

Minutes of the Village of Warner Regular and Closed Council meeting held on Wednesday, October 15, 2025, at 5:30 p.m. in the Warner Municipal Office, at 210 – 3<sup>rd</sup> Avenue, Warner, Alberta.

**Present – Elected Officials**

Mayor Tyler Lindsay, Councillor Don Toovey, Deputy Mayor Marty Kirby, Councillor Chris Koehn (via zoom), and Councillor Derek Baron

**Absent – Elected Officials**

**Present – Administration**

Kelly Lloyd, Chief Administrative Officer  
Kim Owen, Finance Clerk

**1. CALL TO ORDER**

Mayor Lindsay called the meeting to order at 5:30 p.m.

**2. AGENDA**

**A) Items added or deleted**

Delete	4B) Lions Club of Warner
Add	11D) Xplore Project

**B) Adoption of the Agenda**

Moved by Councillor Baron, seconded by Deputy Mayor Kirby, "that the October 15, 2025, regular council meeting agenda be accepted as amended."

Motion Carried 2025-193

**3. MINUTES**

**A) Approval of Minutes**

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the minutes for the September 17, 2025, regular council meeting be accepted as presented."

Motion Carried 2025-194

**4. DELEGATIONS**

**A) Public Hearing: Advertising Bylaw 646-25**

Mayor Lindsay declared the public hearing for Bylaw No. 646-25, being a bylaw to allow for electronic advertising, open at 5:30 p.m.

Mayor Lindsay called for those in support of the proposed bylaw to make a presentation. No one came forward.



Mayor Lindsay called for those opposed to the proposed bylaw to make a presentation. No one came forward.

Mayor Lindsay then asked if administration had any remarks, to which there were none.

Mayor Lindsay asked members of Council if they were satisfied that they have obtained sufficient information.

Mayor Lindsay declared the public hearing for Bylaw No. 646-25, closed at 5:32 p.m.

C) Warner Community Agriculture Project

Kyleen McKenzie, Chair, Warner Community Agriculture Project Committee, was in attendance to provide the scholarship recommendation to Council.

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council accept the scholarship recommendation to award the scholarship to Joey Nagy."

Motion Carried 2025-195

**5. ITEMS ARISING FROM THE MINUTES**

A) Fire Department Level of Service

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council approve the Level of Service for the Warner Volunteer Fire Department as follows: Basic Level of Service – First Aid Training and ICS 100."

Motion Carried 2025-196

B) Devil's Coulee Museum Summer Staff Accommodation

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council accept the report on Devil's Coulee Museum Summer Staff Accommodation as information."

Motion Carried 2025-197

C) Roll 6700 Sewer Work

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that Council approve a maximum amount of \$6,000.00, plus the asphalt patching repair (to be completed in the next patching rotation) towards a sewer service line repair work for roll 6700."

Motion Carried 2025-198

**6. FINANCIAL REPORT**

A) Financial Report (quarterly)

A handwritten signature in black ink, appearing to be 'H. K.', located in the bottom right corner of the page.

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the Financial Report for the period ending July 31, 2025 be accepted as information."  
Motion Carried 2025-199

## **7. ADMINISTRATIVE REPORTS**

### **A) Municipal Enforcement Report**

Moved by Councillor Baron, seconded by Councillor Toovey, "that the Municipal Enforcement report for the period ending September 30, 2025, be accepted as information."  
Motion Carried 2025-200

### **B) Chief Administrative Officer Report**

CAO Lloyd provided a verbal report in addition to the CAO report as contained in the agenda package.

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Chief Administrative Officer report for the period ending September 30, 2025, be accepted as information."  
Motion Carried 2025-201

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to cease airport discussions with DIESEL Corp. and rescind motion 2025-60."  
Motion Carried 2025-202

### **C) Solar Report (quarterly)**

Moved by Councillor Baron, seconded by Councillor Koehn, "that the September 30, 2025 solar report be accepted as information."  
Motion Carried 2025-203

## **8. COUNCIL COMMITTEE REPORTS**

Councillor Koehn congratulated the WCAP committee for their work.

