

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, September 17, 2025, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, Councillor Chris Koehn (via zoom), and Councillor Derek Baron

Absent – Elected Officials

Present – Administration

Kelly Lloyd, Chief Administrative Officer
Kim Owen, Finance Clerk

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:30 p.m.

2. AGENDA

A) Items added or deleted

Move 4A) Warner & District Minor Hockey Association to 11A)

Move 11A) Fire Chief Appointment to 4A)

Addition: 11E) 6th Street Road Closure Request

B) Adoption of the Agenda

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the September 17, 2025, regular council meeting agenda be accepted as amended."

Motion Carried 2025-168

3. MINUTES

A) Approval of Minutes

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the minutes for the August 20, 2025, regular council meeting be accepted as presented."

Motion Carried 2025-169

4. DELEGATIONS

A) Fire Chief Appointment

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council appoint Robert Lien as Fire Chief for the Warner Volunteer Fire Department."

Motion Carried 2025-170

A handwritten signature in black ink, appearing to be 'M. Koehn', is located in the bottom right corner of the page.

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council appoint Kim Owen as Deputy Fire Chief for the Warner Volunteer Fire Department."

Motion Carried 2025-171

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council thank Deven Owen for his years of service as Fire Chief to the Warner Volunteer Fire Department."

Motion Carried 2025-172

5. ITEMS ARISING FROM THE MINUTES

None.

6. FINANCIAL REPORT

None.

7. ADMINISTRATIVE REPORTS

A) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Municipal Enforcement report for the period ending August 31, 2025, be accepted as information."

Motion Carried 2025-173

B) Chief Administrative Officer Report

CAO Lloyd provided a verbal report in addition to the CAO report as contained in the agenda package.

Moved by Deputy Mayor Kirby, seconded by Councillor Toovey, "that the Chief Administrative Officer report for the period ending August 31, 2025, be accepted as information."

Motion Carried 2025-174

C) Solar Report (quarterly)

None.

8. COUNCIL COMMITTEE REPORTS

Councillor Koehn did not have a report.

Councillor Toovey attended a Community Bus meeting.

Mayor Lindsay spoke to Ridge Water Services, and attended a Chief Mountain Regional Solid Waste Services Commission meeting.



Deputy Mayor Kirby reported on meetings with Family & Community Support Services, Mayors and Reeves, Oldman River Regional Services Commission, and MP Motz.

Councillor Baron spoke to the Milk River Health Professionals Attraction and Retention Committee.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the committee reports for the period ending September 17, 2025, be accepted as information."

Motion Carried 2025-175

9. CORRESPONDENCE

A) Correspondence

Moved by Councillor Baron, seconded by Councillor Toovey, "that the correspondence for the period ending September 17, 2025, be accepted as information."

Motion Carried 2025-176

10. BYLAW/AGREEMENT/POLICY REVIEW

A) Advertising Bylaw 646-25

Moved by Councillor Baron, seconded by Councillor Koehn, "that a public hearing be set for the Advertising Bylaw 646-25 for October 15, 2025 at 5:30 p.m. in Council Chambers."

Motion Carried 2025-177

B) Rates Bylaw 647-25

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council give first reading to the Rates Bylaw 647-25."

Motion Carried 2025-178

C) Civic Centre Policy 701

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council table the Civic Centre Policy 701 to a future Council meeting."

Motion Carried 2025-179

D) Council Professional Development Policy 106

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council approve Council Policy 106: Council Professional Development as presented."

Motion Carried 2025-180

E) Intermunicipal Collaboration Framework



Moved by Councillor Baron, seconded by Councillor Toovey, "that Council approve the Tax Share Agreement between the County of Warner No.5 and the Village of Warner, as amended (Section 3: Town to Village)."

Motion Carried 2025-181

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council approve the Intermunicipal Collaborative Framework (ICF) Agreement between the Village of Warner and the County of Warner No. 5 as presented."

Motion Carried 2025-182

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council request additional recreational funding, above the annual contribution, from the County of Warner No. 5."

Motion Carried 2025-183

11. NEW BUSINESS

A) Warner & District Minor Hockey Association

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council accept the ice request by Warner & District Minor Hockey as information."

Motion Carried 2025-184

B) Fire Department Level of Service

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council directs Administration to gather current information from the Warner Fire Department regarding level of service and bring back to Council at a future meeting."

Motion Carried 2025-185

C) National Day for Truth and Reconciliation

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council accept the September 30, 2025, National Day for Truth and Reconciliation report as information."

Motion Carried 2025-186

D) Devil's Coulee Museum Summer Staff Accommodation

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to meet with the Lions Club regarding long term stays at the campground."

Motion Carried 2025-187

E) 6th Street Road Closure Request

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council directs administration to research and bring back options to Council for the roadway between 5th and 6th Avenue on 6th Street."



Motion Carried 2025-188

12. CLOSED SESSION

A) Section 20: Disclosure Harmful to Personal Privacy

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council move into a closed session in accordance with Section 197(2) of the Municipal Government Act at 7:14 p.m., to discuss matters exempt from disclosure under the Access to Information Act (ATIA) Section 20: Disclosure harmful to personal privacy, with Council, Finance Clerk, and the CAO remaining in attendance."

Motion Carried 2025-189

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council reconvene to the regular meeting at 7:30 p.m."

Motion Carried 2025-190

Rise and Report

Moved by Mayor Lindsay, seconded by Deputy Mayor Kirby, "that Council waive half of the penalties and interest under roll number 2100 and waive the other half of the penalties and interest if the account is paid in full by December 31, 2025."

Motion Carried 2025-191

13. NEXT REGULAR COUNCIL MEETING DATE

Wednesday – October 15, 2025, at 5:30 p.m.

14. ADJOURNMENT

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the regular council meeting for September 17, 2025, adjourn at 7:32 p.m."

Motion Carried 2025-192



Tyler Lindsay
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 15th day of October 2025.