



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0
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AGENDA FOR THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – OCTOBER 29, 2025 AT 5:30 P.M.

1. CALL TO ORDER

2. OATH OF OFFICE

3. AGENDA

- 3A) Items added or deleted
- 3B) Adoption of the Agenda

4. ELECTED OFFICIAL APPOINTMENTS

- 4A) Mayor and Deputy Mayor Vote
- 4B) Elected Official Appointments to Authorities, Boards, Commissions and Committees

5. DATE, TIME, AND PLACE OF REGULAR COUNCIL MEETINGS

- 5A) Establish Date, Time, and Place of Regular Council Meetings

6. ASSESSOR APPOINTMENT

7. AUDITOR APPOINTMENT

8. CLOSED SESSION

- 8A) ATIA Section 20: Disclosure harmful to personal privacy

9. PUBLIC AT LARGE APPOINTMENTS

- 9A) Public at Large Appointments to Authorities, Boards, Commissions and Committees

10. ADJOURNMENT



Request for Decision Mayor and Deputy Mayor Appointment

RECOMMENDATION

That _____ be appointed as the Village of Warner's Mayor for 2025-2026.

That _____ be appointed as the Village of Warner's Deputy Mayor for 2025-2026.

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

At the annual Organizational Meeting, Council appoints the Mayor and Deputy Mayor from within the Council for the following year.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Elected Official Appointments

RECOMMENDATION

That Council set the following Elected Official appointments for the 2025-2026 year.

Canada's Western Gateway (Highway 4)	1 Councillor	
Chief Mountain Regional Solid Waste Services Commission (2 nd Wednesday at 4:30 p.m. in Magrath) Village Bylaw 593-16 / Agreement (2000)	1 Councillor	
Chinook Arch Regional Library System (quarterly) Village Agreement (2021)	1 Councillor	
Chinook Intermunicipal Subdivision Appeal Board Bylaw 594-19	1 Councillor 2 Public at Large	
Community Bus Society (2 nd Wednesday at 6:30 p.m. in Milk River) Bus Bylaws	1 Councillor	
Family & Community Support Services (FCSS) (1 st Wednesday) - Bylaw 356 - FCSS Governance Policies	1 Councillor	
Intermunicipal Collaboration Framework Committee Agreement 2025	2 Councillors 1 Alternate	
Mayors and Reeves (1 st Friday at 1:00 p.m. in Lethbridge)	Mayor or Deputy Mayor	
Milk River Health Professionals Attraction and Retention Committee (1 st Tuesday every two months) Committee Bylaws	1 Councillor	
Municipal Planning Commission (1 st Thursday at 10:00 a.m.) Bylaw 569-16	2 Councillors	
Oldman River Regional Services Commission (2 nd Thursday every three months) - Bylaws 454-95 & 474-00 - ORRSC Bylaw 2013-2	1 Councillor	
Quad Council (Annual)	All of Council	
Regional Assessment Review Board (When needed) Bylaw 611-23 – 3-year term	1 Councillor 1 Public at Large	
Regional Emergency Advisory Committee (Annual) - Bylaw 586-20 - Advisory Committee Terms of Reference	1 Councillor	
Revitalization Committee (2 nd Tuesday at 6:30 p.m. at Seniors Centre from October to June)	Silent	
Ridge Country Housing (3 rd Thursday alternate between Milk River and Raymond) Housing Business Plan (2023-2025)	1 Councillor 1 Public at Large	
Ridge Regional Public Safety Services (RRPSS) (1 st part of month at 6:00 p.m. quarterly) RRPSS Bylaw 001-16	1 Councillor	
Ridge Water Services Commission	1 Councillor	

(4 times/year at 6:00 p.m. in Stirling) • Bylaw 531-11		
SouthGrow Regional Initiative (Quarterly) • Article of Association (2021)	1 Councillor	
Veterans Memorial Highway Association (Highway 36)	1 Councillor	
Village of Warner Library (1 st Monday every quarter) • Bylaw 348 • Library Act	1 Councillor	
Warner Community Agriculture Project (as needed) • Bylaw 633-24	1 Councillor	

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

At the required organizational meeting of council, elected officials are to be appointed to various authorities, boards and commissions.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Date, Time and Place of Regular Council Meetings

RECOMMENDATION

That Council set the following dates as the regular council meetings for the 2025-2026 year, to begin at 5:30 p.m.

November 19
December 17
January 21
February 18
March 18
April 15
May 20
June 17
July – no meeting
August 19
September 16
October 21

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

At the required organizational meeting of council, regular council meeting dates and time shall be set.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Assessor Appointment

RECOMMENDATION

That Council appoint Benchmark Assessment Consultants Inc., as the Village of Warner's assessor.

LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

The Assessor shall be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Auditor Appointment

RECOMMENDATION

That Council appoint MWG Chartered Professional Accountants as the Village of Warner's financial auditor for 2025-2026.

LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

An Auditor shall be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Public At Large Appointments

RECOMMENDATION

That Council appoint the following individuals to the Municipal Planning Commission:

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That Council appoint the following individuals to the Warner Community Agriculture Project Committee:

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LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

As per Council's Procedural Bylaw, public members can be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None