Councillor Toovey attended Ridge Country Housing, Ridge Regional Public Safety Services, as well as a Community Bus meeting.

Mayor Lindsay attended a Chief Mountain Regional Solid Waste Services Commission meeting.

Deputy Mayor Kirby reported on Family & Community Support Services, and spoke to Mayors and Reeves.



Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the Council committee reports for the period ending October 15, 2025, be accepted as information."  
Motion Carried 2025-204

## **9. CORRESPONDENCE**

### **A) Correspondence**

Moved by Councillor Baron, seconded by Councillor Koehn, "that the correspondence for the period ending October 15, 2025, be accepted as information."  
Motion Carried 2025-205

## **10. BYLAW/AGREEMENT/POLICY REVIEW**

### **A) Tax Instalment Bylaw 637-25**

Moved by Councillor Baron, seconded by Councillor Koehn, "that second reading be given to the Tax Instalment Payment Plan (TIPP) Bylaw 637-25, as amended."  
Motion Carried 2025-206

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that the third and final reading be given to the Tax Instalment Payment Plan (TIPP) Bylaw 637-25, as amended."  
Motion Carried 2025-207

### **B) Advertising Bylaw 646-25**

Moved by Councillor Toovey, seconded by Councillor Koehn, "that second reading be given to Bylaw 646-25, being the Advertising Bylaw."  
Motion Carried 2025-208

Moved by Councillor Baron, seconded by Councillor Koehn, "that third and final reading be given to Bylaw 646-25, being the Advertising Bylaw"  
Motion Carried 2025-209

### **C) Winter Road Maintenance Policy 501**

Moved by Mayor Lindsay, seconded by Councillor Koehn, "that Council direct administration to provide a recommendation on priority snow removal routes and bring back to November's meeting"  
Motion Carried 2025-210

### **D) Civic Centre Policy 701**

Moved by Councillor Toovey, seconded by Councillor Koehn, "that Council approve Council Policy 701: Civic Athletic Centre with the additional amendment."  
Motion Carried 2025-211

720

E) Lions Club of Warner Campground Agreement

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the revised Campground Management Agreement for execution."

Motion Carried 2025-212

**11. NEW BUSINESS**

A) Alberta Municipalities Resolution Book

Moved by Deputy Mayor Kirby, seconded by Councillor Koehn, "that the Alberta Municipalities Resolution Book report be accepted as information."

Motion Carried 2025-213

B) AMWWP Grant Application

Moved by Councillor Toovey, seconded by Councillor Koehn, "that the Alberta Municipal Water/Wastewater Partnership grant application discussion be accepted as information."

Motion Carried 2025-214

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council direct administration to research the feasibility of above ground treated water storage."

Motion Carried 2025-215

C) ACP Grant Application

Moved by Councillor Baron, seconded by Councillor Kohen, "that the Alberta Community Partnership grant application discussion be accepted as information."

Motion Carried 2025-216

D) Xplore Project

Moved by Councillor Baron, seconded by Councillor Koehn, "that Council approve the Xplore Project and direct administration to enter into a municipal access agreement with Xplore."

Motion Carried 2025-217

**12. CLOSED SESSION**

**13. NEXT REGULAR COUNCIL MEETING DATE**


Wednesday – November 19, 2025, at 5:30 p.m. (to be confirmed after organizational meeting)

**14. ADJOURNMENT**

Moved by Councillor Toovey, seconded by Deputy Mayor Kirby, "that the regular council meeting for October 15, 2025, adjourn at 7:02 p.m."

A handwritten signature in dark ink, appearing to be 'M. H.', is located in the bottom right corner of the page.

Motion Carried 2025-218

  
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Tyler Lindsay  
Mayor

  
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Kelly Lloyd  
Chief Administrative Officer

These minutes were approved on the 19<sup>th</sup> day of November 2025.