(a) PWC and Subcontractors retained by PWC are independent contractors and shall not be deemed to be a servants, employees or agents of Warner.

**2. RESPONSIBILITIES OF CONTRACTOR**

- (a) PWC warrants that PWC is properly qualified, licensed, equipped and financed to provide the Services.
- (b) PWC shall provide the Services during the Term:
  - (i) in accordance with the terms and conditions of this Contract;
  - (ii) personally, or using only competent employees and Subcontractors;
  - (iii) in accordance with the generally accepted standards of competency in the field of endeavour associated with the Services and all applicable professional standards;
  - (iv) in close liaison with Warner representatives.
- (c) PWC shall ensure that PWC's employees, officers, agents and the Subcontractors, as applicable, comply with the terms and conditions of this Contract.

**3. PAYMENT**

- (a) PWC shall submit invoices as described in Schedule "C" and shall submit any outstanding invoices within 30 days of termination or conclusion of this Contract.
- (b) Invoices will be paid within a reasonable time.
- (c) The Services provided under this Contract are being purchased by Warner.

**4. EVALUATION**

- (a) PWC shall permit any representative of Warner's senior leadership team to determine whether the Services are being performed in accordance with this Contract through:
  - (i) oral and/or written communication with the CAO, as applicable

- (ii) access to the records and research, including both primary and secondary, gathered as described in **Schedule “B”**.
- (b) PWC shall co-operate with Warner in the completion of any evaluation and shall make such reasonable changes to delivery of the Services as may be required to ensure that the Services are being provided in accordance with the Contract.

## **5. COPYRIGHT AND INTELLECTUAL PROPERTY**

- (a) Ownership of any work, information, records or materials, regardless of form, and including copyright, patent, industrial design process or trademark, (“Intellectual Property”) which was owned by Warner, PWC or a third party prior to the signing of this Agreement, remains the property of each party respectively.
- (b) Ownership of any work, information, records or materials, regardless of form, and including Intellectual Property which was developed or produced under this Agreement by PWC, but excluding PWC’s facilitation materials, methods or processes (“New Intellectual Property”) or provided by other Warner partners for use by PWC under this Agreement, vests with Warner.
- (c) PWC agrees to obtain permission to use any copyrighted materials which may be incorporated into any of the items referred to in the subsections above and, if requested, provide the other Warner partners with copies of these written permissions.
- (d) PWC agrees to co-operate with Warner in registering any copyrights of the New Intellectual Property.
- (e) PWC waives in whole PWC’s rights, and PWC shall ensure that PWC’s employees, agents and Subcontractors waive their rights in respect of any New Intellectual Property and PWC agrees that these waivers shall operate in favour of Warner and its assignees and licensees.
- (f) At termination or conclusion of this Agreement PWC shall return to Warner any materials provided to PWC for use in providing the Services.

## **6. CONFIDENTIALITY**

- (a) Materials which Warner and PWC deem to be confidential in nature shall be identified and treated as such by PWC and Subcontractors, by mutual agreement.

## **7. REDUCTION OF SCOPE AND TERMINATION**

- (a) This contract may be immediately terminated, for cause, by Warner providing PWC with written notice of termination.
- (b) This Contract may be terminated, without cause, by either Warner or PWC, by providing the other party with 90 days written notice of termination. This Contract is terminated as of the date given in the termination notice.
- (c) This contract may be terminated at the end of the first three month period if PWC has not been delivering services commensurate with the conditions for the trial period laid out in Schedule B.
- (d) Upon termination, as provided for in subsections (1) and (2) above, all work up to and including the effective date of termination shall become the property of Warner, and Warner shall pay PWC for the Services rendered up to the effective date of termination.
- (e) Warner and PWC may agree in writing to reduce or increase the scope of the Services.
- (f) If the scope of Services is reduced under subsection (4) above, and PWC has incurred costs directly related to the Services, which costs PWC was unable to avoid or mitigate through the use of reasonable commercial efforts, Warner will reimburse PWC for those costs.

## **8. INDEMNITY AND INSURANCE**

- (a) PWC agrees to hold harmless Warner from any and all third-party claims, demands, or actions for which PWC is legally responsible, including those arising out of negligence or wilful acts by PWC, the Subcontractors or PWC's employees or agents.
- (b) This hold harmless shall survive this Contract.
- (c) PWC shall be solely responsible for any licenses, remittances, and insurance pertaining to liability, bodily injury, personal injury, and property damage, including loss of use thereof.

