

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, April 17, 2024, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3rd Avenue, Warner, Alberta.

Present – Elected Officials

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, Councillor Chris Koehn, and Councillor Derek Baron

Absent – Elected Officials

Present – Administration

Kelly Lloyd, Chief Administrative Officer
Kim Owen, Director of Corporate Services

1. CALL TO ORDER

Mayor Lindsay called the meeting to order at 5:31 p.m.

2. DELEGATIONS

A) MWG Chartered Professional Accountants

Hayden Wilde, MWG Chartered Professional Accountants and Clark Holt, Financial Services Manager with the Town of Raymond, were in attendance to speak to the 2023 Financial Statements.

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council accepts the 2023 audited financial statements as presented."

Motion Carried 2024-60

3. AGENDA

A) Items added or deleted

- Added: 7E) Warner Community Agriculture Project
- 7F) Summertime Use of the Civic Centre
- 7G) Municipal Library Requisition
- 7H) Letter of Support

B) Adoption of the Agenda

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that the April 17, 2024, regular council meeting agenda be accepted as amended."

Motion Carried 2024-61

4. REPORTS/FINANCIALS

A) Approval of March 20, 2024, Regular Council Meeting minutes

Moved by Councillor Baron, seconded by Councillor Koehn, "that the minutes for the March 20, 2024, regular council meeting be accepted as presented."

Motion Carried 2024-62

B) Municipal Enforcement Report

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Municipal Enforcement report for the period ending March 31, 2024, be accepted as information."



Motion Carried 2024-63

C) Chief Administrative Officer Report

Moved by Councillor Baron, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending March 31, 2024, be accepted as information."

Motion Carried 2024-64

D) Financial Report

None.

E) Committee Reports

Councillor Koehn did not have a report for this meeting.

Councillor Toovey attended the following meetings: Ridge Country Housing, Heritage Handi-bus, and Ridge Public Safety Services.

Mayor Lindsay attended a Ridge Water Services Commission meeting and the Quad Council meeting.

Deputy Mayor Kirby attended the FCSS meeting.

Councillor Baron reported on the Milk River Health Attraction and Retention Committee as well as the Chinook Arch Regional Library meeting.

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the committee reports for the period ending April 17, 2024, be accepted as information."

Motion Carried 2024-65

5. ITEMS ARISING FROM THE MINUTES & CORRESPONDENCE

A) Correspondence

Moved by Councillor Baron, seconded by Councillor Koehn, "that the correspondence for the period ending April 17, 2024, be accepted as information."

Motion Carried 2024-66

6. BYLAW/AGREEMENTS / POLICY REVIEW

A) Utility Bylaw 620-23

Moved by Councillor Toovey, seconded by Councillor Koehn, "that second reading be given to the Utility Bylaw 620-23, with amendments."

Motion Carried 2024-67

Moved by Councillor Baron, seconded by Councillor Koehn, "that the third and final reading be given to the Utility Bylaw 620-23, with amendments."

Motion Carried 2024-68

B) Chief Administrative Officer Bylaw 624-24



Moved by Mayor Lindsay, seconded by Councillor Koehn, "that first reading be given to the Chief Administrative Officer Bylaw 624-24."

Motion Carried 2024-69

Moved by Councillor Koehn, seconded by Mayor Lindsay, "that second reading be given to the Chief Administrative Officer Bylaw 624-24."

Motion Carried 2024-70

Moved by Councillor Baron, seconded by Councillor Toovey, "that unanimous consent be given to present for third reading of the Chief Administrative Officer Bylaw 624-24."

Motion Carried 2024-71

Moved by Deputy Mayor Kirby, seconded by Mayor Lindsay, "that the third and final reading be given to the Chief Administrative Officer Bylaw 624-24."

Motion Carried 2024-72

C) Chief Administrative Officer Performance Review Policy

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the Chief Administrative Officer Performance Review Policy 303 as presented."

Motion Carried 2024-73

7. ACTION ITEMS/COUNCIL DECISION

A) Chief Administrative Officer Job Description

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council approve the Chief Administrative Officer Job Description as presented."

Motion Carried 2024-74

B) Veterans News

Councillor Baron left the meeting at 6:56 p.m.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that Council not purchase advertising in the Veterans News publication."

Motion Carried 2024-75

Councillor Baron rejoined the meeting at 6:58 p.m.

C) 2024 Operating Budget

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the 2024 operating budget in the amount of \$1,279,508.00"

Motion Carried 2024-76

D) 2024 Capital Budget

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council approve the 2024 Capital Budget in the amount of \$1,474,950."

Motion Carried 2024-77

E) Warner Community Agriculture Project

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council accept the Warner Community Agriculture Project report as information."

Motion Carried 2024-78

F) Arena Summertime Use

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council direct administration to determine the rate for Civic Centre summertime use."

Motion Carried 2024-79

G) Village of Warner Library

Moved by Councillor Baron, seconded by Councillor Toovey, "that Council approve payment of the requisition in the amount of \$1,500.00 to the Village of Warner Library."

Motion Carried 2024-80

H) RCMP Member Letter of Support

Moved by Councillor Koehn, seconded by Deputy Mayor Kirby, "that Council write a letter in support of retaining Corporal Brown within the Milk River Detachment."

Motion Carried 2024-81

8. CLOSED MEETING


9. NEXT REGULAR COUNCIL MEETING

Wednesday – May 15, 2024, at 5:30 p.m.

10. ADJOURNMENT

Moved by Councillor Baron, seconded by Councillor Koehn, "that the regular council meeting for April 17, 2024, adjourn at 7:52 p.m."

Motion Carried 2024-82



Tyler Lindsay
Mayor



Kelly Lloyd
Chief Administrative Officer

These minutes were approved on the 15th day of May 2024.