



VILLAGE OF WARNER

BOX 88, WARNER, ALBERTA, T0K 2L0
PHONE 642-3877 FAX 642-2011

AGENDA FOR THE REGULAR AND CLOSED MEETING OF THE COUNCIL OF THE VILLAGE OF WARNER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS AT THE WARNER MUNICIPAL OFFICE, WEDNESDAY – MARCH 26, 2025 AT 5:30 P.M.

1. CALL TO ORDER
2. AGENDA
 - A) Items added or deleted
 - B) Adoption of the Agenda
3. MINUTES
 - A) Approval of Minutes
4. DELEGATIONS
5. ITEMS ARISING FROM THE MINUTES
6. FINANCIAL REPORT
 - A) Financial Report (quarterly)
7. ADMINISTRATIVE REPORTS
 - A) Municipal Enforcement Report
 - B) Chief Administrative Officer Report
 - C) Solar Report (quarterly)
8. COUNCIL REPORTS
9. CORRESPONDENCE
 - A) Correspondence
10. BYLAW/AGREEMENT/POLICY REVIEW
 - A) Bylaw 639-25 Rezone from Commercial to Residential
11. NEW BUSINESS
 - A) Lethbridge Region Economic Resilience Task Force
 - B) 2025 Draft Operating Budget
 - C) 2025 Capital Plan Adjustment
12. CLOSED SESSION
 - A) Section 16: Disclosure harmful to business interests of a third party
 - B) Section 17: Disclosure harmful to personal privacy
13. NEXT REGULAR COUNCIL MEETING DATE
Wednesday – April 16, 2025, at 5:30 p.m.
14. ADJOURNMENT



Request for Decision Adoption of Minutes

RECOMMENDATION

That the minutes for the February 19, 2025 regular council meeting be accepted as presented.

LEGISLATIVE AUTHORITY

Municipal Government Act, Section 208(1)(a)
Bylaw 631-24 Procedural Bylaw

BACKGROUND

As per the MGA and the Village's Procedural Bylaw, minutes are to be recorded and given to council for adoption at a subsequent council meeting.

RISKS/CONSEQUENCES

1. By not approving the previous meetings minutes, Council would then not approve the decisions they made, as recorded and no motion would be actioned by administration.
2. The minutes of the Council meetings can be adopted as amended; Council would need to be specific in an amendment to the recording of the previous meetings minutes.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Prior to Adoption: February 19, 2025 regular council meeting minutes

Prior to Adoption

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, February 19, 2025, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, Councillor Chris Koehn (via telephone), and Councillor Derek Baron

Absent – Elected Officials

Present – Administration

Kelly Lloyd, Chief Administrative Officer
Kim Owen, Director of Corporate Services

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. AGENDA

A) Items added or deleted

- Add: 4A) Delegation: Ms. Fetting, Principal, Warner School
- 12A) Closed Session: Section 17: disclosure harmful to personal privacy

B) Adoption of the Agenda

Moved by Councillor Toovey, seconded by Councillor Koehn, “that the February 19, 2025, regular council meeting agenda be accepted as amended.”

Motion Carried 2025-15

3. MINUTES

A) Approval of Minutes

Moved by Councillor Baron, seconded by Councillor Koehn, “that the minutes for the January 15, 2025, regular council meeting be accepted as presented.”

Motion Carried 2025-16

4. DELEGATIONS

Ms. Debbie Fetting, Principal of the Warner School, was in attendance for discussion on historical and future partnerships. Ms. Fetting also informed Council and the community that there is a desire to start up the greenhouse again.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, “that Council accept the report from Ms. Fetting as information.”

Motion Carried 2025-17

5. ITEMS ARISING FROM THE MINUTES

6. FINANCIAL REPORT

7. ADMINISTRATIVE REPORTS

A) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Municipal Enforcement report for the period ending January 31, 2025, be accepted as information."

Motion Carried 2025-18

B) Chief Administrative Officer Report

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that administration research residential sub-class tax rates and prepare scenarios."

Motion Carried 2025-19

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending January 31, 2025, be accepted as information."

Motion Carried 2025-20

C) Solar Report

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council accept the Solar Report as information."

Motion Carried 2025-21

8. COUNCIL REPORTS

Councillor Koehn reported on the Warner Revitalization Committee and attended a Veterans Memorial Highway Committee meeting.

Councillor Toovey reported on Ridge Country Housing meetings and the Community Bus.

Mayor Lindsay attended a Chief Mountain Regional Solid Waste Services Commission meeting.

Deputy Mayor Kirby reported on Family and Community Support Services, the Mayors and Reeves meeting, and the Warner Municipal Library meeting.

Councillor Baron reported on the Milk River Health Attraction and Retention Committee.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the committee reports for the period ending February 19, 2025, be accepted as information."

Motion Carried 2025-22

9. CORRESPONDENCE

A) Correspondence

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council accept the correspondence as information."

Motion Carried 2025-23

10. BYLAW/AGREEMENT/POLICY REVIEW

A) Borrowing Bylaw 636-25

Moved by Councillor Baron, seconded by Councillor Koehn, "that first reading be given to Bylaw 636-25, being the Borrowing Bylaw."

Motion Carried 2025-24

Moved by Councillor Toovey, seconded by Councillor Koehn, "that second reading be given to Bylaw 636-25, being the Borrowing Bylaw."

Motion Carried 2025-25

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that unanimous consent be given to Bylaw 636-25, being the Borrowing Bylaw, for consideration of third reading."

Motion Carried 2025-26

Moved by Councillor Baron, seconded by Councillor Koehn, "that the third and final reading be given to Bylaw 636-25, being the Borrowing Bylaw."

Motion Carried 2025-27

B) Tax Instalment Payment Plan (TIPP) Bylaw 637-25

Moved by Councillor Toovey, seconded by Councillor Koehn, "that first reading be given to the Tax Instalment Payment Plan (TIPP) Bylaw 637-25."

Motion Carried 2025-28

C) Repealing Bylaw 638-25

Moved by Councillor Baron, seconded by Councillor Koehn, "that first reading be given to Bylaw 638-25, being a Repealing Bylaw."

Motion Carried 2025-29

Moved by Councillor Toovey, seconded by Councillor Koehn, "that second reading be given to Bylaw 638-25, being a Repealing Bylaw."

Motion Carried 2025-30

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that unanimous consent be given to Bylaw 638-25, being a Repealing Bylaw, for consideration of third reading."

Motion Carried 2025-31

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the third and final reading be given to Bylaw 638-25, being a Repealing Bylaw."

Motion Carried 2025-32

11. NEW BUSINESS

Mayor Lindsay recessed the meeting at 7:25 p.m.

Mayor Lindsay reconvened the meeting at 7:29 p.m.

A) Village of Warner Fire Department Appointments

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council appoint Deven Owen as Fire Chief, and Robert Lien as Deputy Fire Chief for the Warner Volunteer Fire Department."

Motion Carried 2025-33

B) Village of Warner Library Safety and Use Bylaw

Moved by Councillor Baron, seconded by Councillor Koehn, "that the Village of Warner Library Safety and Use Bylaw be approved as presented."

Motion Carried 2025-34

C) Pink Shirt Proclamation

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council proclaim February 26, 2025, as Pink Shirt Day in the Village of Warner."

Motion Carried 2025-35

D) Organizational Meeting Date Change

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the date for the required Organizational Meeting be changed from Wednesday, October 15, 2025, to Wednesday, October 29, 2025, due to the municipal election on October 20, 2025."

Motion Carried 2025-36

E) Emergency Volunteer Night Donation Request

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council approve the donation of up to \$500.00 towards a door prize for the Emergency Services Volunteer Appreciation Evening."

Motion Carried 2025-37

F) Water Cost and Consumption Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council accept the report on water costs and consumption for the Village of Warner as information."
Motion Carried 2025-38

G) Curling Club Donation Request

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council approve a donation of \$500.00 to the Warner Curling Club Men's and Ladies Bonspiel's."
Motion Carried 2025-39

H) March Council Meeting

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council change the March 19th Council meeting to Wednesday, March 26th at 5:30 p.m."
Motion Carried 2025-40

I) Casual Conversation with Council

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council set a Casual Conversation for Monday, April 7th at 6:30 p.m."
Motion Carried 2025-41

12. CLOSED SESSION

A) FOIP Section 17: Disclosure harmful to personal privacy

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:55 p.m., to discuss matters exempt from disclosure under FOIP Section 17: Disclosure harmful to personal privacy, with CAO Lloyd and Director Owen to remain in attendance.
Motion Carried 2025-42

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that the meeting reconvene to the regular meeting at 8:03 p.m."
Motion Carried 2025-43

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday – March 26, 2025, at 5:30 p.m.

14. ADJOURNMENT

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the regular council meeting for February 19, 2025, adjourn at 8:04 p.m."
Motion Carried 2025-44

Tyler Lindsay
Mayor

Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the day of 2025.

Prior to Adoption



Request for Decision Municipal Enforcement Report

RECOMMENDATION

That the Municipal Enforcement report for the period ending February 28, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

Peace Officer Act

Various municipal bylaws

BACKGROUND

The Village of Warner joined the Ridge Regional Public Safety Services Commission in 2019. The Commission serves the municipalities of Coutts, Magrath, Milk River, Raymond, Stirling, Warner and County of Warner.

The Village Council receives a monthly report, to provide information on the number and types of incidents that violate municipal bylaws.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Municipal Enforcement Report

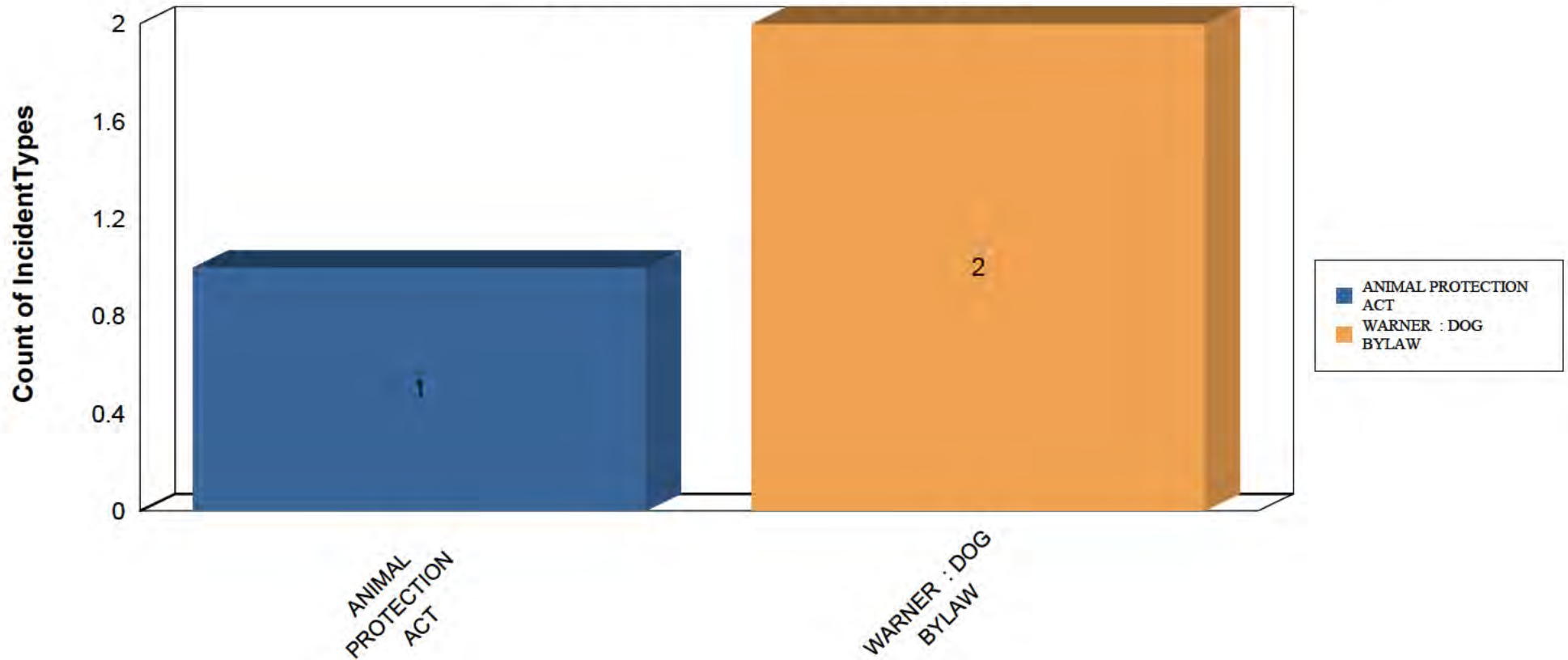
Municipal Enforcement

Statistics from: 2/1/2025 12:00:00AM to 2/28/2025 11:59:00PM

Count of Reports Completed



Count of Incident Types



ANIMAL PROTECTION ACT

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : WARNER	RRPSS2025-0046	ANIMAL PROTECTION ACT	BRAYDEN FENZ	2025/02/19 2339

Specific Location

[REDACTED]

Report Synopsis : complaint from Milk River RCMP relating to animal welfare check in Warner

33.33% # of Reports: 1 Case Report ANIMAL PROTECTION ACT

WARNER : DOG BYLAW

<u>Location</u>	<u>Case Number</u>	<u>Incident Type</u>	<u>Officer</u>	<u>Date</u>
Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : WARNER	RRPSS2025-0035	WARNER : DOG BYLAW	BRANDON BERG	2025/02/07 1324

Specific Location

████████

Report Synopsis : Barking dog complaint

Case Report RIDGE REGIONAL PUBLIC SAFETY SERVICES : WARNER	RRPSS2025-0052	WARNER : DOG BYLAW	BRANDON BERG	2025/02/28 1125
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Specific Location

████████

Report Synopsis : aggressive dog complaint

66.67% # of Reports: 2 Case Report WARNER : DOG BYLAW

Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 3

Grand Total: 100.00% Total # of Incident Types Reported: 3



Request for Decision Chief Administrative Officer Report

RECOMMENDATION

That the Chief Administrative Officer report for the period ending February 28, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

On a monthly basis, the Chief Administrative Officer provides Council with an update on administrative items.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. CAO Report



Chief Administrative Officer Report
February 2025

Administration

- Council meeting preparation
- Council meeting attendance
- Council minutes and highlights for newsletter. Copies of newsletter at grocery store.
- Meetings/communication (walk in, email and phone)
- Bi-Weekly staff meetings
- Bylaw work
- Policy work
- Development inquiries
- **Updates from CPO's (when applicable)**
- 2025 operating budget preparation
- 2025 capital plan adjustment preparation
- Joint Use Planning Agreement review
- Tax Arrears List Preparation
- Frozen water line
- Meeting with Park Enterprises
- Updating account list for zero water metre reads
- Zoom meeting with MP Motz
- Attend Fire Society meeting
- Discussion with resident regarding bees
- Talk to Crown's Office
- Tax Arrears Payment Agreements
- Work progresses on electronic sign and public works internet/solar
- Letter of Intent and insurance documentation to Circular Materials for the Extended Producer Responsibility program
- Attend a County of Warner Regional Emergency Partnership meeting
- Attend AHS monthly meeting

Motion Carried 2023-261	Moved by Mayor Lindsay, seconded by Councillor Baron, "that the school zones be changed to playground zones and to include a playground zone at the Lions Campground."	WIP
<u>Motion Carried 2024-111</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council grant the request for a special permit to house urban bees at the property of 504 - 5th Avenue, Warner to the period ending December 31, 2025."	Complete
<u>Motion Carried 2024-179</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council reallocate \$10,000 in the budget for grant writing services and approve the purchase of the air-cooled chiller from Trane Technologies for the Civic Centre in the amount of \$680,187.00. to be in place by fall 2025."	On hold
<u>Motion Carried 2024-259</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council direct administration to explore the cost of relocating the old fire hall siren."	WIP
<u>Motion Carried 2025-19</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that administration research residential sub-class tax rates and prepare scenarios."	WIP
<u>Motion Carried 2025-35</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council proclaim February 26, 2025, as Pink Shirt Day in the Village of Warner."	Complete
<u>Motion Carried 2025-36</u>	Moved by Councillor Toovey, seconded by Councillor Koehn, "that the date for the required Organizational Meeting be changed from Wednesday, October 15, 2025, to Wednesday, October 29, 2025, due to the municipal election on October 20, 2025."	Complete
<u>Motion Carried 2025-37</u>	Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council approve the donation of up to \$500.00 towards a door prize for the Emergency Services Volunteer Appreciation Evening."	Complete
<u>Motion Carried 2025-39</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council approve a donation of \$500.00 to the Warner Curling Club Men's and Ladies Bonspiel's."	Complete

<u>Motion</u> <u>Carried</u> <u>2025-40</u>	Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council change the March 19 th Council meeting to Wednesday, March 26 th at 5:30 p.m."	Complete
<u>Motion</u> <u>Carried</u> <u>2025-41</u>	Moved by Councillor Baron, seconded by Councillor Koehn, "that Council set a Casual Conversation for Monday, April 7 th at 6:30 p.m."	Complete



Request for Decision Committee Reports

RECOMMENDATION

That the committee reports for the period ending March 26, 2025, be accepted as information.

LEGISLATIVE AUTHORITY

Municipal Government Act
Bylaw 361-24 Procedural Bylaw

BACKGROUND

Elected Officials, appointed at the annual organizational meeting, attend regular meetings of various boards, commissions and committees. Each elected official is required to keep Council informed by providing regular activity of the board, commission or committee they are appointed to.

RISKS/CONSEQUENCES

Should committee reports not be relayed, members of Council will not be informed on the various boards, commissions and committees.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Family & Community Support Services
2. Oldman River Regional Services Commission
3. Meeting with MP Motz

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, February 5, 2025
Coaldale Hub (2107-13th Street)
In-person and Online

Attendance (in-person)

Degenstein, Dave – Town of Milk River, Board Chair
Chapman, Bill – Town of Coaldale, Vice-Chair
Bekkering, Garth – Town of Taber
Doell, Daniel – Village of Barons
Feist, Teresa – Town of Picture Butte
Kirby, Martin – Village of Warner
Nilsson, Larry – Village of Stirling
Heggie, Jack – County of Warner
Foster, Missy – Village of Barnwell
Hickey, Lorne – Lethbridge County
Harris, Merrill – M.D. of Taber

Attendance (online)

Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent – Board Members

Deleeuw, Shelley – Town of Vauxhall
Jensen, Kelly – Town of Raymond
Caldwell, Heather – Town of Coalhurst

Staff (in-person):

Morrison, Zakk – Executive Director
Florence-Greene, Evelyn – Accounting Assistant

Delegation:

Read, Barb - Balanced and Restorative HR

Call to Order

D. Degenstein called the meeting to order at 4:00 p.m.

Approval of Agenda

Tabled: 3 b) Report to Municipalities – Petra DeBow
Addition: 7 c) Board Minutes

L. Nilsson moved the Board to approve the agenda as amended.
Carried Unanimously



Closed Session - Delegation

G. Bekkering moved the Board move in-camera, based on the Governance Policies Section 2.5.7 - Meeting in Absence of the Public, at 4:01 p.m.

Carried Unanimously

Evelyn Florence-Greene left the meeting at 4:01 p.m.

J. Heggie moved the Board back to regular session at 4.46 p.m.

Carried Unanimously

The Board thanked Barb Read for her 2024 Employee Pulse Check Survey Report.

Barb Read left the meeting at 4:46 p.m.

Evelyn Florence-Greene entered back into the meeting at 4:47 p.m.

Minutes

J. Heggie moved the minutes of December 4, 2024, FCSS Board meeting be approved as presented.

Carried Unanimously

Business Arising from the Minutes

FCSSAA AGM Parliamentarian

Z. Morrison provided an update.

B. Chapman thanked Z. Morrison for the follow-up.

Community Needs Assessment - TCAPS

Z. Morrison provided an update.

D. Degenstein thanked L. Nilsson for his well worded encouragement to Board members to remind their councils to participate in the Community Needs Assessment survey.

Correspondence

The following correspondence was presented for information:

- November 2024 – FCSSAA President's Message.
- December 2024 – FCSAA News.
- January 2025 – FCSSAA News.
- 2024 – Petra DeBow, Certificate in Appreciation for Commitment to Social Work Education through Practicum Supervision, Medicine Hat College.
- 2024 – Kaitlynn Weaver, Certificate in Appreciation for Commitment to Social Work Education through Practicum Supervision, Medicine Hat College.



- 2025-01-02 – Employer Letter for Zakk Morrison from Canadian College of Health Leaders.

B. Chapman moved the Board write a letter of congratulations to Z. Morrison for receiving the Certified Health Executive designation from the Canadian College of Health Leaders as well as BEW FCSS supervisors for their commitment to supporting practicum students.

T. Feist moved the Board to receive the correspondence as presented for information.

Carried Unanimously

Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

Upcoming Meetings:

- 2025-02-11 – FCSS Staff meeting.
- 2025-02-12 – FCSSAA South Region Director's meeting.
- 2025-02-13 – FCSSAA Director's Network meeting.
- 2025-02-18 - Joint Health & Safety Committee Meeting
- 2025-02-19 - TDCALA Meeting

G. Bekkering moved the Board to approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

M Harris moved the Board to approve the December 2024 Financial Report including:

- Financial statement for December 31, 2024;
- Monthly accounts for November 1-30, 2024;
- Monthly accounts for December 1-31, 2024;
- ATB Mastercard statement – ATB Financial Mastercard Nov 14, 2024, to Dec 12, 2024; and
- ATB Mastercard statement – ATB Financial Mastercard Dec 13, 2024, to Jan 13, 2025.