## **9. GENERAL**

- (a) This Contract is governed by the laws and courts of the Province of Alberta. The terms and conditions of this Contract are severable to the extent that any one which may be contrary to the laws of Alberta shall be deemed to be modified to comply with those laws, but every other term and condition shall remain valid.
- (b) Time is of the essence in this Contract.
- (c) A waiver of any breach of a term or condition of this Contract shall not bind the party giving it unless it is in writing. A waiver which is binding shall not affect the rights of the party giving it with respect to any other or future breach.
- (d) Each party warrants that it has the authority to enter into this Contract and that this Contract does not contravene any law or contract to which it is subject.
- (e) This Contract is binding on the parties' respective successors and permitted assignees.
- (f) Except as expressly provided for in this Contract, PWC shall not assign this Contract or subcontract the provision of the Services under this Contract without the prior written consent of the Managing Sponsor.
- (g) If any term or condition in any Schedule attached to this Contract is in conflict with a term or condition in the body of this Contract, the term or condition in the body of this Contract shall prevail.
- (h) This Contract contains the entire agreement of the parties concerning the subject matter of this agreement and no other understanding or agreements verbal or otherwise exist between the parties.
- (i) PWC shall comply with the Workers' Compensation Act when the Act applies.
- (j) PWC acknowledges its responsibility either as a principal contractor, an employer, or worker as defined in the Occupational Health and Safety Act, and as a condition of this Contract, agrees to comply with the Occupational Health and Safety Act and the regulations under that Act.
- (k) PWC acknowledges its responsibility either as a principal contractor, an employer, or worker as defined in the Employment Standards Code, and as a condition of this Contract, agrees to comply with the Employment Standards Code and regulations.
- (l) The parties shall not change this Contract except by written agreement.
- (m) Warner agrees that neither Warner nor anyone claiming through Warner will offer or call PWC, its officers, employees or agents or the Subcontractors as witnesses in respect of any regulatory or legal proceeding that may arise in connection with the Services to be provided under this Contract.

## **Schedule “A”**

This is Schedule “A” to a Fee for Service Contract  
between the **Village of Warner**,

and **Progressive West Consulting**,  
and forms part of that Contract.

## **DEFINITIONS**

In this agreement:

“Village of Warner” is an incorporated municipality in south-central Alberta.

“Progressive West Consulting” is an incorporated consultancy.

## Schedule “B”

This is Schedule “B” to a Fee for Service Contract  
between the **Village of Warner**,

and **Progressive West Consulting**,  
and forms part of that Contract.

### SERVICES and DELIVERABLES

PWC will provide the services to fulfill the role of Grant Writing and Project Design as defined in the Project Proposal (**Appendix A**), and as approved by the CAO of the Village of Warner, together with any additional activities outlined therein.

PWC will support and guide the projects as identified and jointly agreed to by the CAO of Warner or their representatives.

The Parties agree that the first three months of the contract shall constitute a trial period. At the beginning of the contract, PWC and the Village of Warner will agree in writing to a work plan. At the end of the first three months, PWC will provide the Village of Warner with a milestone report summarizing our activities and reporting on the primary metrics.

These primary metrics include:

1. Number of Grants applied for
2. Number of dollars applied for
3. Number of grants written on behalf of Village staff
4. Number of new projects initiated or planned
5. Number of new grants written (work which otherwise would not have been undertaken locally)

Secondary metrics include:

1. Number of grant dollars secured
2. Grant success rate (%)

The CAO will evaluate these metrics and make her recommendation to Council understanding that the metrics will be proportionally commensurate with the size of the contract (\$15,000 per year) and that secondary metrics are unlikely to be realized within that term. The CAO will evaluate completion of the three-month workplan in her evaluation, and if the work plan has been satisfactorily advanced and primary metrics are commensurate with contract value, then the CAO will recommend the continuation of the contract until December 31, 2026. If the work plan has not been satisfactorily completed, but good faith and pending value is evident, the CAO shall exercise her discretion to recommend continuation of contract.



## Schedule C

This is Schedule "C" to a Fee for Service Contract  
between **The Village of Warner,**  
and **Progressive West Consulting**  
and forms part of that Contract.

### TERMS AND COMPENSATION

#### A. Commencement Date

- Contract will commence: January 1, 2026
- Contract will end: December 31, 2026

#### B. Compensation

PWC agrees to devote sufficient efforts to the duties and obligations as described in this contract to continually meet the expected deliverables, demonstrating that obligation through regular updates to the CAO or their approved representatives.

Compensation paid to PWC for services rendered, will include an annual fee of fifteen thousand (\$15,000) Dollars plus GST. (\$1,250 plus GST/month)

The compensation will be payable in installments at the end of the month while this contract is in force.

Warner will reimburse PWC for all reasonable expenses in accordance with Warner's Policies & Procedures that are mutually agreed upon. This may include, but not be limited to, travel and meeting expenses incurred by PWC in connection with the business of Warner that are outside the defined scope of the project as dictated in the Project Proposal (Appendix A). Expenses will be paid within a reasonable time after submission of acceptable supporting documentation.

#### C. Scope

Precise Scope will be determined by mutual agreement between representatives of both parties in the planning meetings.