



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0

PHONE 642-3877 FAX 642-2011

AGENDA FOR THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – OCTOBER 16, 2024 AT 5:30 P.M.

1. CALL TO ORDER
2. AGENDA
 - 2A) Items added or deleted
 - 2B) Adoption of the Agenda
3. DATE, TIME, AND PLACE OF REGULAR COUNCIL MEETINGS
 - 3A) Establish Date, Time, and Place of Regular Council Meetings
4. ELECTED OFFICIAL APPOINTMENTS
 - 4A) Mayor
 - 4B) Deputy Mayor Vote
 - 4C) Elected Official Appointments to Authorities, Boards, Commissions and Committees
5. ASSESSOR APPOINTMENT
6. AUDITOR APPOINTMENT
7. CLOSED SESSION
 - 7A) FOIP Section 17: Disclosure harmful to personal privacy
8. PUBLIC AT LARGE APPOINTMENTS
 - 8A) Public at Large Appointments to Authorities, Boards, Commissions and Committees
9. CODE OF CONDUCT BYLAW REVIEW
10. ADJOURNMENT



Request for Decision Date, Time and Place of Regular Council Meetings

RECOMMENDATION

That Council set the following dates as the regular council meetings for the 2024-2025 year, to begin at 5:30 p.m.

November 20
December 18
January 15
February 19
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

At the required organizational meeting of council, regular council meeting dates and time shall be set.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Mayor and Deputy Mayor Appointment

RECOMMENDATION

That _____ be appointed as the Village of Warner's Mayor for 2024-2025.

That _____ be appointed as the Village of Warner's Deputy Mayor for 2024-2025.

LEGISLATIVE AUTHORITY

Municipal Government Act
Procedural Bylaw

BACKGROUND

At the annual Organizational Meeting, Council appoints the Mayor and Deputy Mayor from within the Council for the following year.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Elected Official Appointments

RECOMMENDATION

That Council set the following Elected Official appointments for the 2024-2025 year.

Chief Mountain Regional Solid Waste Services Commission <ul style="list-style-type: none"> Village Bylaw 593-16 / Agreement (2000) 	1 Councillor	
Chinook Arch Regional Library System <ul style="list-style-type: none"> Village Agreement (2021) 	1 Councillor	
Chinook Intermunicipal Subdivision Appeal Board <ul style="list-style-type: none"> Bylaw 594-19 	1 Councillor 2 Public at Large	
Family & Community Support Services (FCSS) <ul style="list-style-type: none"> Bylaw 356 FCSS Governance Policies 	1 Councillor	
Heritage Handi-Bus Society <ul style="list-style-type: none"> Handi- Bus Bylaws 	1 Councillor	
Canada's Western Gateway (Highway 4)	1 Councillor	
Intermunicipal Collaboration Framework Committee <ul style="list-style-type: none"> Agreement 2020 	2 Councillors 1 Alternate	
Mayors and Reeves	Mayor or Deputy Mayor	
Milk River Health Professionals Attraction and Retention Committee <ul style="list-style-type: none"> Committee Bylaws 	1 Councillor	
Milk River Health Professionals Attraction and Retention Committee Housing Subcommittee	1 Councillor	
Municipal Planning Commission <ul style="list-style-type: none"> Bylaw 569-16 	2 Councillors	
Oldman River Regional Services Commission <ul style="list-style-type: none"> Bylaws 454-95 & 474-00 ORRSC Bylaw 2013-2 	1 Councillor	
Quad Council	All of Council	
Regional Assessment Review Board <ul style="list-style-type: none"> Bylaw 611-23 – 3-year term 	1 Councillor 1 Public at Large	Councillor Toovey Jon Hood
Regional Emergency Advisory Committee <ul style="list-style-type: none"> Bylaw 586-20 Advisory Committee Terms of Reference 	1 Councillor	
Ridge Country Housing <ul style="list-style-type: none"> Housing Business Plan (2023-2025) 	1 Councillor 1 Public at Large	
Ridge Regional Public Safety Services (RRPSS) <ul style="list-style-type: none"> RRPSS Bylaw 001-16 	1 Councillor	
Ridge Water Services Commission <ul style="list-style-type: none"> Bylaw 531-11 	1 Councillor	
SouthGrow Regional Initiative <ul style="list-style-type: none"> Article of Association (2021) 	1 Councillor	
Veterans Memorial Highway Association	1 Councillor	
Village of Warner Library		

<ul style="list-style-type: none">• Bylaw 348• Library Act	1 Councillor	
---	--------------	--

LEGISLATIVE AUTHORITY
Municipal Government Act
Procedural Bylaw

BACKGROUND
At the required organizational meeting of council, elected officials are to be appointed to various authorities, boards and commissions.

RISKS/CONSEQUENCES
1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS
None

ATTACHMENTS
None



Request for Decision Assessor Appointment

RECOMMENDATION

That Council appoint Benchmark Assessment Consultants Inc., as the Village of Warner's assessor.

LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

The Assessor shall be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Auditor Appointment

RECOMMENDATION

That Council appoint MWG Chartered Professional Accountants as the Village of Warner's financial auditor for 2024-2025.

LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

An Auditor shall be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Public At Large Appointments

RECOMMENDATION

That Council appoint _____, _____, and _____ to the Municipal Planning Commission.

LEGISLATIVE AUTHORITY

Municipal Government Act
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

As per Council's Procedural Bylaw, public members can be appointed at the annual Organizational Meeting.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None



Request for Decision Code of Conduct Bylaw Review

RECOMMENDATION

That Council accept the Code of Conduct Bylaw review as information.

LEGISLATIVE AUTHORITY

Municipal Government Act Section 193
Code of Conduct Bylaw
Procedural Bylaw

BACKGROUND

This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Councillors.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Code of Conduct Bylaw