Carried Unanimously

Professional Development Report

Z. Morrison updated the Board on the staff Professional Development report for 2024.



B. Chapman moved the Board to accept the Professional Development report for information.

Carried Unanimously

New Business

All Councils Update

Z. Morrison provided an update, including the venue and catering has been confirmed. Z. Morrison will present a draft Agenda to the Board at the March 5th, 2025, Board meeting.

FCSSAA South Region Spring Meeting

Z. Morrison confirmed the FCSSAA South Region Spring Meeting is scheduled for May 28th, 2025, in Cypress County. Venue to be determined.

Board Minutes

D. Degenstein discussed that when a motion is voted on, the minutes will reflect if the motion was either carried or defeated, unless a recorded vote is requested by a Board Member.

L. Nilsson left the meeting at 5:26 p.m.

Round Table

The Board shared municipal updates.

Date of Next Meeting

The date of the next regular Board meeting will be March 5, 2025, at the Coaldale HUB (2107 – 13th St.) in person and online (via Teams) starting at 4:00pm.

Adjournment

D. Doell moved the meeting to adjourn at 5:35 p.m.

Carried Unanimously



Chairperson

05 MAR 25

Date



Executive Director

March 5/2025

Date



OLDMAN RIVER REGIONAL SERVICES COMMISSION

BOARD OF DIRECTORS' MEETING MINUTES

Thursday, December 5, 2024 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

BOARD OF DIRECTORS:

Colin Bexte (Virtual).....Village of Arrowwood
 Shayla Anderson (In Person)..... Village of Barnwell
 Dan Doell (In Person)..... Village of Barons
 Mike Wetzstein (Virtual)..... Town of Bassano
 Ray Juska (Virtual) City of Brooks
 Roger Houghton (In Person)..... Cardston County
 Allan Burton (Absent) Town of Cardston
 Sue Dahl (Virtual)..... Village of Carmangay
 James F. Smith (Absent) Village of Champion
 Brad Schlossberger (In Person)..... Town of Claresholm
 Deborah Florence (In Person)..... Town of Coalhurst
 Tanya Smith (In Person)..... Village of Coutts
 Dave Slingerland (Absent) Village of Cowley
 Dave Filipuzzi (In Person)..... Mun. Crowsnest Pass
 Dean Ward (In Person) Mun. Crowsnest Pass
 Stephen Dortch (In Person) Village of Duchess
 Brent Feyter (In Person) Town of Fort Macleod
 Joan Hughson (Absent) County of Forty Mile
 Mark Peterson (In Person)..... Village of Glenwood
 Suzanne French (Virtual) Village of Hill Spring
 Morris Zeinstra (In Person).....Lethbridge County

Brad Koch (Absent) Village of Lomond
 Gerry Baril (In Person) Town of Magrath
 Peggy Losey (Absent) Town of Milk River
 Dean Melnyk (In Person) Village of Milo
 Victor Czop (In Person) Town of Nanton
 Marinus de Leeuw (In Person) Town of Nobleford
 Henry DeKok (In Person)..... Town of Picture Butte
 Jim Welsch (Absent) M.D. of Pincher Creek
 Don Anderberg (In Person) Town Pincher Creek
 Ronald Davis (Absent)..... M.D. of Ranchland
 Neil Sieben (In Person)..... Town of Raymond
 Don Norby (In Person) Town of Stavely
 Matthew Foss (Absent)..... Village of Stirling
 John DeGroot (Absent) MD of Taber
 Russell Norris (In Person)..... Town of Vauxhall
 Christopher Northcott (In Person)..... Vulcan County
 Lyle Magnusen (In Person) Town of Vulcan
 David Cody (In Person)..... County of Warner
 Marty Kirby (Virtual) Village of Warner
 Evan Berger (In Person) M.D. Willow Creek

STAFF:

Bonnie Brunner Senior Planner
 Mike Burla Senior Planner
 Ryan Dyck Planner
 Carlin GrovesGIS/CAD Technologist
 Steve Harty Senior Planner
 Diane Horvath Senior Planner
 Harsimran Kaur..... Assistant Planner
 Raeanne Keer Executive Assistant
 Mladen Krstic (Virtual).....GIS/CAD Technologist

Lenze Kuiper Chief Administrative Officer
 Jennifer Maxwell Subdivision Technician
 Kaylee SailerGIS/CAD Technologist
 Stephanie Sayer Accounting Clerk
 Kattie Schlamp..... Planner
 Rachel Schortinghuis Assistant Planner
 Gavin Scott Senior Planner
 Jaime Thomas.....GIS Analyst
 Jiayi Wang..... Assistant Planner

GUEST:

Angie Jensen..... Village of Barnwell, CAO

Vice Chair Don Anderberg called the meeting to order at 7:00 pm.

1. APPROVAL OF AGENDA

Moved by: Mike Wetzstein

THAT the Board adopts the Agenda for December 5, 2024, as presented.

CARRIED

2. Budget

a. Budget Presentation

Vice Chair Don Anderberg and Executive Member Christopher Northcott presented the 2025 Budget Presentation to the Board.

The Board inquired about the costs of software, and what our projected year-end deficit is.

b. Proposed 2025 Operating Budget

Vice Chair Anderberg presented the proposed 2025 Operating Budget to the Board.

Moved by: Brad Schlossberger

THAT the Board approves the 2025 Operating Budget, as presented.

CARRIED

c. Proposed 2025-2029 Capital Plan and Budget

Vice Chair Anderberg presented the proposed 2025 – 2029 Capital Plan, and the 2025 Capital Budget to the Board.

Moved by: Victor Czop

THAT the Board approved the 2025 Capital Budget, as presented.

CARRIED

3. ELECTION OF EXECUTIVE COMMITTEE FOR 2024-2025

a. Nomination Information

L. Kuiper presented the Executive Committee Election process to the Board and presented the list of nominations received during the nomination period.

b. Election of Chair

L. Kuiper stated that Administration received 1 nomination for Chair, Christopher Northcott of Vulcan County, and inquired if there were any nominations from the floor for the position of Chair, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the position of Chair, and there were none.

Mr. Christopher Northcott of Vulcan County was proclaimed Chair of the Oldman River Regional Services Commission Board of Directors.

c. Election for Vice Chair

L. Kuiper stated that Administration received 1 nomination for Vice Chair, Don Anderberg of the Town of Pincher Creek, and inquired if there were any nominations from the floor for the position of Vice Chair, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the position of Vice Chair, and there were none.

Mr. Don Anderberg of the Town of Pincher Creek was proclaimed Vice Chair of the Oldman River Regional Services Commission Board of Directors.

d. Election of Executive Committee.

L. Kuiper stated that Administration received 6 nominations for Executive Committee members Evan Berger of the Municipal District of Willow Creek, David Cody of the County of Warner, Victor Czap of the Town of Nanton, Brad Schlossberger of the Town of Claresholm, Neil Sieben of the Town of Raymond, and Gordon Wolstenholme of the Town of Fort Macleod, and inquired if there were any nominations from the floor for the Executive Committee, and there were none.

L. Kuiper asked a second and third time if there were any nominations from the floor for the Executive Committee, and there were none.

Evan Berger of the Municipal District of Willow Creek, David Cody of the County of Warner, Christopher Northcott of Vulcan County, Brad Schlossberger of the Town of Claresholm, Neil Sieben of the Town of Raymond, and Gordon Wolstenholme of the Town of Fort Macleod were elected members of the Executive Committee for the Oldman River Regional Services Commission Board of Directors.

Moved by: Gerry Baril

THAT the Board directs the Returning Officer to destroy the ballots from the Annual Organizational Meeting.

CARRIED

4. APPROVAL OF MINUTES

Moved by: Brent Feyter

THAT the Board approves the meeting minutes of September 5, 2024, as presented.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

6. REPORTS

a. Executive Committee Report

Vice Chair Anderberg presented the Executive Committee Report to the Board.

Moved by: Gerry Baril

THAT the Board accepts the Executive Committee Report, as presented for information purposes.

CARRIED

7. BUSINESS

a. Subdivision Activity
- As of October 31, 2024

L. Kuiper presented the Subdivision Activity statistics as of October 31, 2024 to the Board.

b. Assessment Appeal Activity
- 2024 Assessment Appeal Board Statistics

L. Kuiper presented the 2024 Assessment Appeal Board Statistics to the Board for information purposes.

c. Subdivision and Development Appeal Board Activity

L. Kuiper presented the 2024 Subdivision and Development Appeal Board Statistics to the Board as of November 27, 2024.

d. **ORRSC Periodical Winter 2024 – Exemptions**

G. Scott presented the Winter 2024 Periodical on Exemptions to the Board.

7. **ACCOUNTS**

a. **Balance Sheet and Comparative Income Statement**
- **As of October 31, 2024**

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of October 31, 2024

Moved by: Stephen Dortch

THAT the Board approves Balance Sheet and Comparative Income State, as of October 31, 2024, as presented.

CARRIED

8. **NEW BUSINESS**

L. Kuiper presented Service Awards to Diane Horvath, for 25 Years, Carlin Groves, for 5 Years, and Maxwell Kelly, for 5 Years.

9. **NEXT MEETING – Thursday, March 6, 2025**

10. **ADJOURNMENT**

With no further questions and nothing further to discuss, Vice Chair Don Anderberg adjourned the meeting, the time being 9:02 pm.



Christopher Northcott, Chair



Lenze Kuiper, Chief Administrative Officer



OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES
February 13, 2025; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, February 13, 2025, at 6:00 pm, in the ORRSC Administration Building and virtually on Zoom.

Attendance

Executive Committee

Christopher Northcott, Chair, Virtual
Don Anderberg, Vice Chair
David Cody
Brad Schlossberger
Neil Sieben, Virtual
Gordon Wolstenholme

Staff

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant
Gavin Scott, Senior Planner

Absent

Evan Berger

Chairman Northcott called the meeting to order at 6:00 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the February 13, 2025 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Don Anderberg

THAT the Executive Committee approves the January 9, 2025 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

a. Regional Assessment Review Board Report

R. Keer stated that at the Executive Committee Meeting held on January 9, 2025, the Executive had inquiries about the Regional Assessment Review Board and its board members.

G. Wolstenholme arrived at 6:05 pm.

R. Keer presented the report on the Regional Assessment Review Board.

4. Official Business

a. Correspondence from MD of Taber

L. Kuiper stated that Chair Northcott and himself presented to the Municipal District of Taber Council in January about the 2025 Budget and membership fees.

L. Kuiper presented correspondence received from the Municipal District of Taber following the presentation.

b. Executive Committee Meeting Schedule

R. Keer advised that Administration is recommending that the Executive Committee meet in March in addition to the Regular Board Meeting due to the number of Executive led projects this year.

R. Keer inquired if the Executive would prefer to meet on their regularly scheduled meeting date, Thursday, March 13, 2025 or if they would like to meet prior to the Board Meeting on Thursday, March 6, 2025.

The Executive Committee discussed various meeting dates and times.

Moved by: Brad Schlossberger

THAT the Executive Committee moves the Regular Meeting of the Executive Committee from Thursday, March 13, 2025 at 6:00 pm to Thursday, March 6, 2025 at 5:00 pm.

CARRIED

c. Chief Administration Officer – Review & Recruitment

R. Keer stated that in the Fall of 2024 began the discussion of L. Kuiper’s retirement and recruitment for the Chief Administration Officer position in 2025. R. Keer stated that at the time the Executive expressed interest in meeting with staff to discuss the organization and the position.

N. Sieben arrived at 6:24 pm

The Executive discussed various ideas and topics for further discussion at the next Executive Committee meeting, such as investigating the use of a recruiter, forming a sub-committee, how to meet with staff, the job description, and the timeline for the position.

d. Subdivision Activity – As of January 31, 2025

L. Kuiper presented the Subdivision Activity Report as of January 31, 2025 to the Executive Committee.

e. Project Tracking Matrix

R. Keer presented the project tracking matrix that is used internally to monitor the status and billing for Fee-For-Service Projects.

f. ORRSC Strategic Plan 2016-2026

L. Kuiper presented the 2016-2026 Strategic Plan to the Executive and highlight some of the action items in the Plan.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts and the Payments and Credits for December 2024 to the Executive.

Moved by: Brad Schlossberger

THAT the Executive Committee approves the Monthly Office Accounts and the Payment and Credits for December 2024, as presented.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheets and Comparative Income Statements for December 2024 and the Details of Account for December 2024 to the Executive.

Moved by: Don Anderberg

THAT the Executive Committee approves the Balance Sheets and Comparative Income Statement for December 2024 and the Details of Account for December 2024, as presented.

CARRIED

6. New Business

There was no new business.

Moved by: Gord Wolstenholme

THAT the Executive Committee moves into Closed Session in accordance with Section 21 and Section 24 of the *Freedom of Information and Protections of Privacy Act*.

CARRIED AT 6:47 PM

7. Closed Session

a. ORRSC Planning Services Contracts

Pursuant to section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Agenda Item 7.a – ORRSC Planning Services Contracts: L. Kuiper, R. Keer, and G. Scott.

Moved by: Neil Sieben

THAT the Executive Committee moves into Open Session

CARRIED AT 7:20 PM

8. CAO's Report

L. Kuiper presented CAO Report to the Committee.

9. Round Table Discussions

Committee members and staff reported on various projects and activities in their respective municipalities.

10. Next Meeting – February 13, 2025

11. Adjournment

That the Executive Committee closes the meeting at 7:40 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER



OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES

January 9, 2025; 6:00 pm

ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 9, 2025, at 6:00 pm, in the ORRSC Administration Building.

Attendance

Executive Committee

Christopher Northcott, Chair
Don Anderberg, Vice Chair
Evan Berger
David Cody
Brad Schlossberger
Neil Sieben

Absent

Gordon Wolstenholme

Staff

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant
Stephanie Sayer, Accounting Clerk

Chairman Northcott called the meeting to order at 6:03 pm.

1. Approval of Agenda

Moved by: Don Anderberg

THAT the Executive Committee adopts the January 9, 2025 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: David Cody

THAT the Executive Committee approves the November 14, 2024 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. **Official Business**

a. **ATB Financial Municipal Borrowing Bylaw Annual Endorsement**

Moved by: Don Anderberg

THAT the Executive Committee authorizes the Chair and Chief Administrative Officer to endorse the 2025 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

CARRIED

b. **Signing Authority**

R. Keer inquired if the Executive Committee would like to grant authorization to a member of the Executive, other than the Chair, to have signing authority. R. Keer further explained that historically the Executive Committee has granted signing authority to a second individual for situations where the Chair is unavailable.

B. Schlossberger stated that he would let his name stand for signing authority.

Moved by: Evan Berger

THAT the Executive Committee authorizes the Chair, Christopher Northcott, and an Executive Member, Brad Schlossberger, signing authority for the Oldman River Regional Services Commission on behalf of the Executive Committee.

CARRIED

c. **2025 Schedule of Fees – Chinook Intermunicipal Subdivision and Development Appeal Board**

R. Keer stated that in accordance with the agreements for the Chinook Intermunicipal Subdivision and Development Appeal Board, an annual schedule of fees must be set for 2025. R. Keer presented that the only change proposed is to increase the mileage rate from \$0.70/km to \$0.72/km, in accordance with the Canada Revenue Rate.

Moved by: Neil Sieben

THAT the Executive Committee approves the 2025 Schedule of Fees for the Chinook Intermunicipal Subdivision and Development Appeal Board, as presented.

CARRIED

d. Subdivision Activity – As of December 31, 2024

L. Kuiper presented the Subdivision Activity Report as of December 31, 2024 to the Executive Committee.

e. Staff Update

L. Kuiper stated that a posting has gone out in search of a new Planner to join ORRSC, and that a staff member has begun their Gradual Return to Work Plan after being away on Long-Term Leave.

f. ORRSC Strategic Plan 2016-2026

L. Kuiper presented the 2016-2026 Strategic Plan to the Executive and highlight some of the action items in the Plan.

g. ORRSC Planning Contracts

R. Keer presented the various editions of the Planning Services Agreements and Contracts that the organization currently has, varying from 1995 to 2024.

The Executive discussed ideas for updating the contracts and determined they would discuss them further at the next Executive Committee meeting.

h. For Information: Brownlee LLP Emerging Trends in Municipal Law

L. Kuiper presented details on the Brownlee LLP Emerging Trends in Municipal Law event in February for anyone who is interested in attending.

i. For Information: Community Planning Association of Alberta

R. Keer presented details on the Community Planning Association of Alberta Conference in Red Deer, Alberta in April.

R. Keer advised that historically 2-3 Executive Members have attended on behalf of ORRSC, and that the agenda will be distributed once it is available.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts and the Payments and Credits for October to November 2024 to the Executive.

Moved by: Brad Schlossberger

THAT the Executive Committee approves the Monthly Office Accounts and the Payment and Credits for October to November 2024, as presented.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheets and Comparative Income Statements for October to November 2024 and the Details of Account for November 2024 to the Executive.

Moved by: Don Anderberg

THAT the Executive Committee approves the Balance Sheets and Comparative Income Statement for October to November 2024 and the Details of Account for November 2024, as presented.

CARRIED

6. New Business

E. Berger inquired about the appointees of the Assessment Review Board and stated that his municipality has a Councillor who has been appointed for a number of years, has completed the training, but has not participated in a hearing.

R. Keer reviewed the training requirements and the process for scheduling Assessment Review Board hearings with the Regional Board.

The Executive requested that a list of appointees and their Municipalities be brought forward to a future Executive Committee meeting to review our distribution of appointees.

7. CAO's Report

L. Kuiper presented CAO Report to the Committee.

8. Round Table Discussions

Committee members and staff reported on various projects and activities in their respective municipalities.

9. Next Meeting – February 13, 2025

10. **Adjournment**

Moved by: Neil Sieben

THAT the Executive Committee closes the meeting.

CARRIED AT 7:48 PM



CHAIR



CHIEF ADMINISTRATIVE OFFICER

Municipal Leaders' Meeting

Tuesday, March 4, 2025

Representatives from:

Milk River, Warner, Bow Island, Redcliff, Raymond, Stirling, Bow Island, Foremost, Cardston, Medicine Hat, County of Warner, County of Cardston, Glen Motz, MP Medicine Hat-Cardston-Warner.

Introduction:

MP Motz - Purpose of the meeting today is to discuss what is working well in your municipality; what issues are you dealing with; how can we work together to deal with what is going on. We recognize the timing for this meeting was short notice. We will do better next time. Cypress County is having their council meeting right now and could not attend this initial meeting.

Discussion:

1. Trevor Lewington, Village of Stirling -

Launched Lethbridge Region Economic Resilience Task Force representing 40 communities in response to US tariff announcement. Sort through policies – making sure all players are at the table reading out of the same book – unified message, working together to combat this and provide recommendations for all three levels of government. Provide support, services and training to local companies. This has been four years in the making. Encouraging people to support Canadian / local content wherever possible (even if it means spending more).

Media Release - <https://chooselethbridge.ca/?p=0&action=news&subaction=display&ID=6948>. Terms of reference are in a link near the bottom of the release.

Motion at Stirling Council Meeting: Moved by Mayor Lewington that Council direct Administration to review any current vendor, service provider or supplier that is based in the United States to determine if sourcing can be shifted to Canadian alternatives. Council further directs that equipment, materials and supplies for major capital improvements or infrastructure projects be Canadian sourced wherever possible and in compliance with provincial legislation. Council acknowledges that Administration already proactively sources local options wherever possible while ensuring compliance to provincial procurement legislation and encourages Administration to aggressively maintain this practice.

Trevor is available to answer questions - Trevor@chooselethbridge.ca or Lewington@stirling.ca - cell 403 330 3701. If there are questions for MP Motz (even during an election campaign), contact the Constituency Office and they will get messages to him.

2. Trevor Lewington, Village of Stirling –

Anticipating a drop in Alberta budget due to oil and gas. Stirling is projecting a 5% budget reduction and working proactively on that now.

Motion at Stirling Council Meeting: Moved by Mayor Lewington that Council direct Administration to proactively prepare service level reduction scenarios and recommendations to accommodate a potential five percent decline in revenues in 2026 for the next Council's consideration after the October election. And further moved that Administration include a budget planning session in the Council orientation/onboarding that outlines risks of lower Local Government Fiscal Framework (LGFF) transfers from the Government of Alberta due to expected lower provincial revenues and potential decreases in property tax assessment due to anticipated economic pressures.

3. **Recommendation to look closely at any grant-funded projects** - grant funders are nervous about money sources available for procurements.
4. **Upcoming election is front and centre in people's minds.** Very apparent that Carney will likely win the leadership race. He has indicated that the election will likely happen soon after Sunday so the Liberals are not seen as beholding to the NDP / the government that was turfed by other parties. Good chance parliament will not return on March 24th.
5. **Canada Post Issues:**
 - a. Inadequate number of mailboxes in Raymond.
 - b. Raymond to Raymond (and Milk River to Milk River) mail goes to Calgary first which causes delays.
 - c. Canada Post has already been contacted by the MP Office to make them aware with a view to address the issue.
6. **Green and Inclusive Community Buildings Program** – only one or two Alberta communities were awarded funds; Raymond's was resubmitted but has not had any communication as to when they might receive a response.

Post-Meeting Response from MP Motz's office – Announcements are on-going about successful funding recipients. Our office has reached out to the Shadow Minister responsible for Infrastructure and will contact the Town of Raymond when a response is received. You would also be invited to email the program at gicbp-pbcvi@inf.gc.ca if you have not already done so.

7. **Redcliff Landfill** – Redcliff has given other communities access to their landfill. More information will be forthcoming at the next meeting.
8. **Upcoming Meetings Discussion**
 - a. Majority thought the meetings would be valuable
 - b. Majority chose daytime meeting
 - c. First Tuesday of month (during regular Council meeting time for some)

- d. Suggestion: start the meeting at noon so those who are working could attend over their lunch hour. When the House is sitting, MP Motz is in Question Period at noon Alberta time. It was then decided that the meetings will begin at 10:00 am MDT.
- e. 45-60 minute meetings

Next Meeting: Tuesday, June 3rd – 10:00 am MDT

1. Agenda items for discussion to be submitted to Vidette at glen.motz.c1@parl.gc.ca by Wednesday, May 28.
2. Agenda will be distributed by Friday, May 30.



Request for Decision Correspondence

RECOMMENDATION

That the correspondence for the period ending March 26, 2025 be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

Correspondence is a collection of general information received at the Village Office and is provided to Council as information.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in correspondence. Council shall be specific in the direction it provides.
2. Council may direct Administration on any item contained in correspondence.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. FCSS Report to Municipalities
2. Municipal Affairs: Minister's Awards
3. Municipal Affairs: Budget 2025
4. Municipal Affairs: Joint use and planning agreements
5. Municipal Affairs: Alberta Community Partnership Grant
6. Municipal Affairs: Provincial Priorities Act
7. Municipal Affairs: Education Property Tax
8. Village of Warner Fire Department
9. Oldman River Regional Services Commission: Development Officer
10. Government of Alberta Policing Fact Sheet



REPORT TO MUNICIPALITIES

FAMILY SERVICES 2024



Introduction

The Family Services team provides timely, relevant and evidence-informed services to children, youth and families, the purpose for which are as follows:

PARENT EDUCATION & FAMILY SUPPORT

To improve the knowledge and confidence of parents/caregivers, thereby building resiliency, healthy families, and improved child and adolescent development.

EARLY CHILDHOOD DEVELOPMENT PROGRAMS

To provide caregivers and children opportunities to attend together, learn new skills through play, meet other families and get connected to resources in their community.

FAMILY PROGRAMS & COMMUNITY EVENTS

To promote social well-being and a create sense of community amongst residents thereby increasing the visibility of FCSS and FCSS services.

YOUTH PROGRAMS

To provide resources, expand individual coping strategies, and create safe spaces for youth to develop their skills for adulthood.

Throughout 2024, the Family Services department prioritized the following goals and sub-goals to align with the 2023 Strategic Plan.

GOAL 1: Timely and Relevant Direct Service Delivery

- 1.1 Addressing Social Isolation
- 1.2 Life Skills and Personal Development
- 1.3 Collaborative Youth Programming

GOAL 2: Enhance Community Spirit

- 2.1 Community Awareness and Engagement
- 2.2 Volunteering
- 2.3 Cultural Programming

GOAL 3: Entry Point for supports

- 3.1 Information and Referral
- 3.2 Community Capacity Building

GOAL 4: Capture Impact

- 4.1 Information study and research



▶ FAMILY SERVICES AT A GLANCE

REGISTERED SERVICES

2,034 CLIENTS

987 NEW CLIENTS

23,795 SERVICE HOURS

14,128 SERVICE VISITS

* Benchmark Data

Clients **1,736**

New Clients **996**

Service Hours **19,480**

Service Visits **12,426**



NON-REGISTERED SERVICES

1,146 SERVICE HOURS

1,223 SERVICE VISITS

Non-Registered services includes: Events, Presentations, and Entry point supports.

KEY:

Client: A resident who is registered with BEW FCSS.

New Client: A resident who registered for the first time between January 1, 2024 – December 31, 2024.

Registered Service: Registration and demographic information is collected.

Non-Registered Service: No registration or demographic information is collected.

Service Hours: Number of service hours received by clients.

Service Visits: Number of times clients received services.

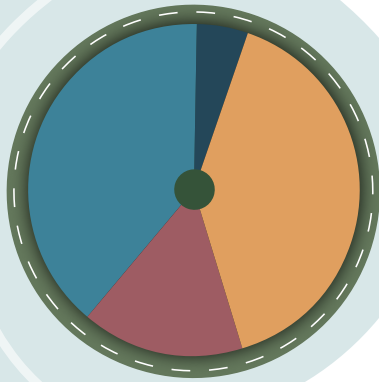
**Data used in this report was collected between January 1, 2024 – December 31, 2024. Benchmarks were established based on the first four years of data collected using the Outcome Tracker Data Management System.*



▶ HOW WE SERVE

93.84% IN PERSON

▶ WHO WE SERVE

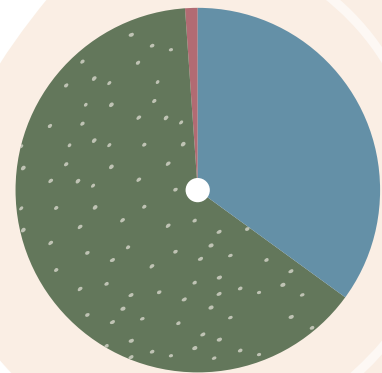


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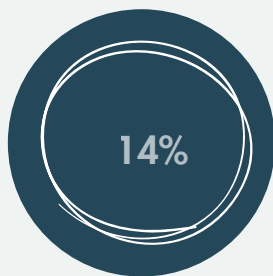
Children (0-5)	40%
Youth (6-17)	16%
Adult (18-54)	39%
Seniors (55+)	5%

GENDER:

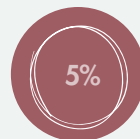
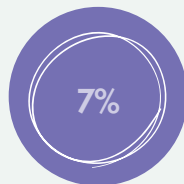
Females	64%
Males	35%
Non-binary or Transgender	1%



CLIENT SELF IDENTIFY AS:



LGM 14%
Newcomer 7%
Agriculture 5%



Indigenous 5%
2SLGBTQ+ 2%
First Responder 1%



Goal 1

Timely and Relevant Direct Service Delivery

Deliver accessible and evidence-informed services to meet community needs throughout the lifecycle of residents.

Goal 1.1

► ADDRESSING SOCIAL ISOLATION

It takes a village to raise a child! Research shows that constructive and supportive social connections help parents build protective factors from stressors and support nurturing parenting behaviors that promote secure attachments in young children. The Family Services Team offers many different programs to enhance social connection and build natural supports for all members of the family.

“ This program and others provided by FCSS enrich our lives and improve my mental health. Wonderful and valuable resources for mothers and our community! thank you! ”

– Parent

17,806

SERVICE HOURS

9,712

SERVICE VISITS



Infant Massage



Move it, Move it

Goal 1.2

► LIFE SKILLS AND PERSONAL DEVELOPMENT

PARENT EDUCATION

Group Programs

Parent Education programs are designed to increase the knowledge and confidence of parents/caregivers, thereby building resiliency, healthy families, and improved child and adolescent development.

2,500 SERVICE HOURS

1,593 SERVICE VISITS



Caregiver Café

“ I loved the caregiver cafe! The group sessions have helped me feel reassured, loved, validated, and made me feel like I’ve contributed to the love in this community. ”

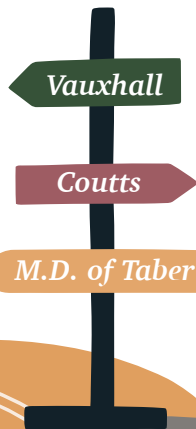
– Parent

ASQ – Developmental Check-ups

Ages and Stages Questionnaires is a developmental check-up tool for parents to complete, to ensure their child is developing typically. It is a great tool to know what activities to try next to support a child’s development and to assess whether additional support or specialized services are needed.

131 SCREENINGS COMPLETED

16 REFERRALS TO SPECIALIZED SERVICES TO ADDRESS DEVELOPMENTAL DELAYS

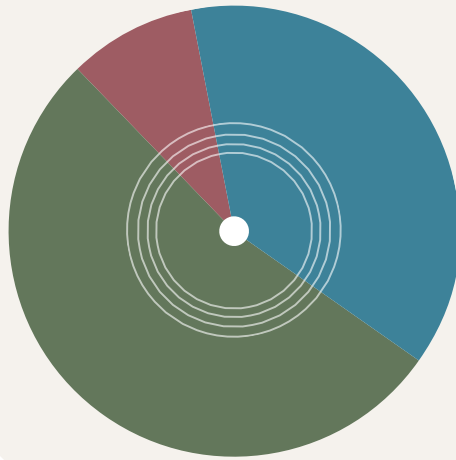


One-on-One Triple P and Stepping Stones

The purpose of these sessions is to help families increase positive parenting skills, gain knowledge of child development, increase protective factors and build familial resilience. This is done by first helping the family to identify parenting strengths and challenges, set goals for positive change, and lastly develop a parenting/family plan where new skills and strategies are introduced and practiced.

913 SERVICE HOURS

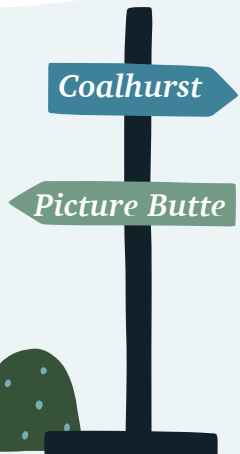
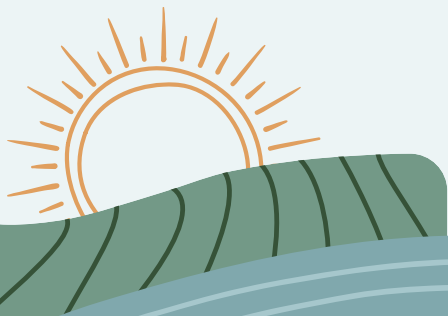
1,165 SERVICE VISITS



38% Online
53% In-Person
9% Phone

DID YOU KNOW:

- To accommodate working parents, Family Support Workers provide services on average 2 evenings a week.
- To decrease barriers for parents attending programs, the Family Services team provided Childcare 266 times for a total of 412 hours.



Goal 1.3

▶ COLLABORATIVE YOUTH PROGRAMMING

Youth programs are designed to provide a safe and inclusive environment for youth where they can make social connections and learn new skills. Collaborating with Local Schools, Libraries and Eagle Spirit Nest Community Association the team offered the following programs:

- Do Crew Jr
- Rainbows
- Lego Club
- Indigenous Arts & Culture
- After School programs
- Kaleidoscope

1,445 SERVICE HOURS

1,000 SERVICE VISITS



Do Crew Jr Program



Goal 2

Enhance Community Spirit

Recognize the uniqueness of each municipality with an inclusive approach.

Goal 2.1

► COMMUNITY AWARENESS AND ENGAGEMENT

The Family Services Team participated in **92** Community Events in 2024.

- Back to school events
- Little Santa's
- Heritage Days
- Clothing Fests
- Multicultural Festival
- Library Events

The Family Services Team provided **55** presentations to local agencies, community groups and residents.



Multicultural Event



Clothing Fest

Goal 2.2

▶ VOLUNTEERING

This year the Family Services team hosted **5** Practicum Students. We hosted 4 students from the Lethbridge Polytechnic, Child and Youth Care program, and one student from the Medicine Hat College, Social Work Diploma program.

1,130 VOLUNTEER HOURS

Jaycie



Lexi



Amanda



Ruth



Nelly



MEDICINE HAT COLLEGE



LETHBRIDGE POLYTECHNIC



Goal 2.3

▶ CULTURAL PROGRAMMING

The Indigenous and Newcomer Teams provide culturally relevant services to indigenous and newcomer families, including the LGM community. Supports and services are provided with a respectful, holistic and collaborative approach. Families receive support with basic needs, including navigating the system of natural and community supports, building parental resiliency by focusing on the family unit and fostering familial wellness. This includes one-on-one support as well as group programming. Services are client driven, strength-based and evidence informed.

719 SERVICE HOURS

392 SERVICE VISITS

NEW FAMILY PROGRAM HIGHLIGHT



Ribbon Skirt sewing event



Nobleford

Barons

Goal 3

Entry Point for Supports

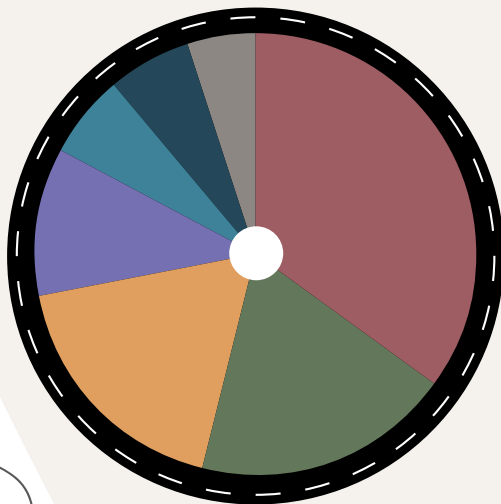
Connect residents to supports at the earliest opportunity through a person-centred approach.

Goal 3.1

► INFORMATION AND REFERRAL

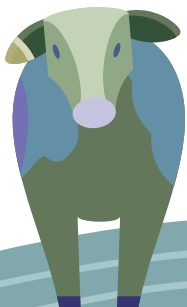
ACTION - Serve as an entry point for residents.

The Family Services Team provided **797** Entry Point Supports.



- 35% Referrals
- 19% Resources Provided
- 17% System Navigation
- 12% Advocacy
- 6% Translation Support
- 6% Documentation
- 5% Delivery/Food

Hola



Goal 3.2

► CAPACITY BUILDING

The Family Services Team connects and partners with local organizations to promote FCSS, create additional opportunities for residents to access support, and ensure that there is no duplication of services.

Partnerships that the team collaborates with day to day:

- Local School Districts
- Safe Haven
- Parents As Teachers
- Interfaith Food Bank
- Victim Services
- Taber Adult Learning
- County of Lethbridge Community Learning Council
- Local Libraries
- Family Supports for Children with Disabilities
- Alberta Health Services
- Eagle Spirit Nest Community Association
- Southern Alberta Kanadier Association
- Mennonite Central Committee

Food Share Program - Interfaith Food Bank



Safe Haven - Family Violence Prevention Walk



Jessica and Interfaith Food Bank volunteer

Goal 4

Capture Impact

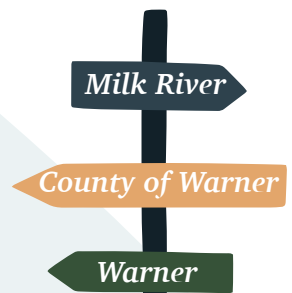
Measure the positive impact of programs and services.

Goal 4.1

► INFORMATION STUDY AND RESEARCH

ONE-ON-ONE PRE AND POST SURVEYS

	Pre-Survey	Post-Survey
I am more aware of how my child's needs change and develop as they grow.	57%	75%
I have confidence in my parenting skills.	42%	68%
I have more information on what resources are available for my family.	64%	79%



GROUP PROGRAMMING SURVEYS

ADULT CLIENTS

95% OF PARTICIPANTS AGREE THEY ARE MORE AWARE OF HOW THEIR CHILD/TEEN NEEDS CHANGE AS THEY GROW AND DEVELOP, AS A RESULT OF FCSS PROGRAMS.

96% OF PARTICIPANTS AGREE THEY HAVE MORE INFORMATION AND RESOURCES AVAILABLE TO THEIR FAMILY, AS A RESULT OF FCSS PROGRAMS.

89% OF PARTICIPANTS AGREE THEY HAVE MET OTHER PARENTS THEY CAN ASK FOR HELP AND SUPPORT, AS A RESULT OF FCSS PROGRAMS.

YOUTH CLIENTS

93% OF YOUTH AGREE THAT THEY KNOW ADULTS THAT THEY CAN GO TO WHEN THEY NEED HELP, AS A RESULT OF FCSS'S YOUTH PROGRAMS.

89% OF YOUTH AGREE THAT THEY UNDERSTAND IT IS OKAY TO BE THEMSELVES, AS A RESULT OF FCSS'S YOUTH PROGRAMS.

Barnwell

Stirling

Raymond



CLIENT TESTIMONIALS

“ I was beginning to dread spending an entire day with my 5-year-old daughter. When I woke up in the morning and realized that I was spending the day with her, I felt miserable. Since coming for individual Triple P sessions, I feel lighter about it now, I know it’s going to be fine. Since birth, for 5 years I was afraid for her to cry, now I know it’s okay because I cry sometimes too. This makes it easier for me to say, “no” to things I know I need to say no to. I understand that it’s important to allow her to have sad feelings. ” – Parent

“ FCSS programming has been a blessing to our family over the first year of our daughters’ life. We have participated in Triple P Baby, Baby and Me, Baby Signing, Infant Massage, Precious Connections, Walk and Talk and Stay and Play. Each of these programs has positively influenced our parenting and given us many parenting strategies we have implemented daily. These programs have given us tools that support our mental well-being and our child’s development, we are so grateful to FCSS for their support while we navigated the first year of our daughter’s life. Getting to attend FCSS programming over the past year has greatly enriched our lives by providing us the opportunity to meet new parents. The parenting strategies we have learned has allowed us to build a secure relationship with our daughter and parent her with confidence! We appreciated the ASQ Developmental Check-Ups over the past year as we wanted to ensure that we were doing everything we could to assist our daughter in meeting her developmental milestones. We look forward to attending future FCSS programming! ” – Parent

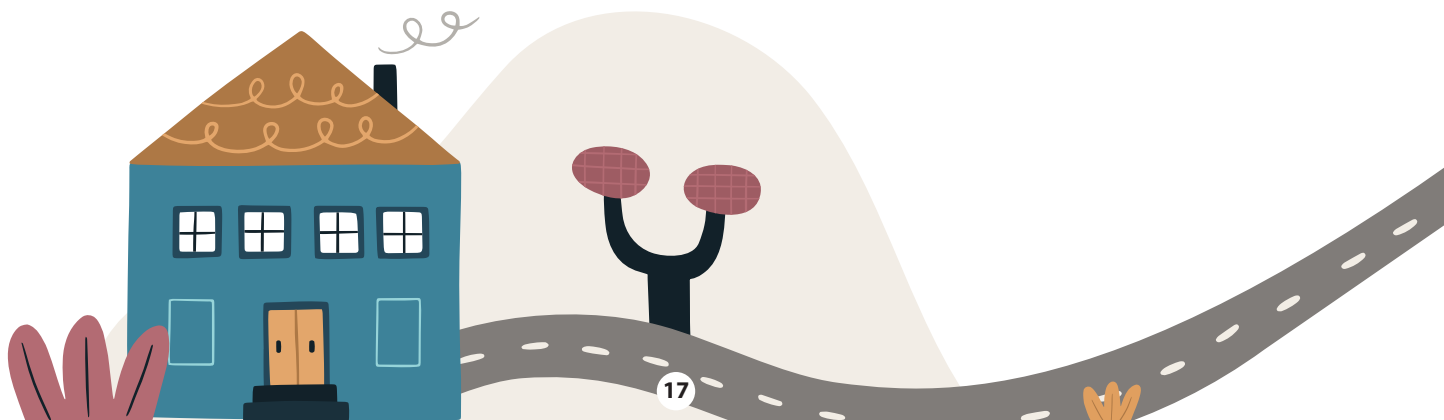
“ This program has given me confidence to say no to my child and still feel like I’m a good parent. Even my husband has noticed that I’m not yelling as much. Our marriage was actually getting a little rocky there for a while. I was so burnt out and it was nothing but yelling and toxicity with everyone in the house. Now there is peace, I actually feel some happiness and I now feel like I’m be able to breath. ” – Parent

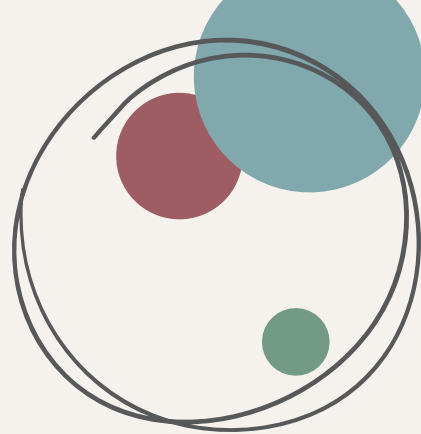
“ I am so grateful for FCSS and the programs they offer. I have been having significant issues with my 8 year old daughter. She has been having huge emotional explosions. They were so overwhelming to the whole house. I was very worried about her mental health. Every day was so stressful as I was never sure what was going to set her off. She was negative about all aspects of her life. My heart was broken as I felt like such a failure not being able to help my daughter. My daughter was so angry about everything. We started and completed the Worry Dragons program. This was a great program. I wish it had gone longer. Being able to talk to other parents facing similar difficulties was very enlightening. For the first time I did not feel completely alone. My daughter also took the Rainbows program. I also signed up for the Triple P parenting program. Honestly, I am so overwhelmed with the positive support I have received from FCSS! I went from feeling hopeless to having resources to help me learn how to help and support my daughter and my daughter is getting tools for her mental health that will help her throughout her life. ” – Parent

“ Meeting moms and making friends with the babies that my son is going to grow up with warms my heart beyond words. The sense of community has always been so important to me. ”
– Parent

“ Caregiver Café is sooo great for my mental well being. The ability to go to a space where my kids are able to play and engage safely but also know that this is a time I’m allowed and encouraged to sit and share experiences is invaluable. Learning how to manage and what to anticipate as my child grows is super helpful as well. ” – Parent

“ Thank you so much for providing this service. I learned so much in each session and it sparked a light in me that I didn’t think would ever come back on. My children and I benefited greatly. ”
– Parent





FCSS

Family & Community
Support Services

www.fcss.ca





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117411

February 4, 2025

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and provision of library services and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

For the 2025 program, we have introduced modest changes to align with current priorities and enhance the recognition of successful initiatives that can be shared across the province. The updated program now features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- ***Building Economic Strength (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- ***Enhancing Community Engagement or Livability (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- ***Partnership (open to all municipalities)***
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging unique skill sets or resources of each partner.
 - *Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population of under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population of over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx or on the submission form. **The deadline for submissions is March 31, 2025.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

.../2

In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric McIver
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117690

February 13, 2025

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117964

March 10, 2025

His Worship Larry Liebelt
Mayor
Town of Milk River
PO Box 270
Milk River, AB T0K 1M0

Dear Mayor Liebelt:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of every Albertan.

I am pleased to inform you the Town of Milk River has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your Regional Water Source Study and Contingency Plan project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

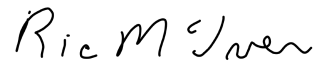
The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialing 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in cursive script that reads "Ric McIver".

Ric McIver
Minister

cc: Honourable Grant Hunter, MLA, Taber-Warner
Scott MacCumber, Mayor, Village of Coutts
Tyler Lindsay, Mayor, Village of Warner
Randall Taylor, Reeve, County of Warner No. 5,
Kelly Lloyd, Chief Administrative Officer, Town of Milk River
Lori Rolfe, Chief Administrative Officer, Village of Coutts
Kelly Lloyd, Chief Administrative Officer, Village of Warner
Shawn Hathaway, Chief Administrative Officer, County of Warner No. 5



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR118277

February 26, 2025

Dear Chief Elected Officials/Associations/Library Boards/Regional Services
Commissions/Municipally Controlled Corporations:

In May 2024, our government passed the *Provincial Priorities Act* to establish a process for provincial oversight of agreements between provincial entities and the federal government. The *Act* will come into force on April 1, 2025, and will ensure Ottawa is not undermining the province's jurisdiction to make decisions about what is best for Alberta and Albertans. Under the *Act*, provincial entities, such as municipalities, are required to obtain prior approval from the Alberta government before entering into, amending, or renewing an agreement with the federal government.

Throughout last summer, Alberta's government led a comprehensive stakeholder engagement with provincial entities to inform the supporting regulations. The Provincial Priorities Regulation (attached), which also comes into force on April 1, 2025, designates additional municipal entities that are subject to the *Act*. These entities include library boards, regional services commissions, municipally controlled corporations, and any entity that is established by bylaw, with the exception of business improvement areas. In addition, the regulation sets out the approval process for proposed intergovernmental agreements and includes some exceptions for the municipal sector where no provincial approvals will be needed. Examples of these exceptions include agreements under \$100,000, agreements that are in-kind contributions only, agreements with the Canadian Armed Forces, and agreements for disaster response and assistance; these will not require provincial approval.

Effective April 1, 2025, municipalities and municipal entities will be required to submit information on all new agreements with the federal government, agreement amendments and agreement renewals, along with a copy of the agreement, to Municipal Affairs, regardless of the monetary value of the agreement. Information on agreements eligible for an exception must also be submitted to Municipal Affairs in order for the exception to apply. Additional details on the process for submitting required information on federal agreements to Municipal Affairs will be shared in March.

I am looking forward to working together with you to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550



Province of Alberta
Order in Council

O.C. 041/2025

FEB 26 2025

ORDER IN COUNCIL

Approved and ordered:

Lieutenant Governor
or
Administrator

The Lieutenant Governor in Council makes the Provincial Priorities Regulation set out in the attached Appendix.

FILED UNDER

THE REGULATIONS ACT

as ALBERTA REGULATION 21/2025

ON February 26 2025

REGISTRAR OF REGULATIONS

CHAIR

For Information only

Recommended by: President of Executive Council

Authority: Provincial Priorities Act
(section 4)

APPENDIX
Provincial Priorities Act
PROVINCIAL PRIORITIES REGULATION

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Coming into Force

- 18 Coming into force

Designation of provincial entities

1 The following entities are designated as provincial entities for the purposes of the Act:

- (a) an intermunicipal library board as defined in the *Libraries Act*;
- (b) a municipal library board as defined in the *Libraries Act*;
- (c) a controlled corporation as defined in section 75.1 of the *Municipal Government Act* and the controlled corporation's board;

- (d) a growth management board as defined in the *Municipal Government Act*;
- (e) a regional services commission as defined in the *Municipal Government Act*;
- (f) an entity created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board;
- (g) an entity that is a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation;
- (h) Calgary Homeless Foundation;
- (i) Homeward Trust Edmonton.

Approvals

Approval by responsible Minister

2(1) Subject to the exceptions set out in this Regulation, a provincial entity may only enter into, amend, extend or renew an intergovernmental agreement after obtaining the prior approval of the Minister responsible for the provincial entity.

(2) For the purposes of this Regulation,

- (a) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Post-secondary Learning Act* is responsible for a public post-secondary institution as defined in the *Post-secondary Learning Act*,
- (b) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Education Act* is responsible for a board as defined in the *Education Act*,
- (c) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Provincial Health Agencies Act* is responsible for

- (i) a regional health authority, and any subsidiary health corporation of the regional health authority, under the *Provincial Health Agencies Act*, and
 - (ii) Covenant Health and any subsidiary of Covenant Health,
- (d) the sector Minister responsible for a health services sector under the *Provincial Health Agencies Act* is responsible for a provincial health agency established for that health services sector, and any subsidiary health corporation of that provincial health agency, under the *Provincial Health Agencies Act*,
- (e) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Libraries Act* is responsible for
- (i) an intermunicipal library board as defined in the *Libraries Act*, and
 - (ii) a municipal library board as defined in the *Libraries Act*,
- (f) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* is responsible for
- (i) a municipal authority as defined in the *Municipal Government Act*,
 - (ii) a controlled corporation as defined in section 75.1 of the *Municipal Government Act* and the controlled corporation's board,
 - (iii) a growth management board as defined in the *Municipal Government Act*,
 - (iv) a regional services commission as defined in the *Municipal Government Act*, and
 - (v) an entity created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board,

and

- (g) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* is responsible for
 - (i) a management body as defined in the *Alberta Housing Act*,
 - (ii) an entity that is a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation,
 - (iii) Calgary Homeless Foundation, and
 - (iv) Homeward Trust Edmonton.

(3) The President of the Executive Council may approve a provincial entity to enter into, amend, extend or renew an intergovernmental agreement if no other Minister is responsible for the provincial entity.

Authority to approve municipal agreements

3(1) Despite anything to the contrary in section 2(2)(f), the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* may designate another Minister as the Minister responsible for a provincial entity referred to in section 2(2)(f) in relation to an agreement or a class of agreements if the Ministers agree that the subject-matter of the agreement or class of agreements relates to a matter under that other Minister's administration.

(2) Despite anything to the contrary in section 4(1), a provincial entity referred to in section 2(2)(f) shall submit a proposed agreement, amendment, extension or renewal in accordance with the directions of the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* despite that Minister designating another Minister as the Minister responsible for the provincial entity under subsection (1).

Approval of agreements

4(1) To obtain approval to enter into, amend, extend or renew an intergovernmental agreement, a provincial entity must submit the proposed agreement, amendment, extension or renewal in accordance with the directions of the Minister responsible for the provincial entity.

(2) The Minister responsible for the provincial entity must assess the proposed agreement, amendment, extension or renewal by considering the following factors prior to approving a provincial entity to enter into, amend, extend or renew the agreement:

- (a) whether the agreement aligns with the priorities of the Government of Alberta;
- (b) whether the agreement
 - (i) intrudes into an area of provincial legislative jurisdiction under the Constitution of Canada,
 - (ii) affects or interferes with an area of provincial legislative jurisdiction under the Constitution of Canada, or
 - (iii) imposes conditions that would restrict the Government of Alberta in an unacceptable manner from establishing and implementing policies and programs in an area of provincial jurisdiction;
- (c) whether the agreement aligns with the Government of Alberta's long-term fiscal plan.

(3) Subject to subsections (4) to (6), after assessing the proposed agreement, amendment, extension or renewal by considering the factors described in subsection (2), the Minister may

- (a) approve a provincial entity to enter into the agreement, amendment, extension or renewal, subject to any terms or conditions the Minister considers appropriate, or
- (b) decline to approve the provincial entity to enter into the agreement, amendment, extension or renewal.

(4) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to

- (a) enter into an intergovernmental agreement in which a federal entity is agreeing to provide a provincial entity with \$5 million or more in funding, excluding any in-kind contributions, or
- (b) amend, extend or renew an intergovernmental agreement if the amendment, extension or renewal would result in \$5 million or more in additional funding, excluding any in-kind contributions, being provided by a federal entity to a provincial entity under the agreement.

(5) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to enter into, amend, extend or renew an intergovernmental agreement if, in the Minister's opinion, the agreement

- (a) intrudes into an area of provincial legislative jurisdiction under the Constitution of Canada,
- (b) affects or interferes with an area of provincial legislative jurisdiction under the Constitution of Canada, or
- (c) imposes conditions that would restrict the Government of Alberta in an unacceptable manner from establishing and implementing policies and programs in an area of provincial jurisdiction.

(6) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to amend an intergovernmental agreement in a material way if subsection (4) or (5) applies or applied to the agreement.

(7) If a Minister approves a provincial entity to enter into, amend, extend or renew an intergovernmental agreement, the Minister must provide written notice to the provincial entity, including written notice of any terms or conditions that apply to the Minister's approval.

(8) If a Minister declines to approve a provincial entity to enter into, amend, extend or renew an agreement, the Minister must provide written notice to the provincial entity.

Funding applications by management bodies and similar entities

5(1) Subject to subsection (2), a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of any intent of the management body or entity to apply for funding from a federal entity when the body or entity submits its annual business plan to the Minister in accordance with the *Management Body Operation and Administration Regulation* (AR 243/94) or the terms of an operating agreement.

(2) Where it is not possible to comply with subsection (1) without foregoing the opportunity to apply for funding from a federal entity, a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of the intent of the management body or entity to apply for funding from a federal entity at least 60 days before submitting the application for funding from the federal entity.

(3) Calgary Homeless Foundation and Homeward Trust Edmonton must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of the intent of Calgary Homeless Foundation or Homeward Trust Edmonton to apply for funding from a federal entity at least 60 days before submitting the application for funding from the federal entity.

(4) The Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act*, within 30 days of being notified of an intent to apply for funding, must conduct a preliminary assessment of the proposed application and must advise the provincial entity whether the Minister

- (a) has concerns with the proposed application, including the nature of those concerns, and
- (b) is likely, based on the preliminary assessment, to approve the provincial entity to enter into an agreement, or the amendment, extension or renewal of an agreement, that would result from the provincial entity's application for

funding from a federal entity being approved by a federal entity.

(5) The Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* must consider whether notice required by this section has been provided when deciding whether to approve a provincial entity to enter into, amend, extend or renew an intergovernmental agreement.

Exceptions

Exceptions re funding amounts

6(1) If, under an intergovernmental agreement, a federal entity

- (a) would not provide any funding to a provincial entity or would only provide in-kind contributions, or
- (b) would provide less than \$100 000 in funding, excluding any in-kind contributions, to a provincial entity,

and the provincial entity has provided or agreed to provide the Minister responsible for the provincial entity with any information specified by the Minister, including a copy of the agreement, in the time and manner specified by the Minister, the provincial entity is not required to obtain the Minister's approval before entering into, amending, extending or renewing that agreement unless an amendment, extension or renewal of the agreement would result in the provincial entity receiving a total of \$100 000 or more in funding, excluding any in-kind contributions, from the federal entity under the agreement as amended, extended or renewed.

(2) If an intergovernmental agreement relates to the construction, maintenance or development of housing accommodations, then a provincial entity is not required to obtain approval before entering into, amending, extending or renewing that agreement if the federal entity is providing the provincial entity \$250 000 or less in funding, excluding any in-kind contributions, under the agreement initially entered into, or as amended, extended or renewed.

(3) This section does not apply to Calgary Homeless Foundation or Homeward Trust Edmonton.

Exceptions re amendments, extensions and renewals

7(1) If a provincial entity has been approved to enter into an agreement under this Regulation, the provincial entity is not required to obtain prior approval to amend, extend or renew that agreement if the provincial entity has provided or agreed to provide the Minister responsible for the provincial entity with any information specified by the Minister, including a copy of the agreement, in the time and manner specified by the Minister and any of the following circumstances apply:

- (a) the agreement includes a provision requiring a project to start or end by a certain date and the amendment, extension or renewal is for the purpose of allowing the project to start or end by a date that is no more than one year different from the start or end date that is in the agreement;
- (b) the agreement includes a provision establishing the length of a project and the amendment, extension or renewal is for the purpose of allowing the project to be extended by one year or less;
- (c) the amendment, extension or renewal provides additional federal funding, excluding any in-kind contributions, to a provincial entity that is
 - (i) less than \$100 000, and
 - (ii) less than 10% of the federal funding being provided under the agreement that the Minister approved;
- (d) the proposed amendment, extension or renewal of an agreement would make or result in minor administrative changes.

(2) Subsection (1) does not apply to Calgary Homeless Foundation or Homeward Trust Edmonton.

Exceptions for public post-secondary institutions

8(1) For the purposes of this section,

- (a) “fee-for-service agreement” means an agreement in which a particular set of services is provided in exchange for a set fee, and

- (b) “research” means an undertaking directed to the discovery, extension or application of knowledge through a disciplined inquiry or systematic investigation.

(2) If a public post-secondary institution as defined in the *Post-secondary Learning Act* has provided or agreed to provide the Minister responsible for the *Post-secondary Learning Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the public post-secondary institution is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if

- (a) the agreement pertains to research, unless greater than 50% of the total funding being provided under the agreement, excluding any in-kind contributions, is capital funding for the development of research facilities,
- (b) greater than 50% of the total funding being provided under the agreement pertains to the following matters:
 - (i) the delivery of an apprenticeship education program as defined in the *Skilled Trades and Apprenticeship Education Act*;
 - (ii) the delivery of a program of study as defined in the *Post-secondary Learning Act*;
 - (iii) the delivery of a foundational learning program as defined in the *Programs of Study Regulation* (AR 91/2009);
 - (iv) the delivery of work placement experiences, including mentorship programs, cooperative placements, practicums and internships, for students as defined in the *Post-secondary Learning Act*, including the provision of wage subsidies;
 - (v) the delivery of language instruction that enables individuals to develop basic language proficiency in one of the official languages of Canada;
 - (vi) the delivery of a continuing education program;
 - (vii) a conference, symposium or other non-instructional event,

or

- (c) the public post-secondary institution is entering into, amending, extending or renewing an agreement in which the public post-secondary institution is
 - (i) a party to a fee-for-service agreement, or
 - (ii) providing space to a federal entity through a lease or short-term rental, the term of which does not exceed 2 months.

Exception for Banff Centre

9 If Banff Centre as defined in the *Post-secondary Learning Act* has provided or agreed to provide the Minister responsible for the *Post-secondary Learning Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, Banff Centre is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exceptions for school boards

10 If a board as defined in the *Education Act* has provided or agreed to provide the Minister responsible for the *Education Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the board is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity in either of the following circumstances:

- (a) the agreement provides for federal funding under Jordan's Principle;
- (b) the agreement provides for federal funding as part of an education services agreement under section 63 of the *Education Act*.

Exceptions for Banff, Jasper and Lloydminster

11 If the Municipality of Jasper, the Town of Banff or the City of Lloydminster have provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any

information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the Municipality, Town or City, as the case may be, is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exception for controlled corporations

12 If a controlled corporation as defined in section 75.1 of the *Municipal Government Act* or the controlled corporation's board has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the controlled corporation or the controlled corporation's board, as the case may be, is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exception for municipal agreements with Canadian Armed Forces

13 If a municipal authority has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with the Canadian Armed Forces, including a copy of the agreement, in the time and manner specified by the Minister, the municipal authority is not required to obtain prior approval to enter into, amend, extend or renew that agreement with the Canadian Armed Forces.

Exceptions during emergencies and disasters

14 If a municipal authority has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the municipal authority is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if the agreement is for the purpose of responding to a disaster or emergency as those terms are defined in the *Emergency Management Act*.

**Exception for mortgage agreements with Canada
Mortgage and Housing Corporation**

15 If a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) has provided or agreed to provide the Minister responsible for the *Alberta Housing Act* with any information specified by the Minister in respect of a mortgage agreement with the Canada Mortgage and Housing Corporation, including a copy of the agreement, in the time and manner specified by the Minister, the management body or entity is not required to obtain prior approval to enter into, amend, extend or renew that mortgage agreement with the Canada Mortgage and Housing Corporation.

**Exception for entities that operate and administer
Alberta Social Housing Corporation assets**

16 If an entity described in section 1(g) has provided or agreed to provide the Minister responsible for the *Alberta Housing Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the entity is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if that agreement does not relate to the operation or administration of real property assets of the Alberta Social Housing Corporation.

Agreements to provide information

17 For the purposes of this Regulation, an agreement to provide a Minister with information may relate to a particular intergovernmental agreement or to a class of intergovernmental agreements.

Coming into Force

Coming into force

18 This Regulation comes into force on the coming into force of the *Provincial Priorities Act*.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118482

March 14, 2025

Dear Chief Elected Officials:

As you know, my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance, tabled *Budget 2025* in the Alberta Legislature on February 27. I am writing to share further information regarding *Budget 2025* as related to education property tax (EPT).

Budget 2025 takes an important step toward stabilizing operational funding for education systems across Alberta. Historically, approximately one-third of operational funding for Alberta Education came from the EPT municipalities collect from their rate payers on behalf of the province. In recent years, the proportion that EPT contributes to funding the operations of Alberta Education has decreased to less than 30 per cent. Through *Budget 2025*, the Government of Alberta is increasing the proportion of Alberta Education's operating budget covered by EPT to 31.6 per cent in 2025/2026 and back to 33 per cent in 2026/2027.

To provide Alberta's public education system with a stable and sustainable source of funding and meet the demands of increased student enrollment, EPT revenue will increase by 14 per cent from last year, to a total of \$3.1 billion. This increase will be reflected on the property tax bills that municipalities send to property owners in 2025.


The Ministry of Municipal Affairs sent EPT requisitions to all municipal administrations, informing them of their share of the provincial EPT. For more information on EPT, including a fact sheet (Attachment 1) and the EPT Requisition Comparison Report (Attachment 2), please visit www.alberta.ca/property-tax and click on "Education property tax."

Municipalities across Alberta can inform residents that a portion of their property taxes goes directly to the provincial government to help pay for the operations of Alberta's education system. Many municipalities do this by adding a note to their property tax bills sent through the mail.

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Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets with lower personal income taxes and continuing investments in education and health care. I look forward to working together over the next year as we build strong and vibrant communities that make Alberta the best place in Canada to live, work, and raise a family.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver
Minister

Attachments:

1. Education Property Tax Fact Sheet (2025)
2. Education Property Tax Comparison Report (2025)



Education Property Tax

Fact Sheet

Highlights of the 2025-26 provincial education property tax

Budget 2025 will see an increase to the education property tax rates after being frozen in 2024-25. The higher rates, along with rising property values and increased development, are expected to raise the education property tax requisition from \$2.7 billion in 2024-25 to \$3.1 billion in 2025-26.

The share of education operating costs funded by the education property tax will increase to 31.6 per cent in 2025-26, following historic lows of about 28 per cent in 2023-24 and 29.5 per cent in 2024-25. This will enhance Alberta's ability to fund school operations, leading to better educational outcomes as student enrolment continues to grow.

Education property taxes provide a stable source of revenue and equitable funding that supports K-12 education, including teachers' salaries, textbooks and classroom resources. They are not used to fund government operations, school capital costs or teachers' pensions.

Under the provincial funding model, all education property taxes are pooled by Alberta Education through the Alberta School Foundation Fund and distributed to public and separate school boards on an equal per-student basis.

How education property tax is calculated for municipalities

All municipalities collect an equitable share of the provincial education property tax in proportion to their total taxable property assessments, which are equalized across the province. The equalization process ensures owners of properties of similar value and type across the province pay similar amounts of education property taxes. For more details on this process, refer to the [Guide to Equalized Assessment](http://www.municipalaffairs.alberta.ca/documents/as/guide_to_equalized_assessment.pdf) (www.municipalaffairs.alberta.ca/documents/as/guide_to_equalized_assessment.pdf) on the Alberta website.

The provincial equalized assessment base used to determine education property taxes this year reflects 2023 property values.

In 2025, the education property tax will be calculated at a rate of \$2.72 per \$1,000 of the total residential/farmland equalized assessment value. The non-residential rate will be set at \$4.00 per \$1,000 of equalized assessment value. Most property owners will see a change to their education tax bill due to increasing mill rates and assessment values. Individual properties are taxed based on the local education property tax rate set by the municipality.

How much Calgary and Edmonton contribute to education property tax

Based on this formula, Calgary taxpayers will contribute \$1.037 billion in education property tax in 2025. Edmonton taxpayers will contribute \$575 million in education property tax in 2025. Funding for Calgary and Edmonton school boards will be based on the published profiles expected to be released by the end of March 2025.

Declaration of faith

The Canadian Constitution guarantees Roman Catholic citizens' minority rights to a separate education system. In communities with separate school jurisdictions, property owners can declare they are of the Roman Catholic faith, so their education property tax dollars can be directed to those separate school jurisdictions.

Education system benefits everyone

Alberta's education system plays a crucial role in shaping a skilled workforce, driving economic growth and fostering the social well-being of individuals and the province as a whole. It serves as a cornerstone for personal and collective prosperity, benefiting all Albertans—regardless of age, marital status or parental responsibilities.

Questions about financial assistance for seniors or the Seniors Property Tax Deferral program can be directed to the Alberta Supports Contact Centre at 1-877-644-9992 (in Edmonton - 780-644-9992).

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
City									
City of Airdrie	\$32,676,721	\$40,805,954	25%	\$7,511,823	\$8,908,827	19%	\$40,188,545	\$49,714,781	24%
City of Beaumont	\$8,754,927	\$10,279,535	17%	\$941,561	\$1,075,964	14%	\$9,696,488	\$11,355,500	17%
City of Brooks	\$2,922,626	\$3,197,756	9%	\$1,245,129	\$1,331,680	7%	\$4,167,755	\$4,529,436	9%
City of Calgary	\$662,592,617	\$790,698,938	19%	\$218,956,754	\$246,642,379	13%	\$881,549,371	\$1,037,341,317	18%
City of Camrose	\$5,706,740	\$6,369,265	12%	\$2,395,051	\$2,602,544	9%	\$8,101,791	\$8,971,809	11%
City of Chestermere	\$12,471,769	\$16,199,231	30%	\$898,257	\$1,100,498	23%	\$13,370,026	\$17,299,728	29%
City of Cold Lake	\$4,333,490	\$4,965,053	15%	\$2,250,679	\$2,494,154	11%	\$6,584,170	\$7,459,208	13%
City of Edmonton	\$376,410,720	\$411,115,425	9%	\$152,709,073	\$164,041,580	7%	\$529,119,793	\$575,157,005	9%
City of Fort Saskatchewan	\$10,595,208	\$11,991,264	13%	\$4,936,892	\$5,538,948	12%	\$15,532,100	\$17,530,212	13%
City of Grande Prairie	\$18,324,596	\$20,103,995	10%	\$11,818,731	\$12,679,645	7%	\$30,143,327	\$32,783,641	9%
City of Lacombe	\$4,114,518	\$4,683,149	14%	\$1,315,723	\$1,546,049	18%	\$5,430,241	\$6,229,198	15%
City of Leduc	\$12,014,226	\$13,877,339	16%	\$8,093,219	\$9,565,323	18%	\$20,107,445	\$23,442,662	17%
City of Lethbridge	\$32,216,642	\$36,528,257	13%	\$11,640,476	\$13,377,829	15%	\$43,857,118	\$49,906,086	14%
City of Lloydminster	\$5,541,443	\$6,079,283	10%	\$4,042,364	\$4,433,079	10%	\$9,583,808	\$10,512,362	10%
City of Medicine Hat	\$20,260,317	\$22,491,557	11%	\$6,535,656	\$7,437,516	14%	\$26,795,973	\$29,929,073	12%
City of Red Deer	\$30,998,165	\$34,713,671	12%	\$14,008,329	\$15,291,018	9%	\$45,006,494	\$50,004,689	11%
City of Spruce Grove	\$14,515,474	\$16,553,065	14%	\$4,551,525	\$5,171,599	14%	\$19,066,999	\$21,724,664	14%
City of St. Albert	\$30,468,863	\$33,797,441	11%	\$7,729,758	\$8,571,041	11%	\$38,198,621	\$42,368,481	11%
City of Wetaskiwin	\$2,649,107	\$2,926,303	10%	\$1,333,280	\$1,436,688	8%	\$3,982,386	\$4,362,991	10%
Specialized Municipality									
Lac La Biche County	\$3,402,910	\$3,748,401	10%	\$6,876,399	\$7,598,780	11%	\$10,279,309	\$11,347,181	10%
Mackenzie County	\$3,268,046	\$3,728,460	14%	\$3,460,652	\$3,759,748	9%	\$6,728,698	\$7,488,208	11%
Municipality of Crowsnest Pass	\$2,845,014	\$3,415,101	20%	\$652,417	\$728,785	12%	\$3,497,431	\$4,143,885	18%
Municipality of Jasper	\$2,897,656	\$3,244,828	12%	\$2,870,879	\$3,435,565	20%	\$5,768,534	\$6,680,393	16%
Regional Municipality of Wood Buffalo	\$25,588,211	\$26,818,348	5%	\$44,973,467	\$49,007,432	9%	\$70,561,678	\$75,825,781	7%
Strathcona County	\$49,559,018	\$55,303,202	12%	\$23,807,109	\$27,576,981	16%	\$73,366,127	\$82,880,183	13%
Municipal District									
Athabasca County	\$2,968,750	\$3,314,562	12%	\$2,935,244	\$3,141,602	7%	\$5,903,993	\$6,456,165	9%
Beaver County	\$2,127,932	\$2,369,081	11%	\$1,707,543	\$1,847,370	8%	\$3,835,475	\$4,216,451	10%
Big Lakes County	\$1,588,207	\$1,819,359	15%	\$3,445,321	\$3,862,452	12%	\$5,033,528	\$5,681,811	13%
Birch Hills County	\$297,581	\$326,293	10%	\$478,049	\$478,783	0%	\$775,630	\$805,076	4%
Brazeau County	\$2,737,950	\$3,083,062	13%	\$7,336,337	\$8,195,680	12%	\$10,074,287	\$11,278,741	12%
Camrose County	\$3,797,777	\$4,261,631	12%	\$2,090,341	\$2,274,726	9%	\$5,888,118	\$6,536,357	11%
Cardston County	\$1,685,667	\$2,104,898	25%	\$341,693	\$386,567	13%	\$2,027,360	\$2,491,465	23%
Clear Hills County	\$546,825	\$629,296	15%	\$2,559,575	\$2,776,630	8%	\$3,106,401	\$3,405,926	10%
Clearwater County	\$5,085,847	\$5,911,264	16%	\$14,021,592	\$15,701,105	12%	\$18,995,973	\$21,612,368	14%
County of Barrhead No. 11	\$2,124,431	\$2,333,529	10%	\$637,472	\$775,048	22%	\$2,761,903	\$3,108,577	13%
County of Forty Mile No. 8	\$1,326,654	\$1,432,634	8%	\$879,141	\$885,612	1%	\$2,205,795	\$2,318,247	5%
County of Grande Prairie No. 1	\$11,607,927	\$12,861,368	11%	\$14,419,704	\$15,807,044	10%	\$26,027,632	\$28,668,412	10%
County of Minburn No. 27	\$1,056,824	\$1,171,345	11%	\$1,367,655	\$1,508,893	10%	\$2,424,478	\$2,680,238	11%
County of Newell	\$2,636,382	\$3,011,645	14%	\$9,258,318	\$10,054,070	9%	\$11,894,699	\$13,065,715	10%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
County of Northern Lights	\$1,163,594	\$1,318,339	13%	\$2,357,154	\$2,465,897	5%	\$3,520,748	\$3,784,236	7%
County of Paintearth No. 18	\$607,198	\$674,528	11%	\$1,518,731	\$1,640,601	8%	\$2,125,929	\$2,315,129	9%
County of St. Paul No. 19	\$2,716,097	\$3,023,206	11%	\$1,675,231	\$1,820,102	9%	\$4,391,327	\$4,843,307	10%
County of Stettler No. 6	\$2,178,165	\$2,506,532	15%	\$1,969,009	\$2,155,166	9%	\$4,147,174	\$4,661,699	12%
County of Two Hills No. 21	\$1,128,952	\$1,267,303	12%	\$538,400	\$567,641	5%	\$1,667,352	\$1,834,944	10%
County of Vermilion River	\$3,105,239	\$3,504,031	13%	\$3,607,692	\$3,922,259	9%	\$6,712,931	\$7,426,290	11%
County of Warner No. 5	\$1,377,310	\$1,576,481	14%	\$763,665	\$831,683	9%	\$2,140,976	\$2,408,164	12%
County of Wetaskiwin No. 10	\$5,534,040	\$6,361,900	15%	\$2,571,375	\$2,697,651	5%	\$8,105,416	\$9,059,550	12%
Cypress County	\$4,164,065	\$4,756,597	14%	\$9,165,422	\$9,980,926	9%	\$13,329,487	\$14,737,523	11%
Flagstaff County	\$1,385,419	\$1,524,706	10%	\$2,296,911	\$2,465,257	7%	\$3,682,330	\$3,989,962	8%
Foothills County	\$20,718,315	\$24,817,686	20%	\$4,016,897	\$4,479,153	12%	\$24,735,212	\$29,296,839	18%
Kneehill County	\$1,919,588	\$2,234,421	16%	\$3,653,309	\$4,034,251	10%	\$5,572,896	\$6,268,673	12%
Lac Ste. Anne County	\$4,767,410	\$5,334,125	12%	\$1,299,875	\$1,435,830	10%	\$6,067,284	\$6,769,955	12%
Lacombe County	\$5,610,186	\$6,213,691	11%	\$7,250,909	\$7,833,466	8%	\$12,861,095	\$14,047,157	9%
Lamont County	\$1,559,287	\$1,727,462	11%	\$1,763,676	\$1,958,153	11%	\$3,322,963	\$3,685,614	11%
Leduc County	\$8,159,017	\$9,442,769	16%	\$20,320,932	\$23,628,449	16%	\$28,479,949	\$33,071,219	16%
Lethbridge County	\$3,698,818	\$4,187,551	13%	\$2,643,677	\$2,963,143	12%	\$6,342,496	\$7,150,694	13%
Mountain View County	\$7,735,673	\$9,098,245	18%	\$6,284,415	\$6,923,038	10%	\$14,020,087	\$16,021,283	14%
Municipal District of Acadia No. 34	\$184,219	\$198,106	8%	\$38,429	\$47,746	24%	\$222,648	\$245,852	10%
Municipal District of Bighorn No. 8	\$1,805,415	\$2,140,349	19%	\$1,755,884	\$2,030,637	16%	\$3,561,299	\$4,170,986	17%
Municipal District of Bonnyville No. 87	\$5,005,435	\$5,676,433	13%	\$12,176,155	\$13,366,783	10%	\$17,181,590	\$19,043,216	11%
Municipal District of Fairview No. 136	\$515,720	\$547,243	6%	\$453,223	\$504,090	11%	\$968,943	\$1,051,332	9%
Municipal District of Greenview No. 16	\$2,854,277	\$3,296,919	16%	\$29,122,178	\$32,658,178	12%	\$31,976,455	\$35,955,097	12%
Municipal District of Lesser Slave River No. 124	\$1,442,011	\$1,582,612	10%	\$2,611,656	\$3,016,477	16%	\$4,053,667	\$4,599,089	13%
Municipal District of Opportunity No. 17	\$682,373	\$734,631	8%	\$8,299,570	\$9,291,968	12%	\$8,981,943	\$10,026,599	12%
Municipal District of Peace No. 135	\$487,302	\$551,075	13%	\$436,111	\$439,013	1%	\$923,413	\$990,088	7%
Municipal District of Pincher Creek No. 9	\$1,935,495	\$2,306,550	19%	\$1,234,671	\$1,355,159	10%	\$3,170,165	\$3,661,708	16%
Municipal District of Provost No. 52	\$774,826	\$846,255	9%	\$4,135,144	\$4,529,243	10%	\$4,909,970	\$5,375,497	9%
Municipal District of Ranchland No. 66	\$69,910	\$79,213	13%	\$562,190	\$607,009	8%	\$632,100	\$686,222	9%
Municipal District of Smoky River No. 130	\$627,528	\$708,827	13%	\$820,142	\$925,736	13%	\$1,447,670	\$1,634,563	13%
Municipal District of Spirit River No. 133	\$218,076	\$247,068	13%	\$436,310	\$556,133	27%	\$654,387	\$803,201	23%
Municipal District of Taber	\$2,461,834	\$2,939,243	19%	\$2,977,866	\$3,271,695	10%	\$5,439,700	\$6,210,938	14%
Municipal District of Wainwright No. 61	\$1,870,314	\$2,036,211	9%	\$4,439,583	\$4,992,764	12%	\$6,309,897	\$7,028,975	11%
Municipal District of Willow Creek No. 26	\$2,481,124	\$3,018,965	22%	\$1,658,119	\$1,866,268	13%	\$4,139,243	\$4,885,234	18%
Northern Sunrise County	\$626,390	\$681,246	9%	\$4,598,306	\$4,984,628	8%	\$5,224,696	\$5,665,873	8%
Parkland County	\$18,079,142	\$20,338,767	12%	\$12,638,309	\$13,866,868	10%	\$30,717,451	\$34,205,635	11%
Ponoka County	\$4,744,959	\$5,612,733	18%	\$3,680,077	\$4,109,553	12%	\$8,425,035	\$9,722,286	15%
Red Deer County	\$10,558,882	\$12,203,080	16%	\$8,991,886	\$9,829,912	9%	\$19,550,768	\$22,032,992	13%
Rocky View County	\$38,920,613	\$47,862,361	23%	\$23,236,941	\$29,811,930	28%	\$62,157,553	\$77,674,291	25%
Saddle Hills County	\$513,541	\$657,511	28%	\$6,672,392	\$7,558,362	13%	\$7,185,933	\$8,215,873	14%
Smoky Lake County	\$1,043,840	\$1,209,203	16%	\$1,048,058	\$1,180,297	13%	\$2,091,898	\$2,389,500	14%
Starland County	\$616,057	\$713,053	16%	\$1,341,942	\$1,468,496	9%	\$1,957,998	\$2,181,548	11%
Sturgeon County	\$10,951,968	\$12,344,569	13%	\$9,175,271	\$10,047,558	10%	\$20,127,239	\$22,392,127	11%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Thorhild County	\$1,143,781	\$1,245,132	9%	\$1,296,708	\$1,416,297	9%	\$2,440,489	\$2,661,429	9%
Vulcan County	\$2,024,349	\$2,444,881	21%	\$1,564,558	\$1,747,180	12%	\$3,588,907	\$4,192,061	17%
Westlock County	\$2,255,121	\$2,557,655	13%	\$564,510	\$633,448	12%	\$2,819,632	\$3,191,102	13%
Wheatland County	\$4,122,594	\$4,828,880	17%	\$6,645,007	\$7,303,042	10%	\$10,767,601	\$12,131,922	13%
Woodlands County	\$2,041,854	\$2,309,541	13%	\$3,290,161	\$3,692,933	12%	\$5,332,015	\$6,002,475	13%
Yellowhead County	\$4,577,378	\$4,859,162	6%	\$22,438,768	\$25,332,759	13%	\$27,016,146	\$30,191,921	12%
Town									
Town of Athabasca	\$673,705	\$737,486	9%	\$407,866	\$427,792	5%	\$1,081,571	\$1,165,279	8%
Town of Banff	\$5,452,073	\$6,139,710	13%	\$4,891,651	\$7,239,681	48%	\$10,343,724	\$13,379,391	29%
Town of Barrhead	\$974,653	\$1,089,113	12%	\$450,923	\$495,890	10%	\$1,425,576	\$1,585,002	11%
Town of Bashaw	\$156,921	\$181,407	16%	\$67,935	\$80,469	18%	\$224,856	\$261,876	16%
Town of Bassano	\$233,950	\$263,839	13%	\$113,893	\$138,615	22%	\$347,843	\$402,454	16%
Town of Beaverlodge	\$596,683	\$648,163	9%	\$244,276	\$272,598	12%	\$840,959	\$920,760	9%
Town of Bentley	\$250,394	\$276,434	10%	\$57,414	\$59,363	3%	\$307,809	\$335,797	9%
Town of Blackfalds	\$3,261,920	\$3,712,428	14%	\$611,935	\$706,756	15%	\$3,873,855	\$4,419,184	14%
Town of Bon Accord	\$385,872	\$408,266	6%	\$28,429	\$32,741	15%	\$414,300	\$441,007	6%
Town of Bonnyville	\$1,519,070	\$1,574,566	4%	\$1,317,668	\$1,376,262	4%	\$2,836,738	\$2,950,828	4%
Town of Bow Island	\$373,506	\$404,338	8%	\$183,991	\$206,498	12%	\$557,497	\$610,836	10%
Town of Bowden	\$271,677	\$305,287	12%	\$58,369	\$64,180	10%	\$330,046	\$369,467	12%
Town of Bruderheim	\$363,604	\$398,261	10%	\$70,745	\$78,521	11%	\$434,349	\$476,782	10%
Town of Calmar	\$618,465	\$672,762	9%	\$187,788	\$214,536	14%	\$806,253	\$887,298	10%
Town of Canmore	\$23,913,325	\$27,778,702	16%	\$6,438,454	\$7,999,686	24%	\$30,351,778	\$35,778,387	18%
Town of Cardston	\$898,811	\$997,958	11%	\$180,488	\$214,989	19%	\$1,079,299	\$1,212,947	12%
Town of Carstairs	\$1,910,780	\$2,235,333	17%	\$255,532	\$284,693	11%	\$2,166,312	\$2,520,025	16%
Town of Castor	\$162,370	\$181,011	11%	\$53,449	\$60,928	14%	\$215,819	\$241,939	12%
Town of Claresholm	\$1,069,376	\$1,246,100	17%	\$381,473	\$423,148	11%	\$1,450,849	\$1,669,249	15%
Town of Coaldale	\$2,761,332	\$3,260,084	18%	\$673,399	\$837,833	24%	\$3,434,732	\$4,097,917	19%
Town of Coalhurst	\$797,268	\$914,316	15%	\$55,482	\$61,675	11%	\$852,750	\$975,991	14%
Town of Cochrane	\$16,990,384	\$21,325,962	26%	\$2,577,223	\$2,880,699	12%	\$19,567,606	\$24,206,661	24%
Town of Coronation	\$142,829	\$158,116	11%	\$83,519	\$92,592	11%	\$226,348	\$250,708	11%
Town of Crossfield	\$1,389,235	\$1,697,192	22%	\$717,281	\$834,122	16%	\$2,106,516	\$2,531,315	20%
Town of Daysland	\$194,940	\$216,695	11%	\$28,246	\$29,904	6%	\$223,185	\$246,599	10%
Town of Devon	\$2,127,248	\$2,380,509	12%	\$492,293	\$524,496	7%	\$2,619,541	\$2,905,006	11%
Town of Diamond Valley	\$2,208,310	\$2,764,092	25%	\$316,360	\$364,689	15%	\$2,524,671	\$3,128,780	24%
Town of Didsbury	\$1,521,057	\$1,737,458	14%	\$307,636	\$356,979	16%	\$1,828,694	\$2,094,437	15%
Town of Drayton Valley	\$1,775,121	\$2,025,777	14%	\$1,714,259	\$1,921,015	12%	\$3,489,381	\$3,946,792	13%
Town of Drumheller	\$1,814,112	\$2,062,736	14%	\$877,638	\$995,066	13%	\$2,691,750	\$3,057,802	14%
Town of Eckville	\$247,955	\$267,636	8%	\$80,853	\$92,285	14%	\$328,809	\$359,921	9%
Town of Edson	\$2,243,943	\$2,441,048	9%	\$1,512,476	\$1,669,593	10%	\$3,756,419	\$4,110,641	9%
Town of Elk Point	\$269,770	\$281,227	4%	\$159,710	\$170,692	7%	\$429,480	\$451,919	5%
Town of Fairview	\$571,989	\$604,192	6%	\$250,629	\$275,678	10%	\$822,618	\$879,870	7%
Town of Falher	\$145,054	\$157,251	8%	\$100,790	\$111,257	10%	\$245,844	\$268,508	9%
Town of Fort Macleod	\$869,224	\$1,017,081	17%	\$526,464	\$608,171	16%	\$1,395,688	\$1,625,252	16%

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Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Town of Fox Creek	\$504,733	\$503,588	0%	\$576,444	\$575,761	0%	\$1,081,177	\$1,079,349	0%
Town of Gibbons	\$901,128	\$996,373	11%	\$118,711	\$146,924	24%	\$1,019,840	\$1,143,297	12%
Town of Grimshaw	\$538,354	\$569,588	6%	\$188,597	\$181,690	-4%	\$726,951	\$751,279	3%
Town of Hanna	\$429,952	\$492,715	15%	\$235,065	\$252,372	7%	\$665,017	\$745,087	12%
Town of Hardisty	\$174,968	\$189,827	8%	\$112,379	\$117,531	5%	\$287,348	\$307,358	7%
Town of High Level	\$647,561	\$745,421	15%	\$775,817	\$869,788	12%	\$1,423,378	\$1,615,209	13%
Town of High Prairie	\$463,008	\$507,551	10%	\$416,569	\$452,358	9%	\$879,577	\$959,909	9%
Town of High River	\$5,185,679	\$6,262,867	21%	\$1,258,625	\$1,425,533	13%	\$6,444,304	\$7,688,400	19%
Town of Hinton	\$2,903,719	\$3,248,988	12%	\$1,730,494	\$1,897,036	10%	\$4,634,213	\$5,146,024	11%
Town of Innisfail	\$2,163,212	\$2,454,357	13%	\$973,022	\$1,061,323	9%	\$3,136,234	\$3,515,680	12%
Town of Irricana	\$335,782	\$400,812	19%	\$31,470	\$33,800	7%	\$367,252	\$434,612	18%
Town of Killam	\$184,519	\$201,804	9%	\$87,769	\$90,729	3%	\$272,289	\$292,534	7%
Town of Lamont	\$348,707	\$392,648	13%	\$104,466	\$109,447	5%	\$453,173	\$502,095	11%
Town of Legal	\$316,271	\$333,739	6%	\$32,996	\$36,812	12%	\$349,267	\$370,551	6%
Town of Magrath	\$638,897	\$744,423	17%	\$62,836	\$73,655	17%	\$701,733	\$818,079	17%
Town of Manning	\$227,713	\$245,891	8%	\$104,782	\$117,904	13%	\$332,495	\$363,795	9%
Town of Mayerthorpe	\$198,045	\$211,689	7%	\$102,394	\$105,880	3%	\$300,440	\$317,569	6%
Town of McLennan	\$79,379	\$86,129	9%	\$36,440	\$43,818	20%	\$115,819	\$129,947	12%
Town of Milk River	\$163,614	\$199,252	22%	\$42,209	\$48,759	16%	\$205,823	\$248,011	20%
Town of Millet	\$515,036	\$568,429	10%	\$129,356	\$168,955	31%	\$644,392	\$737,384	14%
Town of Morinville	\$3,097,155	\$3,500,557	13%	\$694,330	\$753,169	8%	\$3,791,484	\$4,253,725	12%
Town of Mundare	\$217,819	\$239,213	10%	\$52,965	\$56,443	7%	\$270,784	\$295,655	9%
Town of Nanton	\$691,299	\$847,683	23%	\$227,315	\$273,998	21%	\$918,614	\$1,121,681	22%
Town of Nobleford	\$346,672	\$414,409	20%	\$146,866	\$178,593	22%	\$493,538	\$593,002	20%
Town of Okotoks	\$13,779,201	\$17,010,168	23%	\$2,967,871	\$3,560,904	20%	\$16,747,072	\$20,571,072	23%
Town of Olds	\$3,184,858	\$3,750,666	18%	\$1,465,506	\$1,468,898	0%	\$4,650,364	\$5,219,563	12%
Town of Onoway	\$216,104	\$239,271	11%	\$140,242	\$134,295	-4%	\$356,346	\$373,566	5%
Town of Oyen	\$180,943	\$199,680	10%	\$81,592	\$101,503	24%	\$262,536	\$301,184	15%
Town of Peace River	\$1,662,202	\$1,750,544	5%	\$1,006,007	\$1,040,072	3%	\$2,668,209	\$2,790,616	5%
Town of Penhold	\$1,021,712	\$1,143,774	12%	\$152,701	\$180,175	18%	\$1,174,413	\$1,323,950	13%
Town of Picture Butte	\$472,143	\$557,869	18%	\$151,248	\$177,088	17%	\$623,390	\$734,957	18%
Town of Pincher Creek	\$973,274	\$1,189,883	22%	\$469,681	\$561,301	20%	\$1,442,955	\$1,751,185	21%
Town of Ponoka	\$1,776,801	\$1,986,442	12%	\$725,492	\$786,222	8%	\$2,502,293	\$2,772,664	11%
Town of Provost	\$364,151	\$391,494	8%	\$246,407	\$269,682	9%	\$610,558	\$661,176	8%
Town of Rainbow Lake	\$40,982	\$44,887	10%	\$49,354	\$52,583	7%	\$90,336	\$97,471	8%
Town of Raymond	\$992,896	\$1,174,077	18%	\$107,995	\$121,051	12%	\$1,100,891	\$1,295,127	18%
Town of Redcliff	\$1,554,017	\$1,733,801	12%	\$787,411	\$868,553	10%	\$2,341,428	\$2,602,354	11%
Town of Redwater	\$534,777	\$576,910	8%	\$338,658	\$353,488	4%	\$873,435	\$930,397	7%
Town of Rimbey	\$613,977	\$679,488	11%	\$309,420	\$355,264	15%	\$923,397	\$1,034,751	12%
Town of Rocky Mountain House	\$1,808,759	\$2,047,210	13%	\$1,064,113	\$1,167,426	10%	\$2,872,872	\$3,214,636	12%
Town of Sedgewick	\$183,204	\$198,272	8%	\$69,687	\$75,688	9%	\$252,891	\$273,960	8%
Town of Sexsmith	\$681,162	\$748,870	10%	\$192,410	\$203,172	6%	\$873,572	\$952,043	9%
Town of Slave Lake	\$1,629,791	\$1,796,707	10%	\$949,735	\$1,018,839	7%	\$2,579,526	\$2,815,547	9%
Town of Smoky Lake	\$197,093	\$223,157	13%	\$74,691	\$84,708	13%	\$271,784	\$307,865	13%

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2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Town of Spirit River	\$166,509	\$176,441	6%	\$75,363	\$81,040	8%	\$241,873	\$257,481	6%
Town of St. Paul	\$1,260,430	\$1,341,698	6%	\$627,699	\$694,064	11%	\$1,888,129	\$2,035,762	8%
Town of Stavely	\$141,229	\$168,982	20%	\$44,882	\$41,993	-6%	\$186,111	\$210,974	13%
Town of Stettler	\$1,456,021	\$1,633,399	12%	\$903,555	\$1,034,464	14%	\$2,359,576	\$2,667,863	13%
Town of Stony Plain	\$6,375,406	\$7,276,531	14%	\$1,940,532	\$2,210,709	14%	\$8,315,938	\$9,487,240	14%
Town of Strathmore	\$4,757,855	\$5,848,969	23%	\$1,195,802	\$1,403,028	17%	\$5,953,657	\$7,251,997	22%
Town of Sunde	\$837,834	\$949,140	13%	\$370,402	\$384,838	4%	\$1,208,236	\$1,333,977	10%
Town of Swan Hills	\$122,536	\$137,620	12%	\$111,045	\$104,896	-6%	\$233,581	\$242,516	4%
Town of Sylvan Lake	\$6,166,325	\$6,809,225	10%	\$1,282,671	\$1,431,680	12%	\$7,448,997	\$8,240,905	11%
Town of Taber	\$2,179,692	\$2,467,407	13%	\$1,012,489	\$1,188,322	17%	\$3,192,181	\$3,655,730	15%
Town of Thorsby	\$207,956	\$223,229	7%	\$80,840	\$81,266	1%	\$288,796	\$304,495	5%
Town of Three Hills	\$714,532	\$807,504	13%	\$232,148	\$278,749	20%	\$946,680	\$1,086,252	15%
Town of Tofield	\$505,708	\$546,545	8%	\$201,851	\$220,732	9%	\$707,560	\$767,277	8%
Town of Trochu	\$187,250	\$219,112	17%	\$63,669	\$74,608	17%	\$250,919	\$293,719	17%
Town of Two Hills	\$159,745	\$173,598	9%	\$52,490	\$56,602	8%	\$212,235	\$230,200	8%
Town of Valleyview	\$348,413	\$396,108	14%	\$293,412	\$342,250	17%	\$641,826	\$738,359	15%
Town of Vauxhall	\$204,637	\$242,223	18%	\$66,674	\$80,528	21%	\$271,311	\$322,750	19%
Town of Vegreville	\$1,270,223	\$1,398,415	10%	\$714,209	\$784,479	10%	\$1,984,432	\$2,182,894	10%
Town of Vermilion	\$1,048,118	\$1,148,399	10%	\$657,967	\$722,215	10%	\$1,706,085	\$1,870,614	10%
Town of Viking	\$181,712	\$199,249	10%	\$82,710	\$87,407	6%	\$264,422	\$286,656	8%
Town of Vulcan	\$506,701	\$581,657	15%	\$155,929	\$176,348	13%	\$662,630	\$758,004	14%
Town of Wainwright	\$1,647,086	\$1,773,328	8%	\$952,095	\$1,028,317	8%	\$2,599,181	\$2,801,645	8%
Town of Wembley	\$366,635	\$404,951	10%	\$140,603	\$160,702	14%	\$507,238	\$565,653	12%
Town of Westlock	\$1,062,898	\$1,175,208	11%	\$681,121	\$727,190	7%	\$1,744,019	\$1,902,398	9%
Town of Whitecourt	\$2,736,404	\$2,959,682	8%	\$2,275,620	\$2,535,055	11%	\$5,012,024	\$5,494,737	10%
Village									
Alberta Beach	\$460,851	\$493,842	7%	\$42,315	\$50,665	20%	\$503,166	\$544,506	8%
Village of Acme	\$137,589	\$166,973	21%	\$41,136	\$48,261	17%	\$178,726	\$215,235	20%
Village of Alix	\$157,002	\$184,519	18%	\$59,747	\$69,550	16%	\$216,748	\$254,068	17%
Village of Alliance	\$17,468	\$18,792	8%	\$10,788	\$11,391	6%	\$28,256	\$30,183	7%
Village of Amisk	\$29,421	\$30,500	4%	\$5,498	\$6,820	24%	\$34,919	\$37,319	7%
Village of Andrew	\$67,963	\$69,512	2%	\$20,820	\$23,248	12%	\$88,783	\$92,760	4%
Village of Arrowwood	\$34,108	\$42,675	25%	\$11,414	\$14,358	26%	\$45,523	\$57,032	25%
Village of Barnwell	\$263,431	\$293,199	11%	\$17,378	\$19,299	11%	\$280,809	\$312,499	11%
Village of Barons	\$47,345	\$65,841	39%	\$9,814	\$13,829	41%	\$57,159	\$79,670	39%
Village of Bawlf	\$84,230	\$92,378	10%	\$6,686	\$7,387	10%	\$90,916	\$99,765	10%
Village of Beiseker	\$204,158	\$245,284	20%	\$109,271	\$118,304	8%	\$313,430	\$363,588	16%
Village of Berwyn	\$73,925	\$75,735	2%	\$12,354	\$13,080	6%	\$86,279	\$88,815	3%
Village of Big Valley	\$57,540	\$64,384	12%	\$19,214	\$22,565	17%	\$76,754	\$86,948	13%
Village of Bittern Lake	\$57,647	\$62,677	9%	\$8,552	\$9,357	9%	\$66,199	\$72,035	9%
Village of Boyle	\$156,074	\$168,100	8%	\$96,197	\$105,289	9%	\$252,271	\$273,389	8%
Village of Breton	\$106,294	\$121,299	14%	\$41,573	\$44,422	7%	\$147,867	\$165,721	12%
Village of Carbon	\$102,293	\$117,893	15%	\$11,484	\$12,220	6%	\$113,778	\$130,113	14%

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Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Village of Carmangay	\$48,404	\$58,953	22%	\$9,539	\$11,983	26%	\$57,943	\$70,936	22%
Village of Champion	\$59,751	\$87,219	46%	\$13,866	\$17,077	23%	\$73,617	\$104,296	42%
Village of Chauvin	\$40,059	\$42,816	7%	\$21,383	\$24,237	13%	\$61,443	\$67,053	9%
Village of Chipman	\$47,300	\$51,912	10%	\$16,261	\$17,871	10%	\$63,561	\$69,783	10%
Village of Clive	\$194,459	\$214,050	10%	\$12,322	\$13,636	11%	\$206,781	\$227,686	10%
Village of Clyde	\$77,161	\$86,993	13%	\$9,832	\$9,822	0%	\$86,993	\$96,815	11%
Village of Consort	\$105,248	\$116,274	10%	\$62,836	\$70,117	12%	\$168,084	\$186,390	11%
Village of Coutts	\$37,085	\$42,040	13%	\$35,530	\$42,011	18%	\$72,615	\$84,051	16%
Village of Cowley	\$43,135	\$54,146	26%	\$15,417	\$17,089	11%	\$58,553	\$71,236	22%
Village of Cremona	\$111,326	\$122,020	10%	\$26,963	\$29,397	9%	\$138,289	\$151,416	9%
Village of Czar	\$25,085	\$28,713	14%	\$7,748	\$10,967	42%	\$32,833	\$39,680	21%
Village of Delburne	\$206,633	\$220,020	6%	\$43,829	\$42,883	-2%	\$250,463	\$262,903	5%
Village of Delia	\$34,212	\$39,445	15%	\$12,863	\$13,637	6%	\$47,075	\$53,082	13%
Village of Donalda	\$31,630	\$35,086	11%	\$5,958	\$6,579	10%	\$37,588	\$41,665	11%
Village of Donnelly	\$49,360	\$54,966	11%	\$8,044	\$8,796	9%	\$57,403	\$63,763	11%
Village of Duchess	\$250,760	\$270,911	8%	\$35,705	\$40,972	15%	\$286,465	\$311,883	9%
Village of Edberg	\$20,445	\$23,160	13%	\$1,265	\$1,514	20%	\$21,711	\$24,674	14%
Village of Edgerton	\$63,662	\$67,381	6%	\$14,104	\$15,890	13%	\$77,766	\$83,271	7%
Village of Elnora	\$50,896	\$60,071	18%	\$10,459	\$10,647	2%	\$61,356	\$70,718	15%
Village of Empress	\$18,516	\$19,581	6%	\$6,651	\$6,571	-1%	\$25,167	\$26,152	4%
Village of Foremost	\$110,123	\$132,442	20%	\$43,240	\$50,545	17%	\$153,362	\$182,987	19%
Village of Forestburg	\$148,651	\$162,777	10%	\$37,102	\$38,679	4%	\$185,753	\$201,456	8%
Village of Girouxville	\$33,288	\$36,433	9%	\$10,115	\$10,327	2%	\$43,402	\$46,761	8%
Village of Glendon	\$92,993	\$99,084	7%	\$17,999	\$19,290	7%	\$110,993	\$118,375	7%
Village of Glenwood	\$75,308	\$90,453	20%	\$9,190	\$9,732	6%	\$84,497	\$100,185	19%
Village of Halkirk	\$14,685			\$6,513			\$21,198		
Village of Hay Lakes	\$123,952	\$139,060	12%	\$7,320	\$9,248	26%	\$131,272	\$148,308	13%
Village of Heisler	\$17,266	\$19,492	13%	\$5,182	\$5,825	12%	\$22,448	\$25,316	13%
Village of Hill Spring	\$54,414	\$60,440	11%	\$4,211	\$4,750	13%	\$58,625	\$65,190	11%
Village of Hines Creek	\$34,209	\$35,332	3%	\$20,015	\$21,640	8%	\$54,224	\$56,972	5%
Village of Holden	\$44,248	\$50,417	14%	\$32,543	\$34,896	7%	\$76,791	\$85,313	11%
Village of Hughenden	\$26,637	\$28,084	5%	\$5,880	\$6,641	13%	\$32,517	\$34,725	7%
Village of Hussar	\$30,710	\$35,112	14%	\$10,012	\$11,784	18%	\$40,723	\$46,896	15%
Village of Innisfree	\$24,567	\$28,117	14%	\$11,944	\$13,608	14%	\$36,510	\$41,725	14%
Village of Irma	\$94,487	\$103,158	9%	\$28,797	\$30,672	7%	\$123,284	\$133,830	9%
Village of Kitscoty	\$211,072	\$223,850	6%	\$26,720	\$29,034	9%	\$237,792	\$252,884	6%
Village of Linden	\$168,416	\$200,029	19%	\$65,604	\$71,363	9%	\$234,019	\$271,392	16%
Village of Lomond	\$26,897	\$31,081	16%	\$8,775	\$9,843	12%	\$35,672	\$40,924	15%
Village of Longview	\$133,296	\$157,316	18%	\$48,454	\$52,257	8%	\$181,750	\$209,574	15%
Village of Loughheed	\$32,223	\$34,916	8%	\$18,238	\$19,609	8%	\$50,461	\$54,525	8%
Village of Mannville	\$107,608	\$117,702	9%	\$32,971	\$35,179	7%	\$140,579	\$152,881	9%
Village of Marwayne	\$92,007	\$103,214	12%	\$16,706	\$19,408	16%	\$108,714	\$122,622	13%
Village of Milo	\$23,853	\$29,740	25%	\$12,798	\$14,627	14%	\$36,651	\$44,367	21%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Village of Morrin	\$34,991	\$39,171	12%	\$4,515	\$5,360	19%	\$39,506	\$44,531	13%
Village of Munson	\$43,099	\$48,199	12%	\$4,950	\$5,534	12%	\$48,050	\$53,733	12%
Village of Myrnam	\$36,939	\$39,970	8%	\$5,457	\$6,587	21%	\$42,396	\$46,558	10%
Village of Nampa	\$57,385	\$59,957	4%	\$67,853	\$71,282	5%	\$125,238	\$131,239	5%
Village of Paradise Valley	\$21,596	\$23,767	10%	\$5,095	\$5,744	13%	\$26,691	\$29,511	11%
Village of Rockyford	\$64,255	\$72,280	12%	\$23,645	\$26,088	10%	\$87,900	\$98,368	12%
Village of Rosalind	\$31,128	\$35,286	13%	\$9,256	\$10,292	11%	\$40,384	\$45,578	13%
Village of Rosemary	\$73,179	\$77,918	6%	\$8,384	\$10,011	19%	\$81,563	\$87,929	8%
Village of Rycroft	\$88,634	\$91,295	3%	\$94,487	\$99,226	5%	\$183,121	\$190,520	4%
Village of Ryley	\$65,801	\$71,484	9%	\$43,682	\$48,904	12%	\$109,483	\$120,388	10%
Village of Spring Lake	\$373,548	\$424,975	14%	\$11,986	\$13,638	14%	\$385,534	\$438,613	14%
Village of Standard	\$80,933	\$93,175	15%	\$52,180	\$55,237	6%	\$133,113	\$148,411	11%
Village of Stirling	\$294,781	\$346,258	17%	\$14,241	\$16,389	15%	\$309,022	\$362,647	17%
Village of Veteran	\$23,395	\$26,027	11%	\$9,571	\$10,370	8%	\$32,966	\$36,397	10%
Village of Vilna	\$28,541	\$30,806	8%	\$7,727	\$8,895	15%	\$36,268	\$39,701	9%
Village of Warburg	\$122,242	\$135,895	11%	\$41,969	\$44,792	7%	\$164,211	\$180,687	10%
Village of Warner	\$65,587	\$80,346	23%	\$16,418	\$20,411	24%	\$82,005	\$100,757	23%
Village of Waskatenau	\$40,856	\$43,870	7%	\$6,749	\$7,746	15%	\$47,605	\$51,617	8%
Village of Youngstown	\$22,650	\$24,802	10%	\$7,765	\$8,701	12%	\$30,415	\$33,503	10%
Summer Village									
Summer Village of Argentia Beach	\$233,387	\$266,905	14%	\$1,180	\$1,326	12%	\$234,567	\$268,232	14%
Summer Village of Betula Beach	\$80,456	\$96,947	20%	\$215	\$239	11%	\$80,671	\$97,187	20%
Summer Village of Birch Cove	\$36,311	\$41,937	15%	\$207	\$230	11%	\$36,518	\$42,167	15%
Summer Village of Birchcliff	\$509,079	\$572,211	12%	\$7,128	\$7,674	8%	\$516,207	\$579,885	12%
Summer Village of Bondiss	\$170,894	\$194,473	14%	\$2,877	\$3,402	18%	\$173,770	\$197,875	14%
Summer Village of Bonnyville Beach	\$68,232	\$72,907	7%	\$667	\$733	10%	\$68,899	\$73,641	7%
Summer Village of Burnstick Lake	\$53,970	\$76,288	41%	\$131	\$150	14%	\$54,101	\$76,437	41%
Summer Village of Castle Island	\$35,579	\$37,112	4%	\$62	\$70	13%	\$35,641	\$37,182	4%
Summer Village of Crystal Springs	\$238,164	\$267,321	12%	\$1,208	\$1,341	11%	\$239,372	\$268,662	12%
Summer Village of Ghost Lake	\$126,210	\$156,277	24%	\$263	\$282	7%	\$126,472	\$156,559	24%
Summer Village of Golden Days	\$367,537	\$419,422	14%	\$3,258	\$3,258	0%	\$370,795	\$422,680	14%
Summer Village of Grandview	\$287,308	\$322,822	12%	\$1,076	\$1,222	14%	\$288,384	\$324,045	12%
Summer Village of Gull Lake	\$269,295	\$314,039	17%	\$4,504	\$5,412	20%	\$273,799	\$319,450	17%
Summer Village of Half Moon Bay	\$121,653	\$130,500	7%	\$157	\$180	14%	\$121,810	\$130,680	7%
Summer Village of Horseshoe Bay	\$42,270	\$45,515	8%	\$727	\$808	11%	\$42,997	\$46,323	8%
Summer Village of Island Lake	\$300,691	\$349,645	16%	\$2,611	\$3,237	24%	\$303,302	\$352,882	16%
Summer Village of Island Lake South	\$82,853	\$91,599	11%	\$408	\$456	12%	\$83,262	\$92,055	11%
Summer Village of Itaska Beach	\$124,501	\$137,429	10%	\$583	\$642	10%	\$125,084	\$138,070	10%
Summer Village of Jarvis Bay	\$490,062	\$575,535	17%	\$1,387	\$1,558	12%	\$491,449	\$577,092	17%
Summer Village of Kapasiwin	\$87,853	\$94,742	8%	\$317	\$347	9%	\$88,170	\$95,089	8%
Summer Village of Lakeview	\$46,084	\$55,272	20%	\$256	\$292	14%	\$46,340	\$55,564	20%
Summer Village of Larkspur	\$88,448	\$98,107	11%	\$220	\$240	9%	\$88,668	\$98,346	11%
Summer Village of Ma-Me-O Beach	\$272,676	\$287,565	5%	\$7,797	\$8,247	6%	\$280,473	\$295,811	5%

Requisitions are actuals, subject to revision

Classification: Public

2025 Education Property Tax Requisition Comparison Report

Municipality	Residential / Farm Land Requisition			Non-Residential Requisition			Total Education Requisition		
	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change
Summer Village of Mewatha Beach	\$153,698	\$176,305	15%	\$916	\$1,152	26%	\$154,614	\$177,457	15%
Summer Village of Nakamun Park	\$110,355	\$125,086	13%	\$568	\$637	12%	\$110,923	\$125,723	13%
Summer Village of Norglenwold	\$600,456	\$702,346	17%	\$2,192	\$2,485	13%	\$602,648	\$704,831	17%
Summer Village of Norris Beach	\$97,746	\$106,415	9%	\$661	\$722	9%	\$98,407	\$107,137	9%
Summer Village of Parkland Beach	\$203,204	\$228,849	13%	\$9,298	\$10,332	11%	\$212,502	\$239,182	13%
Summer Village of Pelican Narrows	\$138,468	\$154,043	11%	\$1,162	\$1,279	10%	\$139,630	\$155,322	11%
Summer Village of Point Alison	\$65,116	\$69,073	6%	\$289	\$321	11%	\$65,405	\$69,394	6%
Summer Village of Poplar Bay	\$266,865	\$286,011	7%	\$1,487	\$1,644	11%	\$268,352	\$287,655	7%
Summer Village of Rochon Sands	\$162,437	\$176,078	8%	\$1,677	\$1,847	10%	\$164,113	\$177,926	8%
Summer Village of Ross Haven	\$163,226	\$181,804	11%	\$835	\$935	12%	\$164,061	\$182,739	11%
Summer Village of Sandy Beach	\$123,810	\$139,589	13%	\$2,364	\$2,708	15%	\$126,174	\$142,296	13%
Summer Village of Seba Beach	\$480,197	\$557,449	16%	\$13,885	\$15,546	12%	\$494,083	\$572,995	16%
Summer Village of Silver Beach	\$247,016	\$265,357	7%	\$755	\$839	11%	\$247,772	\$266,197	7%
Summer Village of Silver Sands	\$163,468	\$190,537	17%	\$4,717	\$5,376	14%	\$168,185	\$195,913	16%
Summer Village of South Baptiste	\$54,415	\$62,931	16%	\$2,889	\$3,115	8%	\$57,304	\$66,046	15%
Summer Village of South View	\$50,810	\$55,997	10%	\$498	\$552	11%	\$51,309	\$56,550	10%
Summer Village of Sunbreaker Cove	\$386,984	\$435,456	13%	\$613	\$681	11%	\$387,597	\$436,137	13%
Summer Village of Sundance Beach	\$169,430	\$187,637	11%	\$327	\$367	12%	\$169,757	\$188,004	11%
Summer Village of Sunrise Beach	\$75,973	\$85,126	12%	\$547	\$612	12%	\$76,520	\$85,738	12%
Summer Village of Sunset Beach	\$94,310	\$104,457	11%	\$575	\$646	12%	\$94,885	\$105,104	11%
Summer Village of Sunset Point	\$190,911	\$202,280	6%	\$727	\$811	12%	\$191,637	\$203,091	6%
Summer Village of Val Quentin	\$129,824	\$148,205	14%	\$1,098	\$1,223	11%	\$130,922	\$149,428	14%
Summer Village of Waiparous	\$97,209	\$125,505	29%	\$183	\$204	12%	\$97,391	\$125,708	29%
Summer Village of West Baptiste	\$98,465	\$116,564	18%	\$504	\$562	11%	\$98,969	\$117,126	18%
Summer Village of West Cove	\$152,266	\$163,052	7%	\$793	\$886	12%	\$153,059	\$163,939	7%
Summer Village of Whispering Hills	\$126,676	\$154,680	22%	\$1,096	\$1,890	72%	\$127,772	\$156,570	23%
Summer Village of White Sands	\$309,431	\$345,232	12%	\$2,257	\$2,512	11%	\$311,688	\$347,744	12%
Summer Village of Yellowstone	\$97,654	\$110,447	13%	\$629	\$707	12%	\$98,283	\$111,154	13%
Improvement District									
Improvement District No. 04 (Waterton)	\$486,959	\$557,367	14%	\$267,914	\$300,923	12%	\$754,873	\$858,290	14%
Improvement District No. 09 (Banff)	\$311,788	\$379,499	22%	\$2,732,751	\$3,522,788	29%	\$3,044,539	\$3,902,287	28%
Improvement District No. 12 (Jasper National Park)	\$15,812	\$18,047	14%	\$215,094	\$231,275	8%	\$230,906	\$249,323	8%
Improvement District No. 13 (Elk Island)	\$956	\$1,018	6%	\$22,334	\$23,454	5%	\$23,291	\$24,472	5%
Improvement District No. 24 (Wood Buffalo)	\$6,267	\$6,636	6%	\$3,913	\$4,363	11%	\$10,180	\$11,000	8%
Kananaskis Improvement District	\$179,885	\$208,069	16%	\$441,342	\$532,210	21%	\$621,228	\$740,278	19%
Special Area									
Special Areas Board	\$1,589,002	\$1,838,695	16%	\$8,984,038	\$9,707,515	8%	\$10,573,040	\$11,546,210	9%
Townsite									
Townsite of Redwood Meadows Administration Society	\$583,080	\$679,043	16%	\$0	\$0	0%	\$583,080	\$679,043	16%

Requisitions are actuals, subject to revision

Classification: Public

Village of Warner
Box 88
Warner, AB TOK 2L0
Ph: 403-642-3877
Fax: 403-642-2011

March 5, 2025



To: Warner Fireman's Society
PO Box 88
Warner, Alberta
TOK 2L0

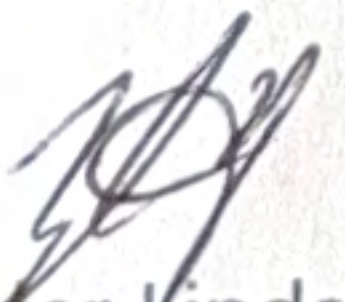
Re: Letter of support to the Lethbridge Community Foundation

I am writing this letter to express my strong support for the Warner Fireman's Society. The Fireman's Society supports the Volunteers on the Warner Fire Department with some additional funding when they can, but by applying for the Lethbridge Community Foundation Grant, hopefully they can provide more support.

The Warner Volunteer Fire Department serves both the Village of Warner and the County of Warner, with one of the largest divisions within the County. The Fire Department plays a vital role in fire suppression and Medical First Response, which is crucial in safeguarding the health and well-being of the Village and County residents.

The Warner Volunteer Fire Department also faces a fiscal crisis as the Municipal grant dollars are being cut more and more.

This grant would help the Warner Volunteer Fire Department to continue to update and maintain their training to better serve the community. Over the past two years the department has increased our level of training, and hopes to continue with funds from this grant.


Tyler Lindsay - Mayor
Village of Warner

March 5, 2025

File: 30H-13
Sent via Email

All Member Municipalities of the
Oldman River Regional Service Commission

Dear Councils and Chief Administration Officers:

RE: ORRSC Development Processing and Project Viability for the Development Support and Processing Position

Background

Historically, Planning Staff of the Oldman River Regional Services Commission have assisted in fulfilling the role of Development Officer, or other related and similar duties, as a way to support our Members when they needed help.

In recent years, ORRSC has experienced an increase in the number of Members inquiring about our availability and ability to provide development support services and assistance. These inquiries have stemmed from a variety of circumstances, such as municipalities whose Chief Administrative Officer dually fulfills the role of CAO and Development Officer and those who are seeking permanent or temporary coverage for a Development Officer due to staff changes. Unfortunately, in our attempt to assist our Members, we have reached a point where the day-to-day tasks associated with development processing have begun to overwhelm Planning Staff and have had a negative impact on our ability to complete projects and provide our Members with their regular planning services.

In the summer of 2024, we circulated an Expression of Interest to our Members inquiring who may be interested in a development support and processing service. In response, those who were interested were asked to complete a survey to provide us with additional information such as annual permit numbers and interested level of support. We received 20 responses from Members and 18 completed surveys. Over the last several months we have reviewed the data and a variety of funding formulas to develop a proposal for this service. The proposed service was discussed with the Executive Committee, who confirmed their support for the position so long as it was fully funded by Members participating in the service, as it would not be funded through the Operating Budget.

Proposal

Based on our market research we estimated that it would cost the Commission approximately \$97,821.00 to hire a qualified Development Officer, including salary and benefits, and an additional \$2,500.00 for starting equipment such as a laptop, printer, scanner, and cellphone.

In December 2024, the proposal was distributed to those who responded to the initial Expression of Interest and highlighted the anticipated level of service, costs, and the roles, duties and responsibilities for the proposed Development Processing and Support Position.

Due to the diverse needs and sizes of our interested Members, we determined that a Tiered-Cost System would be the best approach to ensure that all participating Members workloads were captured equitably and fairly and that we had secure funding for the position. We used the data provided to us through the survey and determined the median value given by each Member for permits and compliance letters, and developed a 6 Tier System:

Tier	Total Number of Permits/Compliance Letters	Annual Cost	Monthly Cost
TIER 1	0 – 10	\$3,600.00	\$300.00
TIER 2	11 – 20	\$7,200.00	\$600.00
TIER 3	21-30	\$10,800.00	\$900.00
TIER 4	31-40	\$14,400.00	\$1,200.00
TIER 5	41-50	\$21,600.00	\$1,800.00
TIER 6	51+	Please contact our office to discuss this service further if your Municipality requires more than 50 Permits and/or Letters of Compliance per year.	

With the proposal, Members were requested to provide any feedback or comments and reconfirm their level of interest in the service given the proposed services and costs by Thursday, January 30, 2025.

Post Proposal Follow-Up

Following the January 30th deadline, we reviewed the feedback and number of interested parties in the service. Our initial intent was to provide a revised proposal to those Members who reconfirmed their interest. Most feedback received from Members who express that they were no longer interested in the service was related to the associated costs and funding formula. Some feedback received focused on developing a per-use cost approach, proposing a lower monthly fee with a per-service associated cost. While we considered this funding model at the time of drafting the proposal, due to its volatile nature we were unable to guarantee the necessary funding required for the service and the associated position.

Unfortunately, due to the limited number of Members who reconfirmed their interest, we are unable to secure the funding required in order move forward with this service without the cost being further increased and downloaded on those interested Members to a point that majority would find it unfeasible.

Over the coming weeks we will be working to develop a training plan in order to return all development processing related work back to their respective municipalities as we are no longer able to provide this service for our Members. Those Members who are affected by this change will be contacted by your respective Planner to schedule training.

We understand that this change will be challenging for some of our Members and want to assure you that a great deal of consideration has gone into this decision. We are dedicated to continuing to provide exception assistance to our Members.



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: admin@orrsc.com
Website: www.orrsc.com

Should you have any questions regarding these changes please do not hesitate to call me at 403-329-1344 or email admin@orrsc.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lenze Kuiper', written over a light grey rectangular background.

Lenze Kuiper
Chief Administrative Officer

Cc: ORRSC Board of Directors

Commonly Asked Questions

The Government of Alberta is enhancing civilian governance of RCMP-policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions that were asked during the information sessions, which were held Dec. 17 and 18, 2024. Where appropriate, we have included updated information to reflect the current state and provide an accurate response.

Information Session 1: Municipal Population over 15,000

Will there be any further regulation change or direction on structure/operations of the committees forthcoming?

The act and the regulations came into force March 1, 2025. Further amendments or new regulations are not anticipated in the short term.

Is there an expectation as to when the committees need to be operational?

Due to the development of a new enhanced security check process for police governance bodies, most committees will experience delays in their appointment process. However, the expectation is that municipalities are taking all necessary steps to establish their bylaws and recruit/appoint members, as quickly as possible.

Municipal elections are happening in the fall. Could we delay appointing committee members until after the election?

As above, the legislation and accompanying regulations are in force. The expectation is that municipalities take all necessary steps to establish their committees, or appoint members, as soon as possible.

Why was the timeline for implementation so tight?

We recognize some communities may need more time to determine the best approach and to develop and pass a bylaw. We will remain connected with individual communities to gauge their progress towards implementing the bylaw and appointing committee members.

Our policing committee has a committee member code of conduct that has been established in the bylaw. Can that stay or does it have to be removed?

The legislation sets out a minimum standard. Municipalities may wish to ensure they have a suite of policies governing their policing committee and a code of conduct is highly recommended.

Does the act require that the committee be established through bylaw?

The committee would be established through the municipality's usual bylaw channels. Training materials are available through the Government of Alberta's Police Governance E-Learning Training Program. Bylaw templates and other useful resources are available on the Alberta Association of Police Governance's website: aapg.ca.

We recognize that passing bylaws can take time and may require community consultation.

Can you elaborate on the process of a ministerial appointment to the committees? What will be the process? What will be the criteria for selection? Does a municipality have any input on this?

Ministerial appointments to committees follow the appointment process for agencies, boards and commissions coordinated by the Government of Alberta. There are a few methods for provincial appointments to municipal governance bodies. The Minister may choose to appoint members either directly or through an open competition or a combination of these two methods.

Provincial appointments will proceed in a manner that ensures the best representation on the governance bodies.

The Government of Alberta recognizes the critical importance of local oversight and input to policing. It is important to ensure community and municipality-specific concerns and trends are not overlooked, particularly for areas that have diverse and geographically dispersed populations and demographics.

The new model, consisting of a mixture of municipal and provincial appointments, ensures sufficient representation from both local and provincial government while allowing the municipalities to hold the majority of representation. This brings Alberta into alignment with other jurisdictions in Canada that facilitate provincial appointments to governance bodies.

Will the provincial appointments be limited to residents of the municipality for which the policing committee is set up?

Currently, municipal and provincial appointments are not restricted to residents of the municipality establishing the municipal policing committee.

Is it counter-intuitive to have the creation of municipal policing committees to enhance community input and involvement, while allowing for the GOA ministerial appointment of committee members?

Provincial appointees are subject to the individual bylaws of the police governance body to which they are appointed. The Minister of Public Safety and Emergency Services is responsible for ensuring that adequate and effective police services are provided across the province, and the decision to mandate provincial appointees on police governance bodies is a logical extension of the minister's mandate.

It is common practice to have provincial appointees on police boards and commissions across Canada, including B.C., Ontario, Manitoba, New Brunswick and Nova Scotia.

Our municipality has a policing committee that consists of nine members, do we need to reduce that number down to seven to align with this new regulation?

The Police Governance (Ministerial) Regulation states that a municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council. To align with the regulation, the municipality would have to reduce the size of the municipal policing committee to seven. The minister may also make appointments to the committee.

The regulation states that if a municipal policing committee consists of:

- (a) three members, the Minister may appoint one member to the committee,
- (b) four to six members, the Minister may appoint up to two members to the committee, or,
- (c) seven members, the Minister may appoint one member for each group of three members appointed to the committee, including any remaining group that is fewer than three members.

Why are chief elected officials not allowed to chair the committee?

This provision has been in the *Police Act* since the inception of governance bodies in the legislation. Further, the legislation also states that elected officials, mayors, and vice mayors cannot be elected as a vice chair, demonstrating the committee or commission is operating outside the normal course of political influence.

Is it a correct reading of the regulations to state that a committee could, potentially, consist of only council members?

While the legislation in its current form does not explicitly require community representation on all committees – and this may allow for some committees to be composed solely of council members - the intended purpose of these requirements to ensure community representation on every committee.

The Ministry is currently reviewing this aspect of the regulation to ensure consistency across police governance bodies and to support strong community and civilian involvement in policing oversight.

For municipal policing committees, the municipality typically conducts a recruitment process to engage interested community members. Regional policing committees may also follow a similar approach or may choose to appoint a council member as their representative, based on what they determine best represents their interests at the regional level.

Public access was indicated during municipal police committee meetings - is creating public access a requirement?

Public access is a feature of police governance that creates transparency and builds the public trust. There is latitude for a municipality to decide what an appropriate level of public involvement should be. By being present and observing / participating members of the community can better understand the purpose and scope of the municipal policing committee, thereby increasing engagement, public interest and input. Typically, the structure of meetings of police governance bodies involves a public portion and a private or “in-camera” portion of meetings. In-camera portions of meetings typically are set aside for official matters having to do with personnel or detachment issues that may be sensitive or confidential in nature.

Are committee members compensated for attending meetings? Are the provincially appointed members going to be compensated?

Municipal policing committees are formed under municipal bylaw and remain a municipal responsibility, meaning that municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. This also applies to provincially appointed members who are expected to participate at the same level.

Municipalities do have the option of using a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

Can you explain the expectations and standards surrounding the new required community safety plans?

The act creates a requirement for police governance bodies to create, maintain and submit community safety plans to the Ministry of Public Safety and Emergency Services. In the coming months, more information, tools, training and templates will be made available to support committees with this responsibility.

Will there be a standardized template for municipal police committee annual reporting?

Wherever possible and as deemed useful to municipalities and governance bodies, the Ministry will work with municipalities and the Alberta Association of Police Governance to provide templates for those plans that are submitted to the Ministry in order to provide for consistency.

Were municipalities directly consulted in the creation of the committee requirement and what feedback did they give?

Albertans shared their thoughts on policing and their experiences with the police through an online survey from Dec. 3, 2020 to Jan. 4, 2021. In late 2020 and early 2021, government officials met with stakeholders, including police associations, First Nations, community leaders, municipalities, and culturally and ethnically diverse communities.

Following the proclamation of the *Police Amendment Act, 2022* a series of amendments were set to come into force over the next three years. The ministry engaged with municipalities, municipal associations and the RCMP about RCMP governance bodies, their composition, roles, and functions during January and February of 2024. The feedback helped to inform the Police Governance Regulation and the Police Governance (Ministerial) Regulation that were enabled by the *Police Amendment Act 2022*.

Information Session 2: Regional Policing Committees

What is the composition of a regional policing committee?

Regional policing committees will consist of at least one member appointed by each municipality (with an MPSA) for a period of two to three years. They can also include additional members appointed by municipalities with the agreement of all the municipalities in the region where the municipality is located.

The four regions are: Central Alberta; Southern Alberta; Eastern Alberta and Western Alberta and utilize the regional boundaries of the Alberta RCMP in Alberta.

If we currently have a policing committee, do we have to still get ministerial approval to maintain this?

If a municipality between 5,000 and 15,000 population, with a Municipal Police Service Agreement (MPSA), currently has a policing committee and wishes to continue with that committee, they may elect to opt out of the regional policing committee.

To opt out of the regional policing committee, a municipality must seek ministerial approval by writing to the Minister to request permission to continue operating their municipal policing committee and confirming the municipal policing committee bylaw will align with the Police Governance Regulation and the Police Governance (Ministerial) Regulation.

Is there a notification or application process opt out of the regional committee. Are there certain requirements or criteria that a municipality has to meet in order to be considered?

To initiate the process of obtaining ministerial approval, a municipality should make a motion in council to opt out of the regional committee and write to the Minister requesting approval to establish their own municipal policing committee.

There is no requirement or criteria; a municipality must simply identify its intentions and the benefits to the community and confirm that the municipal policing committee bylaw will align with regulations.

In terms of regional committees, will the province designate the regions or are they leaving it up to the municipalities to decide on the size of the committee or region?

As identified above, the regions are aligned with the current RCMP Districts (east, west, central and south). We recommend that municipalities within a region connect with each another, so they are actively and collectively aware of which communities intend to opt out and which ones want to remain in the regional committee.

Can MPSA municipalities and Provincial Police Service Agreement (PPSA) municipalities form a regional committee?

Communities policed by the PPS do not have a requirement to form a police governance body. All PPSA communities fall under the purview of the Provincial Police Advisory Board.

Informal police advisory committees or regional police advisory committees continue to exist and collaboration amongst neighboring communities is recognized as being valuable. Although these advisory groups are not recognized in legislation an MPSA community along with neighboring PPSA communities may collaborate to form an informal police advisory committee. There is more information on this topic in section 3.

What is the reasoning for requiring an enhanced security clearance as opposed to reliability status?

A modern, robust security clearance framework will help ensure the integrity of appointees, as well as information, infrastructure and reputation of the committees.

All appointees should be properly vetted to ensure public trust in government institutions and processes, which in turn would improve public safety. Security incidents within Canada's public service community, including law enforcement, have demonstrated the importance of strong vetting practices reflected in the enhanced security clearance process.

Have there been discussions on the anticipated impacts on detachment commanders to be able to support the number of committees they may have to support?

The Ministry of Public Safety and Emergency Services engages in regular meetings with Alberta RCMP K Division and remains in close contact with the division during the implementation of these governance bodies. There will be impacts, as there are with most shifts in policy at a provincial level, but the RCMP have pledged to work collaboratively with all partners to ensure the transition to this new governance framework is successful. RCMP detachments have always worked together with municipalities; the shift to this governance model is just a more formalized way of doing this. The ministry welcomes feedback from the RCMP and municipalities with respect to the new governance structures.

The same detachments will be required to align with municipal, regional, and the provincial police oversight bodies. How will conflicting priorities among these groups be handled and who ultimately directs the detachment priorities?

Alberta RCMP leadership and the RCMP Districts will determine the best way to address their participation in municipal and regional policing committees. Any issues encountered will be managed through regular meetings between the ministry and Alberta RCMP K Division.

Information Session 3: Provincial Police Advisory Board (PPAB)

Do we have to pass a bylaw if we fall under the PPAB?

PPSA communities who fall under the purview of the Provincial Police Advisory Board are not required to form a governance body and are not required to establish any formal bylaws at the community/municipal level. Small and rural communities with populations under 5,000 including municipal districts and counties who are policed by the RCMP will be represented by the Provincial Police Advisory Board (PPAB). The PPAB is established by the Government of Alberta.

How will representatives be selected within the four divisions?

The Minister will appoint 15 representatives following the existing appointment process to agencies, boards and commissions coordinated by the Government of Alberta. The Minister can appoint in three ways: via a direct appointment, an open competition or a combination of these methods. The act and regulations are prescriptive about the composition of the PPAB, so these requirements must be met. For the First Nations and Metis Settlements' representations, these nominations will come from the communities themselves.

As provided for in the *Police Act* and Police Governance Regulations, the PPAB will include:

- First Nations representation: The *Police Act* prescribes at least one member from a First Nation, nominated by the First Nation, and the regulation includes two additional First Nations representatives. The regulations make allowance for additional First Nations members.
- At least one member from a Metis Settlement or community, nominated by the Metis Settlement or community.
- Two Rural Municipalities of Alberta representatives.
- Two Alberta Municipalities representatives.
- Four representatives, one from each RCMP district, who are members of the community (not RCMP members).
- Three other representatives with consideration given to geographic representation, expertise and other desirable attributes that will contribute to the PPAB's ability to serve the 280+ small and rural communities it represents.

Why just three Indigenous representatives when there are four RCMP divisions?

The three Indigenous representatives are not bound by geographic districts. These representatives would serve in the broader interest of the board and may be nominated by their Nation to act in respect of the interests of all indigenous communities.

The First Nations communities policed by the RCMP are not considered municipalities and are not among the PPSA communities that fall under the *Police Act*. Instead, these communities are part of a framework agreement with the Government of Canada. Existing Community Consultative Groups apply in some of the RCMP-policed First Nations communities.

For municipal representation, does the legislation specify that PPAB membership be elected officials, or can they be community members at large?

The PPAB will be a blend of elected officials and residents from communities across Alberta.

How can PPSA communities ensure their local priorities and concerns are heard?

Communities should establish strong communication networks and channels with the PPAB to ensure their interests are represented to the ministry and Alberta RCMP. In addition, communities should expect that the PPAB will, in turn, represent information to them from the Ministry and Alberta RCMP.

The PPAB will help advance the interests of small and rural RCMP-policed communities by:

- Advising and supporting collaboration between the RCMP, communities and community agencies on integrated community safety planning.
- Representing the interests of communities served by the RCMP under a provincial police service agreement.
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives.
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

What is the mandate of the Provincial Police Advisory Board?

As per the roles and functions mentioned above, the PPAB will help foster effective communication and collaboration between the RCMP and the Ministry of Public Safety and Emergency Services with communities on matters of public safety or issues affecting their Alberta's small and rural communities.

What if the policing priorities identified by these existing regional advisory committees clash with those identified by the new PPAB?

The PPAB will represent the collective interests of small and rural communities across Alberta. Given the diverse needs of different regions, some variation in priorities is natural. The board will work to foster collaboration and ensure local concerns are heard, bringing key issues to the attention of the Government of Alberta and the RCMP.

How many meetings does the detachment commander have to go to?

Detachment commanders do not attend meetings of the PPAB. The PPAB will establish a regular meeting cycle with senior leadership at Alberta RCMP, including the commanding officer and representatives from the Ministry of Public Safety and Emergency Services. The PPAB may convene meetings on its own for its membership in deliverance of its mandate. Police members are not appointed to the PPAB.

If we have an enhanced agreement for a Community Peace Officer - does that have any impact?

The PPAB operates at a provincial level. Community Peace Officer programs are managed locally by municipalities and do not fall under the purview of the PPAB.

How is the PPAB envisioned to work with communities that have RCMP detachments that are under an MPSA for the urban portion and a portion of PPSA for the smaller rural component?

Currently, the structure for RCMP governance bodies in legislation is based upon the type of agreement via which a municipality receives policing services. PPSA communities are not required to have police governance bodies. MPSA communities do have governance obligations in administering their agreement and a responsibility to the communities they serve.

PPSA communities may form informal police advisory groups with neighbouring PPSA communities to develop a regional police advisory approach to priority setting and community safety planning. Detachments do participate in local advisory committees with the communities represented. This local advisory approach is outside the scope of legislation but has seen success over the years in Alberta communities.

Do we have to stop having our own meetings with the RCMP (where they report to council on stats, and allow council to ask questions)? What is the status of local police advisory committees?

It is recommended that municipalities' with locally established advisory groups (advisory committees) for informal regional collaborations continue current practices, as these advisory groups add value and facilitate communication within and across communities.

Many of these local and regional advisory groups have been successfully operating in the province for years. For example, Red Deer County operates a Regional Police Advisory Committee for PPSA neighbouring communities, often including other municipal representation. This configuration has proven effective in this jurisdiction as it offers excellent information sharing and engagement opportunities with the local communities and the police. It is recommended that these informal configurations continue.

Given the intent of the legislation is to promote community engagement with the RCMP, could you explain the rationale that municipalities under a PPSA cannot join a joint municipal police committee with a municipality under a MPSA.

While geographically adjacent communities served by the same RCMP detachment may benefit from collaboration, formal governance structures differ based on the type of policing agreement. The legislation does not intend to disrupt effective informal arrangements between communities. If your municipality has established informal collaboration mechanisms that are working well, we recommend maintaining these practices to continue meeting your communities' needs. The formal distinction between governance bodies exists primarily for administrative purposes but should not prevent practical cooperation that serves citizens effectively.

Municipalities under an MPSA have statutory authority over policing, including setting priorities and monitoring performance, while PPSA municipalities provide input through advisory groups without formal oversight powers. This distinction requires separate governance structures but does not prevent informal collaboration. Municipalities are encouraged to maintain any existing cooperative arrangements that effectively support local policing needs.

Can an MPSA municipality fall under the PPAB or does it have to be represented under a regional committee?

Communities with populations over 5,000 that have MPSAs must join a regional committee or have their own municipal policing committee. The PPAB is limited to only serving the needs of those policed by the PPS in an advisory capacity.

Will those interested in participating in the PPAB apply through the GOA's agencies, boards and commissions process? Will opportunities be posted publicly?

Any municipality with an interest in serving as a member on the PPAB should express their interest in writing to the Minister or through their preferred association – Rural Municipalities of Alberta or Alberta Municipalities.

Can municipalities recommend members to the PPAB for ministerial approval?

Municipalities may recommend or nominate an individual to be considered for appointment to the PPAB by writing to the Ministry to advocate on behalf of a person. Communities may also make representation through Rural Municipalities of Alberta and Alberta Municipalities on behalf of someone they feel is an excellent candidate.

Will there be a change in the legislation to recognize the configuration of MPSA and PPSA?

As with any policy change, the ministry will work with municipalities over time to assess what is working well and where adjustments may be needed. Feedback on the new RCMP governance bodies is welcome and can be shared directly with the Minister, through the PPAB, or via albertapolicegovernance@gov.ab.ca.

Were the Alberta Summer Villages Association (ASVA) engaged to provide input into the process?

An invite to the stakeholder sessions would likely have been provided by the Rural Municipalities of Alberta. They should liaise with the RMA in connection with both this matter and future engagements.

Who is responsible for costs associated with the PPAB?

All the costs related to the Provincial Police Advisory Board are borne by the province. There will be no cost to municipalities in terms of the establishment or ongoing operations of this advisory board.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the [Police Act](#), [Police Amendment Act](#) and in the [Police Governance Regulation](#) and [Police Governance \(Ministerial\) Regulation](#), found at Alberta King's Printer.



Request for Decision Land Use Bylaw Amendment 639-25

RECOMMENDATION

That Council give first reading to the Land Use Bylaw Amendment 639-25.

That a public hearing be set for Bylaw 639-25 for May 21, 2025 at 5:30 p.m. in Council Chambers.

LEGISLATIVE AUTHORITY

Municipal Government Act
Division 9 Passing a Bylaw

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality.

BACKGROUND

Last year, Council amended the Land Use Bylaw to rezone Lots 11 and 12 in this Block from Public and Institutional to Commercial.

The request on the agenda is to rezone Lots 14 to 17 currently designated as commercial to residential that are in Block 15.

RISKS/CONSEQUENCES

1. Council may provide further direction on the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None.

ATTACHMENTS

1. Land Use Bylaw Amendment 639-25

**VILLAGE OF WARNER
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 639-25

BEING a bylaw of the Village of Warner in the Province of Alberta, to amend Bylaw No. 538-12 being the municipal Land Use Bylaw.

WHEREAS the Village of Warner Council is in receipt of a request to redesignate lands described as:

Lots 14 to 17 Inclusive, Block 15, Plan 4068N

from "Commercial - C" to "Residential – R" as shown on the map in Schedule 'A' attached hereto.

AND WHEREAS THE PURPOSE of proposed Bylaw No. 639-25 is to redesignate the lands to accommodate residential use of the existing building and land.

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Village of Warner in the Province of Alberta duly assembled does hereby enact the following:

1. The land described as Lots 14 to 17 Inclusive, Block 15, Plan 4068N is designated "Residential – R".
2. The Land Use District Map is amended to reflect this designation.
3. Bylaw No. 538-12, being the Village of Warner Land Use Bylaw, is hereby amended.
4. Bylaw No. 538-12, being the Village of Warner Land Use Bylaw shall be consolidated to reflect this amendment.
5. This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this _____ day of _____, 2025.

Mayor – Tyler Lindsay

Chief Administrative Officer – Kelly Lloyd

READ a **second** time this _____ day of _____, 2025.

Mayor – Tyler Lindsay

Chief Administrative Officer – Kelly Lloyd


READ a **third** time and finally PASSED this _____ day of _____, 2025.

Mayor – Tyler Lindsay

Chief Administrative Officer – Kelly Lloyd

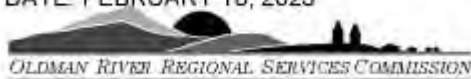


**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**

 FROM: COMMERCIAL - C
TO: RESIDENTIAL - R

LOTS 14-17, BLOCK 15, PLAN 4068N
WITHIN NE 1/4 SEC 10, TWP 4, RGE 17, W 4 M
MUNICIPALITY: VILLAGE OF WARNER
DATE: FEBRUARY 18, 2025

Bylaw #: 639-25



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 108th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-326-1344
NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



Request for Decision Lethbridge Region Economic Resilience Task Force

RECOMMENDATION

That the Lethbridge Region Economic Resilience Task Force report be accepted as information.

LEGISLATIVE AUTHORITY

BACKGROUND

The imposition of broad 25% tariffs levied against Canadian exports to the United States has the potential to significantly disrupt the national, provincial, and regional economy. Alberta government revenues are heavily dependent on revenues from oil and gas exports to the USA.

By virtue of the Village of Warner's membership in the SouthGrow Regional Initiative, SouthGrow, the Alberta Southwest Regional Alliance, and Economic Development Lethbridge have created a task force with the following vision to:

Strengthen and diversify the economy of southwest Alberta while building resilience in the business community to withstand and thrive through disruption to protect our quality of life.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. Lethbridge Region Economic Resilience Task Force Terms of Reference



Backgrounder

Task Force Terms of Reference

Lethbridge Region Economic Resilience Task Force (LERTF)

The Why:

The imposition of broad 25% tariffs levied against Canadian exports to the United States has the potential to significantly disrupt the national, provincial and regional economy. Alberta government revenues are heavily dependent on revenues from oil and gas exports to the USA.

Lethbridge ranks 10th out of 41 Canadian cities in terms of potential U.S. tariff exposure according to a recent report from the Canadian Chamber of Commerce. The risk to our economy is significant. Annual exports from the Lethbridge region are over \$2.2 billion, or just over \$15,000 per capita. Approximately 90% of all goods exported from the Lethbridge Census Metropolitan Area (CMA) goes to the United States representing a risk to almost ~19.4% of the city's GDP.

There is considerable stress and uncertainty in the business community and there will be a need for reliable information to support data driven decision making. Manufacturers will be under considerable pressure to relocate all or a portion of their operations to the United States to avoid the impact of tariffs and make the most of other incentives being offered.

Provincial government funding could be under pressure from a potential drop in the price of and demand for oil and gas. Municipal funding could be under pressure from increased unemployment and the risk of lower property tax assessment.

Attracting new investment, supporting continued growth and expansion as well as retaining existing business activity will be key to protecting the economy of the Lethbridge region. The change in our trade relationship with the United States is not temporary and unlikely to ever return to what it once was.

The Bank of Canada has outlined its expectation that what lies ahead is a “structural change” to the Canadian economy. A permanent shift downward in growth potential with implications for quality of life of every Canadian. Canada has long suffered from a productivity gap with the United States that could widen with the additional complications of a trade war.

More importantly, however, within every crisis comes opportunity. By galvanizing the business community and providing sufficient tools and resources, there is an opportunity to reimagine southern Alberta's economy to make it stronger for the long term. The current crisis should be a clarion call for change to make Canadian businesses more competitive and for governments at all levels to remove barriers to growth to enable industry to leverage free trade agreements with other global markets.



Backgrounder

Task Force Terms of Reference

What:

Task Force Vision:

Strengthen and diversify the economy of southwest Alberta while building resilience in the business community to withstand and thrive through disruption to protect our quality of life.

Key Goals:

- Advocate for the elimination of the barriers to interprovincial trade relevant to the region and local industry.
- Diversify global trade opportunities and expand export development in markets appropriate for the region's industry.
- Elevate the region's voice and promote the subject matter expertise of our industry leaders on the national and international stage.
- Promote the region an attractive place to invest and work with municipal partners to enhance the value proposition for investment.
- Support the ease of doing business in the region through the elimination of regulatory red tape at all levels of government.
- Support entrepreneurs and business owners to navigate a changing economic landscape.
- Ensure increased investment in post-secondary institutions and positioning them as world-leading research institutions and position Lethbridge as destination of choice for domestic students.
- Promote the region's tourism potential and increasing visitation.
- Speak with one unified, consensus voice on key economic issues even when we disagree.

How:

- Coordination of resources (training, research, marketing) between organizations.
- Alignment of messaging and focusing on the positive opportunities where possible.
- Focused, joint advocacy to all levels of government.
- Shared intelligence and market data to support improved decision making.
- Facilitate import replacement strategies enabling increased local sourcing and stronger local supply chains. (B2B)
- Leveraging export development and market access agencies and encouraging a "boots on the ground" presence in the region. (EDC, GAC-TCS, Travel Alberta, Invest Alberta etc.)
- Promotion of "Buy Local" (or "Experience Local") education and awareness. (B2C)
- Increased workforce and business capability by developing/delivering training, workshops and other resources.
- Building investor networks and increasing access to capital.
- Bi-weekly coordination calls among the partners.



Backgrounder

Task Force Terms of Reference

Who:

Partners:

- Alberta Southwest Regional Alliance (*Bev Thornton, Executive Director*)
- Community Futures Lethbridge Region (*Troy Grainger, Executive Director*)
- Economic Development Lethbridge (*Trevor Lewington, CEO*)
- Lethbridge Chamber of Commerce (*Cyndi Crane, CEO*)
- Lethbridge Construction Association (*Erin Low, Executive Director*)
- Lethbridge Polytechnic (*Bryon Anderson, Director, Government and Public Affairs*)
- SouthGrow Regional Initiative (*Peter Casarella, Executive Director*)
- Tourism Lethbridge (*Erin Crane, CEO*)
- University of Lethbridge (*Richard Westlund, Executive Director, Communications, Marketing & Government Relations*)

Supported by:

- City of Lethbridge (*Perry Stein, Partner Services Manager*)
- Lethbridge County (*Mattie Watson, Communications & Marketing Strategist*)
- Prairies Economic Development Canada (*Brandie Lea, Senior Business Officer*)

Key Initiatives:

- Canada's Premier Food Corridor (CPFC)
- Canada's Western Gateway Trade & Logistics Corridor (CWG)
- Lethbridge Manufacturing Association
- Regional Innovation Network of Southern Alberta (RINSA)
- Southern Alberta Alternative Energy Partnership (SAAEP)
- Southern Alberta Investment & Trade Initiative (SAITI)
- Team Lethbridge

Guiding Principles:



Backgrounder

Task Force Terms of Reference

- ✓ Lethbridge has weathered economic storms before and will emerge stronger through this crisis. (ie: BSE and COVID)
- ✓ Crisis brings opportunity – resilience is about seeing and taking advantage of new opportunities that arise. Scout vs soldier mindset.
- ✓ The regional economy is interdependent and interconnected – taking a big picture view is important as we work together to build on our strengths.
- ✓ Time is of the essence – momentum through action is more important than crossing every T and dotting every I.
- ✓ Governance is by consensus and through collaboration in keeping with the spirit of historical projects in the region among our organizations.
- ✓ The Task Force is temporary and will be ended when the partners feel sufficient progress has been accomplished.
- ✓ Participation is voluntary and on a project-by-project basis
 - There is no financial contribution required, organizations contribute staff time and other in-kind resources within the capacity available within their scope.
 - Projects with funding requirements will be evaluated and resourced through available support programs and voluntary contributions on a case-by-case basis.
- ✓ We have a long-term focus – getting off the commodity and resource dependent rollercoaster. We recognize the task force is temporary but our outcomes are based on long term impact.

Communities:

The following 40 communities are included in the scope of the Task Force’s work by virtue of their inclusion in either the Alberta Southwest Regional Alliance, SouthGrow Regional Initiative or Economic Development Lethbridge:

Arrowwood	County of 40 Mile	Milo	Vauxhall
Barnwell	Coutts	MD of Pincher Creek	Vulcan
Blood Tribe	Cowley	MD of Ranchland	Vulcan County
Bow Island	Crowsnest Pass	MD of Taber	Warner
Cardston	Fort MacLeod	MD of Willow Creek	
Cardston County	Foremost	Nanton	
Carmangay	Glenwood	Picture Butte	
Champion	Hill Spring	Pincher Creek	
City of Lethbridge	ID#4 - Waterton	Raymond	
Claresholm	Lethbridge County	Stavely	
Coaldale	Magrath	Stirling	
Coalhurst	Milk River	Taber	



Request for Decision 2025 Draft Operating Budget

RECOMMENDATION

That the discussion on the 2025 Operating budget be approved.

LEGISLATIVE AUTHORITY

Section 242 (1) of the Municipal Government Act states each council must adopt an operating budget for each calendar year.

BACKGROUND

The first draft of the 2025 Operating Budget is ready for presentation to Council for discussion and prioritization.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2025 Draft Operating Budget



Request for Decision 2025 Capital Plan Adjustment

RECOMMENDATION

That Council approve the discussion on the 2025 capital plan adjustment as information.

LEGISLATIVE AUTHORITY

Section 245 of the Municipal Government Act states each council must adopt a capital budget for each calendar year.

BACKGROUND

Council approved the 2025 Capital Budget at their December 18, 2024, Council meeting.

Adjustments have been made and are presented to Council for discussion and prioritization.

RISKS/CONSEQUENCES

1. Council may provide further direction on any item contained in the report. Council shall be specific in the direction it provides.

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

1. 2025 Capital Plan Adjustment